EIDSS | Electronic Integrated Disease Surveillance System

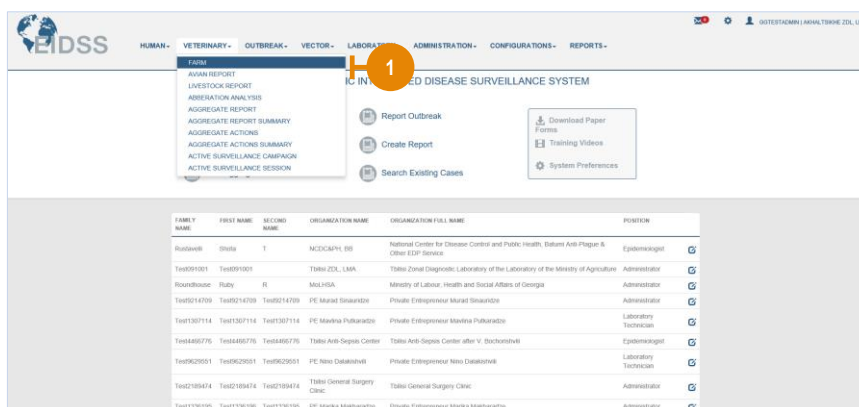# Search for a Farm Record

An EIDSS user with the appropriate permissions can locate records in the database. This quick guide presents the steps to search for a farm record.

1. From the **EIDSS Dashboard,** choose **FARM** from the **VETERINARY** drop-down menu. The **Farm** screen appears.

2. Enter as much information as possible about the farm for which you are searching. **Note:** Partial entry is acceptable for the **Farm ID, Farm Owner ID, First Name,** and **Last Name.**

   Tip 1: To return to the previous screen without saving entered information, click **Cancel.**

   Tip 2: To delete entered information, click **Clear.**

3. Click **Search.** The **Search Results** appear displaying the farm records that match your **Search Criteria.**