

PARTICIPANT INFORMATION SHEET & CONSENT FORM – SUMMARY SHEET

(For Social, Behavioural and Educational Research studies)

NUS-IRB Reference Code: NUS-IRB-2020-255

1. **What is the study name?**
SIA-NUS Digital Aviation Corp Lab – Employee Wellness Study
2. **What is the duration of the study?**
3 months
3. **How often should I wear my Fitbit device during the study duration?**
24/7 including sleep time
4. **How many recurring tasks do I need to complete in the Wellness Buddy Mobile App?**
4 tasks:
 1. Fatigue questionnaire
 2. PVT (Psychomotor Vigilance Task)
 3. NASA Task Load index
 4. Positive Affect & Wellbeing Questionnaire
5. **What is the frequency of submitting each task?**

For Ground Staff	Pre-Shift	Middle of Shift	Post-Shift	Once a week
Fatigue (Watch app)	✓	✓	✓	
PVT (Watch app)	✓	✓	✓	
NASA (Mobile app)			✓	
PAWQ (Mobile app)				✓

6. **How often should I sync my Fitbit device to the Fitbit app on my mobile phone?**
As often as possible. Minimally once a day.
7. **Can I attempt the tasks while my device is offline during shift?**
Yes, devices will store the records of completed tasks locally.
 - For phone, the stored data will automatically be pushed to the server when you are back online while accessing the Wellness Buddy mobile app.
 - For Fitbit device, you will need to manually sync your data on the Wellness Buddy watch app when you are back online.
8. **Where can I check my task submission records and rewards accumulated?**

Wellness Buddy mobile app → “Rewards”

- 9. When will the records of my accumulated KrisPay Miles be reflected?**
Usually within one week
- 10. What are the requirements for me to redeem the Fitbit device after the study?**
- Complete at least 70% of questionnaire-based tasks
 - Wear the Fitbit watch for at least 70% of the time
- 11. What are the Terms & Conditions for collecting the Fitbit device?**
- (1) Please retain the issuance email throughout the study period for proof of device issuance. The issued device comes with a 1-year warranty valid from the date of issuance so long as you remain a participant of the study. Participants may contact Fitbit for warranty and technical concerns via email at support-sg@fitbit.com or through web chat at https://myhelp.fitbit.com/s/support?language=en_US&co=SG.
 - (2) Please contact Fatigue_study@singaporeair.com.sg if you have replaced your device due to warranty exchange with Fitbit.
 - (3) In the event of the device being lost or not returned as per stipulated requirements, participation should cease, with no reimbursement required from the employee.
- 12. What are the various options for me to accumulate KrisPay Miles?**
- (1) Complete the Fatigue questionnaire, PVT, NASA Task Load index, Positive Affect & Wellbeing Questionnaire
 - (2) Wear your Fitbit regularly
 - (3) Respond to the in-app daily prompt (If you receive it in your Wellness Buddy account)
 - (4) Respond to the in-app weekly report (If you receive it in your Wellness Buddy account)
- 13. Can I refuse to participate in this research later?**
Yes, you can. Kindly inform Fatigue_study@singaporeair.com.sg as appropriate.
- 14. Who can I contact if I have any queries?**
You may contact Fatigue_study@singaporeair.com.sg for your queries.