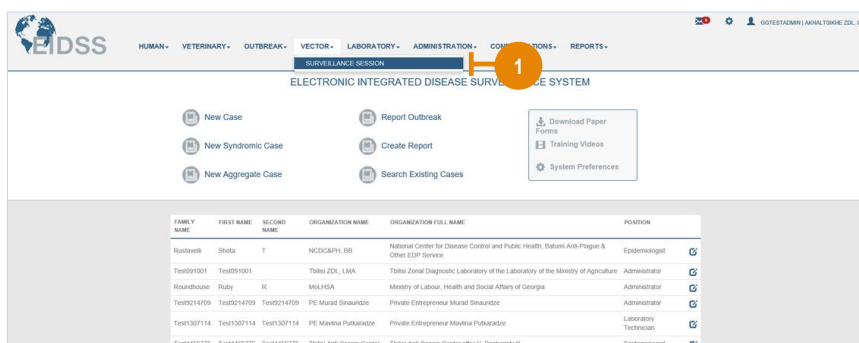


Enter a Vector Surveillance Session and Detailed Collection Pg. 1 of 9

An EIDSS user with the appropriate permissions can create surveillance sessions in the database. This quick guide presents the steps to enter a vector surveillance session and detailed collection.

1. From the **EIDSS Dashboard**, choose **SURVEILLANCE SESSION** from the **VECTOR** drop-down menu. The **Vector Surveillance Session** screen appears.



Tip 1: If there is concern that the desired session already exists in the database, perform a search before continuing.

Tip 2: To return to the previous screen without saving entered information, click **Cancel**.

2. Click **Add**. A blank **Vector Surveillance Session** screen appears.

Vector Surveillance Session

Search Criteria

Use the following fields to search for existing session. Please fill in all known fields.

Session ID Field Session ID

Status

Session Start Date Range

From To

Session Close Date Range

From To

Vector Type Species Disease

Region Rayon

Settlement

T2 **T1** **2**

Enter a Vector Surveillance Session and Detailed Collection

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- Complete the **Session Summary** and **Location** sections. **Note:** Fields marked with a red asterisk are mandatory. **Note:** Any commas used when entering **Longitude** and **Latitude** will appear as periods once the session is saved.

Tip 3: To navigate to the desired date, click the **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

Tip 4: To quickly enter **Latitude** and **Longitude**, click the **Map** icon and click the appropriate location on the map that appears (choosing a location on the map will overwrite any **Latitude** and **Longitude** already entered).

- Click **Submit**. A window appears confirming successful entry of the session, and the screen refreshes to include the **Detailed Collections** and **Aggregate Collections** sections.
- Click **OK**.

Enter a Vector Surveillance Session and Detailed Collection

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- Click **Add** next to **Detailed Collections**. The **Vector Surveillance Session** screen appears displaying the **Collection Data** section.

Vector Surveillance Session

Session Summary

Session ID: VSS190085 | Field Session ID: ASF-2019-43 | Status: In Process

Detailed Collections

Copy	Pool/Vector ID	Field Pool/Vector ID	Vector Type	Collection Date	Region	Rayon
No results were found.						

Number of records: | Page:

Aggregate Collections

Record ID	Vector Type	Collection Date	Number of Positive Pools/Vectors
No results were found.			

Number of records: | Page:

Cancel Submit Delete

- Complete the **Collection Data** section.

Tip 5: The **Session Summary** appears on all sections of the **Vector Surveillance Session** screen; to collapse and expand the **Session Summary**, click the **Show/Hide** icon.

- Click **Next**. The **Vector Data** section appears.

Vector Surveillance Session

Session Summary

Session ID: VSS190085 | Field Session ID: ASF-2019-43 | Status: In Process

Collection Data

Pool/Vector ID: | Field Pool/Vector ID: ASF-2019-43-01

Vector Type: Flea

Location Type: ☒ Exact Point ☐ Relative Point ☐ Foreign Address ☐ National

Region: Samegrelo-Zemo Svaneti

Rayon: Poti | Settlement:

Latitude (#.####): | Longitude (#.####): | Map

Description of Location:

Elevation (m): 34 | Surroundings: Forest - Deciduous trees

GEO Reference Source: Garmin eTrex | Basis of Record: Preserved Specimen | Host Reference:

Collected by Institution: NCDC | Collector:

Collection Date: 8/10/2019 | Collection Time: Day | Collection Method: Adult, from open area | Ectoparasites Collected:

Cancel Next

- Collection Data
- Vector Data
- Vector Specific Data
- Review

Enter a Vector Surveillance Session and Detailed Collection

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9. Complete the **Vector Data** section.

Tip 6: The navigation menu allows you to access any section and displays a green checkmark next to each completed section.

