

Get Started in the System

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Welcome to the Electronic Integrated Disease Surveillance System (EIDSS) 7.0. The upgraded EIDSS is an intuitive, modular web-based system designed to be simple and easy-to-use. This quick guide presents a few tips to help you get started in the system.

1. EIDSS uses a single-sign on approach, so you only need one user name and password to access the software and all related resource links.

2. Most of the time, you'll find what you need to get started in one of the module drop-down menus located across the top of the screen. Your dashboard is customized for your role, so it may look a little different than what you see here or in your instructor-led courses. **Note:** Click the title of any module drop-down menu or drop-down submenu to keep that menu open.

FAMILY NAME	FIRST NAME	SECOND NAME	ORGANIZATION NAME	ORGANIZATION FULL NAME	POSITION
Rudshvili	Shida	T	NCDC/SPH, BS	National Center for Disease Control and Public Health, Batumi Anti Plague & Other EDP Service	Epidemiologist
Tsotshi1001	Tsotshi1001		Tbilisi ZDL, LMA	Tbilisi Zonal Diagnostic Laboratory of the Laboratory of the Ministry of Agriculture	Administrator
Roundhouse	Ruby	R	MALISA	Ministry of Labour, Health and Social Affairs of Georgia	Administrator
Tsotshi14709	Tsotshi14709		P/E Murad Shvaidze	Private Entrepreneur Murad Shvaidze	Administrator
Tsotshi1307114	Tsotshi1307114		P/E Marina Pukhazidze	Private Entrepreneur Marina Pukhazidze	Laboratory Technician
Tsotshi466776	Tsotshi466776		Tbilisi Anti-Sepsis Center	Tbilisi Anti-Sepsis Center after V. Shvaidze	Epidemiologist
Tsotshi29551	Tsotshi29551		P/E Nino Dabashvili	Private Entrepreneur Nino Dabashvili	Laboratory Technician

3. In the past, you might have entered case-based reports. Now, you'll be working in a person-based or farm-based system. So, when entering a disease report, you'll need to link it to a pre-existing person or farm record or create a new one.

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- The system will populate some fields for you using information entered in other records or other sections of the same record. This saves you the time it would take to enter the same information again and again.

Outbreak Session

Outbreak Management

Outbreak Summary

Outbreak ID	Start Date	End Date
OUTWEB00190021	3/20/2019	
Outbreak Type	Disease	Outbreak Status
Veterinary	Atrophic rhinitis of swine	In Progress
Outbreak Location	Guria	

CASES CONTACTS UPDATES ANALYSIS

Import Create Filter

Outbreak Case ID	Owner	Case Type	Status	Date Symptom Onset	Case Classification	Case Location
No Records Available						

- As you move through EIDSS, you'll be guided by pop-ups that provide clear, context-specific messages to confirm what you're doing or steer you in the right direction.

Human Active Surveillance Session

Please select a region.

Session Start Date: 02/07/2019

Disease: Atrophic - Pulmonary

Site: MULHSA

Officer: user:GGBetaAdmin

Date Entered: 02/07/2019

Session Location

Country: Georgia

Region:

Rayon:

Settlement:

- If you need assistance to complete a task, you can click the Help button, found on almost every screen in EIDSS. There you'll find a list of step-by-step job aids relevant to the screen you're currently on, each available as both a PDF and a video demonstration.

Enter a Farm Record

An EIDSS user with the appropriate permissions can create records in the database. This quick guide provides instructions on how to enter a farm record.

- From the EIDSS Dashboard, choose FARM from the VETERINARY drop-down menu. The Farm screen appears.
- Complete any field for the farm whose record you wish to create.
 - Tip 1: To return to the previous screen without saving entered information, click Cancel.
 - Tip 2: To delete entered information, click Clear.
- Click Search. The Search Results appear. Note: Before proceeding, ensure that the record you wish to create does not already exist in the database.
 - Tip 3: To revise the Search Criteria, click the Show/Hide icon, make the necessary changes, and click Search.
- Click Add. A blank Farm screen appears.

Farm

Search Criteria

Search Results

Tip 1: To return to the previous screen without saving entered information, click Cancel.

Tip 2: To delete entered information, click Clear.

Tip 3: To revise the Search Criteria, click the Show/Hide icon, make the necessary changes, and click Search.

Tip 4: To add a new farm, click Add.

Tip 5: To edit a farm, click Edit.

Tip 6: To delete a farm, click Delete.

Tip 7: To view a farm, click View.

Tip 8: To print a farm, click Print.

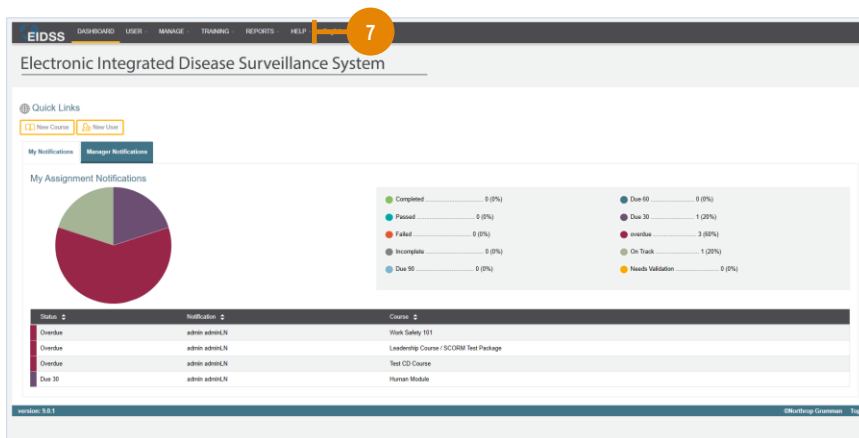
Tip 9: To export a farm, click Export.

Tip 10: To import a farm, click Import.

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- From the EIDSS Dashboard, you can access the Course Tracking System (CTS). In CTS you can view information related to assigned or self-assigned training such as date, time, and location. To learn more about using CTS, click **HELP** in the main menu.



- From the dashboard, you'll also have access to the EIDSS Resources Portal: a repository for all training and performance support materials.



- To watch an EIDSS Training Overview or learn more about EIDSS 7.0, go to the Resources Portal and check out the Videos section of the Training tab.

