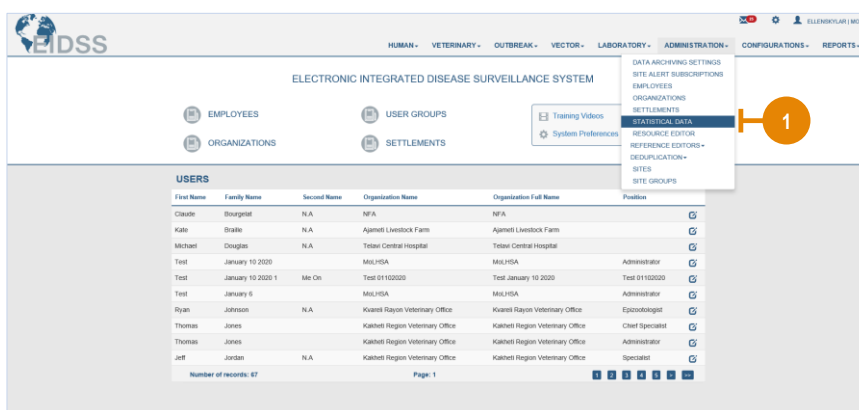


Delete a Statistical Data Record

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An EIDSS user with the appropriate permissions can remove records from the database. This quick guide presents the steps to delete a statistical data record.

- From the **EIDSS Dashboard**, choose **STATISTICAL DATA** from the **ADMINISTRATION** drop-down menu. The **Statistical Data Details** screen appears.



- Enter as much information as possible about the statistical data record you wish to delete.

Tip 1: To navigate to the desired date, click a **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

Tip 2: To return to the previous screen without saving entered information, click **Cancel**.

Tip 3: To delete entered information, click **Clear**.

The screenshot shows the Statistical Data Details screen. The Search Criteria section is highlighted with a red box and a '2' next to it. The search criteria include Statistical Data Type (Population), Start Date for Period (From 1/1/2019), Region (Tbilisi), Rayon (Didube-Chugureti), and Settlement. The Cancel, Clear, Search, and Add buttons are at the bottom. A '3' is next to the Clear button, and a 'T1' is next to the Settlement dropdown.

- Click **Search**. The **Search Results** appear.

Delete a Statistical Data Record

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- Click the **Delete** icon corresponding to the desired record. A confirmation dialog box appears.

Statistical Data Details

Search Criteria

Statistical Data Type

Population

Start Date for Period

From

1/1/2019

To

Region

Tbilisi

Rayon

Didube-Chughureti

Settlement

Search Results

Value	Age Group	Parameter Type	Parameter	Statistical Period Type	Start Date	Statistical Area Type	Area	
2				Year	01/01/2019	Rayon	Tbilisi, Didube-Chughureti	4
5	-1	Human Gender	Female	Year	01/01/2020	Rayon	Tbilisi, Didube-Chughureti	

Number of records: 2

Page: 1

Cancel

Clear

Search

Add

- Click **Yes**. The statistical data record is deleted from the database.

Statistical Data Details

!

5

Yes

No