

CTDA ADVISORY COMMITTEE NOTES

June 10, 2016

2:00 – 3:30 pm

In Person Meeting

Van Black Service Center

75 Van Block Avenue, Hartford, CT

Present: Elizabeth Rose, Liz Shapiro, Jessica Woolford, Mary Anne Stets, Betsy Pittman, Greg Colati, Michael Howser, Michelle Riordan-Nold

Absent: Jody Blankenship, Amy Harrell, Debbie Herman, Francesca Livermore, Brenda Miller, Ken Wiggin

1. Welcome and Introductions (10 min.)
2. Committee Membership (5 min.)

Thank you to everyone for joining us for the Advisory Committee meeting. This is a very informal group which has 9-12 members. Some membership terms are expiring. Brenda Miller has stepped down at the end of her term. If you are interested in serving on the committee, we have at least 1 spot open. Let us know by emailing ctda@uconn.edu.

3. CTDA Update (40 min.)

The presentation can be found on SlideShare (<http://www.slideshare.net/CTDigitalArchive/ctda-annual-meeting-2016>). Notice that we have a new logo for CTDA as well as a new theme for CTDA Collections site (<http://collections.ctdigitalarchive.org>). This new theme is the story of the organization now that we have a better idea of what we want to do. Along with this new theme comes new functionality: most viewed for items in collections, a more prominent display of collections' descriptions, ability to highlight collections or featured content, ability to link to news and information, search results that feature ability to navigate results. These collections are the fundamental data sets for the humanities.

4. Changes to CTDA Documents (15 min.)

The original documents and documents with proposed changes were sent to Advisory Committee members before the meeting. No questions for the changes to the documents. Changes go into effect July 1st. Documentation and content pages will be updated soon.

5. Services for Channels and Additional Storage (15 min.)

The grace period for those with additional storage and channels has expired. We would like to clarify that storage is based only on the OBJ datastream or the digital master file and not the entire Fedora Digital Object.

We encourage you to incorporate storage costs into any of your grants. There exist both the yearly and pay once store forever (POSF) option.

Question: What about reporting tools? We are working to create better reporting tools and storage reports are a part of this project.

6. New Business (5 min.)

Question: How will the topics we talked about today get rolled in to development timelines? If you have items that you want to ensure get recognized as development ideas, email ctda@uconn.edu. Some of the topics are already integrated into development projects. The CTDA development board is publicly available: <https://trello.com/b/ELToWEhE/ctda-development>.

Question: There was a breakout session on consistency of subject headings. What do we do next? A new committee will be formed where Beth Rose will start a conversation with other participants to come up with guidelines. Communication will be through a Google Group that CTDA participants can subscribe to. Jennifer will create the Google Group and Christine Pittsley has agreed to be co-owner.

Question: What about the Digital initiative forum? It's important while moving ahead to make sure we know who's using digital projects and who's collaborating on what projects. It's also important to better steward resources. Perhaps there can be a conference for next spring.

Question: What is the best way to communicate? A Google group will be created.

7. Next Meeting – watch out for the Doodle Poll...