

Diana Lin

Subject: Creamer v. Gordon #1412MU14: Re Request for Extension of Response filing Deadline
Attachments: 2015.1.5.Re.Extension.Signed.pdf

From: Elizabeth Downey
Sent: Tuesday, January 06, 2015 4:58 PM
To: MICHAEL COARD
Cc: Shane Creamer; Michael Cooke; Maya Nayak; Jordan Segall
Subject: Creamer v. Gordon #1412MU14: Re Request for Extension of Response filing Deadline

Dear Mr. Coard:

I have attached a letter informing you that the Board's Hearing Officer, Richard Glazer, has granted a 30-day extension for filing Ms. Gordon's Response to the Notice. The Board must receive Ms. Gordon's Response by February 2, 2015. I am also sending you this letter via first class mail.

Thank you,

Elizabeth W. Downey
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Philadelphia Board of Ethics
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Confidential

January 6, 2015

Via first class mail and email

Michael Coard
One Liberty Place
1650 Market Street, Suite 3652
Philadelphia, PA 19103
michaelcoard@msn.com

Re: Administrative Adjudication Matter #1412MU14

Dear Mr. Coard:

I write to inform you that the Board's Hearing Officer, Richard Glazer, has granted a 30-day extension for filing Ms. Gordon's written Response to the Notice of Administrative Enforcement Proceeding. The Board must receive Ms. Gordon's Response by February 2, 2015. The Board memorandum containing supplementary procedures for administrative enforcement describes how to submit filings to the Board.

The Board's Hearing Officer has the authority to resolve and rule on issues that arise during any stage of the administrative enforcement process. Mr. Glazer was appointed to serve as the Board's Hearing Officer in January 2013. Along with the Board and the Board's General Counsel Staff, the Hearing Officer is part of the adjudicative function in this Administrative Enforcement matter. Please feel free to contact me if you have any questions.

Sincerely,

Elizabeth W. Downey
Associate General Counsel

cc (via email):
Maya Nayak, General Counsel
Shane Creamer, Executive Director
Michael Cooke, Director of Enforcement