

STEP 1

**Establish the
Executive Group**

- Agree on the scope of the study and develop study protocol.
- Agree on Terms of Reference for executive group members.

STEP 2

**Generate candidate
evaluation items**

- Conduct scoping reviews to extract relevant items for e-Delphi.
- Review candidate items with the Executive Group to establish the organization, completeness, and redundancy of the candidate items list.

STEP 3

**Perform the
international
e-Delphi survey**

- Recruit, screen, and register international participants for participation in e-Delphi survey.
- Conduct recruitment and retention efforts during each round.

STEP 4

**Conduct the
consensus meeting**

- Obtain expert consensus on the final list of items for *PHES-EF*.
- Determine dissemination strategies for the evaluation framework.

STEP 5

**Disseminate the
evaluation framework**

- Make the framework available to all stakeholder groups and publish it in an open-access journal with an open license.
- Engage with researchers and promote the adoption of the evaluation framework.