

**4. U.S. Income Tax forms/payments:** I understand that, unless USAID has approved an exception to the Agency's J-1 visa requirement (see 2. above), I must file U.S. Federal or State tax forms as appropriate for J-1 visa holders, in which the sponsoring USAID office or its contractor may assist me. I understand that it is my responsibility to ensure that tax forms are prepared on my behalf and filed with the U.S. Internal Revenue Service.

**5. Dependents:** I understand that I will follow the policy on exchange visitor dependents set by the USAID Mission in my country; that if dependent travel is allowed, USAID provides no funds for dependent expenses; and that I must meet USAID requirements regarding dependents, i.e., show that funds are available in a U.S. bank equal to 50% of my monthly maintenance for each dependent, for each month they are to reside in the U.S., b) my dependents will undergo a medical examination in our home country, c) I will secure medical insurance which includes coverage for pregnancy if appropriate, and d) I will have funds available for the purchase of my dependents round trip tickets. I further understand that, a) unless USAID has approved an exception to the Agency's J-1 visa requirement (see 2. above), my dependents may only travel on a J-2 visa that has been issued under USAID sponsorship, regardless of the length of their stay in the U.S., unless USAID has approved an exception to the J-1 visa requirement applicable to my sponsorship, b) cancellation of dependent insurance is grounds for the termination of my USAID-sponsored program, and c) my dependents may not apply or benefit from any type of U.S. public assistance, i.e., subsidized school lunch programs, public or subsidized housing, or food stamp programs.

**6. Allowances:** I understand that I may be eligible for certain maintenance allowances, or allowances for other program-related costs, and that the amount of the allowance will be determined by USAID. I understand that I may not accept any outside funds through scholarships, assistantships, or wages, and that if I do receive any financial compensation outside of my USAID allowances, that my monthly maintenance allowance will be reduced accordingly.

**7. Termination of a Exchange Visitor Program:** USAID reserves the right to terminate the Exchange Visitor program of those exchange visitors who: a) change their course of study without prior authorization; b) fail in their studies; c) fail to carry a full-time course of study, unless specific arrangements are made with the monitoring contractor; d) conduct themselves in a manner prejudicial to the USAID Program or to the laws of the country; e) accept any public welfare funds; f) bring dependents to the country without prior USAID approval or violate any of the dependent requirements; g) obtain employment in the United States or other country without prior USAID approval; h) are diagnosed as having a mental or physical disease, disability or disorder that will unduly delay or prevent successful completion of the program, or render the exchange visitor unlikely to contribute to the home country's development for which the program was designed; and, i) revoke the authorization provided in paragraph 3 above titled "Medical Insurance."

**8. Legal Obligations:** I understand that USAID will not provide funds for my legal defense, and will assume no responsibility for expenses involved in my operating a motor vehicle, for expenses involving criminal or civil law proceedings related to the operation of a motor vehicle, or for any other civil or criminal action for which I am held responsible for by local, state or Federal authorities. This applies to arrest and detention as well as fines, taxes, legal fees, and lawsuits and medical expenses for injuries sustained as the result of operating a motor vehicle or any other activity.

**9. Automobile Ownership:** USAID policy prohibits ownership of a vehicle without the prior approval of my sponsoring unit. If I operate a vehicle not owned by me, I do so at my own risk and am personally responsible for: Determining and complying with all state and local laws, ordinances and requirements of the program locality; Obtaining all necessary personal, liability and health and accident insurance, and licenses to meet state and local requirements for the operation of a motor vehicle; Payment of the cost for medical treatment of injuries sustained as a result of an automobile accident. If I drive any vehicle while under USAID sponsorship, it will be to my advantage to obtain the maximum personal liability insurance coverage available, to cover possible claims against me should I ever be involved in an automobile accident.

**10. Repayment of Program Costs:** I agree to repay all training costs plus possible penalty charges, administrative costs, and interest in case of late payment, if I fail to return home upon completion of my program or if my program is terminated by USAID for any reason, unless deferred by USAID. The repayment of these costs does not in any way eliminate or waive the two-year home residency requirement, if I am on a J-1 visa (see 2. above). I understand that any amounts which may be due USAID may be withheld from monies owed me by the U.S. government or may be recovered by such other methods as permitted by law.

Signed:		
Signature of Exchange Visitor:		Signature of Authorized USAID Official:
Date: 7/14/2014	Title:	