

**To the international student:** Please complete section 1 and submit this form together with a copy of your Arizona State University letter of admission to the international student advisor at your current or last U.S. institution.

**To the DSO/international student advisor:** The student who filled out section 1 is requesting that his/her SEVIS record be transferred to Arizona State University. Please fill out section 2 and transfer the record to school code **PHO214F00127000**, regardless of the campus mentioned in the admit letter.

**Transfer deadlines:**

- For Spring 2019, the SEVIS Transfer deadline is **Dec. 15, 2018**.
- For Summer 2019, the SEVIS Transfer deadline is **May 6, 2019**.
- For Fall 2019, the SEVIS Transfer deadline is **Aug. 5, 2019**.

**Section 1 (to be completed by the student)**

Last name: <u>Chen</u>		Given names: <u>Chuan - Hung</u>	
Current institution ID:		ASU ID #: <u>1215111716</u> (10 digits)	
I will start the following program at Arizona State University: <input checked="" type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> Doctoral			
U.S. address (do not enter a P.O. Box address) Street and apt. #:			
City	State/Province	Zip code	
SEVIS/Home country address (This is your home country address, not your U.S. address – do not enter a P.O. Box address.) Address line 1 <u>Room 701, Unit. 9, Lane 3200, Hong Mei Road, Minghang District, Shanghai, China</u>			
Address line 2			
City <u>Shanghai</u>	State/Province	Postal code/Zip/Pin <u>201103</u>	Country <u>China</u>
I hereby request the Designated School Office (DSO) to release my record and provide my information to Arizona State University, school code: <b>PHO214F00127000</b>			
I understand I must be enrolled full time no later than the late registration and add/drop deadline published in the ASU academic calendar, and that I must complete the new student check-in with the International Students and Scholars Center before the first day of classes.			
Student's signature <u>Chen, Chuan Hung</u>			Date <u>2019.12.11</u>

**Section 2 (to be completed by the international student advisor or DSO)**

SEVIS release date (MM/DD/YYYY): _____	SEVIS ID number: _____
(Current program or OPT end date – an actual date is needed. Please do not write "at end of program.")	
Please choose one of the following:	
<input type="checkbox"/> This student is in good standing and is/was enrolled in a full course of study. Last day of attendance/OPT: _____	
<input type="checkbox"/> This student is out of status and will not be transferred.	
Comments: _____	
DSO information	
Name (please print): _____	email: _____
Institution name: _____	Phone: _____
Institution address: _____	
DSO signature _____	Date _____

Please contact us at [admission.asu.edu/findmyrep](http://admission.asu.edu/findmyrep) if you have any questions.  
Please upload this form on **My ASU** under **Priority Tasks** at [my.asu.edu](http://my.asu.edu).