

RESIDENTIAL Exclusive Listing Agreement (page 1 of 5)

LISTING INPUT SHEET

PROPERTY TYPE **1**

• Indicates Required information () Indicates Maximum Choice

LISTING #

ADDRESS

• County			• City			• ZIP Code + 4		
• Area			• Community/District					
• Street # (HSN)	Modifier	Direction	• Street Name					
Suffix			Post Direction			Unit #		

LISTING

\$	• Listing Price	• Listing Date	• Expiration Date	• Tax ID#	• Preliminary Title Ordered
• Offers (1)		• Offer Review Date <i>(required if 2nd "Offers" option is selected)</i>			FIRPTA withholding required?
<input type="checkbox"/> Seller intends to review offers upon receipt <input type="checkbox"/> Seller to review offers on Offer Review Date (may review/accept sooner)					

LOCATION

Lot Number	Block	Plat/Subdivision/Building Name			
MAP BOOK	Map Page	Top Map Coord.	Side Map Coord.		

PROPERTY INFORMATION

• Prohibit Blogging	• Allow Automated Valuation	• Show Map Link	• Internet Advertising	• Show Address to Public
• SOC (Selling Office Com.)	Selling Office Commission Comments (40 characters maximum)			
• Year Built	Effective Year Built	Effective Year Built Source		
• ASF - Total (Square Feet)	• Lot Size (Square Feet)	• Lot Size Source		
Virtual Tour URL (Please include http:// or https://)				

BROKER INFORMATION

• LAG Listing Broker ID#	Broker Name and Phone	Listing Firm - ID#	Firm Name and Phone
Co Broker - ID#	Co Broker Name and Phone	Co Firm - ID#	Co Firm Name and Phone

INITIALS:

Seller	Date	Seller	Date	Broker	Date
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RESIDENTIAL Exclusive Listing Agreement (page 2 of 5)
LISTING INPUT SHEET

PROPERTY 1
TYPE

Listing Address:

LAG #

LISTING INFORMATION

• Possession (3)

- ☐ Closing
☐ Negotiable
☐ See Remarks
☐ Sub. Tenant's Rights

• Showing Information (10)

- ☐ Appointment
☐ Call Listing Office
☐ Day Sleeper
☐ Gate Code Needed
☐ MLS Keybox
☐ Other Keybox
☐ Owner-Call First
☐ Pet in House
☐ Power Off
☐ Renter-Call First
☐ Security System
☐ See Remarks
☐ Vacant

• Potential Terms (10)

- ☐ Assumable
☐ Cash Out
☐ Conventional
☐ Farm Home Loan
☐ FHA
☐ Lease/Purchase
☐ Owner Financing
☐ Rehab Loan
☐ See Remarks
☐ State Bond
☐ USDA
☐ VA

• Tax Year

\$

• Annual Taxes

• Senior Exemption

Right of First Refusal

\$

Monthly H.O. Dues

\$

Monthly Rent

• Form 17

• Common Interest Cmty (RCW 64.90)

SCHOOL & OWNER INFO.

• School District

Elementary School

Junior High/Middle School

Senior High School

• Owner Name

Owner Name 2

• Owner's Phone

• Occupant Type

• Phone to Show

• Owner's City and State

• Occupant's Name

• Bank
Owned/REO

• 3rd Party App. Req. (2)

- ☐ None
☐ Short Sale
☐ Other - See Remarks

• Auction

SITE INFORMATION

Lot Dimensions

Waterfront Footage (Feet)

Pool

Zoning Code

Zoning Jurisdiction

Lot Topog./Veg. (7)

- ☐ Brush
☐ Dune
☐ Equestrian
☐ Fruit Trees
☐ Garden Sp.
☐ Level
☐ Partial Slope
☐ Pasture
☐ Rolling
☐ Sloped
☐ Steep Slope
☐ Terraces
☐ Wooded

View (6)

- ☐ Bay
☐ Canal
☐ City
☐ Golf Course
☐ Jetty
☐ Lake
☐ Mountain
☐ Ocean
☐ Partial
☐ River
☐ See Remarks
☐ Sound
☐ Strait
☐ Territorial

Waterfront (5)

- ☐ Bank-High
☐ Bank-Low
☐ Bank-Medium
☐ Bay
☐ Bulkhead
☐ Canal
☐ Creek
☐ Jetty
☐ Lake
☐ No Bank
☐ Ocean
☐ River
☐ Saltwater
☐ Sound
☐ Strait
☐ Tideland Rights

Site Features (14)

- ☐ Arena-Indoor
☐ Arena-Outdoor
☐ Athletic Court
☐ Barn
☐ Boat House
☐ Cabana/Gazebo
☐ Cable TV
☐ Deck
☐ Dock
☐ Dog Run
☐ Fenced-Fully
☐ Fenced-Partially
☐ Gas Available
☐ Gated Entry
☐ Green House
☐ High Speed Internet
☐ Hot Tub/Spa
☐ Moorage
☐ Outbuildings
☐ Patio
☐ Propane
☐ RV Parking
☐ Shop
☐ Sprinkler System
☐ Stable

