

#	Section/Attachment	Question	CDT Response
1	Attachment 1: PQVP AD-DS Working Prototype and Technical Approach Requirements Section 1, Working Prototype, a. Knowledge Creation	<p>Section one (1) of Attachment 1, Knowledge Creation states the "Working Prototype must have the ability to easily create original 'knowledge articles' (KA) and/or these knowledge articles can be packages of content." The feature description lists "documents, user-configurable forms, tables, and workflows".</p> <p>With the current initial product backlog, story point estimations and anticipated sprint velocity, it is not feasible to develop software with features for user-configurable forms. We respectfully ask the State to consider modifying this feature as follow:</p> <p><del>documents, user-configurable forms</del>, tables, and workflows</p>	<p>Vendors are encouraged to use their ingenuity and agile competencies to develop a Working Prototype that is innovative, expandable, sustainable, and user-friendly. The Working Prototype must be a Knowledge Management Tool, that will allow State Agencies/Departments to capture, archive, and manage organization knowledge from their employees and programs.</p> <p>The RFI provides guidelines for the Working Prototype. As such, only examples of features that could be included in the Working Prototype have been listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements. Vendors can, and are encouraged to, develop additional and/or different feature sets.</p>
2	Attachment 1: PQVP AD-DS Working Prototype and Technical Approach Requirements Section 1, Working Prototype, b. Knowledge Sharing	<p>Section one (1) of Attachment 1, Knowledge Sharing contains the following features:</p> <ul style="list-style-type: none"><li>• Have the ability to create user-defined rules for creation (e.g., mandatory fields) and lifecycle management (e.g., who, how, when revised and updated)</li><li>• Trigger escalation processes (e.g., automated emails/texts to approvers, reminders) for lifecycle activities</li></ul> <p>Development of user-defined rules and lifecycle management requires considerable development effort that would extend beyond four (4) weeks of development time. These features are typically provided in off the shelf-software (Open Source, Commercial Off the Shelf Software). Would the state consider making the following changes to this feature:</p> <ul style="list-style-type: none"><li>• Have <del>the ability to create user-defined</del> rules for creation (e.g., mandatory fields) and lifecycle management (e.g., who, how, when revised and updated)</li><li>• Trigger escalation processes (<del>e.g., automated emails/texts to approvers, reminders</del>) for lifecycle activities</li></ul>	<p>Vendors are encouraged to use their ingenuity and agile competencies to develop a Working Prototype that is innovative, expandable, sustainable, and user-friendly. The Working Prototype must be a Knowledge Management Tool, that will allow State Agencies/Departments to capture, archive, and manage organization knowledge from their employees and programs.</p> <p>The RFI provides guidelines for the Working Prototype. As such, only examples of features that could be included in the Working Prototype have been listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements. Vendors can, and are encouraged to, develop additional and/or different feature sets.</p>
3	Attachment 1: PQVP AD-DS Working Prototype and Technical Approach Requirements Section 1, Working Prototype, b. Knowledge Sharing	<p>Section one (1) of Attachment 1, Knowledge Sharing requires the Working Prototype to "allow for the promotion of process and information across systems and channels, as required".</p> <p>Would it be possible for the State to clarify the specific systems and channels with which the Working Prototype should have the ability to interact?</p>	<p>Examples of appropriate channels to share information and knowledge would be through webcasting, intranet, or mobile app. However, any system or channel that complies with the Technical Requirements listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements, Section 2, is sufficient. There is no limit to the number of channels a Vendor can provide for this exercise.</p>
4	Attachment 1: PQVP AD-DS Working Prototype and Technical Approach Requirements Section 1, Working Prototype, c. Knowledge Development	<p>Section one (1) of Attachment 1, Knowledge Development requires the Working Prototype to "have the ability to update and improve KAs and access the value of usage as input to predicting new records or record types". Could the State please rephrase this requirement?</p> <p>Understanding the value of KA requires access to data on the impact of business processes such as repeat service requests or increases in operational efficiency. As we are working with a prototype and a simulated scenario, we respectfully ask that the State consider removing this feature?</p>	<p>Vendors are encouraged to use their ingenuity and agile competencies to develop a Working Prototype that is innovative, expandable, sustainable, and user-friendly. The Working Prototype must be a Knowledge Management Tool, that will allow State Agencies/Departments to capture, archive, and manage organization knowledge from their employees and programs.</p> <p>The RFI provides guidelines for the Working Prototype. As such, only examples of features that could be included in the Working Prototype have been listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements. Vendors can, and are encouraged to, develop additional and/or different feature sets.</p>
