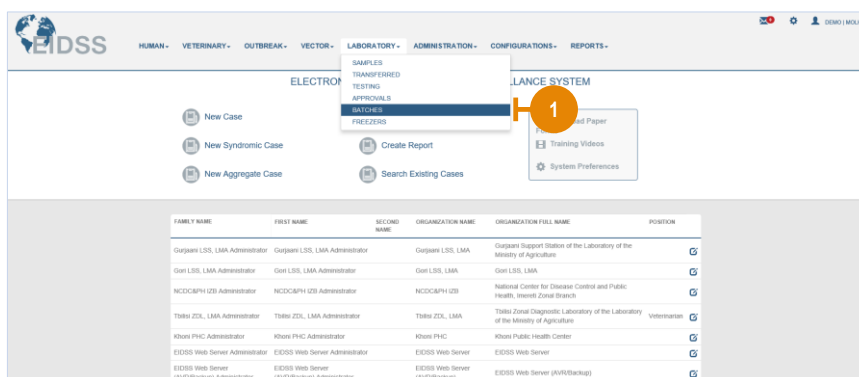


Edit a Batch

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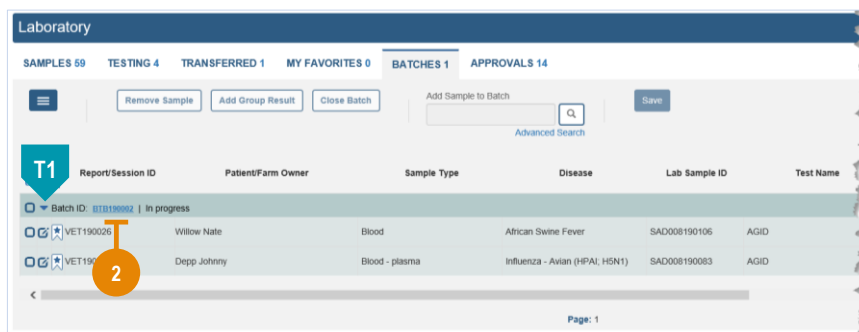
An EIDSS user with the appropriate permissions can revise batches in the database. This quick guide presents the steps to edit a batch.

- From the **EIDSS Dashboard**, choose **BATCHES** from the **Laboratory** drop-down menu. The **Laboratory** screen appears with the **BATCHES** tab open. **Note:** The **BATCHES** tab displays only if a batch has been created.



Tip 1: To expand/collapse a batch, click the corresponding **Show/Hide** icon.

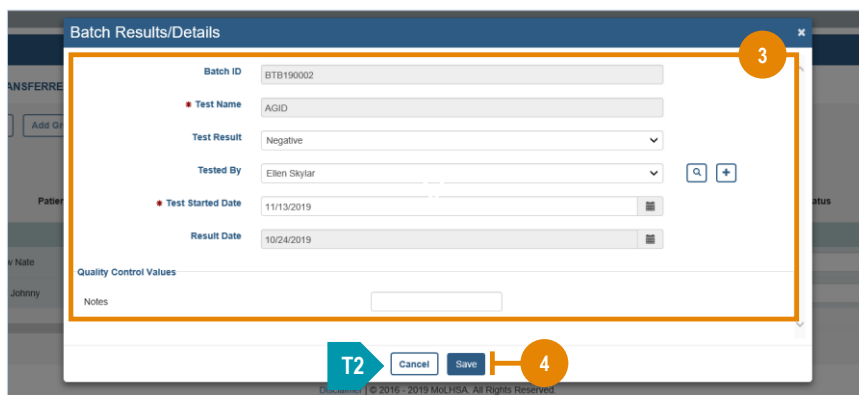
- Click the **Batch ID** corresponding to the batch you wish to modify. The **Batch Results/Details** window appears.



- Make any necessary revisions. **Note:** When a **Test Result** is entered, the window refreshes displaying the current date in the **Result Date** field.

Tip 2: To delete entered information and close the window, click **Cancel**.

- Click **Save**. The **Laboratory** screen refreshes with the modified batch bolded and the **Save** button enabled.



Edit a Batch

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- Review the revised information for accuracy. **Note:** The **Test Result** can be changed as needed for individual samples in the grid.

Tip 3: To return a sample to the **TESTING** tab, check the box of the desired sample and click **Remove Sample**.

Tip 4: To apply the same **Test Result** to multiple samples, check the box of the desired batch, click **Add Group Result**, and choose the appropriate result from the pop-up that appears.

Tip 5: To close a batch, check the box of the desired batch, confirm results and details, and click **Close Batch**.

Tip 6: To add a sample to a batch, check the box of the desired batch, enter a search parameter for the sample in the **Add Sample to Batch** text box, click **Search**, select the desired sample in the **Add Sample to Batch: Select Samples** window that appears, and click **Add**.

- Click **Save**. The batch is modified in the database.

Laboratory

SAMPLES 59 TESTING 3 TRANSFERRED 1 MY FAVORITES 0 BATCHES 1 APPROVALS 15

Remove Sample Add Group Result Close Batch Add Sample to Batch Save

Advanced Search

Report/Session ID	Patient/Farm Owner	Sample Type	Disease	Lab Sample ID	Test Name
VET190026	Willow Nate	Blood	African Swine Fever	SAD008190106	AGID
VET190023	Depp Johnny	Blood - plasma	Influenza - Avian (HPAI; H5N1)	SAD008190083	AGID

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