

Edit a Vector Surveillance Session, Detailed Collection, and Aggregate Collection

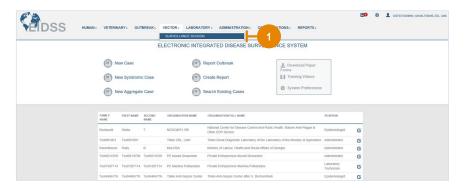
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An EIDSS user with the appropriate permissions can revise surveillance sessions in the database. This quick guide presents the steps to:

- · Edit a vector surveillance session
- Edit a detailed collection
- · Edit an aggregate collection

Edit a Vector Surveillance Session

 From the EIDSS Dashboard, choose SURVEILLANCE SESSION from the VECTOR drop-down menu. The Vector Surveillance Session screen appears.



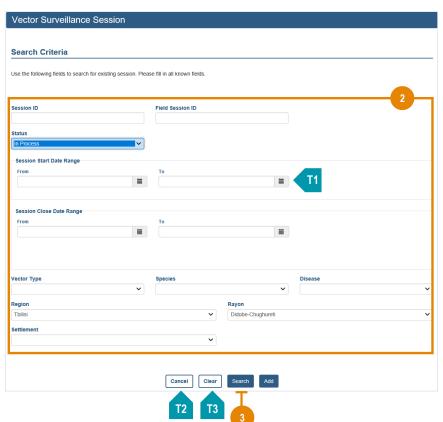
 Enter as much information as possible about the surveillance session you wish to edit. Note: Partial entry is acceptable for the Session ID and Field Session ID.

Tip 1: To navigate to the desired date, click a **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

Tip 2: To return to the previous screen without saving entered information, click **Cancel**.

Tip 3: To delete entered information, click **Clear.**

Click Search. The Search Results appear.





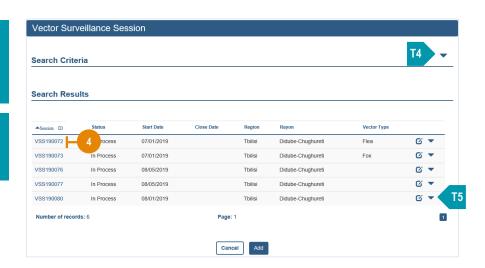
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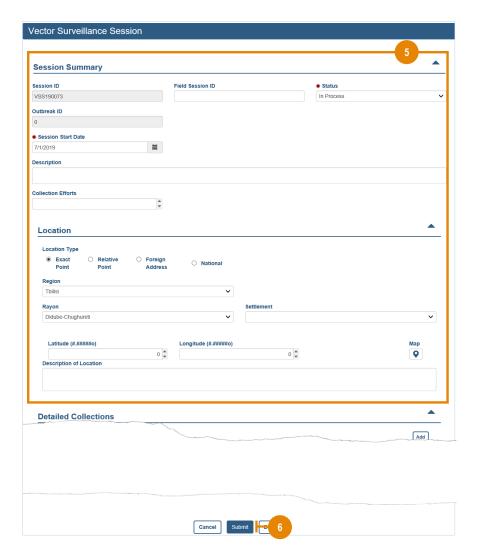
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Tip 4: To revise the **Search Criteria**, click the **Show/Hide** icon, make the necessary changes, and click **Search**.

Tip 5: To view additional information, click the **Show/Hide** icon next to the desired session.

- Click the Session ID corresponding to the desired session. The Vector Surveillance Session screen appears displaying all sections of the session.
- Make any necessary revisions to the Session Summary and Location sections. Note: The Session Summary defaults to collapsed; click the Show/Hide icon to expand the section.
- Click Submit. A window appears confirming successful modification of the session.





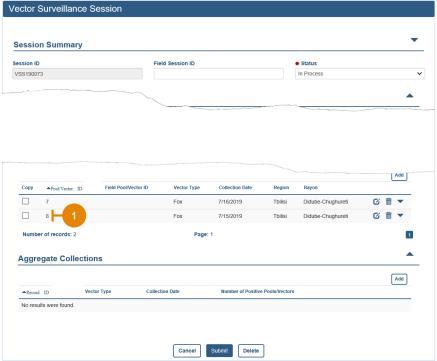
VECTOR MODULE

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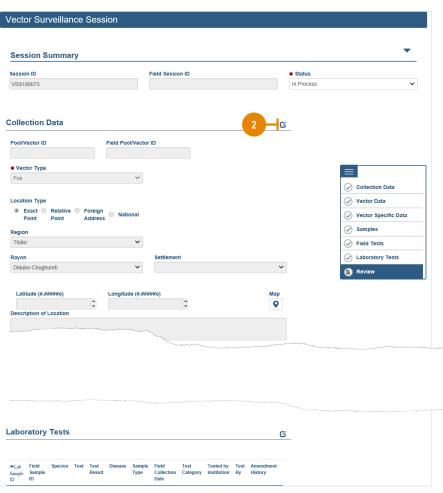
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Edit a Detailed Collection

