national health authority
सत्यमेव जयते

Pradhan Mantri Jan Arogya Yojana
Ayushman Bharat
PM-JAY

Hospital Empanelment Module(HEM)-Diagnostic Center Registration under AB PM-JAY

Self Help Guide

national health authority
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Content

Pradhan Mantri Jan Arogya Yojana
Ayushman Bharat
PM-JAY

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- Licenses and Certificate
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Account Creation

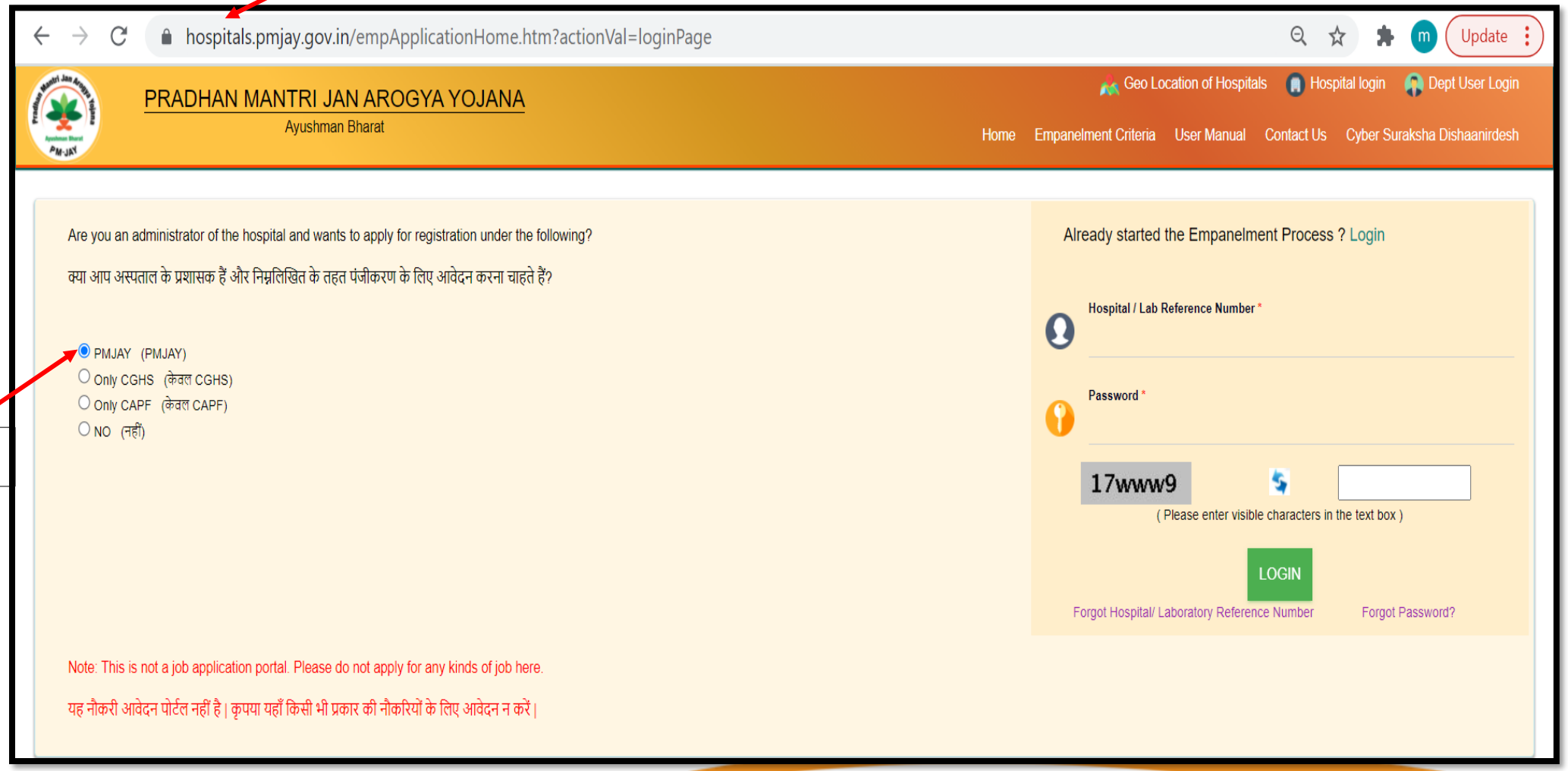
Before submitting the registration request, the authorized diagnostic center representative has to create an account through which detailed information will be submitted.

The steps for creating the account are given below.

Please ensure that a working **mobile number** & **email** is provided at the time of registration

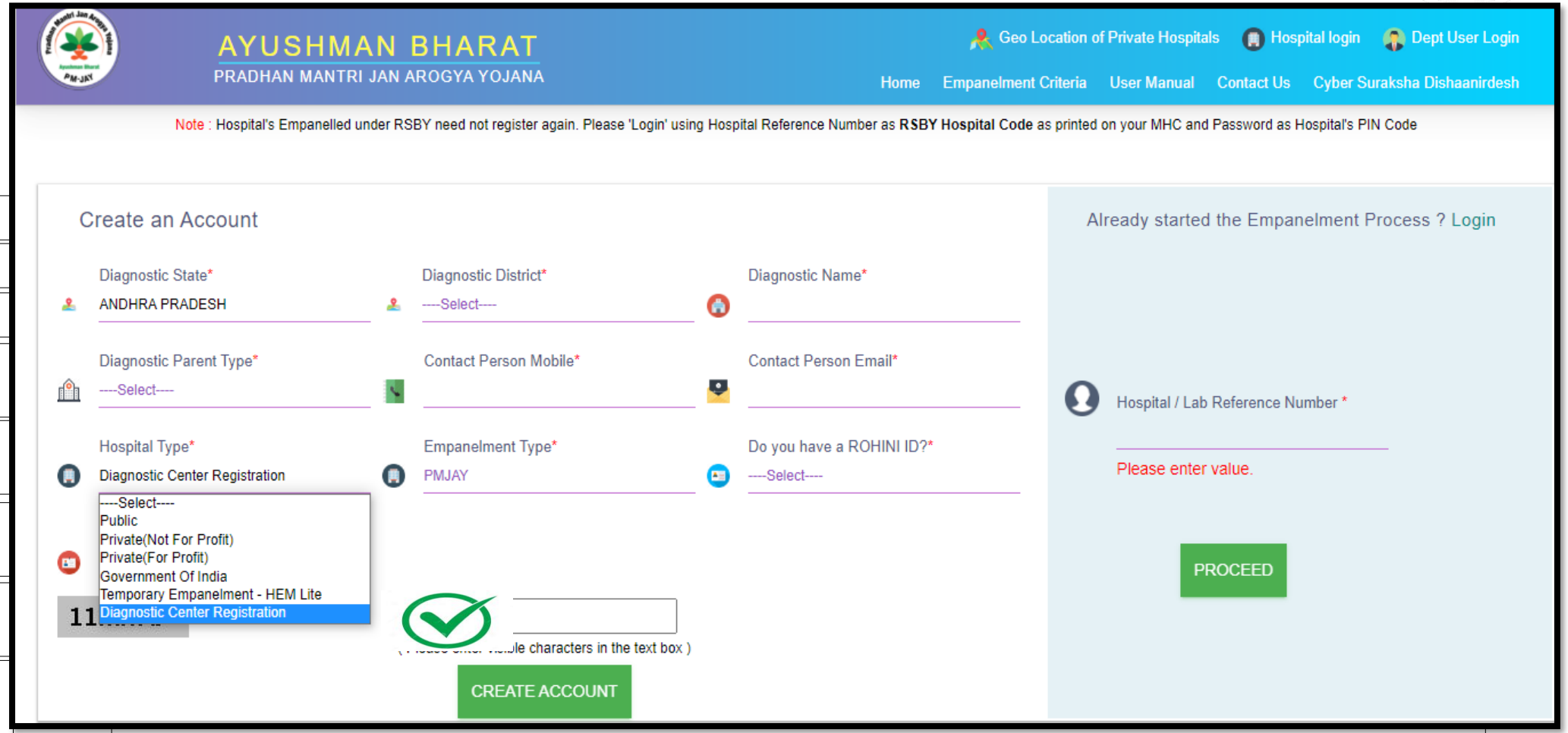
Account Creation With AB-PMJAY

Step 1: hospitals.pmjay.gov.in



Step 2: Select PMJAY

Account Creation With AB-PMJAY



Step 1: Select Your State

Step 2: Select District

Step 3: Mention Center Name

Step 4: Select Parent Type (Group/Single)

Step 4: Select Contact Person Number

Step 5: Select Contact Person Email

Step 6: Select Hospital Type (Diagnostic Center Registration)

Step 7: Empanelment Type (PMJAY)

Step 7: Enter Captcha

Step 8: Select Create Account

Note:

1. **Please Select the Contact Person Mobile Number carefully, the login ID and password will be sent on the same number.**
2. **Please note the email of contact person will be used for all the further communications by NHA.**
3. **Please retain and save your diagnostic centre ID, its your identity for further communication with AB PMJAY**

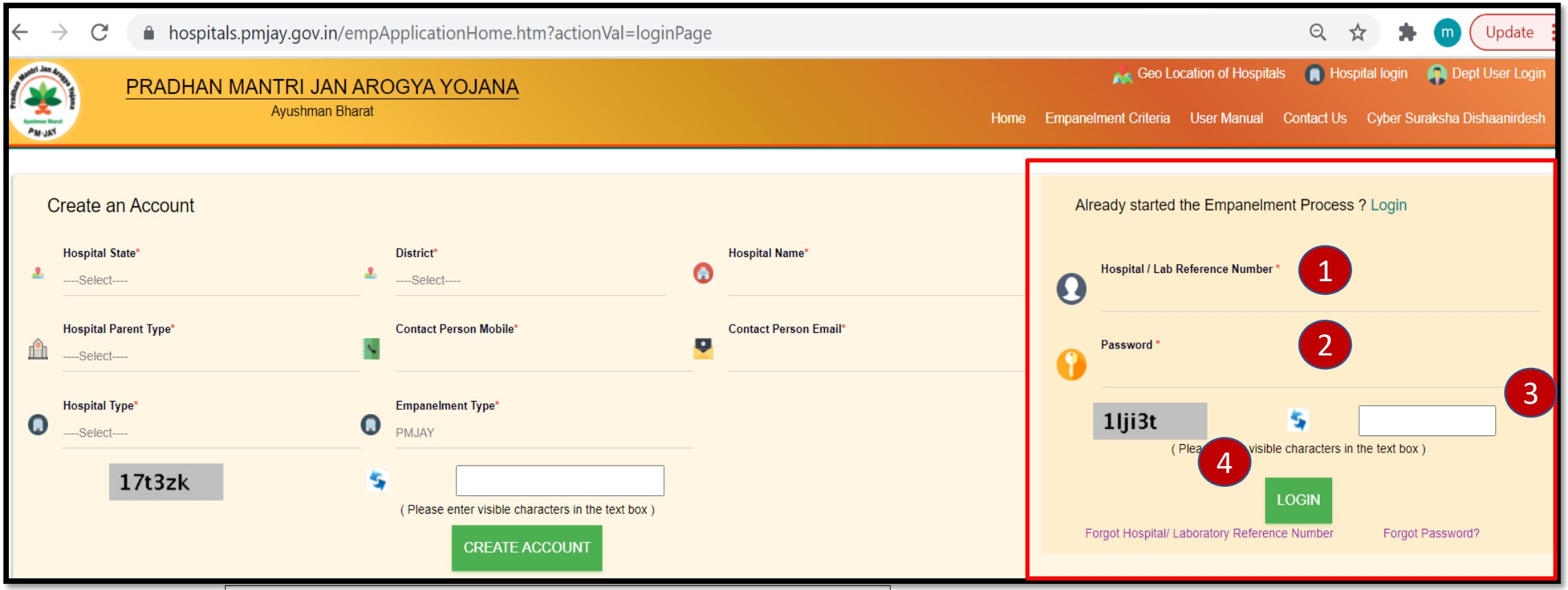
Account Creation With AB-PMJAY

Your Login credentials for AB-PMJAY registration are
Diagnostic Center Reference Number: DIAG……. and
Password:2345

Note: Password is only the numeric digits as highlighted above

You will now receive an SMS as given above with reference number & temporary password.

