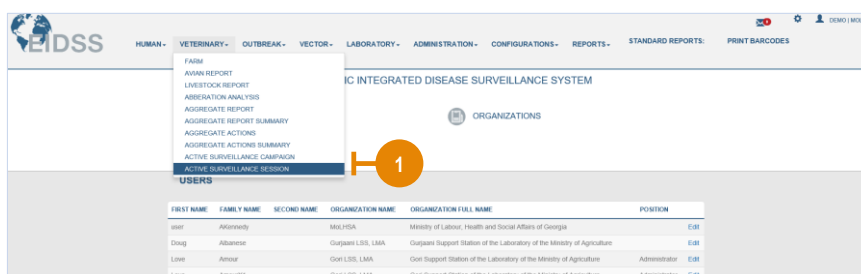


# Enter a Standalone Veterinary Active Surveillance Session Pg. 1 of 12

An EIDSS user with the appropriate permissions can create active surveillance sessions in the database. This quick guide presents the steps to enter a standalone veterinary active surveillance session.

- From the **EIDSS Dashboard**, choose **ACTIVE SURVEILLANCE SESSION** from the **VETERINARY** drop-down menu. The **Veterinary Active Surveillance Session** screen appears.



**Tip 1:** If there is concern that the desired session already exists in the database, perform a search before continuing.

**Tip 2:** To return to the previous screen without saving entered information, click **Cancel**.

- Click **Add**. A blank **Veterinary Active Surveillance Session** screen appears.

- Complete the **Session Information** section. **Note:** Fields marked with a red asterisk are mandatory.

**Tip 3:** To navigate to the desired date, click a **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

- Choose a **Species** from the drop-down menu.
- Choose a **Sample Type** from the drop-down menu.
- Click **Add**. **Note:** Repeat steps 4–6 to add additional species and sample types.

- Click **Next**. The **Veterinary Active Surveillance Session** screen refreshes displaying the session.

## Enter a Standalone Veterinary Active Surveillance Session

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8. Review the information for accuracy.

**Tip 4:** To revise information, click the **Edit** icon in the appropriate section, make the necessary changes, and return to the **Review**.

9. Click **Submit**. A window appears confirming successful entry of the session.

10. Click **Return to Active Surveillance Session**. The **Veterinary Active Surveillance Session** screen appears displaying all sections of the session.

**Tip 5:** The navigation menu allows you to access any section and displays a green checkmark next to each completed section.

**Tip 6:** To collapse the navigation menu, click the three lines at the top.

11. Click **Detailed Information**. The **Detailed Information** section appears.

## Enter a Standalone Veterinary Active Surveillance Session

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12. Click **Search**. The **Farm List** appears displaying farms in the lowest level of the session location.

**Tip 7:** If the desired farm does not appear, perform a search or add a new farm as needed.

13. Click the **Farm ID** corresponding to the desired farm. The farm information auto-populates.

## Enter a Standalone Veterinary Active Surveillance Session

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14. Click **Add Herd**.

### Veterinary Active Surveillance Session

Indicates required information

#### Session Summary

|            |                |                        |
|------------|----------------|------------------------|
| Session ID | Session Status | Disease                |
| SSV200184  | Open           | Foot and mouth disease |

#### Detailed Information

##### Farm List

| Farm ID   | Farm Owner ID | Farm Name   | Farm Owner Name | Address                     |
|-----------|---------------|-------------|-----------------|-----------------------------|
| FRM190088 |               | Toma's Farm | Rouben Toma     | Chokhatauri, Guria, Georgia |

1 record Page: 1

Search

##### Farm Details

|           |             |
|-----------|-------------|
| FRM190088 | Toma's Farm |
|-----------|-------------|

##### Farm Owner

|               |           |            |             |
|---------------|-----------|------------|-------------|
| Farm Owner ID | Last Name | First Name | Middle Name |
|               | Toma      | Rouben     |             |

|       |       |
|-------|-------|
| Phone | Email |
|       |       |

##### Farm/Herd/Species Details

| Species        | Total Animal Quantity |
|----------------|-----------------------|
| Farm FRM190088 | 2                     |