Lot Details (7)

- ☐ Alley
☐ Corner Lot
☐ Cul-de-sac
☐ Curbs
☐ Dead End St.
☐ Drought Res Landscape
☐ High Voltage Line
☐ Open Space
☐ Paved Street
☐ Secluded
☐ Sidewalk
☐ Value in Land

INITIALS:

Seller

Date

Seller

Date

Broker

Date

RESIDENTIAL Exclusive Listing Agreement (page 3 of 5)
LISTING INPUT SHEET

PROPERTY **1**
TYPE

Listing Address: _____

LAG # _____

BUILDING INFORMATION

• **Sewer (2)**

- ☐ Available
☐ None
☐ Septic
☐ Sewer Connected

Basement (3)

- ☐ Daylight
☐ Fully Finished
☐ None
☐ Partially Finished
☐ Roughed In
☐ Unfinished

• **Parking Type (4)**

- ☐ Carport-Attached
☐ Carport-Detached
☐ Garage-Attached
☐ Garage-Detached
☐ None
☐ Off Street

Aprvd # of Bedrooms (septic) _____

• **Total Covered Parking** _____

Builder _____

• **New Construction**

New Construction State _____

• **Building Information (3)**

- ☐ Built on Lot
☐ Detached
☐ Manufactured Home
☐ Modular
☐ Planned Unit Dev.
☐ Attached/Zero Lot Line

• **Style Code** _____

Manufactured Home Serial No. _____

Manufactured Home Manufacturer _____

Manufactured Home Model Number _____

• **Exterior (4)**

- ☐ Brick
☐ Cement Planked
☐ Cement/Concrete
☐ Log
☐ Metal/Vinyl
☐ See Remarks
☐ Stone
☐ Stucco
☐ Wood
☐ Wood Products

Foundation (3)

- ☐ Concrete Block
☐ Concrete Ribbon
☐ Post & Block
☐ Post & Pillar
☐ Poured Concrete
☐ See Remarks
☐ Slab
☐ Tie down

Building Condition _____

• **Roof (3)**

- ☐ Built-up
☐ Cedar Shake
☐ Composition
☐ Flat
☐ Green (Living)
☐ Metal
☐ See Remarks
☐ Tile
☐ Torch Down

Architecture _____

Accessibility Features (12)

- ☐ Accessible Approach
☐ Accessible Entrance
☐ Accessible Central Living/Common Area
☐ Accessible Bedroom
☐ Accessible Bath
☐ Accessible Kitchen
☐ Accessible Utility
☐ Modifications for Hearing/Vision
☐ Accessible Elevator or Lift Installed
☐ Ceiling Track
☐ Smart Technology
☐ Other

ACCESSORY DWELLING UNIT INFO.

Accessory Dwelling Unit _____

Detached Dwelling
(Finished Square Feet) _____

ADU Bedrooms _____

ADU Baths _____

GREEN BUILDING INFO

Green Certification (4)

- ☐ Built Green™
☐ LEED™
☐ Northwest ENERGY STAR®
☐ Other - See Remarks

Built Green™ _____

LEED™ _____

Northwest ENERGY STAR® _____

Construction Methods (2)

- ☐ Advanced Wall
☐ Double Wall
☐ Ins. Concrete Form (ICF)
☐ Post & Beam
☐ Standard Frame
☐ Steel & Concrete
☐ Strawbale
☐ Structural Ins. Panel (SIPs)
☐ Tilt-up

EPS Energy Score (0-99,999kWh) _____

HERS Index Score (0-150) _____

INITIALS:

Seller _____

Date _____

Seller _____

Date _____

Broker _____

Date _____

Listing Address: _____

LAG # _____

INTERIOR FEATURES

(Approximate Square Footage Excluding Garage)

Finished

Unfinished

• Square Footage Source

Lower Fireplaces

Upper Fireplaces

Main Fireplaces

Type of Fireplace

Leased Equipment

Water Heater Type

Water Heater Location

• Energy Source (6)

- | | |
|--|--|
| <input type="checkbox"/> Electric | <input type="checkbox"/> Propane |
| <input type="checkbox"/> Geothermal | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Ground Source | <input type="checkbox"/> Solar (Unspecified) |
| <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Solar Hot Water |
| <input type="checkbox"/> Oil | <input type="checkbox"/> Solar PV |
| <input type="checkbox"/> Pellet | <input type="checkbox"/> Wood |

• Heating/Cooling (8)

