

HOW TO WRITE A LETTER OF MOTIVATION

For your ERASMUS+ program of the Frankfurt University application you will have to compose a motivational letter in **English**. It should consist of **1 page** or if you are applying for more than one European university, a **maximum of 2 pages**. The letter should be **build up similar to an application** with **a sender, a recipient**, the **date** and a **subject heading**.

The motivational letter is a **continuous text** and is divided in **three parts**: introduction, main part and end. In the **introduction you introduce yourself**, in the main part you will describe in detail, **why you want to go abroad and why you are interested in a particular university**. If you are applying **for more than one European university**, please write a paragraph for each university. Please **do not** compose an extra letter for each university. In the **end** you will sum up your main motivational arguments and describe the goal of your stay abroad: **Which experiences/knowledges/skills will you bring back to Frankfurt?**

The **following questions** should be answered in your motivational letter:

INTRODUCTION

- **Who are you?**
- **What do you study? Since when?**

MAIN PART

- What **motivates you to complete a study abroad?**
What is the **benefit for yourself and for your study?**
- **Which university are you applying for? And why?**
- Which **courses** are you planning **on taking** at the **host university?**
Please give **concrete examples** (for example: „Introduction to the European Union“, 5 ECTS)
- How are you **preparing for your semester abroad?** Which qualifications do you already have to complete your exchange successfully?
- List **concrete professional** and **personal goals** that you want to reach during your stay abroad

END

- What is your **desired result** of your study abroad? How are you **planning on achieving** it?

GOOD LUCK! 😊