

SPECIFIED FORMS FOR BUILDINGS ORDINANCE OR REGULATIONS FOR HONG KONG

FORM NO.	PURPOSE	RELEVANT SECTION OF REGULATION
BA1	Application for inclusion in the authorized persons' register / structural engineers' register / geotechnical engineers' register / inspector's register.	BOs 3(6)
BA1A	Application for retention of name in the authorized persons' register / structural engineers' register / geotechnical engineers' register / inspectors' register.	BOs 3(9B)
BA1B	Application for restoration of name in the authorized persons' register / structural engineers' register / geotechnical engineers' register / inspectors' register.	BOs 3(12)
BA2	Application for registration as a general building contractor / specialist contractor.	BOs 8B
BA2A	Application for renewal of registration as a registered general building contractor / registered specialist contractor.	BOs 8C(2)
BA2B	Application for restoration of name to the register of general building contractors / specialist contractors.	BOs 8D(2)
BA2C	Application for approval of technical director / other officer / person appointed to act for the purposes of the Buildings Ordinance for a registered general building contractor / registered specialist contractor.	BOs 8B
BA4	Notice of appointment of authorized person and/or registered structural engineer and/or registered geotechnical engineer.	BOs 4, B(A)R 23
BA5	Application for approval of plans of building works and/or street works and certificate of preparation of plans.	BOs 14(1)(a), B(A)R 29 & 18A

BA6	Stability certificate of authorized person and/or registered structural engineer.	B(A)R 18
BA7	Notice of urgent works required as a result of accident or emergency.	BOs 19, B(A)R 28
BA8	Application for consent to the commencement and carrying out of building works or street works.	BOs 14(1)(b), B(A)R 31
BA8A	Application for concurrent consent to the commencement of building works.	BOs 14(1)(b), B(A)R 31
BA9	Application for renewal of consent to the carrying out of building works or street works.	BOs 20
BA10	Notice of appointment of registered contractor, notice of commencement of building works or street works and undertaking by registered contractor.	B(A)R 20, BOs 9
BA11	Notice from a registered contractor on ceasing to be appointed in respect of building works or street works and certificate in respect of that part of the building works or street works carried out by the registered contractor.	B(A)R 24
BA12	Certificate on completion of building works resulting in a new temporary building, a new building or part of a new building and application for temporary occupation permit in respect of such building or part.	B(A)R 25, BOs 21
BA13	Certificate on completion of building works resulting in a new building and application for permit to occupy such building.	B(A)R 25, BOs 21
BA14	Certificate on completion of building works not resulting in a new building or of street works.	B(A)R 25 & 26
BA14A	Certificate on completion of demolition works.	B(A)R 25
BA14B	Certificate on completion of demolition works (streamlined procedure).	B(A)R 25
BA14C	Certificate on completion of building works not resulting in a new building (streamlined procedure)	B(A)R 25

Source : Buildings Department, Hong Kong, SAR. Refer to www.bd.gov.hk for further information.

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BA15	Notice of intended material change in the use of a building.	BOs 25, B(A)R 47
BA16	Application for modification of and/or exemption from the provisions of the Buildings Ordinance and/or Regulations made thereunder.	BOs 42
BA17	Application for permit to erect a temporary building.	B(P)R 51
BA18	Application for permit to erect a contractor's shed.	B(P)R 53
BA19	Application for permit to erect hoardings, covered walkways or gantries.	B(P)R 64
BA20	Notice of technically competent person or persons appointed to supervise demolition works.	B(DW)R 8
BA21	Notice of nomination by authorized person or registered structural engineer or registered geotechnical engineer to temporary act in his stead.	BOs 4(2), B(A)R 23(2)
BA22	Application for authorization to carry out and/or maintain groundwater drainage works.	BOs 28B(1)
BA23	Application for grant/renewal of licence for an oil storage installation.	B(OSI)R 6(1) & 7(3)
BA24	Notification of change of business address / Contact Information.	B(A)R 45