Account Creation With AB-PMJAY



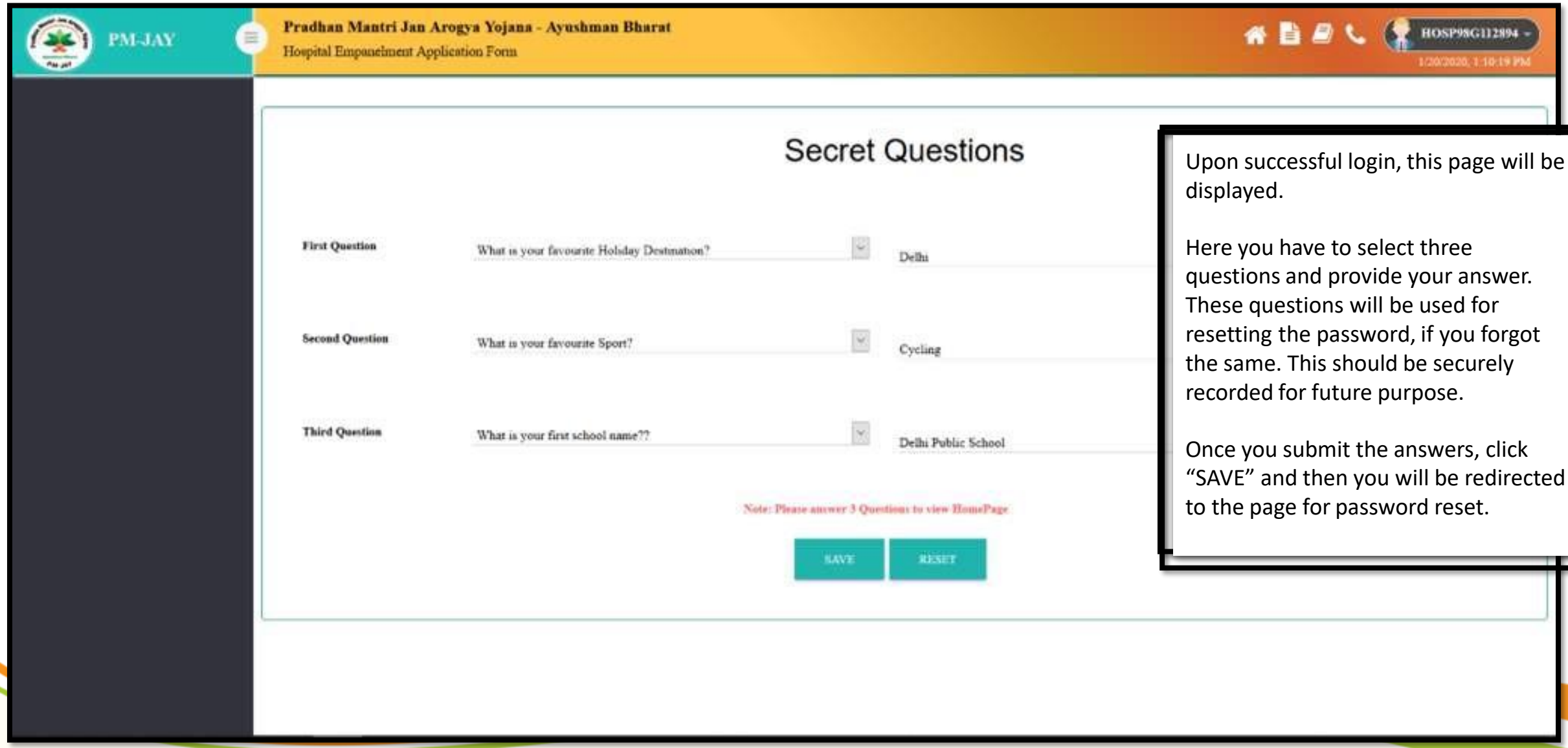
Step 1: Use the Diagnostic Center ID received on registered Number

Step 2: Use the password received on the Registered Phone Number

Step 3: Enter the Captcha

Step 4: Login to Access your account

Password Creation

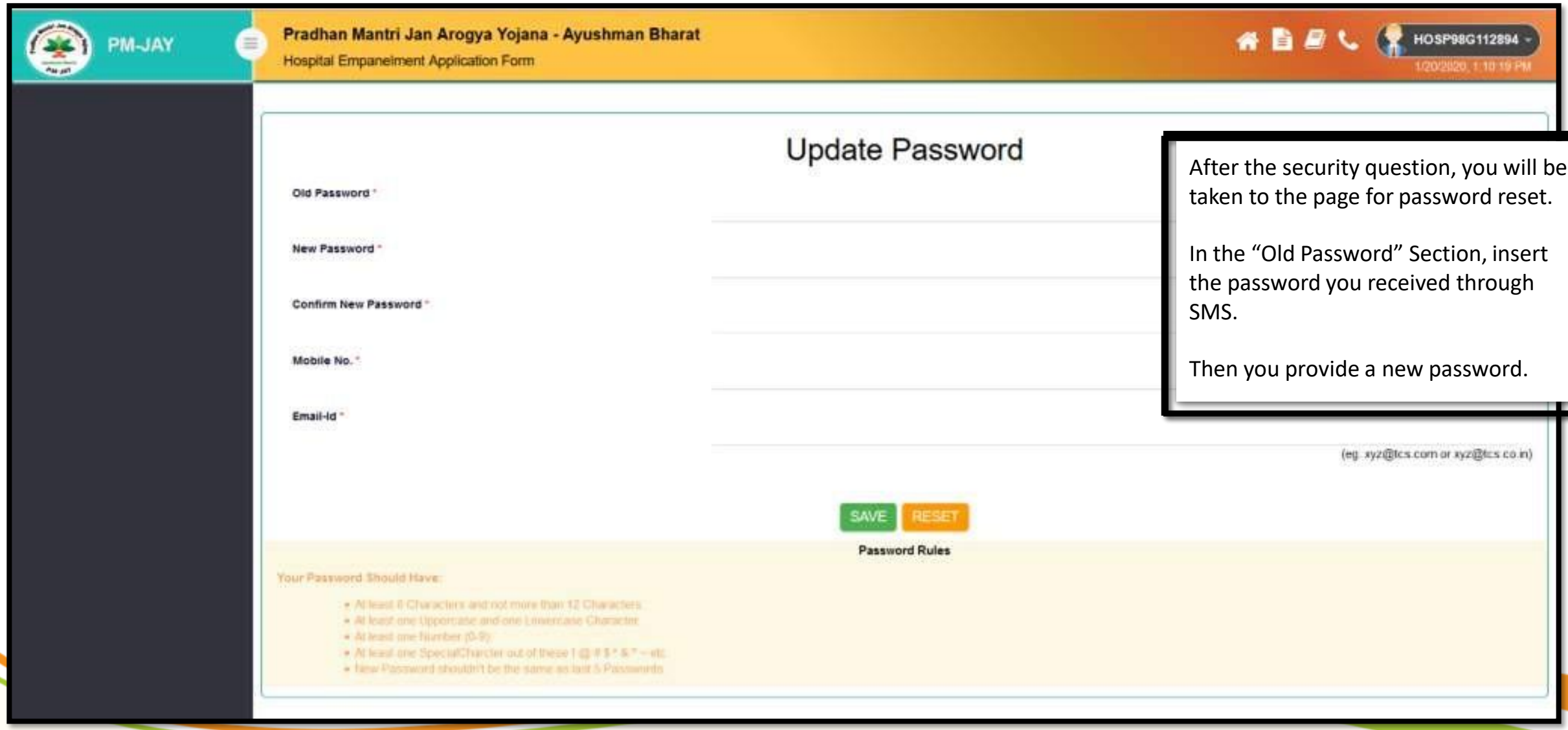


Upon successful login, this page will be displayed.

Here you have to select three questions and provide your answer. These questions will be used for resetting the password, if you forgot the same. This should be securely recorded for future purpose.

Once you submit the answers, click “SAVE” and then you will be redirected to the page for password reset.

Password Creation

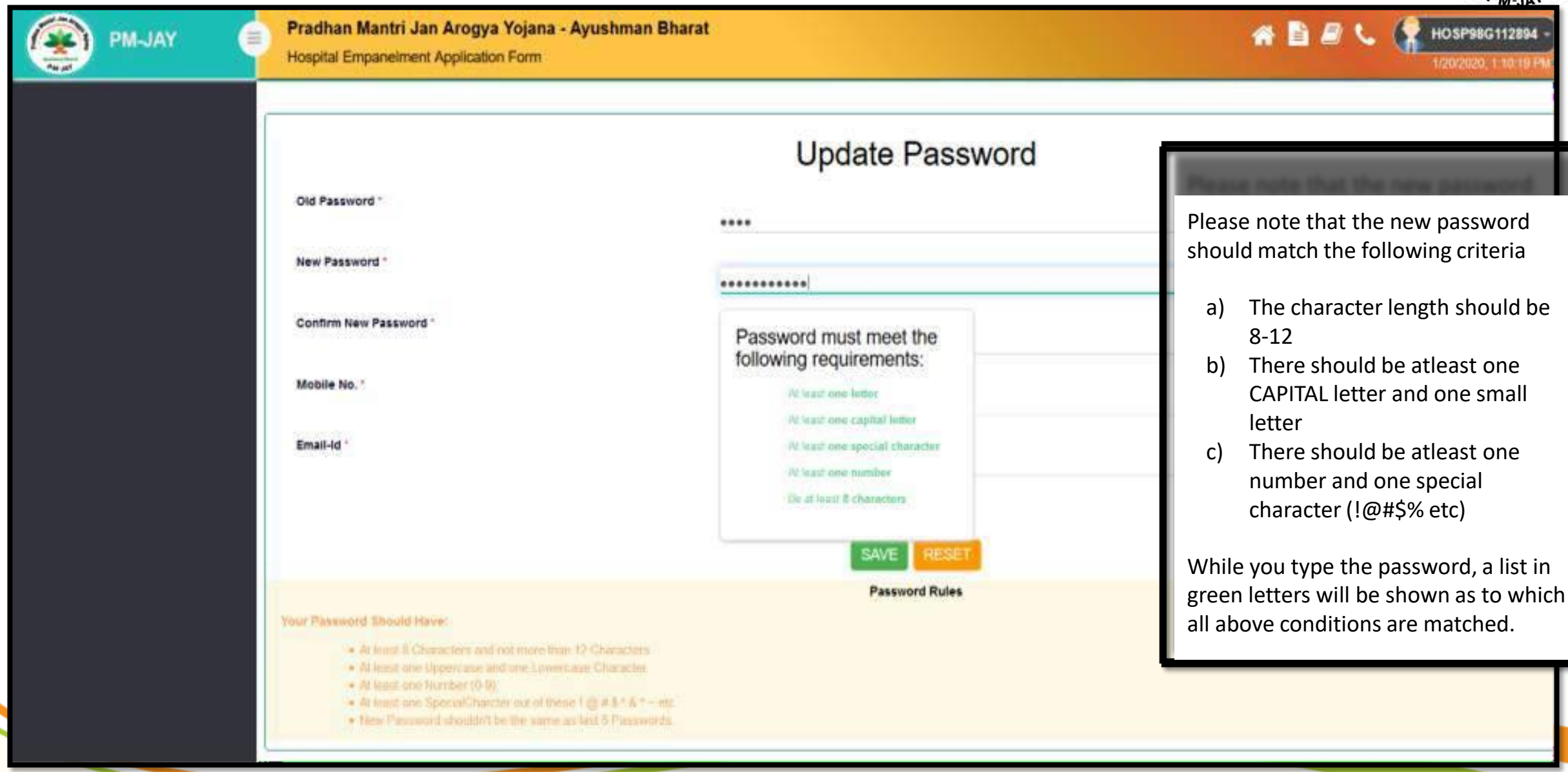


After the security question, you will be taken to the page for password reset.

In the “Old Password” Section, insert the password you received through SMS.

Then you provide a new password.

Password Creation

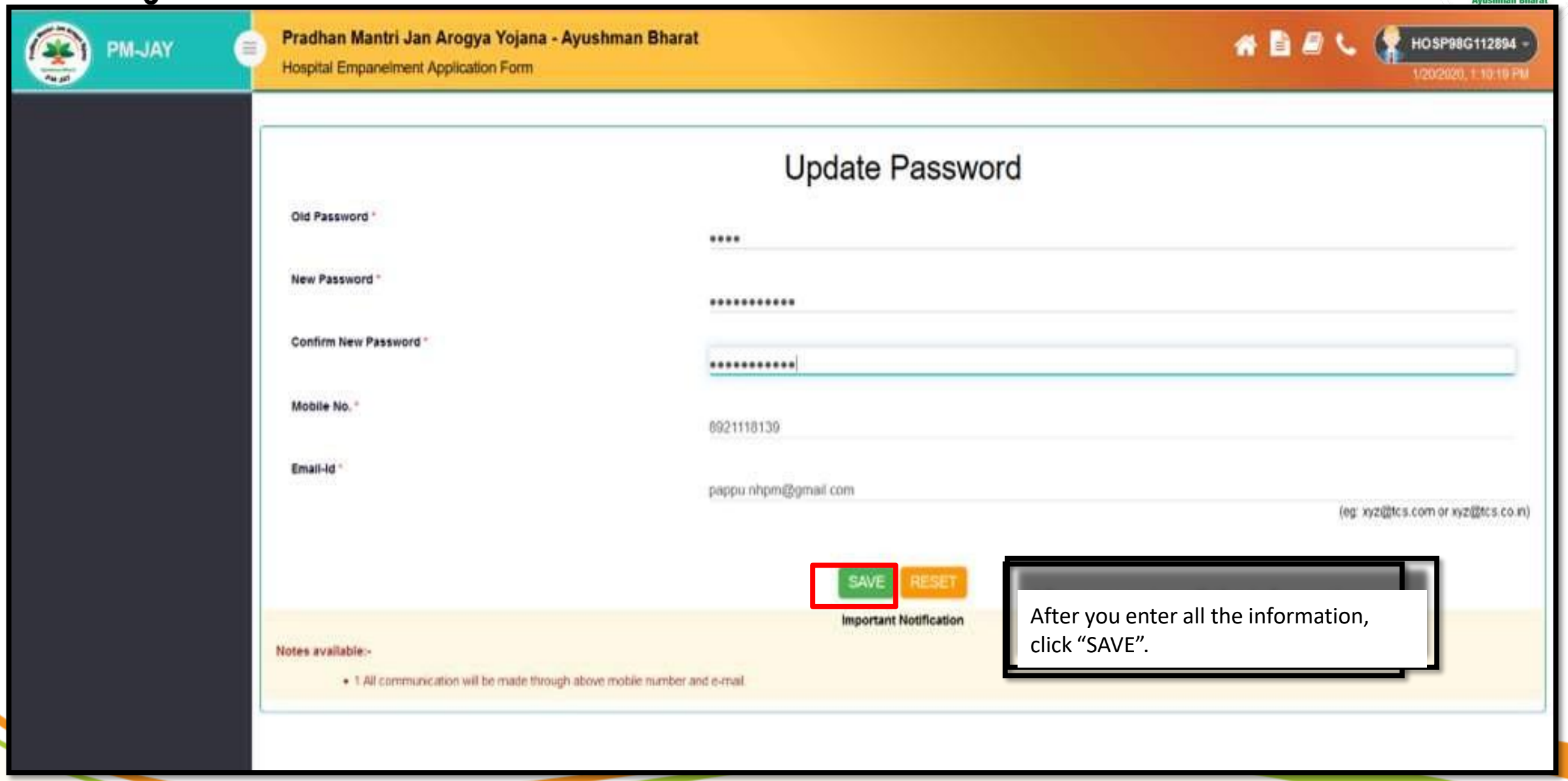


Please note that the new password should match the following criteria

a) The character length should be 8-12
b) There should be atleast one CAPITAL letter and one small letter
c) There should be atleast one number and one special character (!@#$% etc)

