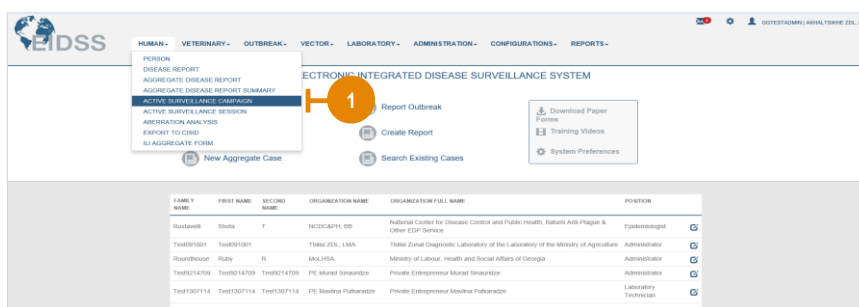# Delete a Human Active Surveillance Campaign Pg. 1 of 2

An EIDSS user with the appropriate permissions can remove active surveillance campaigns from the database. This quick guide presents the steps to delete a human active surveillance campaign.

1. From the **EIDSS Dashboard,** choose **ACTIVE SURVEILLANCE CAMPAIGN** from the **HUMAN** drop-down menu. The **Human Active Surveillance Campaign** screen appears. **Note:** Any associated active surveillance sessions must be removed before a campaign can be deleted.

2. Enter as much information as possible about the campaign you wish to delete. **Note:** Partial entry is acceptable for the **Campaign ID.**

> **Tip 1:** To navigate to the desired date, click a **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

> **Tip 2:** To return to the previous screen without saving entered information, click **Cancel.**

> **Tip 3:** To delete entered information, click **Clear.**

3. Click **Search.** The **Search Results** appear.

Delete a Human Active Surveillance Campaign

Tip 4: To revise the **Search Criteria**, click the **Show/Hide** icon, make the necessary changes, and click **Search.**

Tip 5: To view additional information, click the **Show/Hide** icon next to the desired campaign.

4. Click the **Campaign ID** corresponding to the desired campaign. The **Human Active Surveillance Campaign** screen appears displaying all sections of the campaign.

5. Click **Delete.** A confirmation dialog box appears.

6. Click **Yes.** A pop-up appears confirming successful deletion of the campaign.