- | | | |
|---|--|--|
| <input type="checkbox"/> 90%+ High Efficiency | <input type="checkbox"/> High Efficiency (Unspecified) | <input type="checkbox"/> Radiator |
| <input type="checkbox"/> Baseboard | <input type="checkbox"/> Hot Water Recirc Pump | <input type="checkbox"/> Stove/Free Standing |
| <input type="checkbox"/> Central A/C | <input type="checkbox"/> HRV/ERV System | <input type="checkbox"/> Tankless Water Heater |
| <input type="checkbox"/> Ductless HP-Mini Split | <input type="checkbox"/> Insert | <input type="checkbox"/> Wall |
| <input type="checkbox"/> Forced Air | <input type="checkbox"/> None | |
| <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Other - See Remarks | |
| <input type="checkbox"/> HEPA Air Filtration | <input type="checkbox"/> Radiant | |

Floor Covering (5)

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Bamboo/Cork | <input type="checkbox"/> Other Renewable |
| <input type="checkbox"/> Ceramic Tile | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Slate |
| <input type="checkbox"/> Fir/Softwood | <input type="checkbox"/> Vinyl |
| <input type="checkbox"/> Hardwood | <input type="checkbox"/> Wall to Wall Carpet |
| <input type="checkbox"/> Laminate | |

Interior Features (16)

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> 2nd Kitchen | <input type="checkbox"/> Dining Room | <input type="checkbox"/> Loft | <input type="checkbox"/> Walk-in Pantry |
| <input type="checkbox"/> 2nd Mstr BR | <input type="checkbox"/> FP in Mstr BR | <input type="checkbox"/> Sauna | <input type="checkbox"/> Walk-in Closet |
| <input type="checkbox"/> Bath Off Master | <input type="checkbox"/> French Doors | <input type="checkbox"/> Security System | <input type="checkbox"/> Wet Bar |
| <input type="checkbox"/> Built-in Vacuum | <input type="checkbox"/> High Tech Cabling | <input type="checkbox"/> Skylights | <input type="checkbox"/> Wine Cellar |
| <input type="checkbox"/> Ceiling Fan(s) | <input type="checkbox"/> Hot Tub/Spa | <input type="checkbox"/> Solarium/Atrium | <input type="checkbox"/> Wired for Generator |
| <input type="checkbox"/> Dbl Pane/Strm Window | <input type="checkbox"/> Jetted Tub | <input type="checkbox"/> Vaulted Ceilings | |

Appliances That Stay (10)

- | | |
|---|--|
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Refrigerator |
| <input type="checkbox"/> Double Oven | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Dryer | <input type="checkbox"/> Trash Compactor |
| <input type="checkbox"/> Garbage Disposal | <input type="checkbox"/> Washer |
| <input type="checkbox"/> Microwave | |
| <input type="checkbox"/> Range/Oven | |

UTILITY/COMMUNITY

Community Features (8)

- | | |
|--|--|
| <input type="checkbox"/> Age Restriction | <input type="checkbox"/> Community Waterfront/ |
| <input type="checkbox"/> Airfield | <input type="checkbox"/> Pvt. Beach Access |
| <input type="checkbox"/> Boat Launch | <input type="checkbox"/> Golf Course |
| <input type="checkbox"/> CCRs | <input type="checkbox"/> Tennis Courts |
| <input type="checkbox"/> Clubhouse | |

• Water Source (3)

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Community | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Individual Well | <input type="checkbox"/> Shared Well |
| <input type="checkbox"/> Lake | <input type="checkbox"/> Shares |
| <input type="checkbox"/> Private | <input type="checkbox"/> Well Needed |
| <input type="checkbox"/> Public | |

Water Company

Power Company

Sewer Company

Bus Line Nearby

Bus Route Number

INITIALS:

Seller

Date

Seller

Date

Broker

Date

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PROPERTY **1**
 TYPE

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ROOM LOCATION

• **Level (1)** U for Upper M for Main L for Lower S for Split G for Garage

Entry _____	Kit w/o Eating Space _____	Extra Fin. Room _____
Living Room _____	Master Bedroom _____	Rec Room _____
Dining Room _____	Bonus Room _____	Family Room _____
Kit with Eating Space _____	Den/Office _____	Great Room _____

No. of Bedrooms U ____ M ____ L ____

Utility Room U ____ M ____ L ____ G ____

No. of Full Baths U ____ M ____ L ____ G ____

Approved Accessory Dwelling Unit U ____ M ____ L ____

No. of 3/4 Baths U ____ M ____ L ____ G ____

No. of 1/2 Baths U ____ M ____ L ____ G ____

REMARKS

Marketing Remarks. CAUTION! The comments you make in the following lines are limited to descriptions of the land and improvements only. These remarks will appear in the client handouts and websites. (500)

Confidential Broker-Only Remarks. Comments in this category are for broker's use only. (250)

• **Driving Directions to Property** (200)

INITIALS:

Seller

Date

Seller

Date

Broker

Date