< >

##### Detailed Animals and Samples

Delete Copy Add

Number

Session Information

Detailed Information

Tests

Actions

Aggregate Information

Disease Reports

Review

14

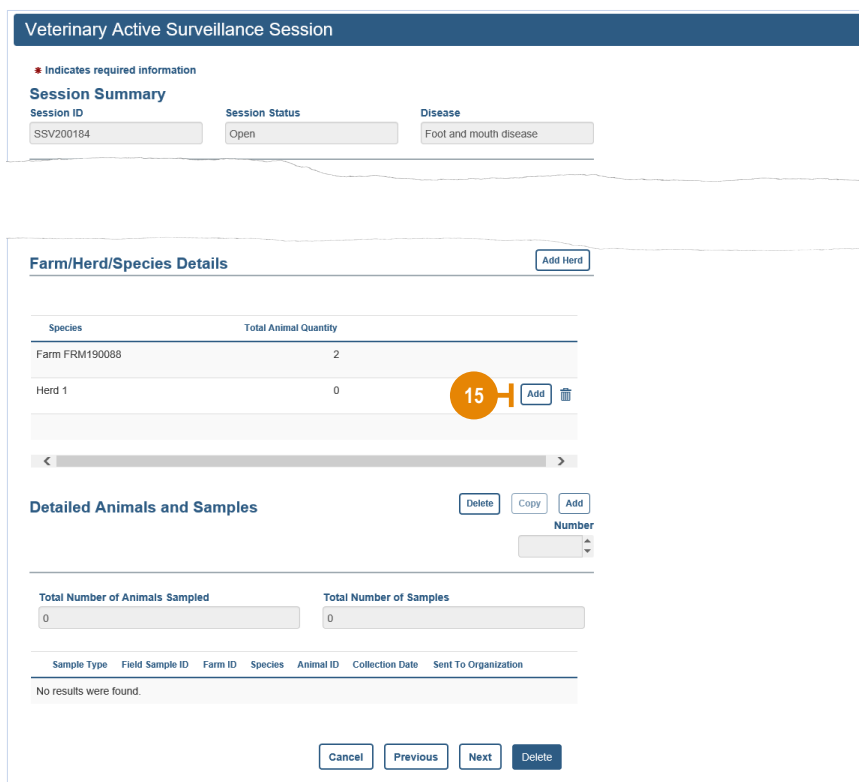
No results were found.

Cancel Previous Next Delete

## Enter a Standalone Veterinary Active Surveillance Session

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15. Click **Add**. A new row appears.



**Veterinary Active Surveillance Session**

Indicates required information

**Session Summary**

Session ID: SSV200184      Session Status: Open      Disease: Foot and mouth disease

**Farm/Herd/Species Details** Add Herd

| Species        | Total Animal Quantity |
|----------------|-----------------------|
| Farm FRM190088 | 2                     |
| Herd 1         | 0                     |

15 **Add**

**Detailed Animals and Samples** Delete Copy Add

Number:

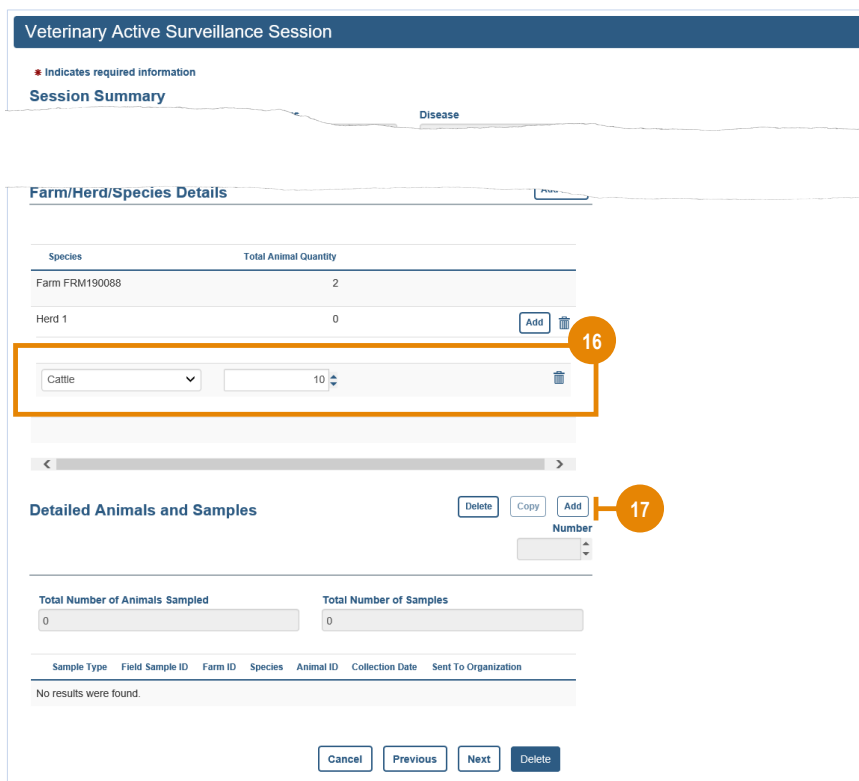
Total Number of Animals Sampled: 0      Total Number of Samples: 0

