

CC in the Cloud (CCitC) Technical Community – Weekly Meeting Minutes

7:44 AM PST 2023-12-06

Call to Order: 0802
Meeting Lead: Brandon HARVEY
Attendees: 17
Member Count: 73
Next Meeting: Wednesday December 13th, 2023

Highlights:

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Old Business:

- Review of previous weeks minutes by Garrett N.

New Business:

- Brandon H walked through some of the changes made to the ToR in last weeks meeting.
 - o Document Version and release date have now been added.
 - o Section 6.7.3 'Vote Counting' has been modified to remove references to specific voting ratio requirements.
 - Discussion on abstention votes and their relevance in voting records and vote count.
 - A minimum number of submitted votes should be defined to avoid a deadlock or in cases where only 1 vote has been cast.
 - Discussed and agreed that 5 votes must be cast in order to meet quorum, these votes can be Yes (for), No (against), or abstention.
 - Abstention votes do not count towards the overall outcome/verdict of the vote but will be recorded for historical and statistical purposes.
- Brandon H advised that all materials from the GitHub 'Editorial' branch have now been merged with the 'Working' branch which should reduce confusion.
- A Google form has been created to facilitate the ToR vote process, since GitHub does not adequately capture voting inputs.
 - o Link to this form has been posted on GitHub under Discussion #126 "Vote on new Terms of Reference" and will also be posted to OnlyOffice.
 - o Voting will be open from today until Wednesday December 20th, 2023 at which point the results will be released during that meeting.
- Reviewed GitHub issue #106 "Guidance for Schemes".
 - o Additional comments submitted by Tyrone S.
 - o Section "Scheme Guidance" of the guidance document has been modified to include additional information on appropriate controls for lab accreditation being applied to cloud platforms should a lab provision such an environment for CC testing purposes.
- Derivation Procedures have been added to Section "Protection Profile Considerations" of the guidance document.

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Questions/Follow-ups:

- ToR Voting form is now available until Wednesday December 20th 2023, see GitHub Discussion #126 “Vote on new Terms of Reference” for additional information.

End of Meeting – Adjourned 0859 PST