MEETING MINUTES

Project Name	Freight Shield
Meeting Name	Meeting with Project Mentor
Meeting Facilitator	Ramanpreet Singh
Meeting Date	26th October 2023
Meeting Details	Arranged a Meeting with our project mentor, Prof. Yogesh Sharma, filled him in on our current progress.
Meeting Invitees	Yogesh Sharma Alok Paranjape Amandip Padda Mohammed Alharbi Ramanpreet Singh

Minutes:

Topic	Summary of Discussion/Decision
Discussion of Diagrams from previous weeks and Customer Feedback	Prof Sharma was not previously informed about our customer groups, or their potential needs in the project. Also recommended that we make a proper state diagram first, in order to better understand the scope of the project.
Cloud Services	Prof. Sharma recommended cloud services over in house hosting. Recommended finding a service with some kind of short term credit or trial. Also recommended local development over remote deployment, to prevent budgetary issues.

Mobile vs Web Development	Prof. Sharma recommended that we focus on making a web app first, due to it being more accessible to Shippers, then to focus on mobile apps later on. Still some difficulties about notifying users on desktop compared to mobile.

Action Items:

Description of Action	Assigned to	Date Required
Create State Diagram Create a prototype login page Create a prototype signup page Create a prototype dashboard (Shippers)	Ramanpreet Singh Muhammad Alharbi Amandip Padda Alok Paranjape	Nov 3rd, 2023 Nov 3rd, 2023 Nov 3rd, 2023 Nov 3rd, 2023