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ASN Discrepancy Memo

An email example

February 2010

Please ensure you have the latest version of this document by downloading it from the

Target supplier website http://supplier.target.com.au

ASN Discrepancy Memo — a business example

RECIPIENT CREATED ADJUSTMENT NOTE

(ASN DISCREPANCY MEMO)

Target Australia Pty. Ltd. ABN 75 004 250 944 ACN 004 250 944 DATE 11/02/10

A SUPPLIER P/L Customer Number 0001234567
21 JUMP ST Customer ABN 00012345678910

ASN: 000112233
Order Number: 1002233
Receipt Number: 556677
Receipt Date: 09/02/2010

Delivery Location: X VIC In2Store GOH DC

Target ADM Total Inclusive of GST - -84.15

GST included Within ADM Total - -7.65

Please read the following notes carefully:

Please forward any queries pertaining to this document in writing within 7 days of receipt or it is deemed to signify your acceptance of this variance.

Note: If there are any processing issues with your delivery multiple receipt lines will be displayed on this document. Processing issues resolved over several days will result in a updated ADM being issued.

All correspondence should be addressed to Target.eCommerce@target.com.au