| Sample Type            | Field Sample ID | Farm ID | Species | Animal ID | Collection Date | Sent To Organization |
|------------------------|-----------------|---------|---------|-----------|-----------------|----------------------|
| No results were found. |                 |         |         |           |                 |                      |

Cancel Previous Next Delete

16. Complete the species fields in the grid.  
**Note:** Repeat step 14 to add additional herds. **Note:** Repeat steps 15 and 16 to add additional species to a herd.

17. Click **Add**. The **Detailed Animal and Sample** window appears.



**Veterinary Active Surveillance Session**

Indicates required information

**Session Summary**

Disease:

**Farm/Herd/Species Details** Add Herd

| Species        | Total Animal Quantity |
|----------------|-----------------------|
| Farm FRM190088 | 2                     |
| Herd 1         | 0                     |

16 **Add**

**Detailed Animals and Samples** Delete Copy Add

Number:

Total Number of Animals Sampled: 0      Total Number of Samples: 0

| Sample Type            | Field Sample ID | Farm ID | Species | Animal ID | Collection Date | Sent To Organization |
|------------------------|-----------------|---------|---------|-----------|-----------------|----------------------|
| No results were found. |                 |         |         |           |                 |                      |

17 **Add**

Cancel Previous Next Delete

## Enter a Standalone Veterinary Active Surveillance Session

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18. Complete the **Detailed Animal and Sample** window.
19. Click **Save**. **Note:** Repeat steps 17–19 to add additional detailed information.  
**Note:** The **Total Number of Animals Sampled** and **Total Number of Samples** auto-populate based on the information entered.
20. Click **Next**. The **Detailed Information: Tests** section appears.

| Farm ID   | Farm Owner ID | Farm Name   | Farm Owner Name | Address                     |
|-----------|---------------|-------------|-----------------|-----------------------------|
| FRM190088 |               | Toma's Farm | Rouben Toma     | Chokhatauri, Guria, Georgia |

| Sample Type | Field Sample ID | Farm ID   | Species         | Animal ID | Collection Date | Sent To Organization |
|-------------|-----------------|-----------|-----------------|-----------|-----------------|----------------------|
| Blood       | 010             | FRM190088 | Herd 1 - Cattle |           |                 | NCDC                 |

## Enter a Standalone Veterinary Active Surveillance Session

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21. Click **Add**. The **Detailed Information: Tests** window appears.

**Veterinary Active Surveillance Session**

★ Indicates required information

**Session Summary**

Session ID: SSV200184    Session Status: Open    Disease: Foot and mouth disease

**Detailed Information: Tests** Add 21

| Lab Sample ID          | Farm ID | Sample Type | Field Sample ID | Animal ID | Test Name | Result Date | Test Category | Test Status | Test Result |
|------------------------|---------|-------------|-----------------|-----------|-----------|-------------|---------------|-------------|-------------|
| No results were found. |         |             |                 |           |           |             |               |             |             |

**Results Summary and Interpretation**

| Farm ID                | Species | Animal ID | Test Name | Lab Sample ID | Field Sample ID | Rule In/Rule Out | Validated (Y/N) | Date Validated | Validated by |
|------------------------|---------|-----------|-----------|---------------|-----------------|------------------|-----------------|----------------|--------------|
| No results were found. |         |           |           |               |                 |                  |                 |                |              |

Cancel Previous Next Delete

**Navigation Menu:**

- Session Information
- Detailed Information
- Tests**
- Actions
- Aggregate Information
- Disease Reports
- Review

22. Complete the **Detailed Information: Tests** window.

23. Click **Save**. **Note:** Repeat steps 21–23 to add information for additional tests.

**Detailed Information: Tests** 22

★ Field Sample ID: 010    Lab Sample ID: FRM190088    Sample Type: Blood

Farm ID: FRM190088    Animal ID:

☒ Filter by Disease    Test Name: FMD ELISA Detection and Identification of Serotype    Test Disease: Foot and mouth disease

☒ Filter by Test Name    Test Status: Final    Test Category: Presumptive

Result Date:    Test Result:

23 Save Cancel

24. Click the **Document** icon corresponding to the appropriate test. The **Results Summary and Interpretation** window appears.