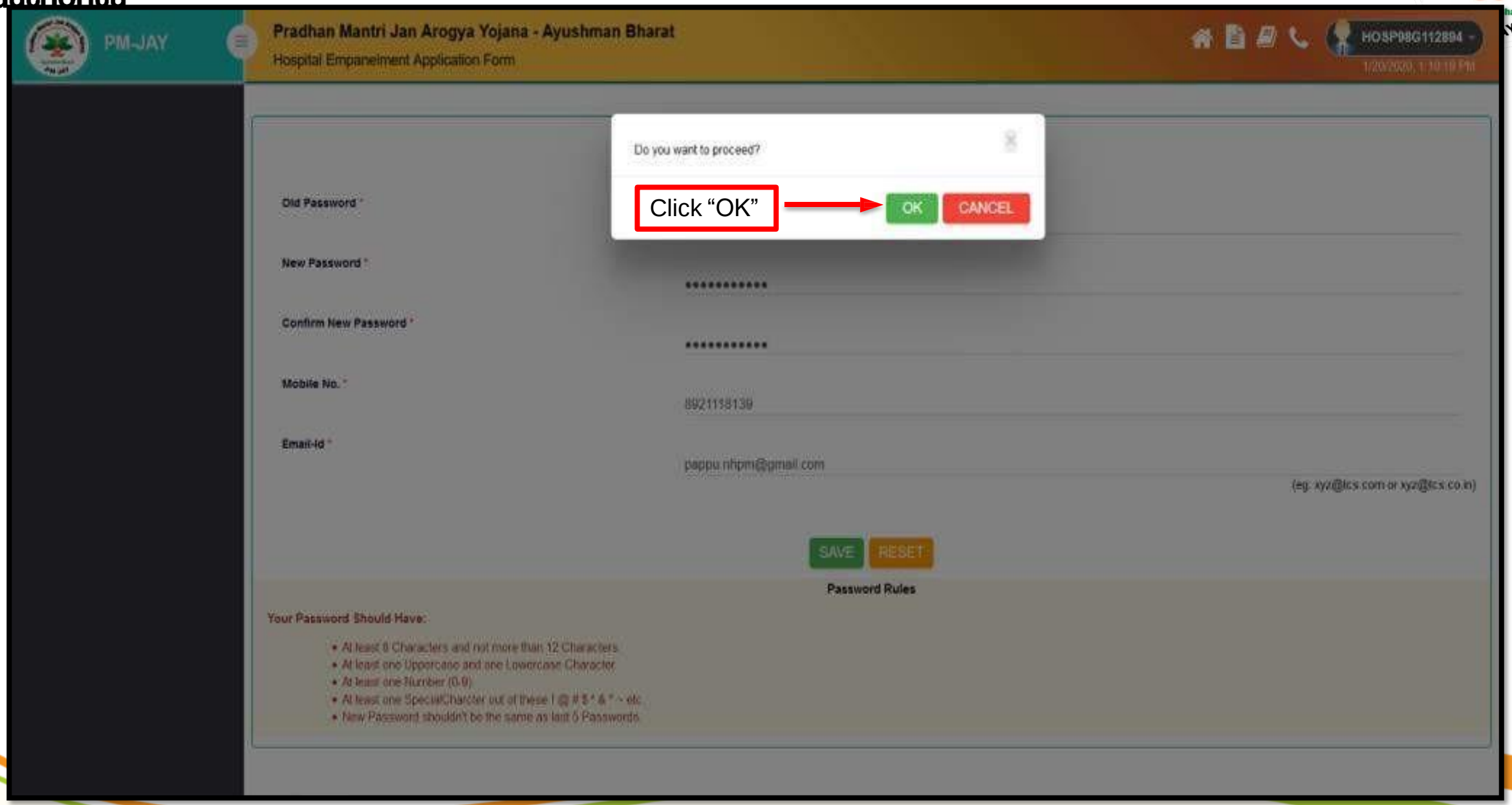
While you type the password, a list in green letters will be shown as to which all above conditions are matched.

Password Creation

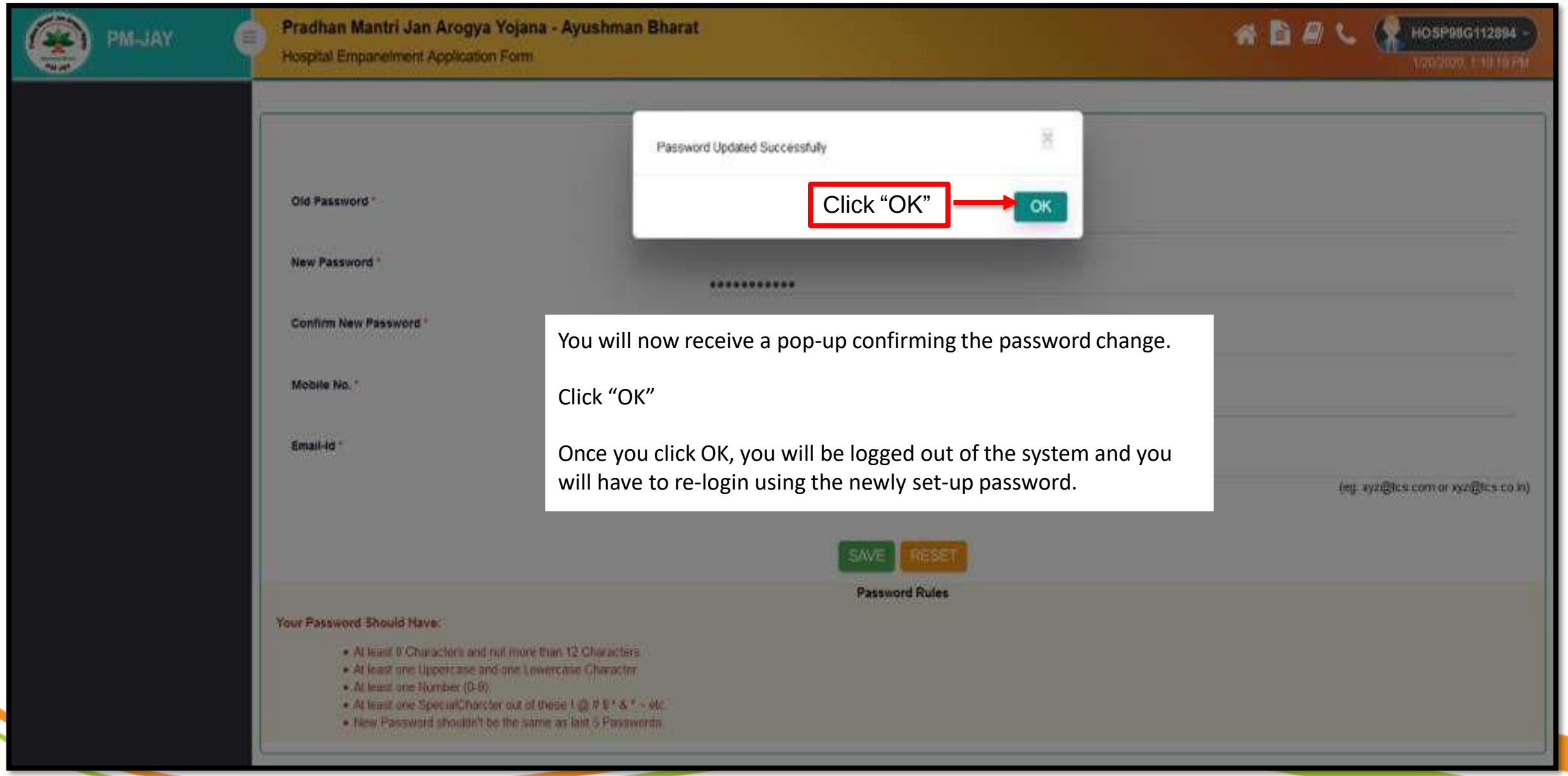


After you enter all the information, click “SAVE”.

Password Creation



Password Creation

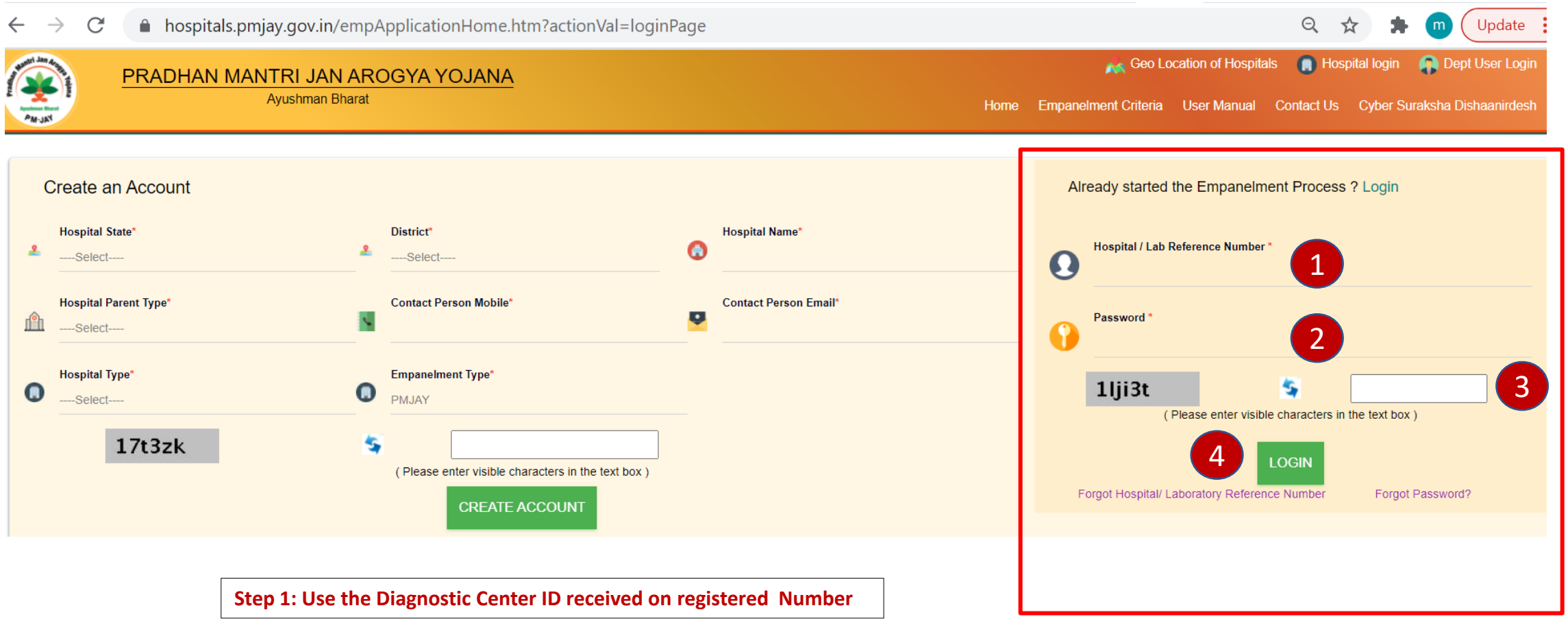


You will now receive a pop-up confirming the password change.

Click “OK”

Once you click OK, you will be logged out of the system and you will have to re-login using the newly set-up password.

