



K&K Charity
建灝慈善基金

'Dare to DREAM' K&K Charity Funding Scheme Application Form

K&K Charity Limited

K&K Charity is a charitable foundation established by K&K Property in 2015 to support youth, education and the underprivileged. The foundation offers scholarship and opportunities to talented youngsters for eye-broadening education and training, and funds the underprivileged to acquire new knowledge and skills for the fast-changing world.

'Dare to DREAM' K&K Charity Funding Scheme

APPLICATION INSTRUCTIONS

Please read and follow the instructions to complete the application.

'Dare to DREAM' Funding Scheme is for newly-initiated pilot project providing direct services in Hong Kong. These projects should not be funded by the government or other funding bodies. The maximum funding for each project is **HK\$200,000**. Successful applicant should work closely with the foundation's staffs to work out a long-term and sustainable plan.

Selection criteria include

- a) Meeting social or community needs
- b) Cost-effectiveness
- c) Clear output and outcome measurement
- d) Comprehensive project planning
- e) Experiences, track record and resources of the agency

Application procedure is simple, you are required to complete the application form completely and **upload** through K&K Charity Website: www.kkcharity.org. Deadline of the application is **7 April 2017 18:00**.

For any enquiries about this application, please contact Mr Kenneth Wong on 2217-5825 or email to kenneth.wong@kkcharity.org.

K&K Charity Limited

'Dare to DREAM' K&K Charity Funding Scheme Application Form

Agency Name

Habitat for Humanity Hong Kong Limited

Project Name

(English) Project Home Works

(Chinese) 關愛家居計劃

Project-in-charge / Contact Person

Name (English) Tina Maria Tong (Chinese) 湯淑敏

Post Title Resource Development Manager

Tel. No. 2520 4001 Fax 2520 4020

Email tina.tong@habitat.org.hk

Agency Background

- ☒ Registered as charitable institutions or trusts under Section 88 of the Inland Revenue Ordinance
- ☐ Established under other Ordinance (Please specify:)
- ☒ Member of The Hong Kong Council of Social Service
- ☒ Member of WiseGiving

Project Summary

Although a prosperous city, Hong Kong has approximately 970,000 people living in poverty. Of those who are poor, one in three are elderly. Habitat for Humanity works with volunteers to run 'Project Home Works', which seeks to improve home environments and sanitation, while building community spirit and hope. The families that partner with us are often elderly or disabled, without a support network, living in public housing estates with government assistance as their only means of income. We coordinate with social services and/or local NGOs to identify the most vulnerable, and Habitat volunteers then work alongside a skilled contractor to create a decent place to live.

Between July 2016 and June 2017 we aim to support 300 families to improve the place they call home.

A Overall Project Descriptions

■ Rationale

Through this programme, we will provide an opportunity for the young volunteers to make a tangible difference to the lives of low-income families in Hong Kong by improving their living conditions. The young volunteers will witness first-hand the living conditions of many families in Hong Kong and better understand housing issues. The programme will strengthen their interpersonal skills and allow for team bonding. It will also give them a chance to demonstrate empathy and show respect to the elderly. More importantly, it will create young community leaders.

■ Target Service Users

Working with 30-60 young volunteers and 15 K&K Property volunteers, we aim to serve 15 low-income elderly families who are living in local public housing estates with home improvement needs.

Districts we serve:

Kwun Tong, Kwai Tsing, Wong Tai Sin and Sham Shui Po.

Households to be supported through Project Home Works have to be referred by a local social worker from their immediate community centre. Referrals have to meet the following criteria –

- Older than 65-years-old and receiving an 'Old Age Living Allowance' from the government or
- Be a recipient of 'Comprehensive Social Security Assistance (CSSA)' from the government.

All referrals must be living in a public housing building that is 20 or more years old.

Habitat for Humanity Hong Kong staff visit all referrals to meet with families and conduct a home assessment before selecting beneficiaries to be supported through Project Home Works. Families living in the most severe housing conditions, wanting to partner with Habitat for Humanity, will be selected.

■ Approach

In June 2017, Habitat will commence our preparation work by promoting the programme to secondary schools and universities to recruit participants. We will engage our NGO partners to refer families that meet our criteria. Then, we will contact the families and the contractors.

Between July 2017 and December 2017, we aim to serve 15 low-income elderly families with financial support from K&K Charity. Volunteers, with contractors usually support five low-income elderly families on a Saturday for about six hours to complete the renovation work. Every month in the period we will keep recruiting young volunteers.

■ Contents

Preparatory work

- Identify families to be supported in partnership with local NGOs, following meeting with families referred by social workers and assessing their living environment.
- Identify needs of families willing to partner with Habitat for Humanity.
- Determine date for Project Home Works and explain detail of the day's programme with local partner NGO and families partnering with Habitat for Humanity.

Service Day

- Contractors arrive ahead of time on the service day to prepare.
- Habitat for Humanity staff conduct a briefing session with all volunteers before they start their work. The briefing covers some family background information of the family they will be supporting and details of their living condition, includes discussion on the tasks to be performed by volunteers, safety precautions and instruction on how to use the tools provided.
- With guidance from the contractor in each home, all work should be completed before 5pm. Volunteers are required to clean up all rubbish and dust produced by their renovation work and a debriefing is conducted before everyone is dismissed.
- Habitat for Humanity's programme team staff conduct an assessment at the end of the day's work to ensure that everything had been completed to a high standard. This is recorded and photos are taken.
- Volunteers complete a satisfaction survey.
- The contractor will then provide a work completion certificate to Habitat for Humanity Hong Kong.

Project Tasks

The tasks of the project will depend on the needs of the families working with Habitat for Humanity, but often include –

- Renovation work (e.g. scraping walls to remove peeling paint, repainting);
- Household cleaning;
- Improving home safety (e.g. installing lightbulbs, strengthening furniture).

Follow-up

Senior Habitat for Humanity Hong Kong staff visit 10 percent of all houses involved in the Project Home Works programme within one month of the service day to check on the quality of work conducted.

B Evaluation Methods

Habitat for Humanity Hong Kong's programme staff inspect every house at the end of the service day to ensure tasks have been completed and to a high standard. Photos are taken and both contractors and Habitat staff sign a form that work has been completed.

Volunteers complete a satisfaction survey.

The contracting company sends Habitat for Humanity Hong Kong a work completion certificate.

Two senior Habitat for Humanity Hong Kong staff will visit a random sample of all households supported through Project Home Works within one month of the service day.

Key Performance Indicators:

- 15 homes improved
- 45-75 volunteers engaged (Youth and K&K Property)
- Satisfaction survey scores from volunteers are high
- Beneficiary feedback

C Proposed BudgetIncome

Program Income \$

Other Income (please specify) \$

Total Income (i) \$Expense (please break down into details)

Construction material and labour \$ 170,400

Transportation and volunteer recruitment \$ 1,600

Monitoring and Evaluation \$ 2,550

Administration Fee \$ 8,727

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Total Expense (ii) \$ 183,277

Funding Amount Requested (ii - i) \$ 183,277

D Declaration

On behalf of the Executive Board of our Agency, I confirm that all information provided in this application form and other related documents (if any) are, to the best of my knowledge, accurate and complete.

Signature



Name: Heron Holloway

Post Title: Chief Executive Officer

Date: 24 March 2017

Agency Stamp



