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1 Batch information

1.1 Introduction

Go to **Advanced Quality Management > Common > Dimensions > Batches**.

In the batch form, following batch details can be displayed (red, three screen shots):

- ☐ Batch number
- ☐ Item number
- ☐ IC Batch ID

Definition: PPLs intercompany batch number, meaning the batch number that was assigned to the batch in another PPL company (including Global inventory) shall be set here.

- ☐ Product name
- ☐ Product name config
- ☐ Configuration
- ☐ Vendor account
- ☐ Manufacturer
- ☐ Manufacturing date
- ☐ Expiration date
- ☐ Batch release date
- ☐ Batch record review date
- ☐ Batch record approval date
- ☐ Comment
- ☐ Batch disposition date

For all the above-mentioned details to be displayed in the Overview tab (blue), it needs to be personalized.

In the Inventory batch attributes (green), KPI and MBPR version can be set. The base attribute (Loading, Peptide content and Biological Activity) can be viewed.

The screenshot shows the 'Batches (1 - 2000) - Batch number: B418347' form. The 'Overview' tab is selected, showing a table of batch details. The 'Inventory batch attributes' tab is also visible, showing a table of attributes.

Batch number	Item number	IC Batch Id	Vendor batch nu...	Product name	Product name config	Configuration	Vendor account	Manufacturer
B418420	500326		SE02313028	Ethanol anhydrous IBC			VE2000446	AWW
B418378	514556		UB3433	PALL Preflow grade UUA 0.2...			VE2000128	
B418371	500318		NO02312118	Isopropanol 160 kg			VE2000446	
B418369	513799		2105010103	Sartopure PP3 0.65um Midi...			VE2000783	
B418351	500364			Ammonia (Gas)			VE2000213	
B418347	514639		1297532	5 L Nalgene PETG Biotainer ...			VE2000019	

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8112, 500367

Inventory batch attributes Edit manufacturer Reset shelf life dates Reset vendor batch details » - - - ?

Manufacturing date	Expiration date	Batch release date	Batch record review date	Batch record appro...	Comment	Batch disposition
2021-03-16	2021-09-12	2021-04-06				APP
2021-02-28	2023-02-28	2021-03-16				APF
2021-03-15	2024-03-14					QUA
2021-03-12	2026-03-11					APP
2021-02-19	2024-02-19	2021-03-15				APP
2020-09-10	2025-09-10	2021-03-29				APP
2021-02-09	2023-02-09	2021-03-15				APP

The comment and the dates for Batch record review, Batch record approval and Batch release can also be viewed on the General tab (purple).

Batches (1 - 2000) - Batch number: 20-21-0133-01, 514509

File New Delete Sub batches Samples On-hand Transactions Item tracing Trace Inquiries Inventory blocking Check status of components Inventory batch attributes

Overview General Description

Identification

Batch number: 514509
Item number: 514509
Vendor account: -
Manufacturer: -
Customer batch number: -

Number of sub batches

Sub batches: 18

Production

SGM or formula: 514509-006
Name: PPL2787 Extra loading 2,4kg 202102

Properties

Manufacturing date: 2021-03-07
Shelf advice date: 2024-06-06
Best before date: -
Expiration date: 2024-06-31
Last tested date: 2021-03-15

Vendor batch

Vendor batch date: -
Use vendor batch date: -
Vendor expiry date: -
Use vendor expiry date: -
Country/region of Origin 1: -
Country/region of Origin 2: -
Vendor batch number: -

Quality management

Quality order status: -

Conditional release

Conditional release status: None

Time tracking

Net out time: 0:00

Label management

Labels printed: 16
Comment: -

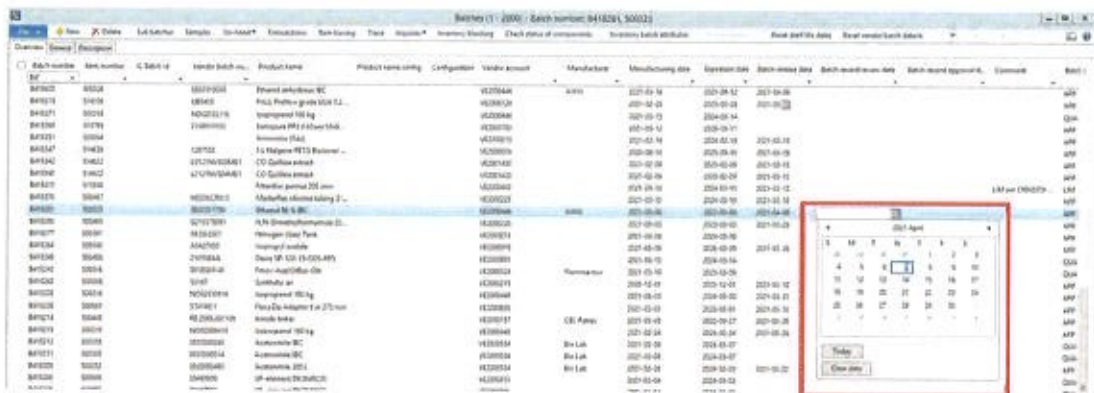
Batch dates

Batch record review date: 2021-03-22
Batch record approval date: 2021-03-25
Batch release date: 2021-03-26

