

PROFESSIONAL PROFILE

A front-end developer with a specialization in crafting interactive and captivating web applications from scratch and transforming templates into responsive and user-friendly UI designs. Moreover, I am a highly skilled professional focused on giving my best to guarantee that my personal life goals and company objectives are satisfied to the fullest.

CORE SKILLS

- ❖ HTML
- ❖ CSS
- ❖ Bootstrap
- ❖ SEO
- ❖ Responsive
- ❖ APIs
- ❖ JavaScript
- ❖ React Js

WORK EXPERIENCE

- ❖ Aug 2020-Jan 2022 **Program Assistant and Communications Officer (Volunteer/Intern)**
WIRED GLOBAL

WIRED Global is a Christian organization with a mandate to raise radical women leaders and influencers who are bold to bring change in the world. The organization equips girls and women with the word of God so they can pursue their God-given purposes.

Job Summary

Assist the Programmes Manager in planning, organizing and facilitating the Youth program activities. Assist in administration duties of the organization especially with program events. Primarily promoting brand image, managing social media pages and communication for the programs and events within the organization.

Key Responsibilities

- ❖ Assist in setting meetings, taking minutes and coordinating events related to the program
- ❖ Compile weekly program and event reports on the goals achieved as led by the program coordinator
- ❖ Coordinate Ideal girl/Ideal woman programs including any event related activities with supervision of the Programmes Manager
- ❖ Assist in identifying the program strengths and weaknesses, finding areas for improvement, and identifying target audience and strategies to engage them
- ❖ Assist in handling internal and external communication including email, telephone enquiries, creating and maintaining filing systems
- ❖ Develop, support brand image including message development, social media creation and media outreach
- ❖ Ensure digital marketing content aligns with brand's identity and assist with marketing campaigns as directed by Program Coordinator
- ❖ Develop and disseminate public relations materials that increase the organization's visibility among stakeholders and target audience
- ❖ Assist in building and maintaining relationships with media personalities and customer audience that will help advance the work of the organization
- ❖ Assist in recruiting any volunteers to assist in different departments

- ❖ **EDUCATION**

KENYATTA UNIVERSITY, NAIROBI, KENYA

B.S. Exercise and Sports Science, Sept 2011 – December 2015.

Classified as C – 2nd Class (Lower Division)

Cumulative Mean Score: 57.68

- ❖ **CERTIFICATIONS**

SHECODES

- ❖ Introduction to Coding
- ❖ Web Development

- ❖ Responsive Web Development
- ❖ React Development

❖ REFEREES

WANJUGU GICHURU

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