

Navigate the EIDSS Dashboard

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An EIDSS user can manage individual settings, obtain step-by-step help for a task, and access necessary reports and records from the EIDSS Dashboard. The main-menu options, icons, and grids displayed are based on user roles and permissions as determined by the system administrator. This quick guide presents information to navigate the EIDSS Dashboard.

The screenshot shows the EIDSS Dashboard interface. Callout 1 points to the EIDSS logo. Callout 2 points to the notification icon. Callout 3 points to the user profile and settings area. Callout 4 points to the help icon. Callout 5 points to the training resource links. Callout 6 points to the main menu (HUMAN, VETERINARY, OUTBREAK, VECTOR, LABORATORY, ADMINISTRATION, CONFIGURATIONS, REPORTS). Callout 7 points to the quick access icons (EMPLOYEES, SITES, SETTLEMENTS, USER GROUPS, ORGANIZATIONS).

ELECTRONIC INTEGRATED DISEASE SURVEILLANCE SYSTEM

USERS

First Name	Family Name	Second Name	Organization Name	Organization Full Name	Position	
Test	03022020		Kakheti Region Veterinary Office	Kakheti Region Veterinary Office	Administrator	✎
Test	031320		BAH	BAH	Epizootologist	✎
test again	031320		BAH	BAH	Epizootologist	✎
Test	1219-2		MoLHSA	MoLHSA	Administrator	✎
December	2019	Third	MoLHSA	MoLHSA	Administrator	✎
Test Fourth	2020		Kvareli MPHIC	Kvareli MPHIC	Laboratory Technician	✎
Test	32620		MoLHSA	MoLHSA	Administrator	✎
Test	Again	Me	Kvareli Rayon Veterinary Office	Kvareli Rayon Veterinary Office	Epizootologist	✎
Kate	Braille	N.A	Ajarneti Livestock Farm	Ajarneti Livestock Farm		✎
New	Delete Test	N.A	MoLHSA	MoLHSA	Administrator	✎

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- EIDSS Home** – enables access to the dashboard from any screen in the system
- Notifications** icon– enables access to Site Alert Messenger window; a red circle indicates the number of new notifications
- User Settings** – enables access to user profile, modifiable settings, language selection, and LOGOUT link
- Help** button – displays a screen-based list of step-by-step guides available in PDF and video formats and is accessible from any screen with associated guides
- Training Resource** links – provide access to the EIDSS Resources Portal and Course Tracking System
- Main Menu** – displays the logged-in user's installed modules as drop-down menus
- Quick Access** icons – enable easy access to certain screens as customized by the administrator

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The screenshot shows the EIDSS Dashboard interface. At the top, there is a navigation bar with the EIDSS logo and a user profile. Below the navigation bar, there is a main menu with options: HUMAN, VETERINARY, OUTBREAK, VECTOR, LABORATORY, ADMINISTRATION, CONFIGURATIONS, and REPORTS. The main content area is titled 'ELECTRONIC INTEGRATED DISEASE SURVEILLANCE SYSTEM'. It features a 'Quick Access' grid with icons for EMPLOYEES, USER GROUPS, SITES, ORGANIZATIONS, and SETTLEMENTS. Below the grid, there are two tables: 'UNACCESSIONED SAMPLES' and 'MY APPROVALS'. The 'UNACCESSIONED SAMPLES' table has columns for REPORT/SESSION ID, PATIENT/FARM OWNER, LOCAL/FIELD SAMPLE ID, SAMPLE TYPE, and DISEASE. The 'MY APPROVALS' table has columns for APPROVALS, NUMBER OF RECORDS, and ACTIONS.

FAMILY NAME	FIRST NAME	SECOND NAME	ORGANIZATION NAME	ORGANIZATION FULL NAME	POSITION
Test091001	Test091001		Tbilisi ZDL, LMA	Tbilisi Zonal Diagnostic Laboratory of the Laboratory of the Ministry of Agriculture	Administrator
Roundhouse	Ruffy	R	MOLISA	Ministry of Labour, Health and Social Affairs of Georgia	Administrator
Test0214709	Test0214709		PE Murad Shvaidze	Private Entrepreneur Murad Shvaidze	Administrator
Test1307114	Test1307114	Test1307114	PE Mavina Putkaradze	Private Entrepreneur Mavina Putkaradze	Laboratory Technician
Test4466776	Test4466776		Tbilisi Anti-Sepsis Center	Tbilisi Anti-Sepsis Center after V. Shchorsvili	Epidemiologist
Test0629551	Test0629551	Test0629551	PE Nino Dalakishvili	Private Entrepreneur Nino Dalakishvili	Laboratory Technician
Test2189474	Test2189474	Test2189474	Tbilisi General Surgery Clinic	Tbilisi General Surgery Clinic	Administrator
Test1336195	Test1336195	Test1336195	PE Marika Makharadze	Private Entrepreneur Marika Makharadze	Administrator
Test0840384	Test0840384	Test0840384	PE Nina Gogoladze	Private Entrepreneur Nina Gogoladze	Administrator
Test2944962	Test2944962	Test2944962	Lagodkhi EMS-03	Lagodkhi Emergency Medical Services 03	Laboratory Technician

REPORT/SESSION ID	PATIENT/FARM OWNER	LOCAL/FIELD SAMPLE ID	SAMPLE TYPE	DISEASE
EWE800180011			Blood	Brucellosis
EWE800180041			Blood	Brucellosis
EWE800180041			Blood	Acute viral hepatitis A
EWE800180041			Blood	Acute viral hepatitis A

APPROVALS	NUMBER OF RECORDS	ACTIONS
Samples to be destroyed	0	View
Records to be deleted	0	View
Test Results to be validated	1	View

8. **Quick Access** grid – enables access to workflow-related reports and records through a grid defined according to user role; default grid options include:

- **Notifications** – displays a list of human disease reports not yet under investigation
- **My Notifications** – displays a list of human disease reports submitted by the logged-in user
- **Investigations** – displays a list of animal disease reports currently being investigated
- **My Investigations** – displays a list of animal disease reports under investigation by the logged-in user
- **Unaccessioned Samples** – displays a list of unaccessioned samples for the logged-in user's lab
- **Approvals** – displays a list of the requested approvals for the logged-in user's lab
- **My Collections** – displays a list of vector surveillance records currently in process by the logged-in user
- **Users** – displays a list of all users in the system