

## Navigate the TRANSFERRED Tab

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An EIDSS user with the appropriate permissions can navigate the Laboratory module using the tabs and menu; buttons, links, and icons; columns; and other interface components. This quick guide presents information to navigate the TRANSFERRED tab.

### Laboratory Tabs and Menu

The tabs across the top of the interface (screen) allow easy navigation of the Laboratory module. A side menu is also available for quick access to commonly used functions.

The screenshot shows the EIDSS Laboratory module interface. At the top, there is a navigation bar with tabs: **SAMPLES 23**, **TESTING 3**, **TRANSFERRED 9**, **MY FAVORITES 62**, **BATCHES 9**, and **APPROVALS 12**. Below the tabs is a side menu with various options: **Accession In**, **Group Accession**, **Assign Test**, **Create Aliquot**, **Create Derivative**, **Transfer Out**, **Register New Sample**, **Set Test Results**, **Validate Test Result**, **Amend Test Result**, **Sample Destruction**, **Lab Record Deletion**, **Restore Sample**, **Paper Forms**, and **Print Barcode**. The main area displays a table of sample transfer records. The table has columns: **Farm Owner**, **Lab Sample ID**, **Transfer ID**, **Transferred To**, **Transfer Date**, **Test Requested**, **Test Name**, **Test Result**, **Result Date**, **Point of Contact**, and **L**. The table shows several rows of data, including samples transferred to 'ThatOrg' and 'Smith Rodney'.

1. **SAMPLES** tab – enables accession of a sample or group of samples and assignment of a test to a sample
2. **TESTING** tab – enables assignment of a test to a sample and entry of results for an assigned test
3. **TRANSFERRED** tab – enables transfer of an accessioned sample
4. **MY FAVORITES** tab – enables selection of a sample as a “favorite” and its display on a user’s MY FAVORITES tab for easy access
5. **BATCHES** tab – enables addition of a group test result to all samples in a batch
6. **APPROVALS** tab – enables approval of test validation, test amendment, sample destruction, or record deletion
7. **Samples Menu** – provides links for easy access to various laboratory functions

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### Buttons, Links, and Icons

The buttons, links, and icons within the TRANSFERRED tab aid in a variety of functions related to transferred samples.

The screenshot shows the 'Laboratory' section of the EIDSS interface, specifically the 'TRANSFERRED' tab. The interface includes a top navigation bar with tabs for 'SAMPLES 23', 'TESTS 9', 'TRANSFERRED 10', 'MY FAVORITES 62', 'BATCHES 9', and 'APPROVALS 12'. Below the navigation bar are buttons for 'Cancel Transfer', 'Print Transfer Form', and a search bar with a 'Save' button. A table displays a list of transferred samples with columns for Report/Session ID, Patient/Farm Owner, Lab Sample ID, Transfer ID, Transferred To, Transfer Date, Test Requested, Test Name, Test Result, Result Date, and Point of Contact. The table contains four rows of data. At the bottom, there is a scroll bar and a 'Page: 1' indicator.

Report/Session ID	Patient/Farm Owner	Lab Sample ID	Transfer ID	Transferred To	Transfer Date	Test Requested	Test Name	Test Result	Result Date	Point of Contact
UMTBTBZ190340	Cox Lauren	SAD070190042	STBTBTBZ190002	TestOrgDay9-20-18	2/18/2019	Rabies				
BTBZ190341	Reed Donna	SAD070190043	STBTBTBZ190003	TestOrgDay9-20-18	2/18/2019	Typhoid				
0080	Smith Rodney	SAD070190044	STBTBTBZ190001	ThatOrg		Rabies				
HUM0000190080	Smith Rodney	SAD070190044	STBTBTBZ190001	ThatOrg		Rabies				

