# **Meeting 2**

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Time: 2020.5.17 Method: ZOOM Duration: 3 hours

## **Meeting content:**

#### 1. Some problems in the submission.

Since there is no consideration when creating the file, the branches cannot be merged together when committing. So we re-created a file and migrated the content.

## 2. Check the default operation.

By running the program, we checked the default programs one by one.

We have temporarily completed:

Adding / deleting an meeting event

Timeslot preference submission from a (registered / unregistered) user

Visualizing scheduling results

**Setting deadline for scheduling** 

### 3. Unfinished basic operations.

In the first meeting, we still left the following default operations:

### Storing the scheduling results on a proper server

By reading carefully again, we found a description of sever. There is flexibility for the server part using different options, for example, PHP, Google Firebase, or third-party services. So we will proceed from this angle to complete this default function.

## 4. Discuss advanced features.

### **Scheduling with different meeting rooms**

Our idea is to add suitable time for each user to the meeting, and use the time available to decide what meeting to attend.

# Scheduling multiple meetings at once

To operate multiple conferences at the same time, we will use the multi-select function after a long press on a conference, and users can delete multiple conferences at the same time.

# Other advanced features of scheduling

For some other advanced functions, we are going to add a reminder function to tell users to prepare for the meeting within a period of time before the meeting starts. And let customers add some comments to their meetings.

# **Future plans:**

In the next week, spend more time to complete all functions. Leave more time to complete the remaining tasks.