

Understanding Permit Application Types in DOB NOW & BIS

A Guide from the Displacement Alert Project Portal

DOB NOW Job Type	DOB BIS Equivalent	What it Means	Examples
ALT-CO	A1 (Alteration Type 1)	Major alteration that changes the building's use, occupancy, or exit paths. Requires a new or amended Certificate of Occupancy.	- Convert commercial to residential - Add a Floor to a Building - Increasing the number of apartments in a residential building - Convert SROs to Single Family
Alteration	A2 (Alteration Type 2)	Work that impacts multiple building systems (plumbing, electrical, etc.) but does not change occupancy or use.	- Kitchen or bathroom remodel - Replacing windows or roof - Adding/replacing interior walls
Full Demolition	DM (Demolition)	Complete dismantling or removal of a building or structure.	- Tearing down an entire structure - Removing a rear extension
New Building	NB (New Building)	Construction of a new structure without retaining any existing elements.	- New residential building - New mixed-use development
No Work	PA (Place of Assembly)	Applications related to Place of Assembly or Temporary Place of Assembly where no physical work is performed.	- Theaters and classrooms.
ALT-CO - New Building with Existing Elements to Remain		This type of job refers to the construction of a new building where certain existing elements (like foundations or structural parts of an older building) are preserved and integrated into the new structure.	- Rebuild using existing foundation
	A3 (Alteration Type 3)	Minor alterations involving only one type of work that doesn't affect use, egress, or occupancy.	
	SC (Scaffold)	Installation of scaffolding structures.	
	SI (Sidewalk Shed)	Erection of temporary structures to protect pedestrians during construction or demolition activities	