

ZILFIRA GIBATULLINA

Front-end Developer

Front-end developer with more than 1 year of experience. I am a dedicated and organized individual seeking employment that will make best use of my skills and allow me to develop them further.

EXPERIENCE

Kyoto, Japan

December 2020 - Present

Front-end Developer

Lime Design Lab

Projects:

- Corporate landing page
- Corporate website for model agency
- Redesign of Wordpress website for pharmaceutical company
- Logo and thumbnails design

Tokyo, Japan

March 2020 - November 2020

Bridge Engineer

Earth Technology

Project: Technical Support of AI Robot

Details:

- Responding to customer questions and complaints by email
- Creating troubleshooting flowcharts using excel
- Attending Global meetings/Collecting and organizing data in tables to share it with other team members

Tools: Salesforce, Google Chat, Google Meet, Google Sheets, Slides, Forms, Zendesk

Tokyo, Japan

March 2019 - October 2019

Sales Interpreter

Relationship

Project: JAL Duty Free Shop in Haneda Airport

Details:

- Organization of training programs for newcomers from different countries/creating a training manual
- Evaluating customers' language needs
- Translating from Japanese to English or Russian and vice versa
- Handling customers' complaints in a professional and diplomatic way

Tools: Gmail, Microsoft Office (Word, Excel)

Okinawa, Japan

February 2017 - December 2018

Guest Relation Officer

Relationship

Project: The Busena Terrace Hotel

Details:

- Maintaining and organizing data, making room assignments using excel
- Supporting and supervising new staff (Providing instruction to new staff members)
- Organizing events for customers such as showroom
- Translating hotel brochures from English and Japanese to Russian
- Answering guests phone calls

CONTACT INFORMATION

Email

zilya.gh@gmail.com

Address

Amstelveen Netherlands

Phone

0687560250

Date of birth

04-03-1994

Link

zzzilya.github.io/cv/

SKILLS

- HTML/CSS
- Javascript
- Bootstrap
- WordPress
- GitHub
- Photoshop
- Canva
- Balsamiq
- Communication
- Problem-Solving
- Teamwork
- Adaptability
- Time Management
- Highly Organized

LANGUAGES

English

895. The Test of English for International Communication

Japanese

N1. Japanese-Language Proficiency Test

Russian

Native

Dutch

Beginner

Tools: Gmail, Microsoft Office (Word, Excel)

EDUCATION

Tsukuba, Japan

*October 2014 - September
2015*

- **Humanities & Culture**
Tsukuba University
Short-term exchange program

Almaty, Kazakhstan

September 2012 - June 2016

- **Japanese Philology**
*Kazakh Ablai khan University of International Relations
and World Languages*

CERTIFICATIONS & COURSES

Wordpress Developer Course (Udemy)
The Complete JavaScript Course (Udemy)
Real-World Websites with HTML and CSS (Udemy)
The Complete 2021 Web Development Bootcamp (Udemy)
Cisco CCNA Training (Earth Technology)