Tip 7: To collapse the navigation menu, click the three lines at the top.

10. Click **Next**. The **Vector Specific Data** section appears.

11. Complete the **Vector Specific Data** section.

12. Click **Next**. The **Vector Surveillance Session** screen appears displaying all sections of the collection.

Enter a Vector Surveillance Session and Detailed Collection

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13. Review the information for accuracy.

Tip 8: To revise information, click the **Edit** icon in the appropriate section, make the necessary changes, and return to the **Review**.

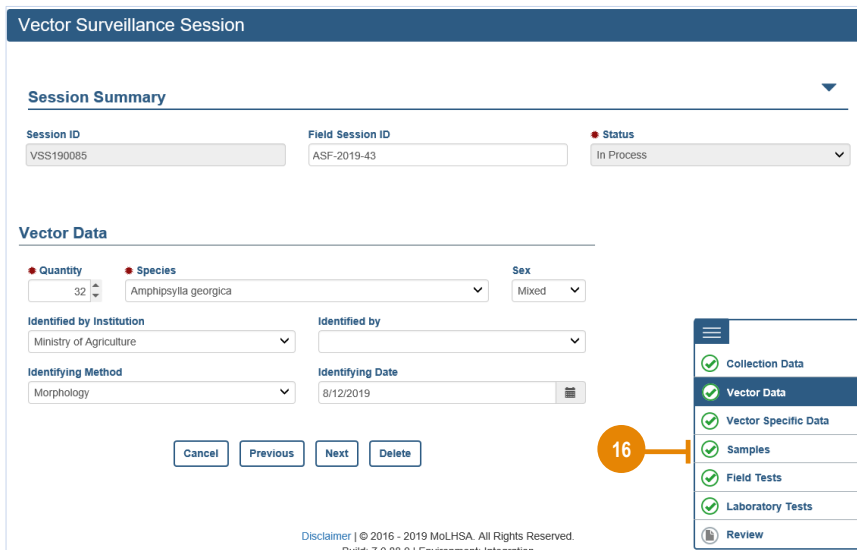
14. Click **Submit**. A window appears confirming successful entry of the collection. **Note:** Once a detailed collection is saved the **Samples**, **Field Tests**, and **Laboratory Tests** sections appear.

15. Click **OK**.

Enter a Vector Surveillance Session and Detailed Collection

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16. Click **Samples**. The **Samples** section appears.



Vector Surveillance Session

Session Summary

Session ID: VSS190085 | Field Session ID: ASF-2019-43 | Status: In Process

Vector Data

Quantity: 32 | Species: Amphipsylla georgica | Sex: Mixed

Identified by Institution: Ministry of Agriculture | Identified by: [blank]

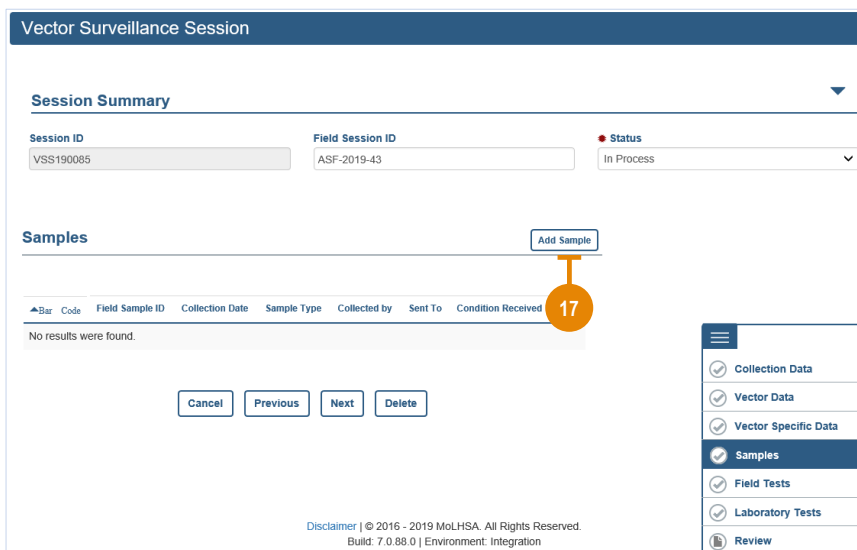
Identifying Method: Morphology | Identifying Date: 8/12/2019

Buttons: Cancel, Previous, Next, Delete

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17. Click **Add Sample**. The **Sample** window appears.



Vector Surveillance Session

Session Summary

Session ID: VSS190085 | Field Session ID: ASF-2019-43 | Status: In Process

Samples

Add Sample

Bar	Code	Field Sample ID	Collection Date	Sample Type	Collected by	Sent To	Condition Received
No results were found.							

