



Roorkee - Dehradun Highway, Mandawar, Roorkee, Uttarakhand 247167

Fax N

www.quantumuniversity.edu.in

## **Syllabus**

Course Type: Engineering Course : Diploma

Year/sem: 3 Sem Branch: CSE Created By:

**Excel Lab** 

CS1343

Unit	Sub Unit	Торіс	Duration
Experime nt 1		Create, open and view a workbook.	2
Experime nt 3		Enter and edit data.	2
Experime nt 4		Modify a worksheet and workbook.	2
Experime nt 5		Worksheet operations	2
Experime nt 6		Learn to use functions and formulas.	2
Experime nt 7		Create and edit charts and graphics.	2
Experime nt 8		Filter and sort table data.	2