5	Attachment 1: PQVP AD-DS Working Prototype and Technical Approach Requirements Section 1, Working Prototype, c. Knowledge Development	<p>Section one (1) of Attachment 1, Knowledge Development requires the Working Prototype to learn from existing records (e.g., types, content, usage).</p> <p>Development of algorithms to learn from existing records requires extensive development effort and data sets to validate application logic. We respectfully ask if the State would consider the following changes to this feature?</p> <p><del>types, content, usage</del></p>	<p>Vendors are encouraged to use their ingenuity and agile competencies to develop a Working Prototype that is innovative, expandable, sustainable, and user-friendly. The Working Prototype must be a Knowledge Management Tool, that will allow State Agencies/Departments to capture, archive, and manage organization knowledge from their employees and programs.</p> <p>The RFI provides guidelines for the Working Prototype. As such, only examples of features that could be included in the Working Prototype have been listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements. Vendors can, and are encouraged to, develop additional and/or different feature sets.</p>
6	Attachment 1: PQVP AD-DS Working Prototype and Technical Approach Requirements Section 2, Technical Approach	<p>Is it the State's intent for vendors to give the Working Prototypes specific context (e.g., choose an existing State Department, existing State application)? To best select users for user research and testing, rooting the Working Prototypes in a real-world scenario will allow for optimal identification of users, testers, user research techniques and overall UI/UX effort.</p>	<p>Yes. It is the State's intent that vendors submit a Working Prototype with specific context in a "real-world" scenario. Vendors can select any State Agency/Department or Government entity that has publically available information and documentation and use that for their Working Prototype, or Vendors can create information and documentation on their own.</p>
7	Statement of Work, Section A 1. PQVP AD-DS Key Action Dates	<p>Section A.1 PQVP AD-DS Key Action Dates indicates answers to Vendor Pool questions will be released on 2/23/18. Would the State be willing to provide an extension that resets the deadline for submission to four-weeks from the date of the release of the State's answers to vendor questions? The current feature scope impacts our ability to invest in development of the Working Prototype.</p>	<p>Yes. Please see Addendum 1 for changes.</p>
8	General Question	<p>Will the State provide its projected timeline for the next PQVP-AD-DS refresh?</p>	<p>The next refresh is anticipated to commence in 2020.</p>
9	General Question	<p>Can the State provide an estimated timeline for how long the PQVP-AD-DS contract vehicle will be valid? Does the State have a planned timeline to require all vendors on the PQVP-AD-DS to resubmit their Working Prototype?</p>	<p>PQVP will be valid until a new approach to evaluating prototypes and vendor/staff qualifications is identified by the State. It is anticipated that a full, hard refresh will take place during the next refresh period occurring in 2020. Incumbent vendors will be notified, in advance, if the State intends to perform a full, hard refresh.</p>
10	Attachment 1: PQVP AD-DS Working Prototype and Technical Approach Requirements Section 2, Technical Approach	<p>The technical approach specifies use of Swagger for API descriptors. Swagger was replaced by the OpenAPI Specification in 2016. Will the State accept API descriptors based on the OpenAPI Specification?</p>	<p>Yes. Please see Addendum 1 for changes.</p>

#	Section/Attachment	Question	CDT Response
11	General Question	I am getting ready to send our vendor profile form with the GitHub URL for RFI # CDT-PQVP-0118. Does the GitHub URL need to be publicly accessible when the vendor profile is submitted, or can we keep it private until we are ready to submit our working prototype?	No. A vendor's GitHub URL does not have to be set to public until the Due Date for Complete RFI Response Submission Package.
12	Statement of Work, Section A 1. PQVP AD-DS Key Action Dates	Are due date times listed in section A.1 PQVP AD-DS Key Action Dates in Pacific Standard Time?	Yes. Please see Addendum 1 for clarification.
13	Attachment 1: PQVP AD-DS Working Prototype and Technical Approach Requirements Section 2, Technical Approach	In Attachment 1, Section 1.C it states:  "The Working Prototype should: • Have the ability to update and improve KAs and access the value of usage as input to predicting new records or record type • Show innovation by learning from existing records (e.g., types, content, usage) and prompting to create new KAs  Our question is: Can you clarify what features this is asking for?	Vendors are encouraged to use their ingenuity and agile competencies to develop a Working Prototype that is innovative, expandable, sustainable, and user-friendly. The Working Prototype must be a Knowledge Management Tool, that will allow State Agencies/Departments to capture, archive, and manage organization knowledge from their employees and programs.  The RFI provides guidelines for the Working Prototype. As such, only examples of features that could be included in the Working Prototype have been listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements. Vendors can, and are encouraged to, develop additional and/or different feature sets.
14	General Question	Working Prototype (Page 15), Point 'a' talks about: Have the ability to easily create "knowledge articles" (KAs). These can be original records (e.g., specific work instructions or content) and/or packages of content, including documents, user-configurable forms, tables, and workflows Q: Does it mean to have document upload capabilities for user and If yes, what different formats of documents need to supported?	Yes, the Working Prototype should allow users to upload a variety of documents/files. Examples of acceptable formats are APK, APP, CSV, DOC, DWG, GIF, HTML, JPEG, MP3, ODT, PDF, RTF, TXT, XPS; however, this list is not all-inclusive and does not indicate a preference by the State. There is no requirement on the specific format(s) or limitation on the number of format(s) a Vendor can provide as part of this exercise.
