

## Special Meeting of the Members of Shiksha Sankalp

### **Minutes of Meeting**

Jan 2, 2011 07:00 Hrs PST / 10:00Hrs EST / 20.30 Hrs IST

**Present** Mikul Bhatia, Deborah Hughes, Jeb Breiding, Sagheer Ahmad, Baishali Mukherji

**Absent** None

- Agenda**
- I. Increase in number of members in draft version of Bylaws
  - II. Resolution to adopt Bylaws
  - III. Resolution to adopt Conflict of Interest
  - IV. Resolution to adopt Grant Rules
  - V. Election of Chairman, Treasurer, Secretary
  - VI. Resolution to adopt policy on Third Party Alliances
  - VII. Election of Director (Operational Systems)

### **Proceedings**

#### **1. Confirmation of Audibility**

The meeting started with all members confirming that they could hear all others.

#### **2. Increase in number of members**

Mikul proposed that the number of members be increased from 11 (as is defined in the draft version of Bylaws) to 21. This would ensure that Shiksha Sankalp is able to draw upon the expertise of a more diverse group of people. Jeb expressed that the number would be too large if all the members were to be on the Board of Directors as well. Hence it was decided that, as and when it is felt that the number of Directors is becoming too large, the Bylaws would be amended to have a smaller number of Directors. For now, the entire membership of Shiksha Sankalp shall constitute the Board of Directors of Shiksha Sankalp. The recommendation to increase the number of members to 21 was agreed by the members and the change was thus made to the draft version of the Bylaws.

#### **3. Resolution # SSR001: Adoption of the Bylaws of Shiksha Sankalp**

The members unanimously resolved to adopt the Bylaws for Shiksha Sankalp for the general purposes of setting forth the operational structure of Shiksha Sankalp and providing for the governance of its activities. A copy of the approved version of Bylaws is hereto attached as Annex-A.

#### **4. Election of Chairman, President, Treasurer and Secretary of Shiksha Sankalp**

The Board of Directors unanimously elected Mikul Bhatia as the Chairman of the Board and as the President of Shiksha Sankalp. The Board also unanimously elected Sagheer Ahmed as the Treasurer, and Baishali Mukherji the Secretary of Shiksha Sankalp.

#### **5. Resolution # SSR002: Adoption of the Conflict of Interest policy**

The members unanimously resolved to adopt the Conflict of Interest policy of Shiksha Sankalp. The purpose of this is to help each of the Members, Directors and Officers to identify and address potential conflicts of interest involving Shiksha Sankalp. A copy of the adopted version of the

Conflict of Interest policy is hereto attached as Annex-B. All members will sign a document confirming that they agree with and will adhere to the Conflict of Policy of Shiksha Sankalp.

#### **6. Resolution # SSR003: Adoption of the Grant Rules**

The members unanimously resolved to adopt the Grant Rules Shiksha Sankalp, the purpose of which is to define the rules, terms and conditions for organizations that want to apply for Grant to Shiksha Sankalp. A copy of the adopted Grant Rules is hereto attached as Annex-C.

#### **7. Admission to New Member**

The members unanimously agreed to admit Mr.Suhail Kassim to the membership of Shiksha Sankalp. Suhail meets all the criteria as defined by Article-IV, Section-3 (Membership Criteria) of the Bylaws, i.e., is desirous of joining Shiksha Sankalp, is committed to objectives & programs, is 18 years of age, and has been working as a volunteer for the last three months.

Suhail is a Chevening Senior Scholar from the London School of Economics and an IIM Ahmadabad graduate. He is presently a Fellow and a Specialist with the World Bank Group in Finance and Private Sector Development department. He comes with rich experience in developmental work, especially in creating processes and systems and will be a valuable asset for Shiksha Sankalp.

#### **8. Resolution # SSR004: Director of Operational Systems**

As per Article-VI, Section -1 (Officers) of the Bylaws, the members have resolved to appoint a Director of Operational Systems.

#### **9. Election of Director (Operational Systems)**

The members unanimously elected Suhail Kassim as Director (Operational Systems) for Shiksha Sankalp.

#### **10. Resolution # SSR005: Adoption of the Policy on Third Party Alliances**

Mikul explained the Policy on Third Party Alliances to the group in details. The said policy documents has been created to define the policy on alliances between Shiksha Sankalp and third party organizations/individuals and the process for forming such alliances. Based on Jeb's recommendation that the members reconsider the naming of "Associate Members" to a more motivating term that recognizes their spirit of philanthropy in a true sense, the term was replaced by "Lead Contributors" in the draft policy.

The Policy on Third Party Alliances was adopted by members under Resolution # SSR005. The approved policy is hereto attached as Annex-D.