**Veterinary Active Surveillance Session**

★ Indicates required information

**Session Summary**

Session ID: SSV200185    Session Status: Open    Disease: Bovine tuberculosis

**Detailed Information: Tests** Delete Add 24

| Lab Sample ID            | Farm ID   | Sample Type | Field Sample ID | Animal ID | Test Name    | Result Date | Test Category | Test Status | Test Result |
|--------------------------|-----------|-------------|-----------------|-----------|--------------|-------------|---------------|-------------|-------------|
| <input type="checkbox"/> | FRM200145 | Milk        | 010             |           | Kasein Media |             | Confirmatory  | Final       |             |

**Results Summary and Interpretation**

| Farm ID                | Species | Animal ID | Test Name | Lab Sample ID | Field Sample ID | Rule In/Rule Out | Validated (Y/N) | Date Validated | Validated by |
|------------------------|---------|-----------|-----------|---------------|-----------------|------------------|-----------------|----------------|--------------|
| No results were found. |         |           |           |               |                 |                  |                 |                |              |

Cancel Previous Next Delete

**Navigation Menu:**

- Session Information
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## Enter a Standalone Veterinary Active Surveillance Session

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25. Complete the **Results Summary and Interpretation** window.

26. Click **Save**. **Note:** Repeat steps 24–26 to add information for additional tests.

Results Summary and Interpretation

Farm ID

FRM200145

Animal ID

\* Disease

Bovine tuberculosis

Rule In/Rule Out

Rule In

Interpreted Comment

☒ Validated (Y/N)

Validated Comment

Disease Report Created

☐ No ☐ Yes

Species

Herd 1 - Cattle

Sample Type

Milk

Kasein Media

Date Interpreted

3/4/2020

Date Validated

3/4/2020

Validated by

Mason, Parker N.A.

Animal ID

Field Sample ID

010

Test Category

Confirmatory

Interpreted by

Mason, Parker N.A.

Disease Report ID

26

Save

Cancel

27. Click **Next**. The **Actions** section appears.

Veterinary Active Surveillance Session

\* Indicates required information

Session ID

SSV200185

Session Status

Open

Disease

Bovine tuberculosis

Detailed Information: Tests

Delete

Add

| Lab Sample ID            | Farm ID   | Sample Type | Field Sample ID | Animal ID | Test Name    | Result Date | Test Category | Test Status | Test Result |
|--------------------------|-----------|-------------|-----------------|-----------|--------------|-------------|---------------|-------------|-------------|
| <input type="checkbox"/> | FRM200145 | Milk        | 010             |           | Kasein Media |             | Confirmatory  | Final       |             |

Results Summary and Interpretation

Delete

| Farm ID   | Species         | Animal ID | Test Name    | Lab Sample ID | Field Sample ID | Rule In/Rule Out | Validated (Y/N) | Date Validated | Validated by       |
|-----------|-----------------|-----------|--------------|---------------|-----------------|------------------|-----------------|----------------|--------------------|
| FRM200145 | Herd 1 - Cattle |           | Kasein Media |               | 010             | Rule In          | True            | 3/4/2020       | Mason, Parker N.A. |

Cancel

Previous

Next

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Session Information

Detailed Information

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Actions

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Disease Reports

Review



## Enter a Standalone Veterinary Active Surveillance Session

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28. Click **Add**. The **Actions** window appears.

**Veterinary Active Surveillance Session**

Indicates required information

**Session Summary**

Session ID: SSV200184    Session Status: Open    Disease: Foot and mouth disease

**Actions** Add 28

| Action Required        | Date | Entered By | Comment | Status |
|------------------------|------|------------|---------|--------|
| No results were found. |      |            |         |        |

Cancel Previous Next Delete

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29. Complete the **Actions** window.

30. Click **Save**. **Note:** Repeat steps 28–30 to add additional actions.

**Actions** 29

Indicates required information

**Action Required**  
Isolation

**Date**

**Entered By**  
Skylar, Ellen

**Comment**

**Status**  
Open

30 Save Cancel

31. Click **Next**. The **Aggregate Info** section appears.

**Veterinary Active Surveillance Session**

Indicates required information

**Session Summary**

Session ID: SSV200184    Session Status: Open    Disease: Foot and mouth disease

**Actions** Add

| Action Required | Date | Entered By    | Comment | Status |
|-----------------|------|---------------|---------|--------|
| Isolation       |      | Skylar, Ellen |         | Open   |

Cancel Previous Next 31

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## Enter a Standalone Veterinary Active Surveillance Session

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**Tip 9:** To add additional farms to the **Farm List**, click **Search**, perform a search in the window that appears, and click the **Farm ID** of the desired farm.

