The Definitive Guide to Interwoven TeamSite

Brian Hastings and Justin McNeal

The Definitive Guide to Interwoven TeamSite

Copyright © 2006 by Brian Hastings and Justin McNeal

All rights reserved. No part of this work may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage or retrieval system, without the prior written permission of the copyright owner and the publisher.

ISBN-13: 978-1-59059-611-1 ISBN-10: 1-59059-611-0

Printed and bound in the United States of America 987654321

Trademarked names may appear in this book. Rather than use a trademark symbol with every occurrence of a trademarked name, we use the names only in an editorial fashion and to the benefit of the trademark owner, with no intention of infringement of the trademark.

Lead Editors: Jason Gilmore and Keir Thomas

Technical Reviewer: Tom Shell

Editorial Board: Steve Anglin, Ewan Buckingham, Gary Cornell, Jason Gilmore, Jonathan Gennick, Jonathan Hassell, James Huddleston, Chris Mills, Matthew Moodie, Dominic Shakeshaft, Jim Sumser, Keir Thomas, Matt Wade

Project Manager: Denise Santoro Lincoln

Copy Edit Manager: Nicole LeClerc Copy Editor: Kim Wimpsett

Assistant Production Director: Kari Brooks-Copony

Production Editor: Kelly Winquist Compositor: Diana Van Winkle Proofreader: Lori Bring Indexer: Toma Mulligan

Artist: Diana Van Winkle Cover Designer: Kurt Krames

Manufacturing Director: Tom Debolski

Distributed to the book trade worldwide by Springer-Verlag New York, Inc., 233 Spring Street, 6th Floor, New York, NY 10013. Phone 1-800-SPRINGER, fax 201-348-4505, e-mail orders-ny@springer-sbm.com, or visit http://www.springeronline.com.

For information on translations, please contact Apress directly at 2560 Ninth Street, Suite 219, Berkeley, CA 94710. Phone 510-549-5930, fax 510-549-5939, e-mail info@apress.com, or visit http://www.apress.com.

The source code for this book is available to readers at http://www.apress.com in the Source Code section. You will need to answer questions pertaining to this book in order to successfully download the code.

Contents at a Glance

Foreword	XXV
About the Authors	xxvii
About the Technica	al Reviewerxxix
Acknowledgments	3
Introduction	xxxiii
PART 1	Introducing the Rational Unified Process
CHAPTER 1	What Is Content Management? 3
CHAPTER 2	Defining the CMS Project Scope27
P ΔRT 2 ■ □	■ ■ The Inception Phase
	-
CHAPTER 3	Introducing TeamSite and Friends47
CHAPTER 4	Gathering Requirements
PART 3	■ The Elaboration Phase
CHAPTER 5	Building the Hardware Infrastructure89
CHAPTER 6	Installing the CMS111
CHAPTER 7	Building the Repository
CHAPTER 8	Using FormsPublisher165
CHAPTER 9	Working with Content in TeamSite
CHAPTER 10	Using Tools and TeamSite
CHAPTER 11	Deploying Files and Data
CHAPTER 12	Introducing Workflow257
CHAPTER 13	Authenticating and Authorizing Users
CHAPTER 14	Designing the CMS Base
CHAPTER 15	Determining Interface Needs

PART 4 ■	■ The Construction Phase	
CHAPTER 16	Authoring Content	
CHAPTER 17	Understanding the Business Process Flow	
PART 5	■ The Transition Phase	
CHAPTER 18	Delivering the CMS to the Customer419	
CHAPTER 19	Working with LiveSite433	
CHAPTER 20	Seeing Interwoven's Vision451	
PART 6 - Appendixes		
APPENDIX A	FormsPublisher: Forms	
APPENDIX B	FormsPublisher: Presentation	
APPENDIX C	Perl Modules for Workflows493	
■INDEX		