Account Creation With AB-PMJAY



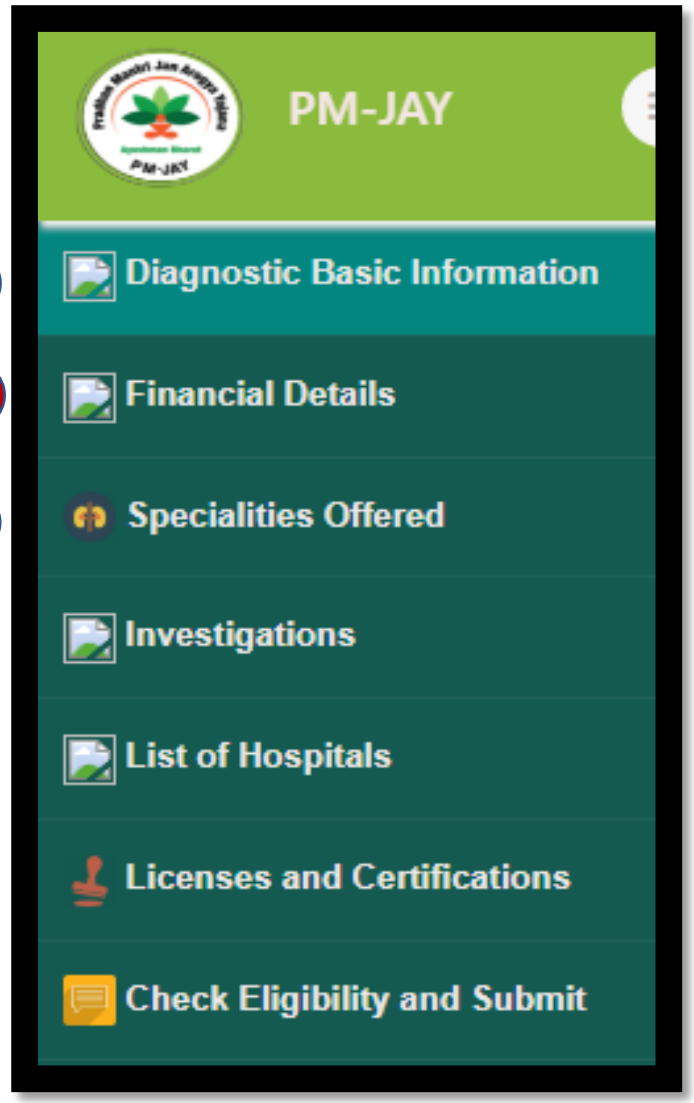
Step 1: Use the Diagnostic Center ID received on registered Number

Step 2: Use the new password which is reset

Step 3: Enter the Captcha

Step 4: Login to Access your account

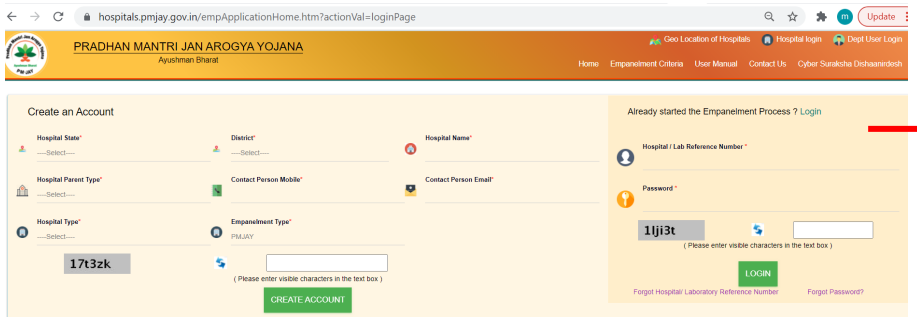
Application filling under AB-PMJAY



- ✓ As Explained in the previous slide, please follow the same steps from Tab 1 to 6
- ✓ The Mandatory fields are Marked with red * as mentioned below and should be filled on mandatory basis and without filling the submit application button will not appear

Example: Mandatory fields here are marked with red*

Basic Information Page



Basic Info:

Step 1: Fill the Diagnostic Center Address Details

Step 2: Fill the Diagnostic Centre Profile

Step 3: Fill Contact Information details

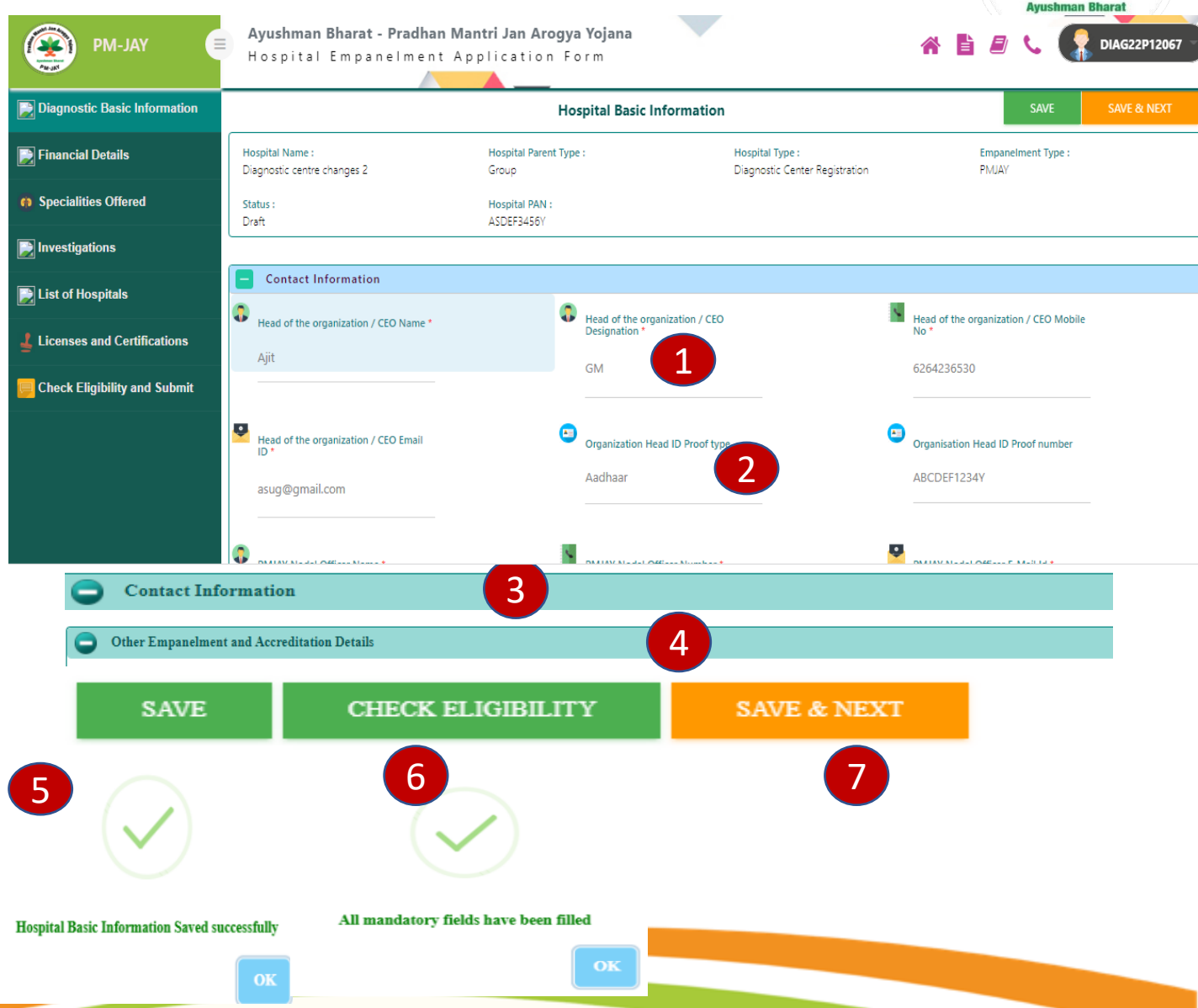
Step 4: Fill other empanelment and Accreditation Details

Step 5: Save the Information thus filled using save button on the bottom of the page, a pop-up window will appear saying " Basic Information is saved successfully

Step 5: Save the Information thus filled, a pop-up window will appear saying " Basic Information is saved successfully

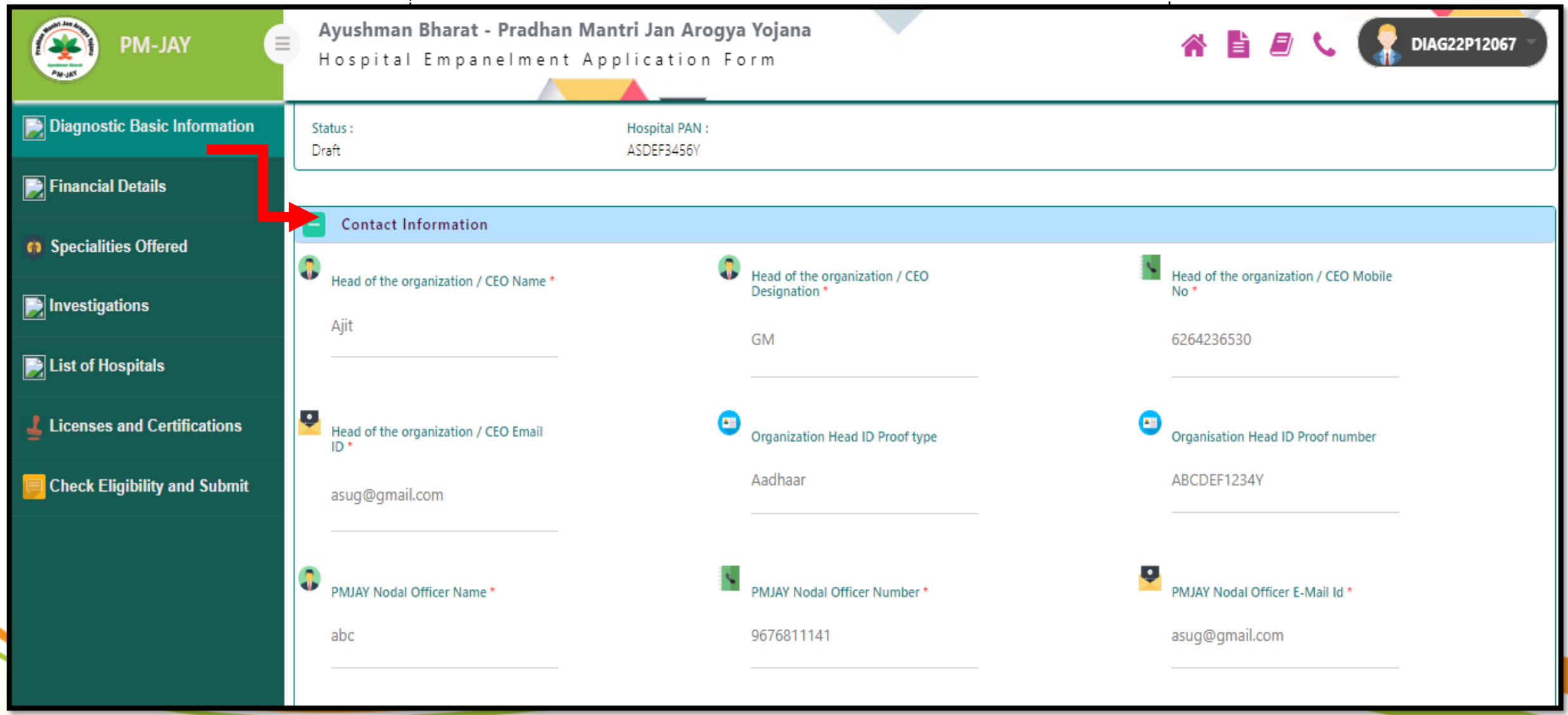
Step 6: Click Check Eligibility , a pop-up window will appear saying the mandatory fields have been filled or not.
Note: Please note the mandatory fields are marked with red *