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1.2 Set dates for batch record review, batch record approval and batch release

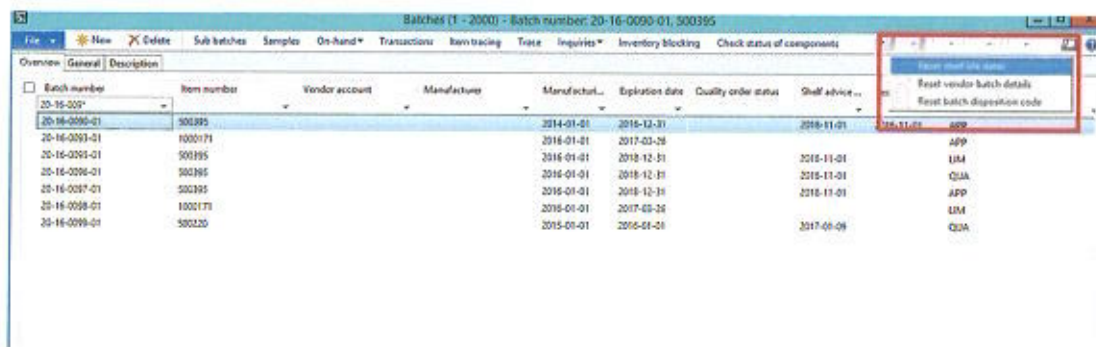
Select the batch of interest, click on the date icon in of the fields (red). Set the date as appropriate.



1.3 Change manufacturing date, expiration date and shelf advice date

Select the batch of interest, click Reset shelf life dates button (red).

Note: Manufacturing date always need to be set on the batch, it is not allowed to remove it since the system may ask to populate the manufacturing date in other activities in the system.



The Reset shelf life form is displayed. Change the date of interest. When the Manufacturing date is changed, questions regarding automatically recalculate Shelf advice date, Best before date and Expiration date is displayed. Click Yes, if the system shall recalculate the dates based on the date periods that is set on the item. Click No, if other dates shall be set. When all dates have been set, click Ok

Note: Shelf life period in days and Shelf advice period in days are set for all items. Best before period in days is not used.

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Reset shelf life dates (1)

Change one or more dates for the inventory batch

Change manufacturing date. Best before date and expiration date will be automatically calculated based on shelf life days setting for the product

Manufacturing date: 2014-01-01

Shelf advice date: 2018-11-01

Best before date: 2016-11-01

Expiration date: 2016-12-31

More options

OK Cancel

Reset shelf life dates (1)

Change one or more dates for the inventory batch

Change manufacturing date. Best before date and expiration date will be automatically calculated based on shelf life days setting for the product

Manufacturing date: 2015-01-01

Shelf advice date: 2018-11-01

Best before date: 2016-11-01

Expiration date: 2016-12-31

More options

Shelf advice date changed

Recalculate shelf advice date?

Yes No

Reset shelf life dates (1)

Change one or more dates for the inventory batch

Change manufacturing date. Best before date and expiration date will be automatically calculated based on shelf life days setting for the product

Manufacturing date: 2015-01-01

Shelf advice date: 2018-11-01

Best before date: 2016-11-01

Expiration date: 2016-12-31

More options

Best before and expiry dates changed

Recalculate best before date and expiry date?

Yes No

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The Vendor form displayed. Change the information (vendor batch date, vendor expire date, vendor batch number etc.) of interest.

If check box for Use vendor batch date is ticked (green), the vendor batch date will be the new manufacturing date of the batch and the Shelf advice date, Best before date and Expiration date will be automatically recalculated.

If check box for Use vendor expiry date is ticked (red), the vendor expiry date will be the new expiration date of the batch and the Shelf advice date and Best before date will be automatically recalculated.

If both check boxes are filled in, the Shelf Advice date is based on the Manufacturing date and Best before date is based on the Expiration date.

When all relevant information has been entered, Click Ok

Microsoft Dynamics AX (1)

Change one or more details on the inventory batch

Update the batch date and use it as manufacturing date for the received inventory batch

Batch dates

Vendor batch date: 2011-01-01

Use vendor batch date: ☐

Update the expiry date and use it as expiration date for the received inventory batch

Expiry dates

Vendor expiry date: 2016-06-01

Use vendor expiry date: ☐

Other information

Country/region of Origin 1: ITA

Country/region of Origin 2:

Vendor batch number: Vendor100

More options OK Cancel

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1.6 Add comment to batch

Select the batch of interest in the Batches form, Click in the general tab (red). Enter text of interest in the Comment field (green). Click ctrl +s. The comment (orange) may also be moved to the Overview tab (purple) by personalize the form.

