# CTDA ADVISORY COMMITTEE NOTES
## April 22, 2015
### 10:00 – 11:30 am
### Connecticut Historical Society
### 1 Elizabeth Street, Hartford, CT

Present: Jody Blankenship, Jennifer Eustis, Michael Howser, Brenda Miller, Betsy Pittman, Elizabeth Rose, Liz Shapiro, Mary Anne Stets, Jessica Venturo, Ken Wiggin.

Absent: Greg Colati, Michelle Riordan-Nold

1. Welcome and introductions
2. Grants, Projects & Presentations update

Unfortunately, Remembering WWI grant was not funded. This project will proceed. On May 27th, there will be a press release and event at the State Capitol for WWI where there is hope of putting together a WWI Commission. The NEH grant for community initiatives in June might be an option for the WWI project (http://www.neh.gov/grants).

Wesleyan University and UConn are working on a CLIR grant together.

More information about the CLHO grant will arrive sometime in August or September 2015.

3. Updates (Infrastructure & Content)

The recent storage upgrade was successful. This upgrade will enable future storage enhancements to occur without the system to be brought down.

The CTDA continues to grow and we have passed 200,000 digital assets. We have new partners: Avon, Groton Public Library, Bridgeport History Center, and Wesleyan University.

DPLA News: The harvest tool is being refined for testing with DPLA. DPLA prefers to harvest large amounts of records. The aerial photographs will soon be added along with over 7000 records from CHS. The total amount of all of this content will be more than 22,000 records. This in addition to the number of records currently in the CTDA will be enough for DPLA to harvest. On DPLA's side, they have yet to schedule their testing schedule for hubs in development because they are working to launch their own harvest tool.

IConn News: We are working with a new contact at EBSCO who needs to look at what has been done before proceeding.

4. GEO Tag

A 3 letter tag in the MODS element called targetAudience is used to direct content and its associated metadata to certain channels. CHI implements such a tag so that content and metadata are aggregated in the CHI channel. A tag was decided to be used as an option for geographic content. By geographic content, this includes maps, aerial photographs, atlases or GIS data. This tag is GEO. Eventually MODS records with this tag in the record will ensure that this content and its associated metadata will be aggregated in a GEO Channel. Currently a GEO Channel does not exist.

All aggregation tags are optional. Also all tags can be selected or deselected at any time by either selecting this in the drop down in the MODS data entry form or by including the appropriate xml element and value in the MODS xml. Even if you change your mind, you can still opt in or opt out.

5. Service Catalog

Before the final draft, make sure that CDTA is mentioned consistently. Also, clarify what CTDA Provides and what the UConn libraries provides and then what participants are able to do. Does identifying levels of participating such as I, II, III make sense?

6. Channel Service Level Agreement

Correct the service hours so that they are consistent across documents.

7. Policies

The document was cleaned up based on the recommendations of the previous meetings.

8. Other

We need a CTDA user group and a way to suggest enhancements to the system from users. Users here refer to partners and those managing content. It would also be great to share information on Islandora.

9. Technical Committee

The letters have been sent out to potential members. Jennifer Eustis will be the liaison from the Advisory Committee. This committee will discuss the technical infrastructure roadmap for CTDA.

10. Next Meeting

Mary Anne Stets and Mystic Seaport will be our next host. A Doodle Poll will be sent out to schedule this meeting.