32. Click **Add**. The **Aggregate Info** window appears.

**Veterinary Active Surveillance Session**

Indicates required information

**Session Summary**

Session ID: SSV200184, Session Status: Open, Disease: Foot and mouth disease

**Aggregate Info**

**Farm List**

| Farm ID   | Farm Owner ID | Farm Name   | Farm Owner Name | Address                     |
|-----------|---------------|-------------|-----------------|-----------------------------|
| FRM190088 |               | Toma's Farm | Rouben Toma     | Chokhatauri, Guria, Georgia |

1 record, Page: 1

Search (T9), Add (32)

Buttons: Cancel, Previous, Next, Delete

33. Complete the **Aggregate Info** window.  
**Note:** The same species should not be entered for the same farm in both the **Aggregate Info** and **Detailed Information** sections.

34. Click **Save**. **Note:** Repeat steps 32–34 to add aggregate information for additional farms.

**Aggregate Info**

Lab Sample ID: FRM190088, Species: , Sex: , Sample Type: , Number of Samples: , Positive Number: , Disease: Blood, Collection Date:

Disease: Foot and mouth disease

Save (34), Cancel

35. Click **Next**. The **Disease Reports** section appears.

**Veterinary Active Surveillance Session**

Indicates required information

**Session Summary**

Session ID: SSV200185, Session Status: Open, Disease: Bovine tuberculosis

**Aggregate Info**

**Farm List**

| Farm ID   | Farm Owner ID | Farm Name    | Farm Owner Name | Address                          |
|-----------|---------------|--------------|-----------------|----------------------------------|
| FRM200145 |               | Macy's Dairy |                 | Gardabani, Kvemo Kartli, Georgia |

1 record, Page: 1

Search, Add

Buttons: Cancel, Previous, Next (35), Delete

## Enter a Standalone Veterinary Active Surveillance Session

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36. Click **Next**. The **Veterinary Active Surveillance Session** screen appears displaying all sections of the session.

### Veterinary Active Surveillance Session

• Indicates required information

#### Session Summary

|            |                |                        |
|------------|----------------|------------------------|
| Session ID | Session Status | Disease                |
| SSV200184  | Open           | Foot and mouth disease |

#### Disease Reports

| Report ID              | Case Date | Case Classification | Disease | Location | Address |
|------------------------|-----------|---------------------|---------|----------|---------|
| No results were found. |           |                     |         |          |         |

Cancel
Previous
Next

- Session Information
- Detailed Information
- Tests
- Actions
- Aggregate Information
- Disease Reports**
- Review

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## Enter a Standalone Veterinary Active Surveillance Session

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37. Review the information for accuracy.

38. Click **Submit**. A window appears confirming successful entry of the session.

### Veterinary Active Surveillance Session

Indicates required information

#### Session Information

Session ID

SSV200184

Session Status

Open

Campaign ID

SCV190117

Campaign Name

FMD Surveillance Campaign

Campaign Type

Session Start Date

8/1/2019

Session End Date

8/15/2019

Species Type

Livestock

Disease

Foot and mouth disease

Site

MoLHSA

Officer

Skylar, Ellen

Date Entered

3/4/2020

#### Location

Region

Guria

Rayon

Chokhatauri

Settlement Type

ALL

Settlement

Species

Cattle

Sample Type

Blood

Add

#### Session Summary

Session ID

SSV200184

Session Status

Open

Disease

Foot and mouth disease

#### Detailed Information

##### Farm List

|             |             |                             |
|-------------|-------------|-----------------------------|
| Toma's Farm | Rouben Toma | Chokhatauri, Guria, Georgia |
|-------------|-------------|-----------------------------|

1 record

Page: 1

1

##### Farm Details

FRM190088

Toma's Farm

Farm Owner

Farm Owner ID

Last Name

First Name

Middle Name

Toma

Rouben

Session Information

Detailed Information

Tests

Actions

Aggregate Information

Disease Reports

Review

37

#### Disease Reports

Report ID

No results were found.

Cancel

Previous

Submit

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