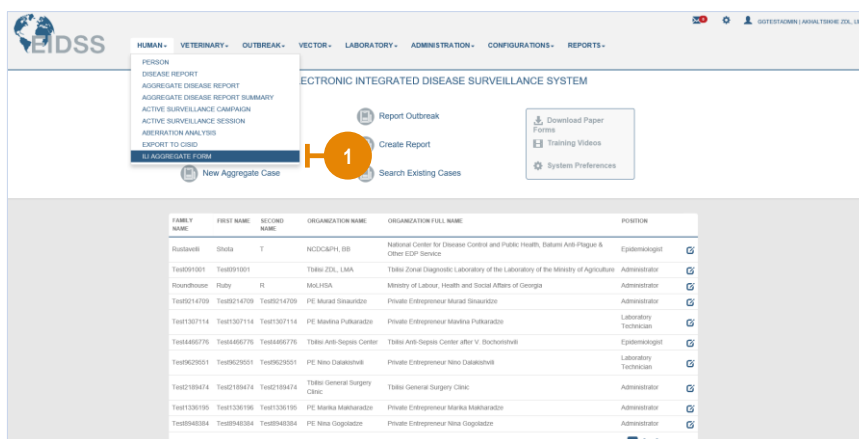


Delete an Influenza-Like Illness Aggregate Form

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An EIDSS user with the appropriate permissions can remove influenza-like illness (ILI) forms from the database. This quick guide presents the steps to delete an ILI aggregate form.

1. From the **EIDSS Dashboard**, choose **ILI AGGREGATE FORM** from the **HUMAN** drop-down menu. The **ILI Aggregate** screen appears.



2. Enter as much information as possible about the ILI aggregate form you wish to delete. **Note:** Partial entry is acceptable for the **Form ID**.

Tip 1: To navigate to the desired date, click a **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

Tip 2: To delete entered information, click **Clear**.

The screenshot shows the 'ILI Aggregate' search form. It includes fields for 'Form ID', 'Weeks From', 'Weeks To', 'Name of Hospital/Sentinel Station', and 'Data Entry Site'. There are 'Clear', 'Search', and 'Add' buttons at the bottom. A red circle with the number 2 is next to the 'Form ID' field, a red circle with the number 3 is next to the 'Search' button, and a red circle with the number 4 is next to the 'Clear' button.

3. Click **Search**. The **Search Results** appear.

Delete an Influenza-Like Illness Aggregate Form

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Tip 3: To return to the previous screen without saving entered information, click **Cancel**.

- Click the **Form ID** corresponding to the desired form. The **ILI Aggregate** screen appears.

ILI Aggregate

Search Results

Form ID	Start Date	End Date	Hospital/ Sentinel Station Name
SSA200010	1/1/2020	1/7/2020	Institute of Internal Diseases

Number of records: 1 Page: 1

Add Cancel **T3**

- Click **Delete**. A confirmation dialog box appears.

ILI Aggregate

ILI Aggregate Detail Parameters

Form ID: SSA200010 Date Entered: 01/13/2020 Date Last Saved: 1/13/2020

Entered By: Ellen Skylar Site: MoLHSA

Year: 2020 Week: 1/1/2020 - 1/7/2020

(1)Select "*" Add Total Years (2)Select Hospital Name

Hospital/ Sentinel Station Name	0 - 4	5 - 14	15 - 29	30 - 64	>= 65	Totals ILI	Total Admissions	ILI Samples	Totals ILI
SSA200010 Institute of Internal Diseases	3	0	0	2	5	7	10	10	10

Showing 1 to 1 of 1 entries

Print Delete Cancel Submit

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- Click **Yes**. The form is deleted from the database.

Are you sure you want to delete the aggregate? You cannot undo the deletion

Yes No

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