15	General Question	Working Prototype (Page 15), Point 'b' talks about: • Allow for the promotion of process and information across systems and channels, as required. Q: How many and What are the information promotion states will be there?	Examples of appropriate channels to share information and knowledge would be through webcasting, intranet, or mobile app. However, any system or channel that complies with the Technical Requirements listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements, Section 2, is sufficient. There is no limit to the number of channels a Vendor can provide for this exercise.
16	Statement of Work, Section A 1. PQVP AD-DS Key Action Dates	What exactly needs to done in Knowledge development section of Working Prototype (Page 16, point 'c')?	Vendors are encouraged to use their ingenuity and agile competencies to develop a Working Prototype that is innovative, expandable, sustainable, and user-friendly. The Working Prototype must be a Knowledge Management Tool, that will allow State Agencies/Departments to capture, archive, and manage organizational knowledge from their employees and programs.  The RFI provides guidelines for the Working Prototype. As such, only examples of features that could be included in the Working Prototype have been listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements. Vendors can, and are encouraged to, develop additional and/or different feature sets.
17	Admin Section, Page 7. D.1.C	Which open source license type is preferred, ISC, MIT or other?	The State's preference is for the least restrictive type of license that promotes open source.
18	Technical Section, Page 15, Working Prototype, a. Knowledge Creation	The RFP states that the system should support Knowledge Articles that can include packages of content, documents, user-configurable forms, tables and workflows. Are all of these required features or are these examples of features that could be included?	Vendors are encouraged to use their ingenuity and agile competencies to develop a Working Prototype that is innovative, expandable, sustainable, and user-friendly. The Working Prototype must be a Knowledge Management Tool, that will allow State Agencies/Departments to capture, archive, and manage organization knowledge from their employees and programs.  The RFI provides guidelines for the Working Prototype. As such, only examples of features that could be included in the Working Prototype have been listed in Attachment 1: PQVP AD-DS Working Prototype Guidelines and Technical Approach Requirements. Vendors can, and are encouraged to, develop additional and/or different feature sets.
19	Technical Section, Page 15, Working Prototype, b. Knowledge Sharing	Can the administrator who creates the user-defined rules for creation also be the one who approves the articles?	Yes.
20	Administrative Requirements Attachment E: Bidder Declaration (GSPD-05-105)	Attachment E: Bidder Declaration (GSPD – 0501-5) is requesting that Vendor's declare either they are a DVBE or will be subcontracting with a DVBE. Wouldn't this from be more appropriate during the RFO phase? We may choose to select different DVBEs to partner with depending upon the services that are being requested in a particular RFO. Declaring which DVBE we may partner with seems to be premature at this point.	Vendors must submit Attachment E: Bidder Declaration (GSPD-05-105) to identify <u>any</u> Subcontractor they used to perform work for any part of their response to this RFI. The Subcontractor may, or may not, be a certified Small Business (SB) and/or Disabled Veteran's Business Enterprise (DVBE).  Additionally, Vendors will be required to submit a Bidder Declaration (GSPD-05-105) for each subsequent PQVP RFO they respond to, in order to identify their proposed use of Subcontractor(s), including SBs and/or DVBEs, for the respective engagement.
21	General Question	During the PQVP AD-DS Incumbent Vendor Conference, there was mention of an opportunity of having a one on one 15 meeting discussion with Vendor's who would like to meet with CDT. How do we schedule this meeting?	Incumbent Vendors wishing to have a one-on-one meeting to discuss how they will be impacted during this refresh process are encouraged to submit an email request to ADPQ@state.ca.gov.
22	Administrative Requirements	Please confirm that the PQVP AD-DS/CMAS/IT MSA Classification Mapping and Pricing (Appendix R) is not to be included with the administrative response at this point of time. This will be required within sixty calendar days of a PQVP AD-DS Selection Announcement.	Attachments C through R must be submitted within sixty (60) calendar days of the PQVP AD-DS Selection Announcement.

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23	General Question	Would CDT please confirm where in the RFI response the Vendor may include a list of terms to clarify and/or negotiate with CDT prior to finalizing the agreement?	<p>This is a pool of pre-qualified vendors who have demonstrated their competencies in agile digital service. There are no opportunities to negotiate any term of PQVP, and Vendors in the pool are not guaranteed a resulting contract.</p> <p>Vendors may suggest changes to, or seek clarification for, any requirement of PQVP during the refresh period via the RFI Question and Answer process. However, it is the sole determination of the State as to whether any requirement will be changed.</p>
24	General Question	Will CDT specify the procedure by which a Vendor would obtain an exemption from using a CMAS IT MSA or a Federal GSA Supply Schedule 70 contract?	PQVP uses the CMAS or IT MSA procurement vehicles as its base for terms and conditions. There is no exemption process.
25	General Question	Does CDT have a process whereby COTS products or components provided as a solution developed using the Agile Development – Digital Services RFI frameworks are excluded from any source code publishing requirements. It is understood that source code developed for CDT as part of a response will be provided and/published to a GitHub repository per CDT's direction.	Vendors must develop an open source Knowledge Management Tool and publish their code to a publicly accessible GitHub repository by the due date for the RFI Response Submission. Other contract vehicles are best suited for the configuration and implementation of commercial software.