BA25	Application for registration as a registered minor works contractor (company).	B(MW)R 10(1)(b)
BA25A	Application for renewal of registration of registered minor works contractor (company).	B(MW)R 14(1)
BA25B	Application for restoration of name to the register of minor works contractors (company).	B(MW)R 18(1)
BA25C	Application for registration of additional class and /or type of minor works for registered minor works contractor (company).	B(MW)R 21(2)
BA25D	Application for approval of nomination of additional authorized signatory/technical director of registered minor works contractor (company).	B(MW)R 24(1)
BA25E	Application for review of decision of the Building Authority or recommendation of the Minor Works Contractors Registration Committee in respect of registration of minor works contractor (company).	B(MW)R 26
BA26	Application for registration as a registered minor works contractor (individual).	B(MW)R 10(1)(a)
BA26A	Application for renewal of registration of registered minor works contractor (individual).	B(MW)R 14(1)
BA26B	Application for restoration of name to the register of minor works contractor (individual).	B(MW)R 18(1)
BA26C	Application for registration of additional items of Class III minor works for a registered minor works contractor (individual).	B(MW)R 21(1)
BA26D	Application for review of decision of the Building Authority or recommendation of the Minor Works Contractors Registration Committee in respect of registration of minor works contractor (individual).	B(MW)R 26

Source : Buildings Department, Hong Kong, SAR. Refer to www.bd.gov.hk for further information.

SUMMARY OF BUILDING REGULATIONS
FOR HONG KONG

DESCRIPTION	NUMBER OF REGULATIONS
Administration	48
Appeal	13
Construction	46
Demolition Works	14
Energy Efficiency	5
Minor Works	96
Minor Works (Fees)	20
Inspection and Repair	35
Oil Storage Installations	15
Planning	74
Private Street and Access Roads	28
Refuse Storage and Material Recovery Chambers and Refuse Chutes	30
Standards of Sanitary Fitments, Plumbing, Drainage Works and Latrines	97
Ventilating Systems	8

Source: Buildings Ordinance, Hong Kong, SAR
Refer to www.legislation.gov.hk for further information.

PERCENTAGE SITE COVERAGE AND PLOT RATIOS FOR HONG KONG

DEFINITION

- Class A Site : Not being a class B or class C site, that abuts on one specified street not less than 4.5 m wide or on more than one such street.
- Class B Site : A corner site that abuts on 2 specified streets neither of which is less than 4.5 m wide.
- Class C Site : A corner site that abuts on 3 specified streets none of which is less than 4.5 m wide.

OPEN SPACE ABOUT DOMESTIC BUILDINGS		
Item	Class of site	Open space required
1.	Class A site	Not less than one-half of the roofed-over area of the building
2.	Class B site	Not less than one-third of the roofed-over area of the building
3.	Class C site	Not less than one-quarter of the roofed-over area of the building

Source: Buildings Ordinance, Hong Kong, SAR
Refer to www.legislation.gov.hk for further information.

PERCENTAGE SITE COVERAGE AND PLOT RATIOS FOR HONG KONG

Height of Building in metres	DOMESTIC BUILDINGS					
	Percentage site coverage			Plot Ratio		
	Class A site	Class B site	Class C site	Class A site	Class B site	Class C site
Not over 15 m	66.6	75	80	3.3	3.75	4.0
15 m to 18 m	60	67	72	3.6	4.0	4.3
18 m to 21 m	56	62	67	3.9	4.3	4.7
21 m to 24 m	52	58	63	4.2	4.6	5.0
24 m to 27 m	49	55	59	4.4	4.9	5.3
27 m to 30 m	46	52	55	4.6	5.2	5.5
30 m to 36 m	42	47.5	50	5.0	5.7	6.0
36 m to 43 m	39	44	47	5.4	6.1	6.5
43 m to 49 m	37	41	44	5.9	6.5	7.0
49 m to 55 m	35	39	42	6.3	7.0	7.5
55 m to 61 m	34	38	41	6.8	7.6	8.0
Over 61 m	33.33	37.5	40	8.0	9.0	10.0

NON-DOMESTIC BUILDINGS					
Percentage site coverage			Plot Ratio		
Class A site	Class B site	Class C site	Class A site	Class B site	Class C site
100	100	100	5	5	5
97.5	97.5	97.5	5.8	5.8	5.8
95	95	95	6.7	6.7	6.7
92	92	92	7.4	7.4	7.4
89	90	90	8.0	8.1	8.1
85	87	88	8.5	8.7	8.8
80	82.5	85	9.5	9.9	10.2
75	77.5	80	10.5	10.8	11.2
69	72.5	75	11.0	11.6	12.0
64	67.5	70	11.5	12.1	12.6
60	62.5	65	12.2	12.5	13.0
60	62.5	65	15	15	15

Source: Buildings Ordinance, Hong Kong, SAR
Refer to www.legislation.gov.hk for further information.