Step 7: Click save and Next to go to the next section



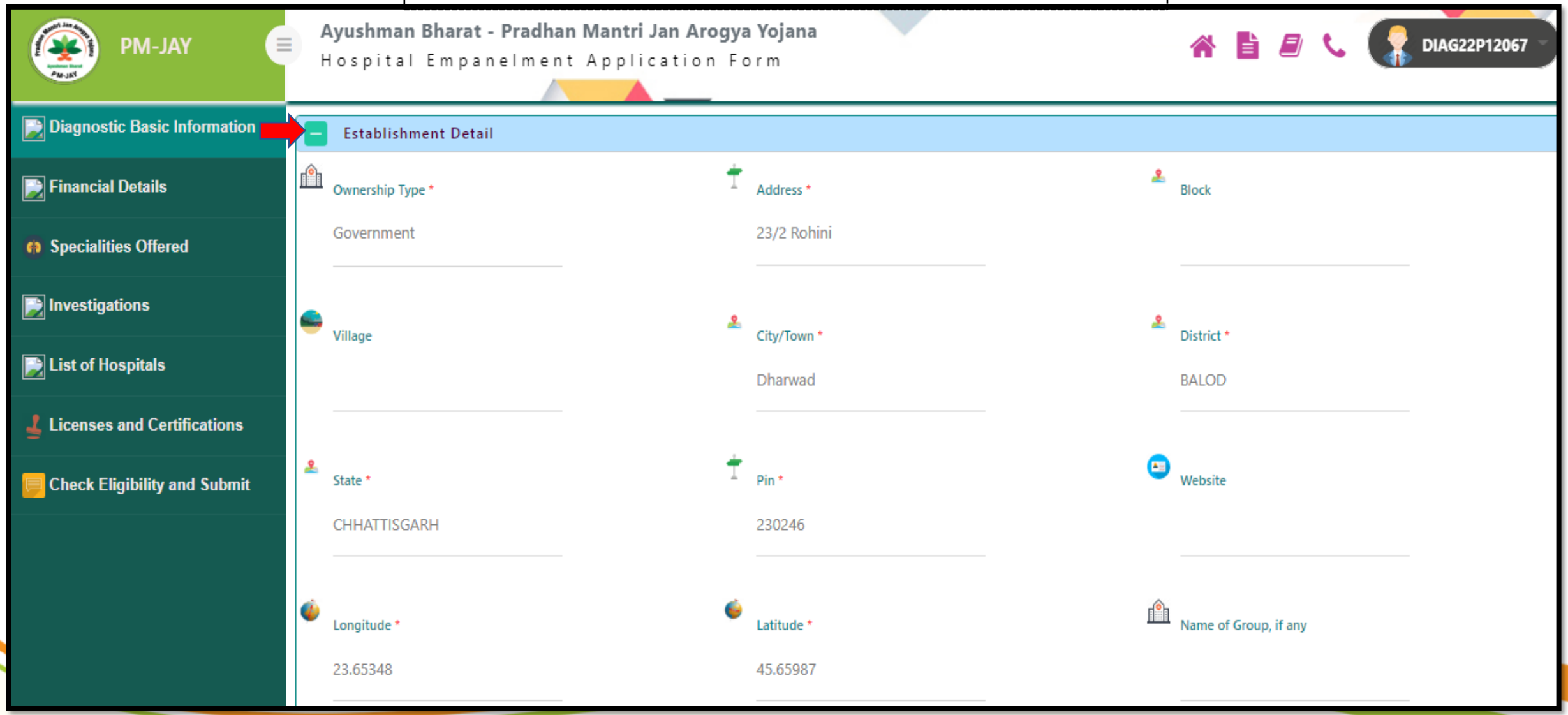
Basic Information Page

Diagnostic Basic Information



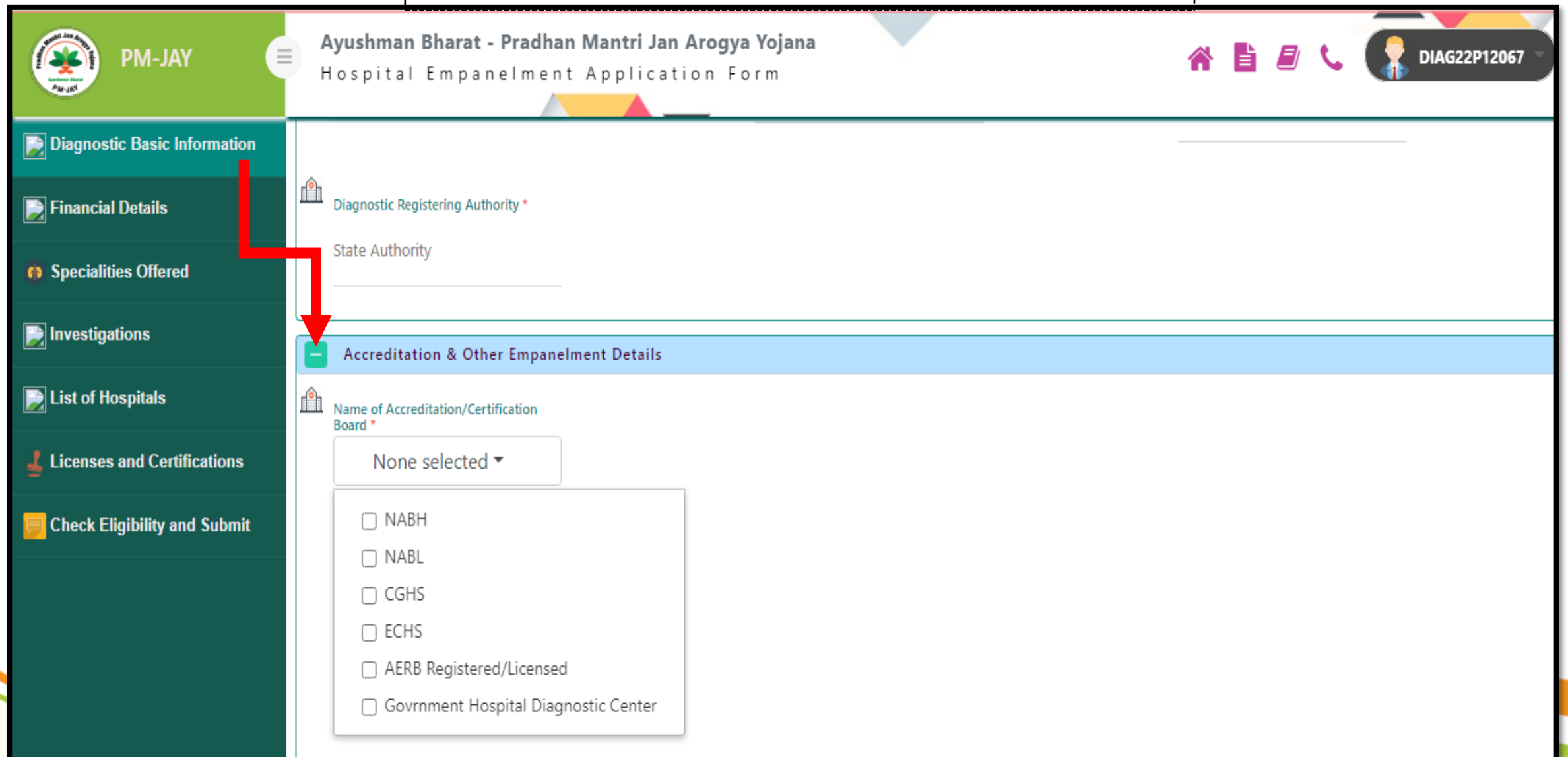
Basic Information Page

Diagnostic Basic Information



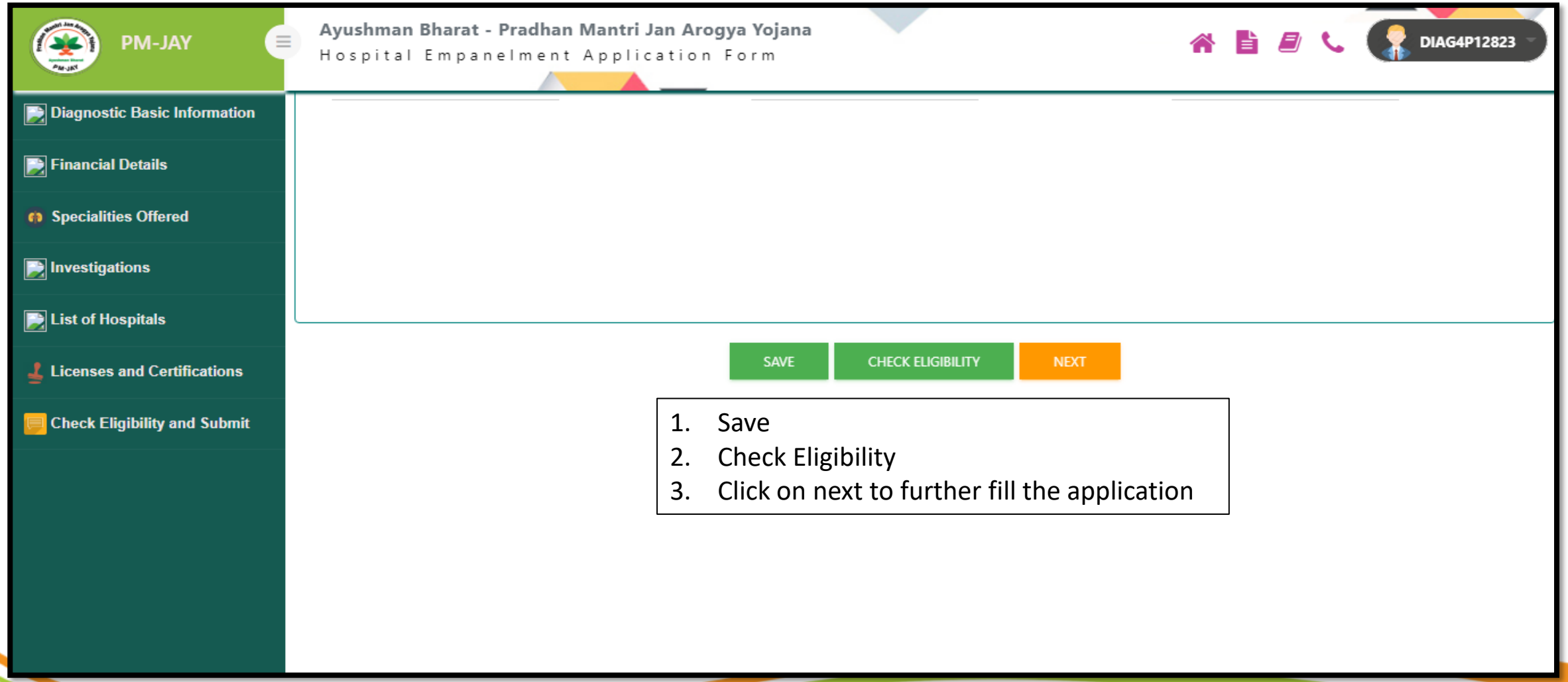
Basic Information Page

Diagnostic Basic Information



Basic Information Page

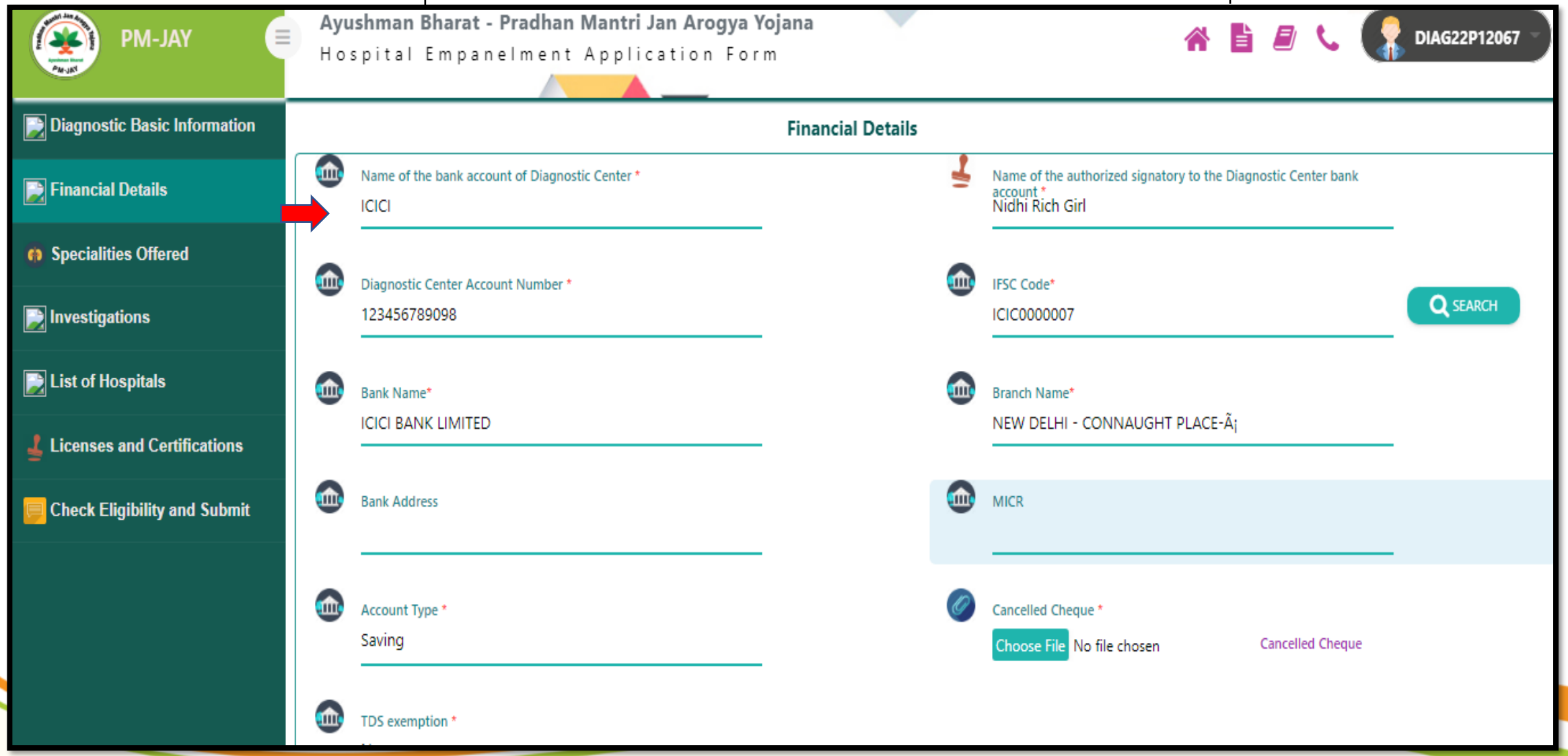
Diagnostic Basic Information



1. Save
2. Check Eligibility
3. Click on next to further fill the application

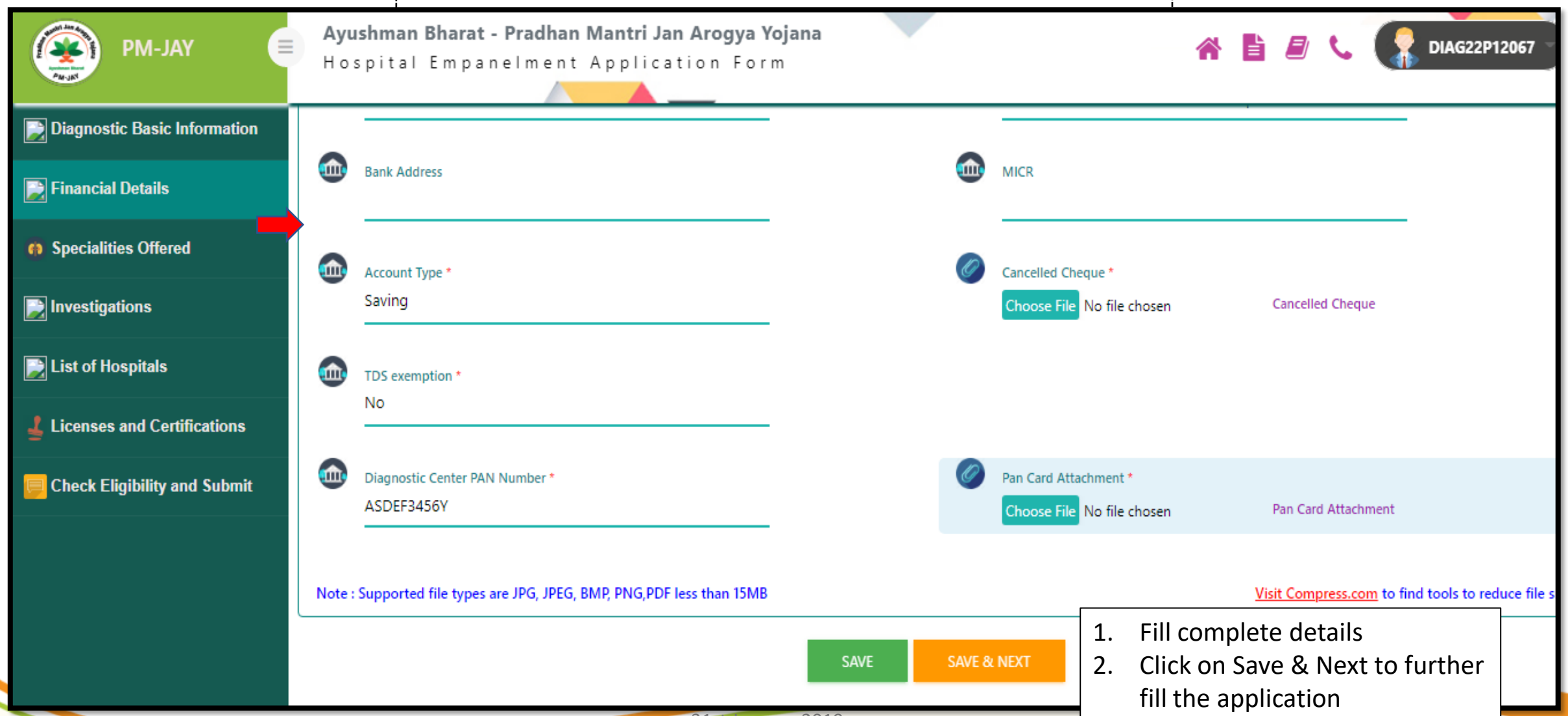
