SOEN 341 2015 Reference Template for Team meetings(face to face, skype, or other)

Team Name: Athena   Project Name: Apollo

Minutes of meeting number 1.1
Date Feb 5, 2016   1pm -2pm
Location Capstone

Members:

Name	Role	Present?
Liuai Hatter	lead / prog	✓
Wahab Ahmed	Doc	✓
Philippe Abon Kaem	Doc	✓
Ricardo Conté	Doc	✓
Matthew Teolis	prog	✓
Anny Cheng	Doc	✓
Francis Bouchard	prog.	✓
Sabrina Ashraff	Doc	✓

Agenda
Call to Order
Decisions:
✓ 1. scrum
✓ 2. github issue/doc
✓ 3. use cases (anna, ricardo, Liuai)
✓ 4. sol. sketch
✓ 5. Gantt
6. left for d1
✓ Scoping
✓ Class. data

Adjourned at: