

# SURE soft token installation

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1. Click on the soft token activation link sent to you via SMS by the SURE Team.
2. You will be taken to a web page with setup options.
3. If you do not have the Mi-Token app installed, select the **Download Application** link on the page to take you to your app store to load and install **Mi-Token Authenticator**. Once the app is installed, return to the web page with setup options.
4. Select the **Activate Mi-Token** option to enable the token in the Mi-Token app. You may see a prompt to confirm if you would like to open the link in Mi-Token Authenticator – please proceed to open this.
5. You will be prompted to **import a new token**, and provided with a field to enter a name for the token.

## Tips:

- If you are using **more than one Mi-Token**, ensure you name the token in such a way that it will be clear which account or project it relates to.
- The token name can **only use alphanumeric characters** and cannot include spaces.

6. Once you have entered the token name, select **Import**.
7. You will be given the option to password protect the Mi-Token App. This is not mandatory but may be useful if you are using a device that others may have access to. Select a password or use the *"No, thank you"* option if you do not wish to set a password.

## Using your Soft-token

To use the soft-token, open the Mi-Token app and enter the generated numerical code into the Token box of the login screen.

Please note a new code will be generated by the Mi-Token Authenticator app every 30 seconds.