

**JENNIFER CHIN**

101 Affleck Avenue, Mississauga, Ontario L3L 4B4  
Tel: (905) 555 – 2345 e-mail: jchin@seneca.ca

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January 14, 2016

Kathy Falcioni, Student Program Associate  
CIBC, Technology and Operations  
750 Lawrence Avenues, West E8  
Toronto, Ontario M6A 1B8

Re: Sum2013- Bilingual Test Analyst (English/Chinese)

Dear Ms. Falcioni,

I am writing to express my keen interest in the Bilingual Test Analyst (English/Chinese) position posted on the Seneca College Cooperative Education web site. CIBC has a very good reputation for both customer service and employee satisfaction and as a customer-focused, self-motivated individual, I believe that I have the skills and experience required to contribute successfully to your organization.

Throughout my five semesters in the Computer Programming and Analysis diploma program, I have engaged in intensive training in the newest technology in the IT field and developed strong programming skills using C, C++, JAVA, C#, Visual Basic and UNIX Shell Script. Especially with the newest development tools, Visual Studio.NET from Microsoft, programming has become a pleasant daily routine of mine. The logical thinking and analytical skills I obtained through my mathematics studies have contributed to my success in this program.

Through numerous group projects I have developed my teamwork and organizational skills, and obeyed my personal values: be responsible, work with efficiency, accuracy and self-motivation. I am particularly proud of the interpersonal skills that I have developed through my work experience. Successfully handling many stressful situations and resolving them skillfully under time pressure developed my patience, enthusiasm and sense of humour.

I am confident that my technical skills combined with my business knowledge and customer service experience will prove to be a valuable resource to CIBC. I look forward to the opportunity for an interview with you at your convenience. I can be contacted through Seneca's Cooperative Education department. Thank you for your time and consideration.

Sincerely,

Jennifer Chin