Financial Details Page

Financial Information



Financial Details Page

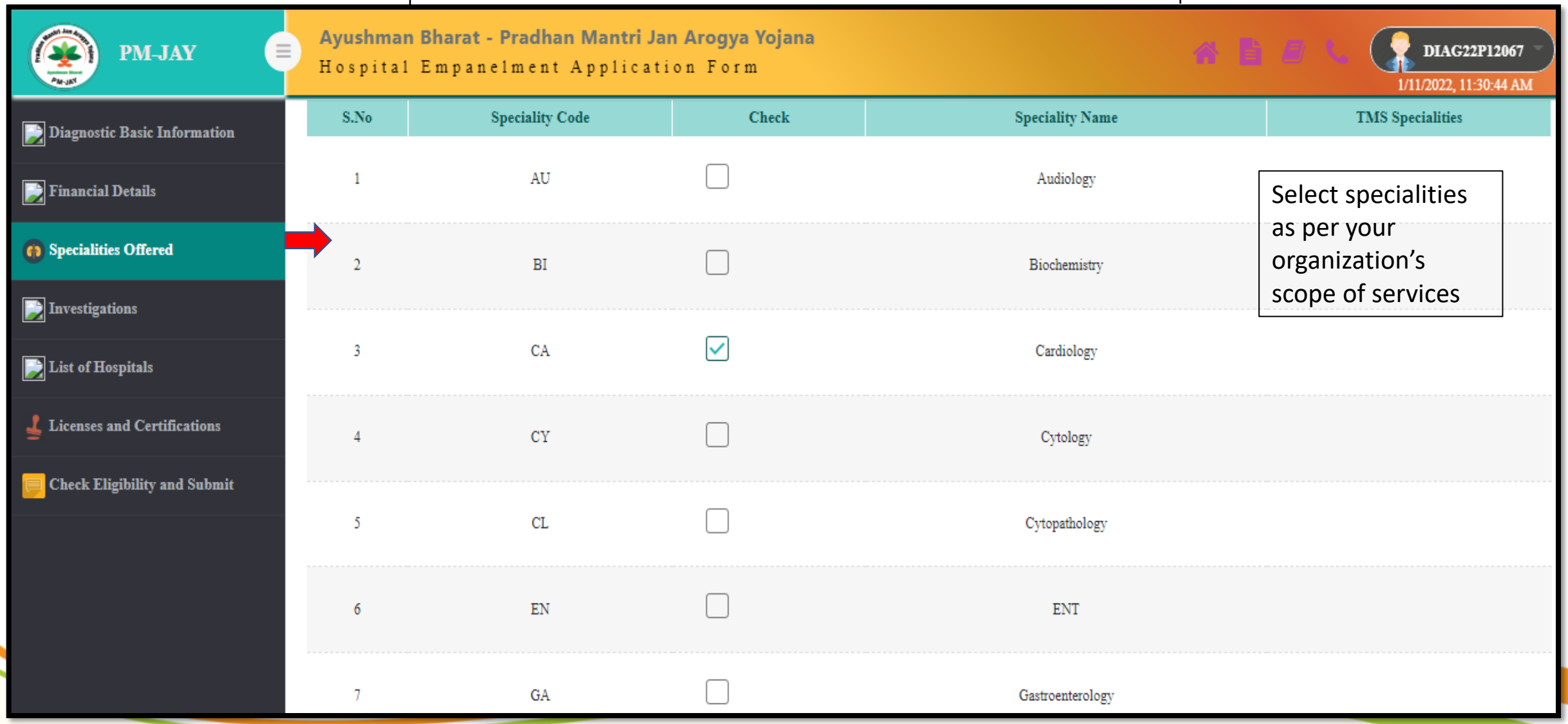
Financial Information



1. Fill complete details
2. Click on Save & Next to further fill the application

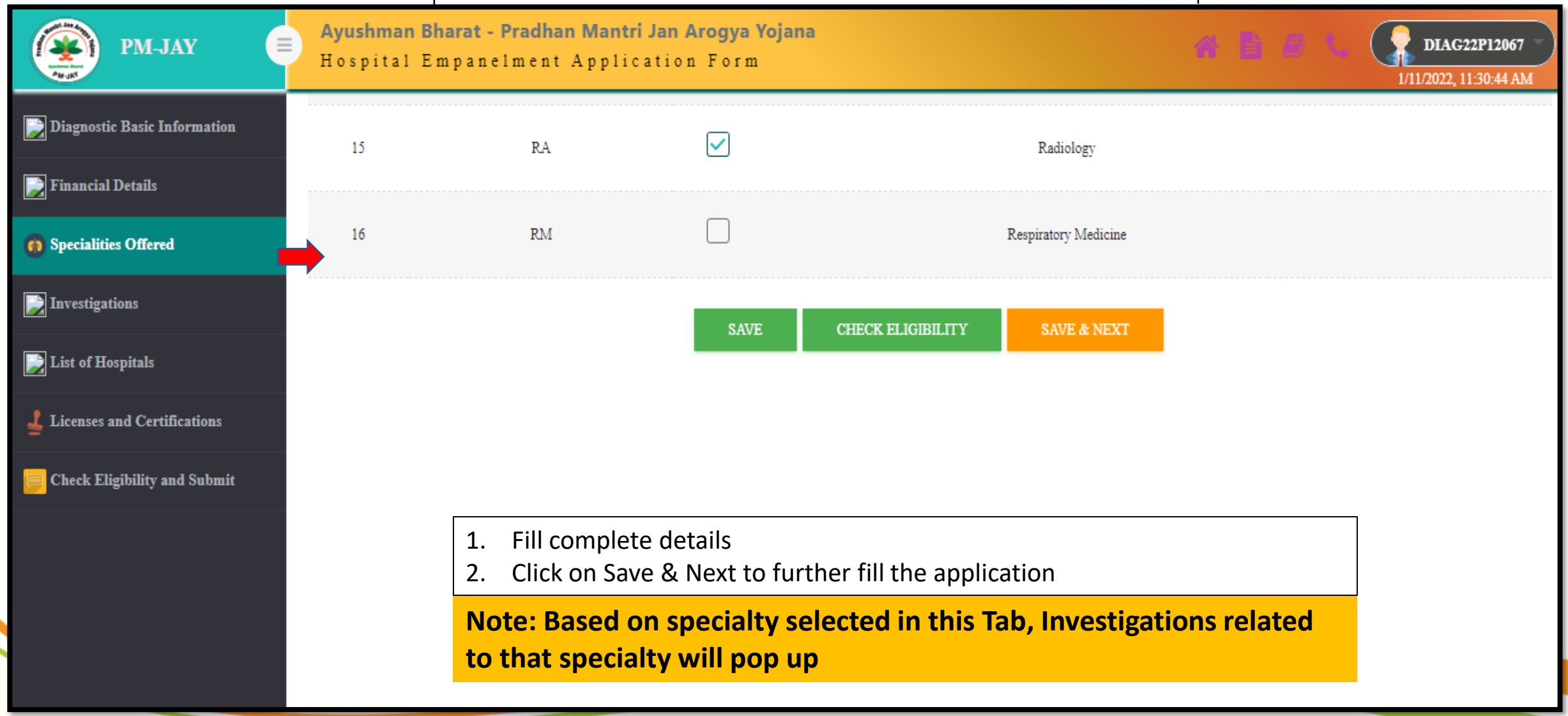
Specialities Offered Page

Specialities Offered



Specialities Offered Page

Specialties Offered

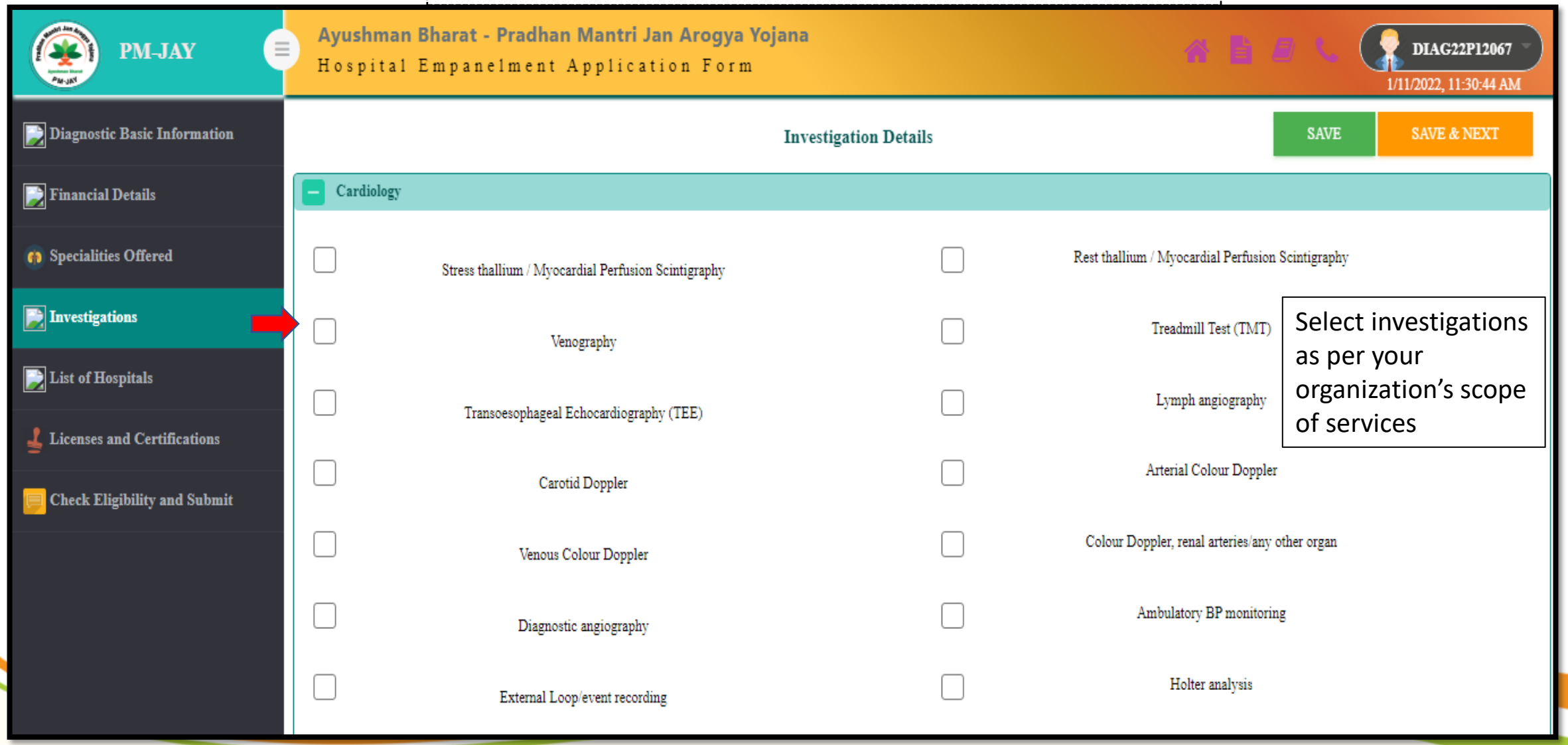


1. Fill complete details
2. Click on Save & Next to further fill the application

Note: Based on specialty selected in this Tab, Investigations related to that specialty will pop up

Investigations Page

Investigations



Investigations Page

Investigations

PM-JAY

Ayushman Bharat - Pradhan Mantri Jan Arogya Yojana

Hospital Empanelment Application Form

DIAG22P12067

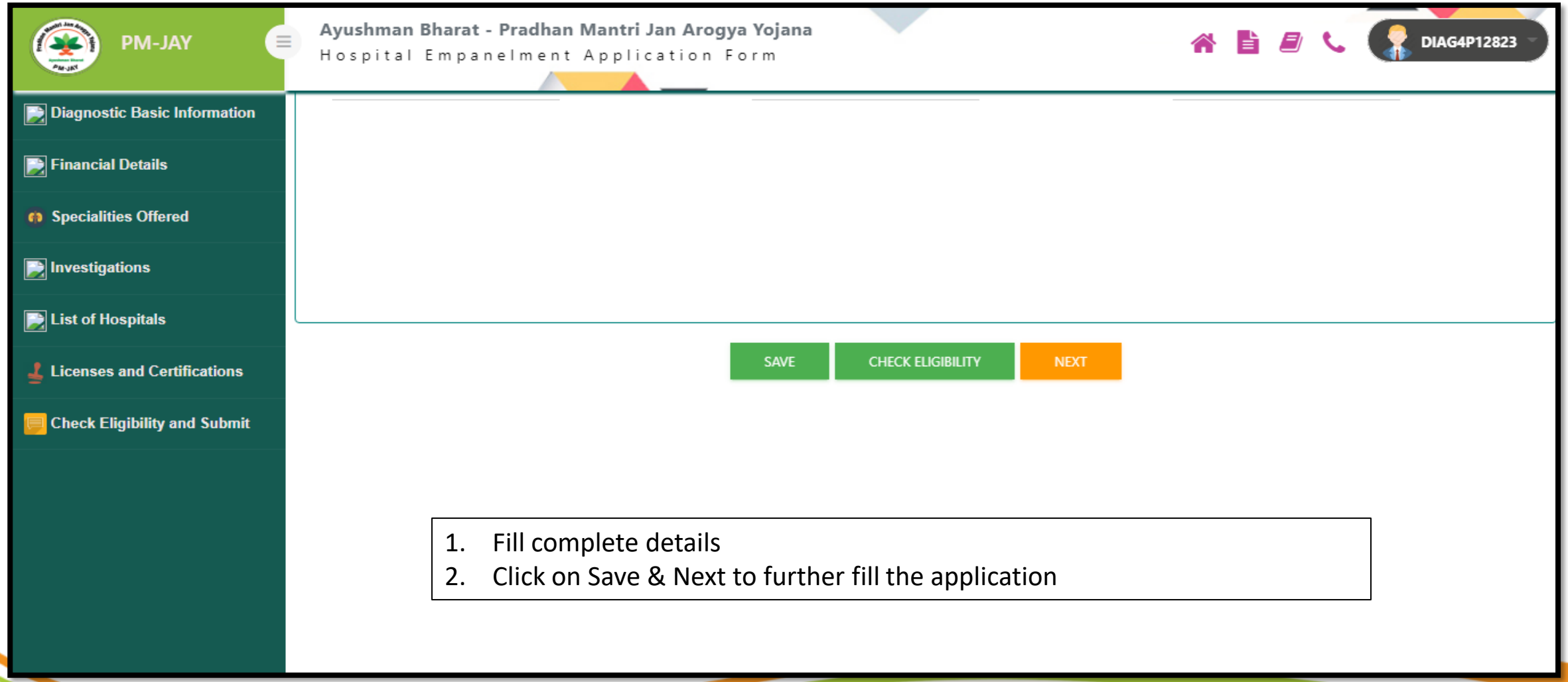
1/11/2022, 11:30:44 AM

- Diagnostic Basic Information
- Financial Details
- Specialities Offered
- Investigations
- List of Hospitals
- Licenses and Certifications
- Check Eligibility and Submit

☐	Dental IOPA X-ray	☐	Occlusal X-ray
☐	OPG X-ray	☐	USG for Obstetrics - Anomalies scar
☐	Abdomen USG	☐	Pelvic USG (prostate, gynae, infertility etc)
☐	Small parts USG (scrotum, thyroid , parathyroid etc)	☐	Neonatal head (Tranfontanellar)
☐	Neonatal spine	☐	Contrast enhanced USG
☐	USG Breast	☐	USG Hysterosalpingography (HSG)
☐	USG guided intervention- FNAC	☐	USG guided intervention - biopsy
☐	Abdomen AP Supine or Erect (One film)	☐	Abdomen Lateral view (one film)
☐	Chest PA view (one film)	☐	Chest Lateral (one film)

Investigations Page

Investigations



1. Fill complete details
2. Click on Save & Next to further fill the application

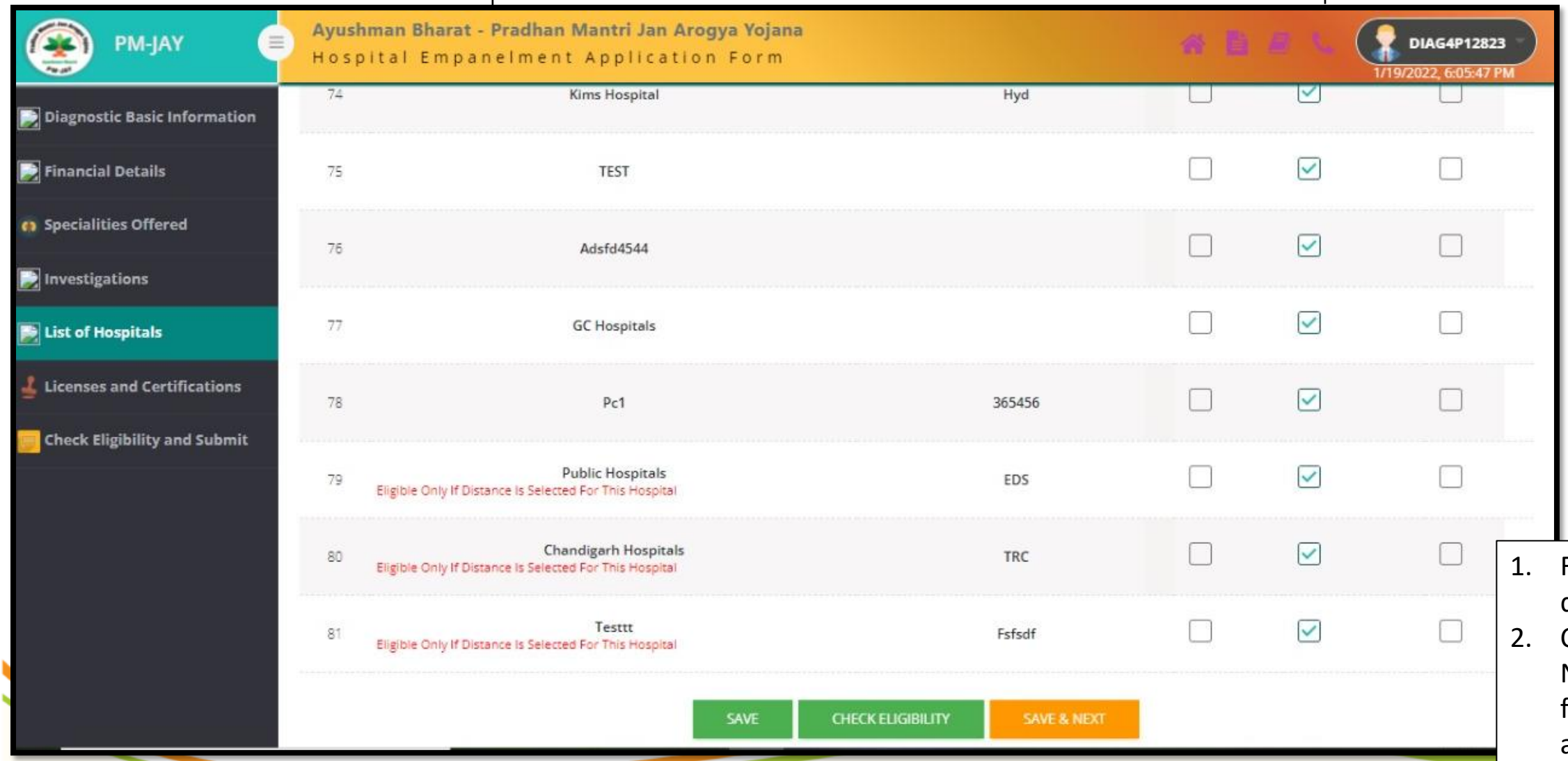
List of Hospitals Page

List of Hospitals

Please tick the distance of the hospital from your diagnostic center

List of Hospitals Page

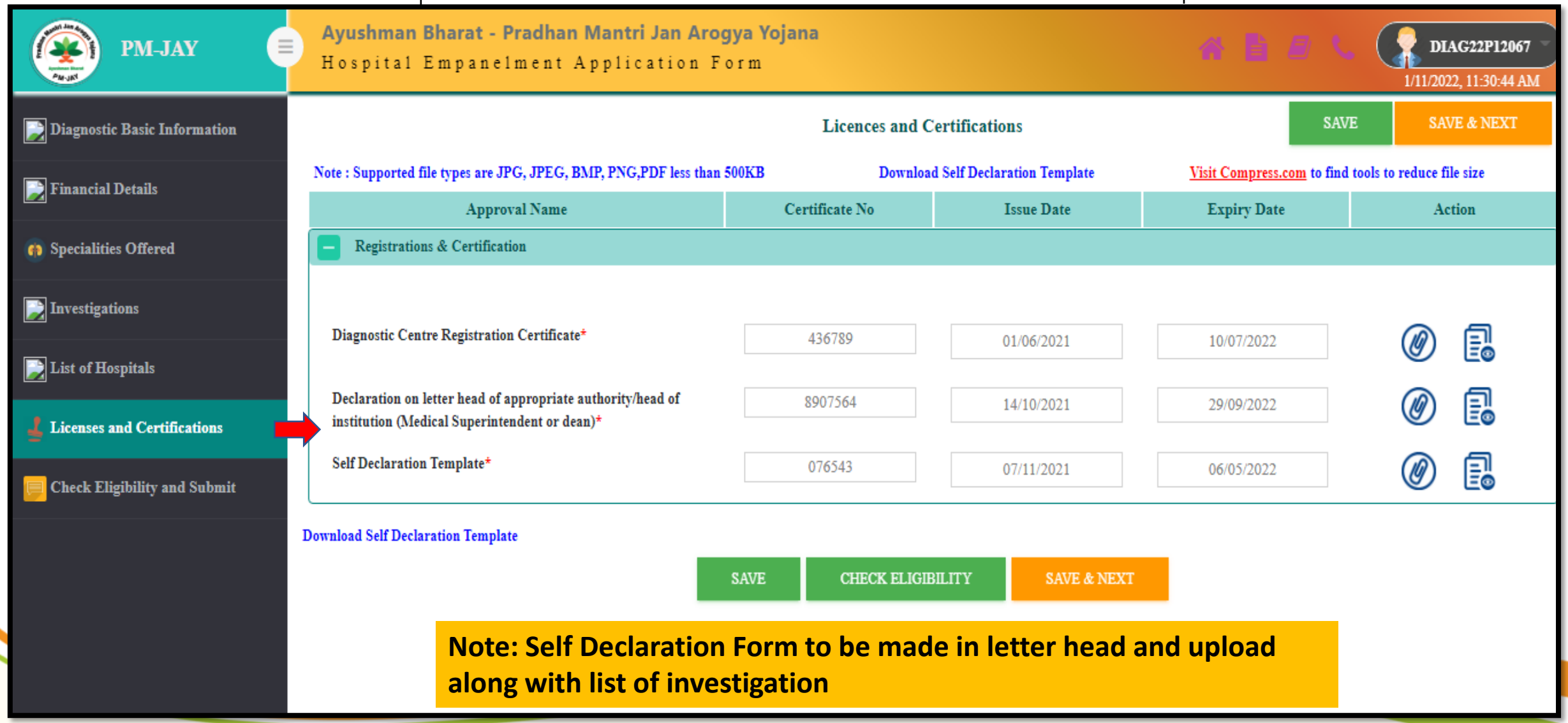
List of Hospitals



1. Fill complete details
2. Click on Save & Next to further fill the application

Licenses and Attachments

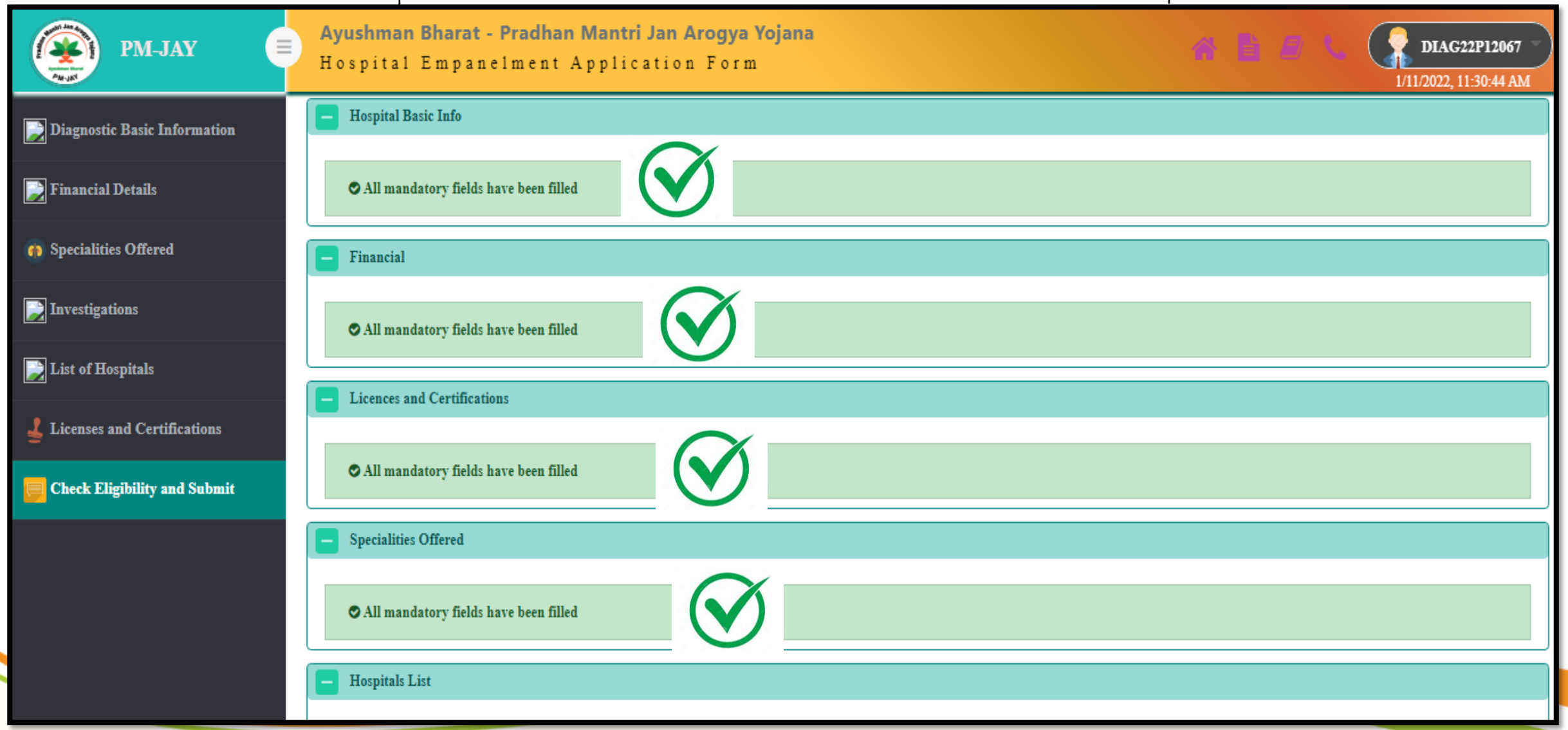
Licenses and Attachments



Note: Self Declaration Form to be made in letter head and upload along with list of investigation

