

PART IV

PROGRAM NARRATIVE

Prepare the program narrative statement in accordance with the following instructions for all new grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE.

Pinpoint any relevant physical, economic, social, financial, institutional, or other problems requiring a solution. Demonstrate the need for assistance and state the principal and subordinate objectives of the project. Supporting documentation or other testimonies from concerned interests other than the applicant may be used. Any relevant data based on planning studies should be included or footnoted.

2. RESULTS OR BENEFITS EXPECTED.

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH.

- a. Outline a plan of action pertaining to the scope and detail of how the proposed work will be accomplished for each grant program. Cite factors which might accelerate or decelerate the work and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as design or technological innovations, reductions in cost or time, or extraordinary social and community involvements.
- b. Provide for each grant program monthly or quarterly quantitative projections of the accomplishments to be achieved, if possible. When accomplishments cannot be quantified, list the activities in chronological order to show the schedule of accomplishments and their target dates.
- c. Identify the kinds of data to be collected and maintained, and discuss the criteria to be used to evaluate the results and success of the project. Explain the methodology that will be used to determine if the

needs identified and discussed are being met and if the results and benefits identified in Item 2 are being achieved.

- d. List each organization, cooperator, consultant, or other key individuals who will work on the project along with a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION.

Give a precise location of the project and area to be served by the proposed project. Maps or other graphic aids may be attached.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

- a. Describe the relationship between this project and other work planned, anticipated, or underway under the Federal Assistance listed under Part II, Section A, Item 10.
- b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.
- c. Discuss accomplishments to date and list in chronological order a schedule of accomplishments, progress or milestones anticipated with the new funding request. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope or objectives have changed or an extension of time is necessary, explain the circumstances and justify. If the total budget has been exceeded or if individual budget items have changed more than the prescribed limits contained in Attachment K, Office of Management and Budget Circular No. A-102, explain and justify the change and its effect on the project.

PART V

ASSURANCES

The applicant hereby assures and certifies that he will comply with the regulations, policies, guidelines and requirements, including Office of Management and Budget Circulars Nos. A-87, A-95, and A-102, as they relate to the application, acceptance and use of Federal funds for this federally assisted project. Also, the applicant gives assurance and certifies with respect to the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of Executive Order 11296, relating to evaluation of flood hazards, and Executive Order 11288, relating to the prevention, control, and abatement of water pollution.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purposes constructed.
4. It will obtain approval by the appropriate Federal agency of the final working drawings and specifications before the project is advertised or placed on the market for bidding; that it will construct the project, or cause it to be constructed, to final completion in accordance with the application and approved plans and specifications; that it will submit to the appropriate Federal agency for prior approval changes that alter the costs of the project, use of space, or functional layout; that it will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the construction grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may require.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General through any authorized representative access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17.703). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and that the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, which ever is the longer.
11. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with Office of Management and Budget Circular No. A-102.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.

Town of Fairlee - Program Narrative

1. Objectives & Need For Assistance

The Town of Fairlee seeks to acquire unspoiled and undeveloped land in order to provide expanded outdoor recreational opportunities for present and future citizens of the town and for the general public. In addition, it seeks to prevent the encroachment of residential and seasonal home development upon areas of great natural and scenic beauty in the western ~~part~~ of the town.

Publicly owned land in the town is adequate for present levels of outdoor recreational use. However, with rapid population growth, increasing pressures for development, and the increased posting of private land against the public, it is clear that in the future, the availability to the public of undeveloped land will be significantly reduced, while demand for such land will have increased. It is therefore desirable and prudent that the public sector should move to protect undeveloped land in attractive locations in order to provide for the recreational needs of future citizens as well as expanding the opportunities of existing ones. This is the principal objective of the proposal to acquire 770 acres of land in 3 tracts on the north and south sides of the forest.

While recognizing the need for acquisition for conservation and recreation purposes (see Town of Fairlee Municipal Development Plan, Town of Fairlee Recreation Plan), it does not have sufficient funds to engage in such activities. For this reason it is applying for HCRS funds in order to meet these objectives.

2. Results or Benefits Expected

The Town of Fairlee proposes to purchase 770 acres of land in the vicinity of the Fairlee Town Forest. It is contemplated that trails for hiking, cross-country skiing, and snowmobiling will be cleared and marked. No other improvements are contemplated. Some cutting of wood by private individuals in order to circumvent loss of tax resources to the town is contemplated.

Major results are:

1. Present outdoor recreational opportunities for residents of the town and for the general public will be considerably expanded through this enlargement of the town forest.
2. The approaches to Bald Top Mountain and the watershed of Glen Falls Brook will be protected from developments which could detract from their aesthetic *appeal*.
3. Conservation through acquisition of undeveloped land in the watersheds of several brooks in the town will protect the water quality of these brooks.
4. The public will be insured of substantial outdoor recreation opportunities in the future, when such opportunities would otherwise be in short supply due to population growth and land development.
5. Selective cutting of wood from the tracts of land to be acquired will provide a cheap source of fuel for the town's residents,

allowing the town to cut down on its use of fuels originating outside the region and to substitute renewable for non-renewable sources of energy. In addition, the supervision of such cutting by a trained forester will improve the quality of presently existing woodland.

3. Approach

a. The land is to be acquired when funds become available.

b. Trails will be cut as required.

c. Several organizations have been and will be involved in the application. The Fairlee Planning Commission and Board of Selectmen have both reviewed the proposal at public meetings. The Two Rivers Regional Commission has aided in the preparation of the grant proposal. The town has cooperated with the Department of Historical Sites, the District Environmental Coordinator in establishing that the proposed project will have no negative impact on historical sites or the general environment. Division of Planning of the Agency of Environmental Conservation has been consulted at various stages of the development of the project proposal and will participate in the evaluation of the application, as will the Heritage Conservation and Recreation Service of the Department of the Interior.

Trail planning, clearing, and marking will be supervised by the town through its recreation committee. Much of the work will be done by private citizens' groups, and the local snowmobile club.

4. Geographic Location

The land to be acquired lies in 3 tracts adjacent to the Fairlee Town Forest in the western part of the Town of Fairlee. A location map is provided elsewhere in this application.

The area to be served by the proposed project is primarily the Town of Fairlee. However, as access will not be limited to residents of the town, the area to be served cannot be clearly delineated.