

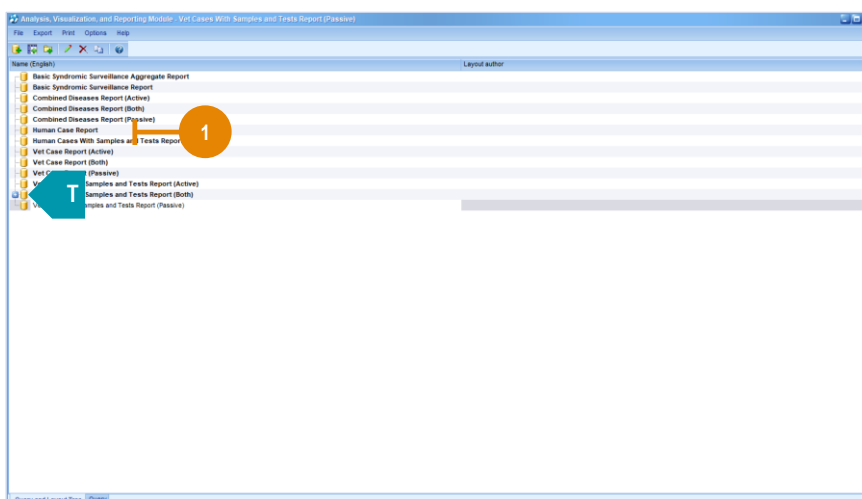
Unpublish a Query, Layout, or Folder

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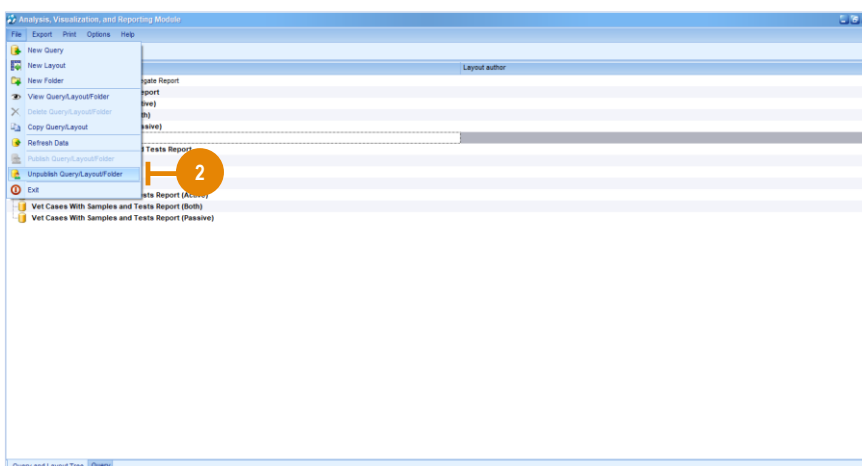
An EIDSS user with the appropriate permissions can unpublish items in the Analysis, Visualization, and Reporting (AVR) application. This quick guide presents the steps to unpublish a query, layout, or folder.

1. From the AVR **Query and Layout Tree**, highlight the query, layout, or folder you wish to unpublish. **Note:** Published queries and layouts are bolded.

Tip: To expand/collapse queries and folders, click the +/- icons.



2. Choose **Unpublish** **Query/Layout/Folder** from the **File** drop-down menu. A confirmation dialog box appears.



3. Click **Yes**. The item is unpublished and is unbolded in the **Query and Layout Tree**.

