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|  | Weekly Task Report  Geo Learn  11/13/19    Mentor: Fabio Santos  Sponser: Dr. Chris Doughty  Team members: Samuel Prasse (lead), Kaitlyn Grubb,  Tyler Pehringer, Joshus Tenakhongva  **Weekly Team Task Report** |  |

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| Team: GeoLearn | | | | | | **Date: 11/13/19** | | |
| **Project Title: Improving elementary education with custom online enironmental science lectures** | | | | | | | | |
| **A person wearing a suit and tie  Description automatically generated** | **Samuel Prassse**  Present  On-time | **A close up of a person  Description automatically generated** | **Kaitlyn Grubb**  Present  On-time | **A young person in a blue shirt  Description automatically generated** | **Tyler Pehringer**  Present  On-time | | A person wearing a suit and tie  Description automatically generated | **Joshus Tenakhongva**  Present  On-time |

### Recent Meetings:

* General Team Meeting
* Sponsor Meeting

### TASKS COMPLETED since last meeting:

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| **Task Title: Team Schedule** | **Task Initiation:** 11/1 | **Orig. Due Date:** N/A | **Status:** Completed |
| **Who (%): Team (100%)** | | | |
| **Description: Worked on and completed the teams schedule for the remainder of the semester.** | | | |
| **Expected Outcome: To have a list of required tasks to reference so the team maintains a high level of organization.** | | | |

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| **Task Title: 3 min Team Update** | **Task Initiation:** 10/30 | **Orig. Due Date: 11/8** | **Status:** Completed |
| **Who (%): Joshus (25%), Kaitlyn (25%), Tyler (25%), Samuel (25%)** | | | |
| **Description: Present our current status to the class during dedicated class time. This will include our tech feasibility document contents (very short overview) and our progress on our requirements document. Also will outline any important items as discussed in the prior weeks meetings with our mentor and sponsor.** | | | |
| **Expected Outcome: A short but very informative presentation on our progress from the past month since our last presentation.** | | | |

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| **Task Title: Peer Eval** | **Task Initiation:** 11/4 | **Orig. Due Date: 11/8** | **Status:** Completed |
| **Who (%): Team (100%)** | | | |
| **Description: Each team member will fill out a peer eval and send it to Fabio by November 8th.** | | | |
| **Expected Outcome: An accurate representation of effort and time invested by individual team members as graded by the other 3 team members.** | | | |

### This week’s Tasks: Work plan for coming week

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| **Task Title: Requirements Specification** | **Task Initiation:** 10/30 | **Orig. Due Date: 11/22** | **Status:** In Progress |
| **Who (%): Joshus (25%), Kaitlyn (25%), Tyler (25%), Samuel (25%)** | | | |
| **Description: The requirements specification is a description of our project’s requiremtnts, both functional and non-functional, and forms the contractural basis for the expectations to be fulfilled by the development team.** | | | |
| **Expected Outcome: Create a document outlining the requirements that the team will stick to when developing our project.** | | | |

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| **Task Title: Requirements Spec. Dry Run** | **Task Initiation:** 11/11 | **Orig. Due Date: 11/13** | **Status:** In progress |
| **Who (%): Team (100%)** | | | |
| **Description: The team will run through our Requirements Specification document with our mentor Fabio. This will take place on November 13th at 2pm in Cline Library. We have split up the document goals into several sections: Intro/Conclusion (Samuel), Schedule (Joshus), Problem Statement (Tyler), Solution Overview (Kaitlyn), and the team will split up the “Key Requirements” section.** | | | |
| **Expected Outcome: Receive a review of our slideshow and edits from our mentor to ensure our document contains all the relevant information to get the best grade possible.** | | | |

### Upcoming Tasks: Planning

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| **Task Title: Peer Eval #3** | **Who (%): Team (100%)** | **Rough Due Date: 11/22** |
| **Description: An accurate representation of effort and time invested by individual team members as graded by the other 3 team members.** | | |

### Other Problems / Other Issues: