

# Gage Noel

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## Profile

A well-organized, innovative, and business-minded IT professional with 5+ years of experience utilizing customer service skills in various environments. Strives for excellence in all tasks with a focus on critical thinking and problem solving. Excels in a fast-paced, dynamic environment and is keen on skill development, leadership, collaboration, and improving overall company growth. Over four years of experience working in a team environment, ensuring consistent motivation combined with a relevant educational background as a Computer Systems Technician. Passionate about current role, but is seeking a full-time IT position.

## Highlights - Relevant Skills

- Excellent computer skills – Office 365 (Word, PowerPoint, and Excel)
- Extremely detail-oriented with the ability to prioritize in a fast-paced, deadline-driven environment
- Exceptionally strong time management, organizational/planning, customer service, problem-solving, and analytical skills
- Excellent communication and presentation skills – always demonstrates verbal and written communication in a clear and concise manner
- Strong work ethic and self-management skills
- Highly accountable, proactive, and positive – always values trust, teamwork, and goes above and beyond to find the right solutions
- Self-starter, fast learner, and always willing to take the lead with superior interpersonal skills
- Cooperates effectively with team members, maintains positive working relationships at all levels, and works well independently with confidence and the ability to adapt and take on different challenges

## Work Experience

### Merchandiser

Costco

2016 – July 2022

- Coordinate and execute store set up in an extremely time-sensitive matter.
- Ensure products are fully stocked with a focus on a superior appearance of the layout.
- Assist team members in finding any merchandise they may need.
- Help members load up their cargo to ensure efficiency.

### Security Guard

Paragon Security

2015 - 2016

- Worked at various sites, such as churches, hospitals, shopping malls, and condos.
- Patrolled properties and controlled access to sites.
- Directed traffic away from restricted parking zones.
- Investigated and reported any nefarious activity.

- Supervised cameras and assisted residents and patrons.

### **Grocery and Courtesy Clerk and Cashier**

Metro Inc.

2011 - 2016

- Assisted customers and team members with any tasks, such as stocking shelves, finding items, and ensuring an organized environment.
- Managed payments, such as cash, cheques, credit, and automatic debit transactions and issued receipts, credits, and change due to customers.
- Always maintained a clean, orderly, and friendly checkout to ensure customer satisfaction and improve efficiency.

### **Education and Certifications**

- Computer Systems Technician – George Brown College
- WHMIS Certified
- Received Ontario Scholarship Award and French Certificate

2017 – 2019