8. **Samples Menu** icon – enables display of the Samples Menu
9. **Cancel Transfer** button – moves the selected sample(s) from the TRANSFERRED tab to the SAMPLES tab
10. **Print Transfer Form** button – populates the Transfer Form based on samples selected in the grid
11. **Search** icon – enables searching for laboratory-related information in the EIDSS database
12. **Advanced Search** link – provides access to a window that allows filtering of sample details
13. **Save** button – allows saving of modifications to laboratory data
14. **Grid** icon – provides access to the Column View Preferences window that enables customization of grid columns
15. **Grid** – displays all samples transferred out of the SAMPLES tab.
16. **Selection** box – enables selection of one or multiple samples
17. **Edit** icon – provides access to a window that enables revisions to transfer details
18. **Star** icon – appears in blue once clicked and adds the sample to a user's MY FAVORITES
19. **Sample Status Comment** icon – displays any comments entered when the sample was accessioned (pictured on page 3)
20. **Scroll bar** – enables horizontal scrolling of the tab

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### Columns

Each column within the TRANSFERRED tab displays sample-specific information that allows users to quickly determine a sample's current status.

Laboratory															
<div> <div>SAMPLES 23</div> <div>TESTING 3</div> <div>TRANSFERRED 9</div> <div>MY FAVORITES 62</div> <div>BATCHES 9</div> <div>APPROVALS 12</div> </div>															
<div> <div>Cancel Transfer</div> <div>Print Transfer Form</div> <div>Save</div> <div>Search</div> </div>															
<div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> <div>32</div> <div>33</div> <div>34</div> <div>35</div> <div>36</div> </div>															
Report/Session ID	Patient/Farm Owner	Lab Sample ID	Transfer ID	Transferred To	Transfer Date	Test Requested	Test Name	Test Result	Result Date	Point of Contact	Local/Field Sample ID	Sample Type	Disease	Accession Date/Time	Sample Status
HUMTBTBZ190340	Cox Lauren	SAD070190042	STBTBTBZ190002	TestOrgDay9-20-18	2/18/2019	Rabies					BUILD20190218-LOCAL	Aspirate - Nasal	Ascariasis	2/18/2019 9:11:16 AM	Transferred out
HUMTBTBZ190341	Reed Donna	SAD070190043	STBTBTBZ190003	TestOrgDay9-20-18	2/18/2019	Typhoid					BUILD0.59.3	Aspirate - Peritoneal	Brucellosis - Melitensis	2/18/2019 2:45:43 PM	Transferred out
HUM0000190080	Smith Rodney	SAD070190044	STBTBTBZ190001	ThatOrg		Rabies	ASF test	Positive	2/20/2019	Stephen	SFB070190017	Aspirate - Nasal	Acute Respiratory Infection	2/18/2019 2:46:53 PM	19

- Report/Session ID** – is auto-populated for any sample entered in a veterinary or human disease report (Report ID) or an active surveillance or vector surveillance session (Session ID)
- Patient/Farm Owner** – is auto-populated with the first and last name of the patient (for human sample) or farm owner (for animal sample)
- Lab Sample ID** – is auto-populated with the ID assigned when the sample was accessioned
- Transfer ID** – is auto-populated upon transfer request
- Transferred To** – displays the name of the laboratory to which the sample was transferred for testing
- Transfer Date** – is auto-populated upon transfer request
- Test Requested** – displays the disease for which the sample is being tested
- Test Name** – is auto-populated with the selection made in the Assign Test window
- Test Result** – is chosen from the drop-down menu in the grid
- Result Date** – is auto-populated with the date when the Test Result was entered
- Point of Contact** – displays the name of the contact at the Transferred To laboratory
- Local/Field Sample ID** – is auto-populated from the associated disease report/surveillance session
- Sample Type** – is auto-populated from the associated disease report/surveillance session
- Disease** – is auto-populated from the associated disease report/surveillance session
- Accession Date/Time** – is auto-populated with the date and time the sample was accessioned
- Sample Status** – is auto-populated with the status chosen when the sample was accessioned