Note: The text entered will be visible on several other forms, such when reserving for a batch order, reserving for a transfer order and on the on-hand overview.

Batches (1 - 2000) - Batch number: 1

File New Delete Sub batches Samples On-hand Transactions Item tracing Trace Inquiries

Overview General Description

Identification

Batch number: B401405

Item number: 500006

Vendor account: VE2000019

Manufacturer:

Customer batch number:

Number of sub batches

Sub batches: 1

Production

BOM or formula:

Name:

Properties

Manufacturing date: 2017-09-12

Shelf advice date: 2019-07-14

Best before date:

Expiration date: 2019-09-12

Last tested date: 2017-09-11

Vendor batch

Vendor batch date:

Use vendor batch date:

Vendor expiry date:

Use vendor expiry date:

Country/region of Origin 1:

Country/region of Origin 2:

Vendor batch number: A0381326

Quality management

Quality order status:

Conditional release

Conditional release status: None

Time tracking

Max out time: 0:00

Label management

Labels printed: 1

Comment: Only for PPL1224

Batches (1 - 2000) - Batch number: 1

File New Delete Sub batches Samples On-hand Transactions Item tracing Trace Inquiries

Overview General Description

Batch number	Item number	Comment	Vendor account	Manufacturer	Manufacturing date
B402512	500004		VE2000326		2018-06-25
B402525	500004		VE2000326	Flamma Chignolo	2018-06-25
3013089	500005	PPL 205 TOX	VE2000069		2014-09-17
3013517	500005		VE2000591		2015-03-02
3013624	500006				2015-05-04
3014008	500006				2016-01-19
B401405	500006	Only for PPL1224	VE2000019		2017-09-12
3008681	500007		VE2000247		2008-08-15
3009823	500007		VE2000247		2009-11-18
3013422	500008			W.R. Grace & Co....	2016-08-26
3013541	500009				2015-03-20
B400105	500009		VE2000662		2016-04-25
115204-01	500010				2015-11-06
116018-01	500010				2016-02-10
116019-01	500010				2016-02-12

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Form for electronic signature is displayed. In the reason code field (red), choose Approve, enter a comment if applicable, click ok (green). Form for entering password is displayed, enter password and click Ok.

Sign document (1 - 2000)

Signature

Reason code: **Approval**

Comment:

Notice: Electronic signature is required

Signer: RJO

Additional data

Location:

Computer name: FPGU0024

Document

OK Cancel

Microsoft Dynamics...

Electronic signature password

Signer: RJO

Password:

OK Cancel

1.7 KPI and MBPR version and base attributes (batch attributes)

Select the batch of interest, click Inventory batch attributes button (red).

Batches (1 - 2000) - Batch number: 20-16-0012-01.300205

File New Deletes Sub-batches Samples On-hand Transactions Item tracking Trace Inquiries Inventory blocking Check status of components **Inventory batch attributes**

Overview General Description

Batch number	Item number	Vendor account	Manufacturer	Manufacturing date	Expiration date	Quality order status	Shelf advice date	Best before date	Batch disposition code	Batch disposition status	Sub bat...
020-134	300205			2015-03-10	2016-06-16		2015-05-17		QUR	Unavailable	0
20-16-0002-01	300205			2016-04-04	2017-04-04		2017-02-03		CDN	Available	1
20-16-0012-01	300205			2016-04-07	2017-04-07		2017-02-06		APP	Available	1

The Inventory batch/serial attributes form displayed. The attributes available for the item is stated included in the form (green). If no attributes are displayed, click on Load item attributes (red).

If a Quality order has been performed, the result from any base attribute (loading, peptide content or biological activity) is included in the here.

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Enter the result/information regarding KPI (RFT and Perfect batch) and the used MBPR version for the batch. Values must be entered for all attributes in the form before it can be closed. Click Close.

Note: If a base attribute (loading, peptide content or biological activity) shall be changed, this shall be performed via a Quality order since review is required.

2 Batch disposition

2.1 Introduction

Go to **Advanced Quality Management > Common > Dimensions > Batches**.

In the batch form, the current code is displayed in the batch disposition code column (green). All available batch disposition codes are compiled in chapter 2.3.

For the history of a batch disposition codes, see chapter 2.4.

In the Batches form, press Ctrl+G in order to filter (red), only if the filter is not displayed. Insert batch number, item number etc. to find the batch of interest. Add * to the search criteria if the exact search criteria are not entered.