**The First Normal Form**

The objective of the first normal form is to divide the base data into logical units called *tables*. When each table has been designed, a primary key is assigned to most or all tables.

**The Second Normal Form**

The objective of the second normal form is to take data that is only partly depend- ent on the primary key and enter that data into another table.

**The Third Normal Form**

The third normal form’s objective is to remove data in a table that is not dependent on the primary key.

**What Is a Transaction?**

A *transaction* is a unit of work that is performed against a database. Transactions are units or sequences of work accomplished in a logical order, whether in a manual fashion by a user or automatically by some sort of a database program.