Buttons: Cancel, Previous, Next, Delete

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Enter a Vector Surveillance Session and Detailed Collection

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18. Complete the **Sample** window.
19. Click **Save Sample**. **Note:** Repeat steps 17–19 to add additional samples.

Sample

Field Sample ID: A1-2019

Sample Type: Blood

Collection Date: 8/12/2019

Sent to Organization: Northrop Grumman

Collected by Institution: NCDC

Comment:

Accession Date:

Sample Condition Received:

Save Sample Close

20. Click **Next**. The **Field Tests** section appears.

Vector Surveillance Session

Session Summary

Session ID: VSS190085

Field Session ID: ASF-2019-43

Status: In Process

Samples

Bar Code	Field Sample ID	Collection Date	Sample Type	Collected by	Sent To	Condition Received
SFB008190087	A1-2019	08/12/2019	Blood	NCDC	NGIT	

Number of records: 1

Page: 1

Cancel Previous Next Delete

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21. Click **Add Field Test**. The **Field Test** window appears.

Vector Surveillance Session

Session Summary

Session ID: VSS190085

Field Session ID: ASF-2019-43

Status: In Process

Field Tests

Add Field Test

Field Sample ID	Field Test	Test Category	Tested By Institution	Test Result	Test By	Diagnosis
No results were found.						

Cancel Previous Next Delete

21

Enter a Vector Surveillance Session and Detailed Collection

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22. Complete the **Field Test** window.
23. Click **Save Field Test**. **Note:** Repeat steps 21–23 to add additional field tests.

The screenshot shows the 'Field Test' form. A yellow box highlights the form fields, with a callout '22' pointing to the top right corner. Below the box, a callout '23' points to the 'Save Field Test' button.

Field Test

Field Sample ID: A1-2019

Sample Type: Blood

Collection Date: 8/10/2019

Result Date: 8/12/2019

Test Name: ASF Genotype

Test Category: [Empty]

Tested by Institution: [Empty]

Tested By Person: [Empty]

Test Result: Gram positive

Disease: African Swine Fever

Buttons: Save Field Test, Close

24. Click **Next**. The **Laboratory Tests** section appears. **Note:** This section is read-only.

The screenshot shows the 'Vector Surveillance Session' screen. The 'Field Tests' section is active, showing a table with one record. A callout '24' points to the 'Next' button.

Vector Surveillance Session

Session Summary

Session ID: VSS190085

Field Session ID: ASF-2019-43

Status: In Process

Field Tests

Add Field Test

Field ID	Sample	Field Test	Test Category	Tested By Institution	Test Result	Test By	Diagnosis
A1-2019	ASF Genotype	ASF Genotype			Gram positive		African Swine Fever

Number of records: 1

Page: 1

Buttons: Cancel, Previous, Next, Delete

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25. Click **Next**. The **Vector Surveillance Session** screen appears displaying all sections of the session.

The screenshot shows the 'Vector Surveillance Session' screen. The 'Laboratory Tests' section is active, showing a table with no results. A callout '25' points to the 'Next' button.

Vector Surveillance Session

Session Summary

Session ID: VSS190085

Field Session ID: ASF-2019-43

Status: In Process

Laboratory Tests

No results were found.

Buttons: Cancel, Previous, Next, Delete

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Enter a Vector Surveillance Session and Detailed Collection

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26. Review the information for accuracy.

27. Click **Submit**. A window appears confirming successful entry of the detailed collection.

Vector Surveillance Session

Session Summary

Session ID

VSS190085

Field Session ID

ASF-2019-43

Status

In Process

Collection Data

Pool/Vector ID

Field Pool/Vector ID

ASF-2019-43-01

Vector Type

Flea

Location Type

☒ Exact Point
 ☐ Relative Point
 ☐ Foreign Address
 ☐ National

Region

Samegrelo-Zemo Svaneti

Rayon

Poti

Settlement

Latitude (#.####o)

Longitude (#.####o)

Map

Description of Location

Elevation (m)

34

Surroundings

Forest - Deciduous trees

Host Reference

8/10/2019

Day

Adult, from open are

Samples

Bar Code	Field Sample ID	Collection Date	Sample Type	Collected by	Sent To	Condition Received
SFB008190087	A1-2019	08/12/2019	Blood	NCDC	NGIT	

Number of records: 1

Page: 1

Field Tests

Field ID	Sample	Field Test	Test Category	Tested By Institution	Test Result	Test By	Diagnosis
A1-2019	ASF Genotype				Gram positive		African Swine Fever

Number of records: 1

Page: 1

Laboratory Tests

Lab Sample ID	Field Sample ID	Species	Test	Test Result	Disease	Sample Type	Field Collection Date	Test Category	Tested by Institution	Test By	Amendment History
No results were found.											

Cancel

Submit

Delete

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