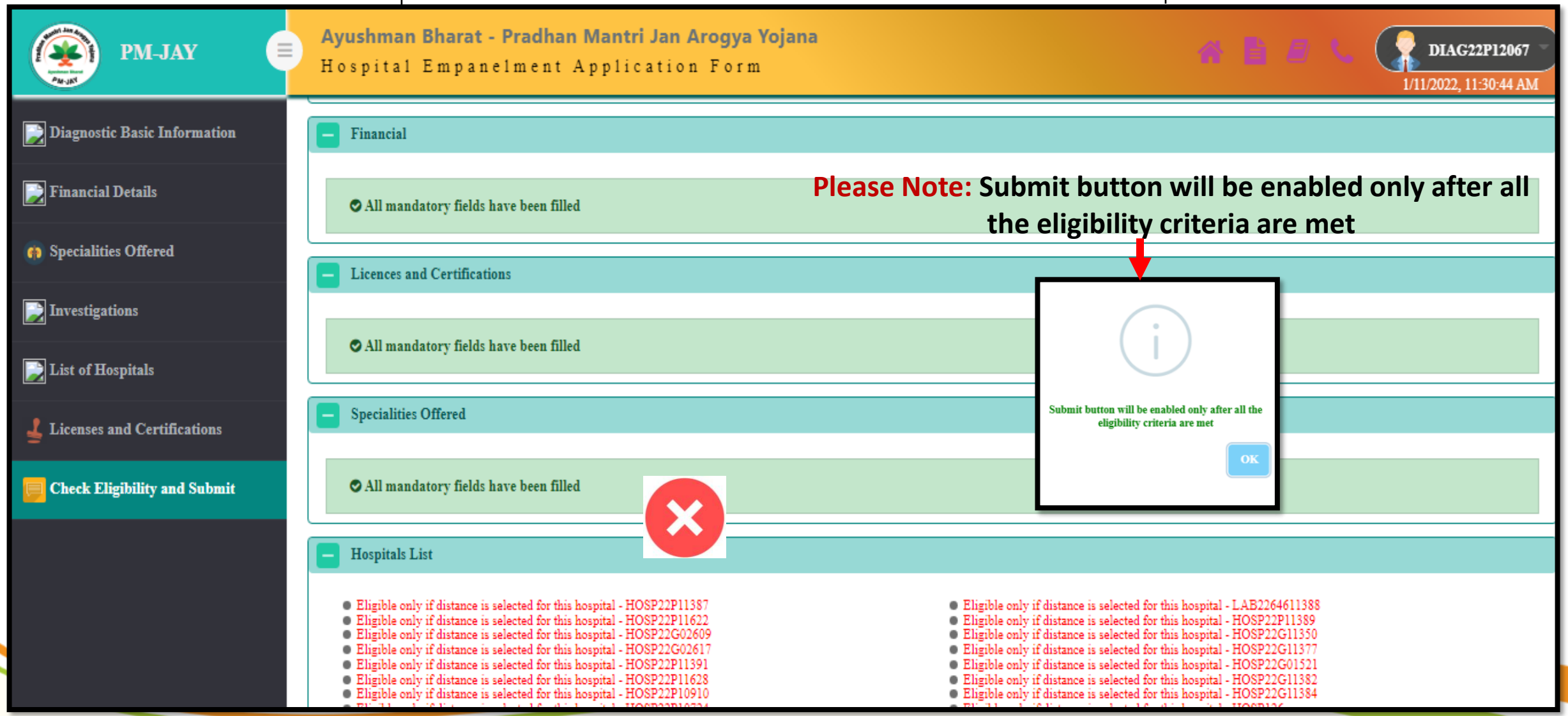
Check Eligibility and Submit

Check Eligibility and Submit

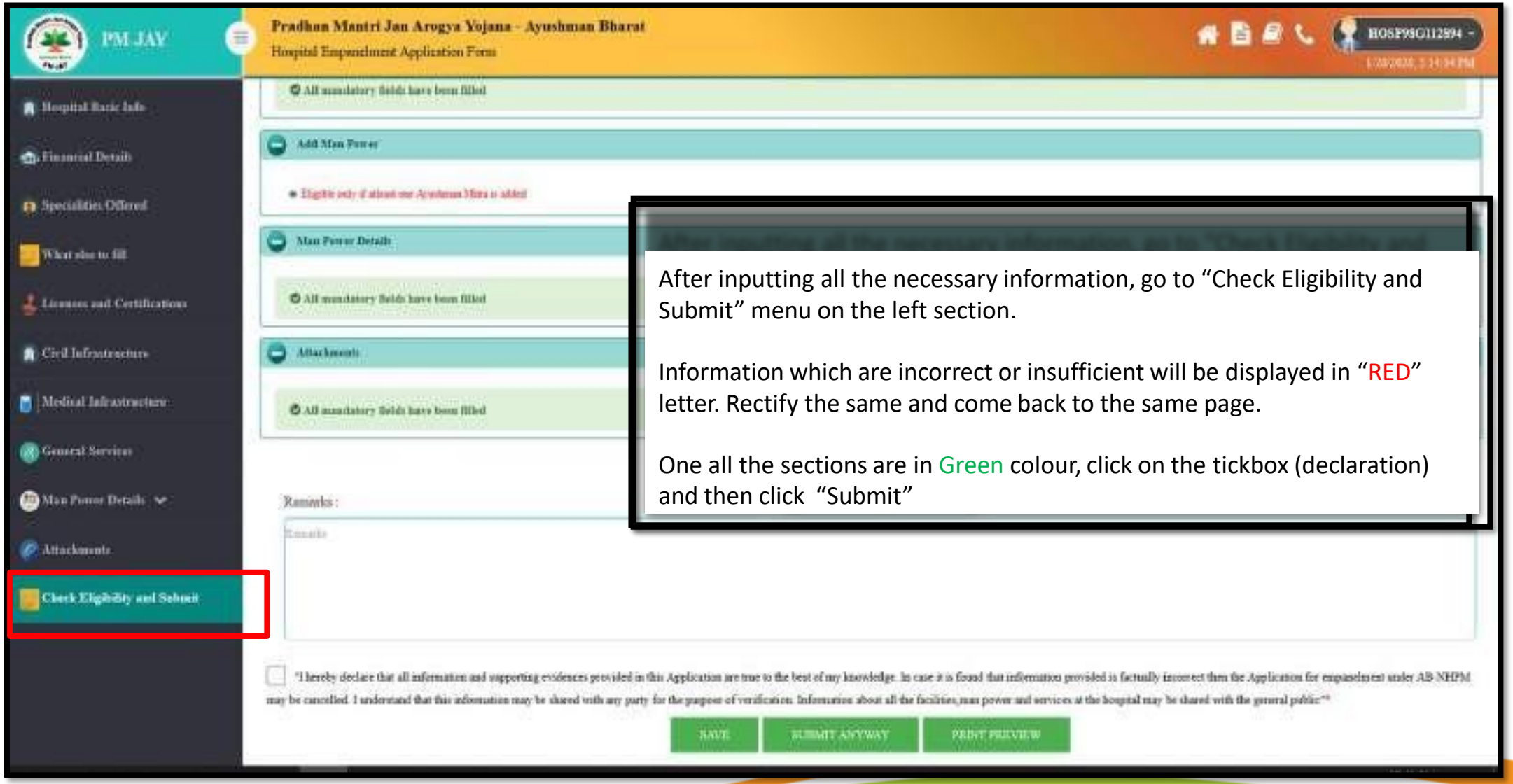


Check Eligibility and Submit

Check Eligibility and Submit



Submit Application for Approval

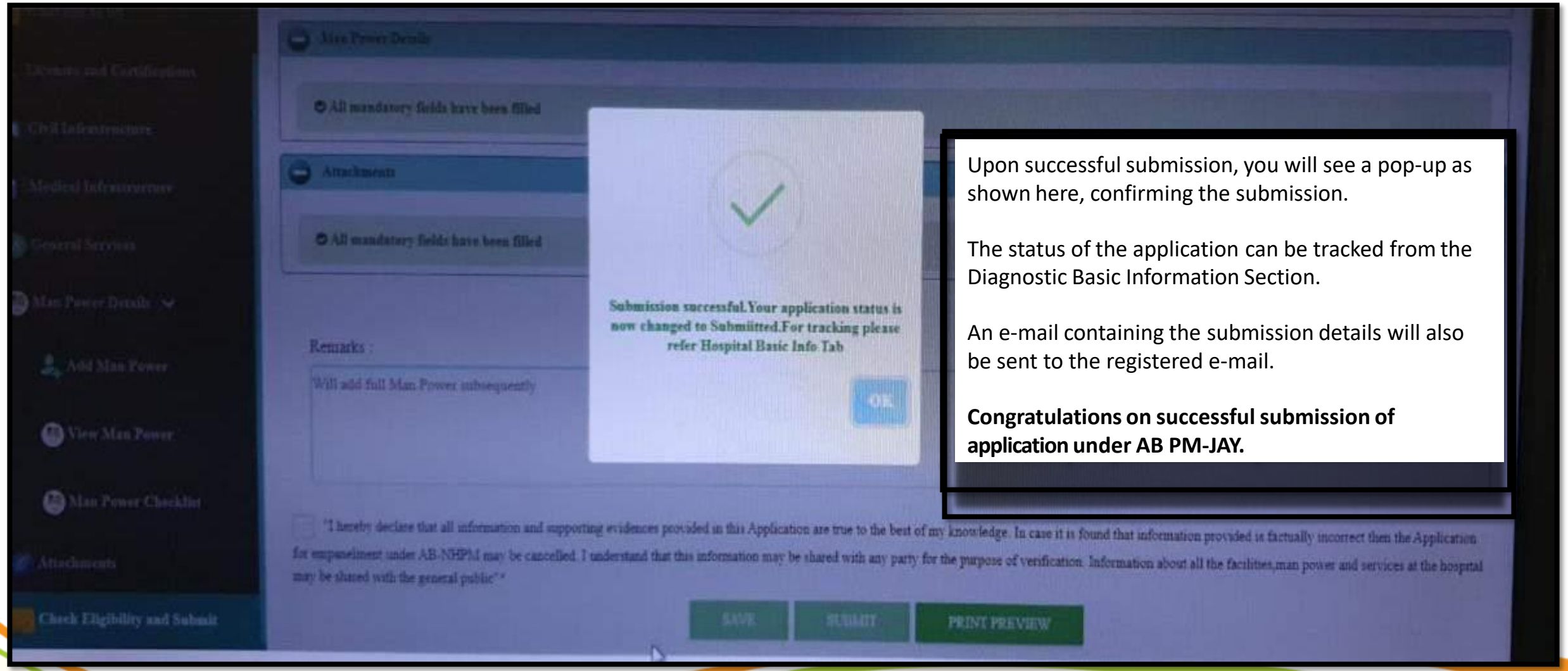


After inputting all the necessary information, go to “Check Eligibility and Submit” menu on the left section.

Information which are incorrect or insufficient will be displayed in “RED” letter. Rectify the same and come back to the same page.

One all the sections are in Green colour, click on the tickbox (declaration) and then click “Submit”

Submit Application for Approval



Upon successful submission, you will see a pop-up as shown here, confirming the submission.

The status of the application can be tracked from the Diagnostic Basic Information Section.

An e-mail containing the submission details will also be sent to the registered e-mail.

Congratulations on successful submission of application under AB PM-JAY.

FAQ

- **Shall New ID be created every time to login?**
  - ✓ No, diagnostic ID is created only once, and should be retained and used the same every time. However, password can be regenerated if required by using " Forgot Password".

- **Can the application be saved in mid way to submission?**
  - ✓ The application be saved at any point during the filling process by pressing the 'Save' key that appears at the bottom of every page of the form

- **Can the previously filled data be retrieved later?**
  - ✓ The previously filled application can be retrieved if the same username and password is entered to retrieve the previously filled application.

- **How can it be ensured that all the mandatory requirements are filled before submission ?**
  - ✓ The 'Check Eligibility' button at the bottom of each page will allow the user to ensure that all the mandatory requirement for the selected specialization are met before submitting the form.

- **After the submission of application, how do the diagnostic center get to know weather they are registered or not?**
  - ✓ The diagnostic center will be informed of the final decision within 30 days of the submission of application. After registering on the web portal, the diagnostic center user will be able to check the status of their application.

- **Can the diagnostic center use the same Pan Card for Multiple Centers?**
  - ✓ Yes, they can use same Pan Card for Multiple centers only when the " Parent Type" is selected as Group during the application for diagnostic center in HEM Portal

ਸਿਹਤ ਦਾ ਵਰਦਾਨ, ਆਯੁਸ਼ਮਾਨ
स्वास्थ्य का वरदान, आयुष्मान
स्वास्थ्य का वरदान, आयुष्मान
स्वास्थ्य का वरदान, आयुष्मान
आरोग्याचे वरदान, आयुष्मान
स्वास्थ्य का वरदान, आयुष्मान
स्वास्थ्यनं वरदान, आयुष्मान
سواستھ کا وردان، آیوشمان
स्वास्थको वरदान, आयुष्मान
स्वास्थ्यक वरदान, आयुष्मान

THANKS