 Click the Pool/Vector ID corresponding to the detailed collection you wish to edit. The Vector Surveillance Session screen appears displaying all sections of the collection.



2. Click the **Edit** icon in the appropriate section. The chosen section appears.

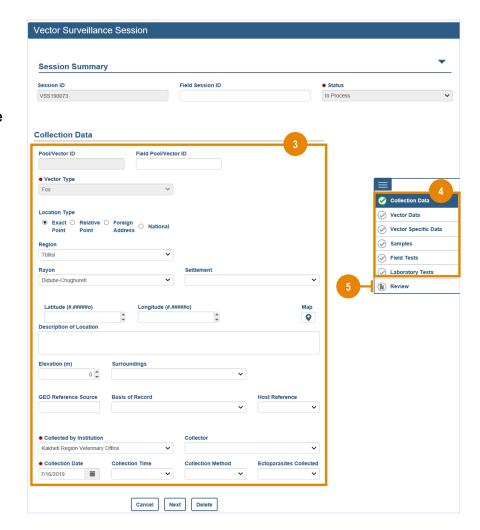




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- 3. Make any necessary revisions.
- 4. Use the navigation menu to access and revise other sections as needed.
- Click Review. The Vector Surveillance Session screen appears displaying all sections of the detailed collection.

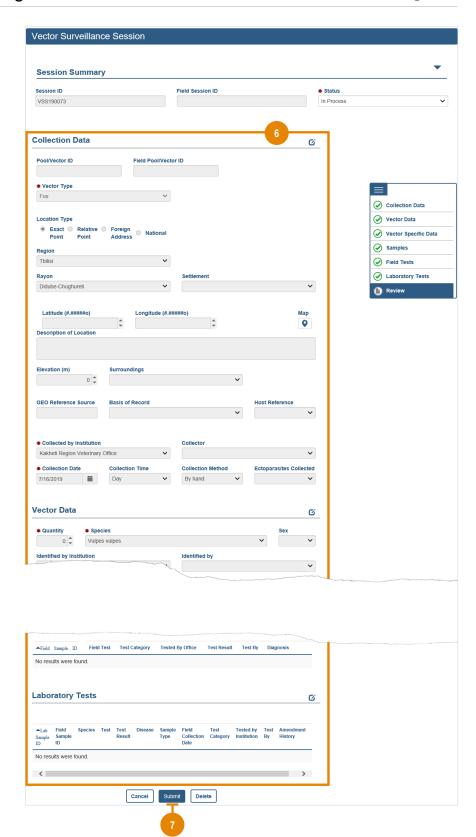


VECTOR MODULE

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- 6. Review the revised information for accuracy.
- 7. Click **Submit**. A window appears confirming successful modification of the detailed collection.



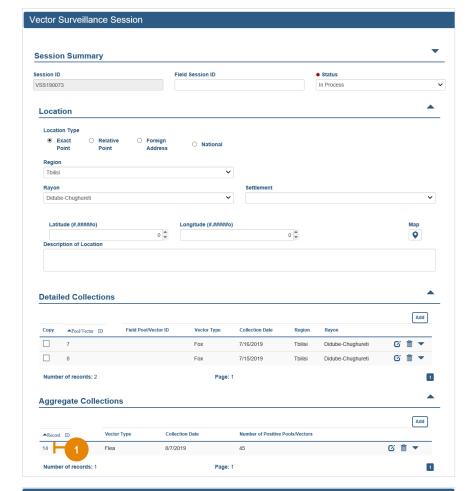
VECTOR MODULE

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Edit an Aggregate Collection

 Click the Record ID corresponding to the aggregate collection you wish to edit. The Vector Surveillance Session screen appears displaying the collection.



- 2. Make any necessary revisions.
- 3. Click **Submit**. A window appears confirming successful modification of the aggregate collection.

