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Amanda Wong

June 2, 2013

Ms. Thi Khuat
Human Resources Manager
Kraft Canada Inc.
95 Moatfield Drive
Don Mills, ON, M3B 3L6

Dear Ms. Khuat,

I am eagerly responding to your job posting on the Seneca College Coop web site for the Associate Programmer/Analyst - Revenue Cycle Systems Coop Position. With my solid background in programming and web development, I believe I have the qualifications to join your company and be an asset to your team.

As a fifth semester Computer Programming Analysis student, I am well trained in various programming languages (including ASP.NET and Java), databases, and platforms as detailed in my resume. As a member of your team, you will find me an organized and self-motivated employee who enjoys team work and is ready to face any challenge.

I have always had an interest in programming and web development, and believe that this enthusiasm shows in my work. I am currently working part-time for a small web development company where I have the opportunity to deal directly with customers and create web pages according to their requirements. Through a variety of group projects, I have developed strong teamwork and problem solving skills and the ability to schedule work and meet critical deadlines. In addition, my previous work experience has allowed me to develop business knowledge in the field of administration, retail and marketing.

I am confident that I have the education, experience, potential and enthusiasm to be successful with your firm and would appreciate an opportunity for a personal interview. At your convenience, I can be reached through the Seneca Coop Coordinators. Thank you for your time and consideration.

Sincerely,

Amanda Wong