EIDSS | Electronic Integrated Disease Surveillance System

# Enter a Human Active Surveillance Session

An EIDSS user with the appropriate permissions can add active surveillance sessions to campaigns in the database. This quick guide presents the steps to enter a human active surveillance session linked to a campaign.

1. From the **EIDSS Dashboard,** choose **ACTIVE SURVEILLANCE CAMPAIGN** from the **HUMAN** drop-down menu. The **Human Active Surveillance Campaign** screen appears.
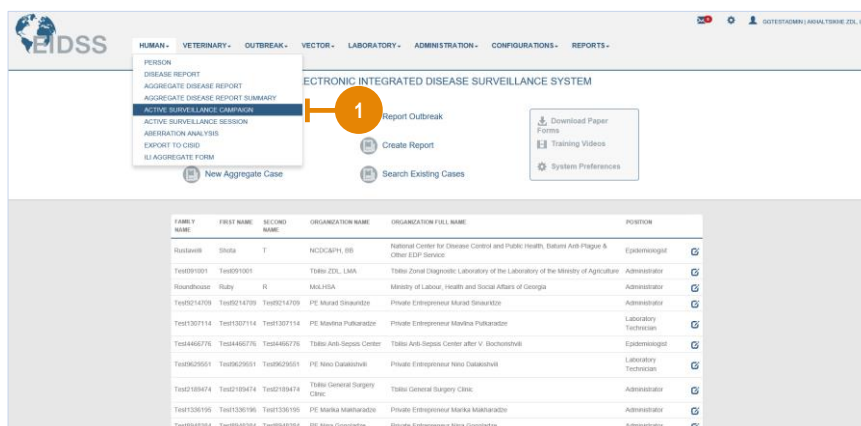
2. Enter as much information as possible about the campaign to which you wish to add a session. **Note:** Partial entry is acceptable for the **Campaign ID.**

> **Tip 1:** To navigate to the desired date, click a **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

> **Tip 2:** To return to the previous screen without saving entered information, click **Cancel.**

> **Tip 3:** To delete entered information, click **Clear.**

3. Click **Search.** The **Search Results** appear.

Enter a Human Active Surveillance Session

Tip 4: To revise the **Search Criteria,** click the **Show/Hide** icon, make the necessary changes, and click **Search.**

Tip 5: To view additional information, click the **Show/Hide** icon next to the desired campaign.

4. Click the **Edit** icon corresponding to the desired campaign. The **Human Active Surveillance Campaign** screen appears.

Human Active Surveillance Campaign

❋ Indicates required information

Search Criteria T4 ▼

Search Results

Campaign ID	Campaign Name	Campaign Type	Campaign Status	Start Date	Disease		
SCV0000190102	Cutaneous Anthrax Active Surveillance, July 2019	Active Surveillance	Open	7/1/2019	Anthrax - Cutaneous	☑	▼
SCV0000190103	test		Open	7/1/2019	Measles	☑	▼
SCV190116	CAMP71775076	Study	Open	7/15/2019	Malaria	☑	▼
SCV190121	National Measles Surveillance Campaign #3388	Active Surveillance	Open	7/17/2019	Measles	☑	▼
SCV190122	National Measles Surveillance Campaign #3112	Active Surveillance	Open	7/17/2019	Measles	☑	▼
SCV190123	National Measles Campaign (HAS01-01)	Active Surveillance	Open	9/1/2019	Measles	☑	▼
SCV190124	NL National Measles Surveillance Campaign	Active Surveillance	Open	7/1/2019	Measles	☑	▼
SCV190125	PreGat Test	Survey	Open	9/1/2019	Acute viral hepatitis A	☑	▼
SCV190126	National Measles Surveillance Campaign (HAS01-01) NL	Active Surveillance	Open	9/1/2019	Measles	☑	▼
SCV190135	National ILI Campaign #855	Active Surveillance	Open	8/3/2019	ILI	☑	▼

10 records found of 22 total records.   Page: 1   ☐1

Cancel   Print   Add

Tip 6: To search all sessions in the database, click the **Search** icon.

5. Click **Add.** The **Human Active Surveillance Session** screen appears.

Human Active Surveillance Campaign

❋ Indicates required information

Campaign Information

Campaign ID
SCV200138

❋ **Campaign Name**   ❋ **Campaign Type**   ❋ **Campaign Status**
Test - January 2020   Active Surveillance   New

Campaign Start Date   **Campaign End Date**
1/6/2020   1/30/2020

Campaign Administrator   ❋ **Disease**
                                    Anthrax

❋ Sample Type	Planned Number	Comments/Descriptions		
Blood	5		☑ 🗑
			Add

Sessions T6 🔍 Add

Session ID	Region	Rayon	Settlement	Session Start Date	Session End Date	Status

Conclusion

Cancel   Submit

Enter a Human Active Surveillance Session

6. Complete the **Session Information** section. **Note:** Fields marked with a red asterisk are mandatory.

7. Click **Next.** The **Human Active Surveillance Session** screen appears displaying the session.

8. Review the information for accuracy.

> **Tip 7:** To revise information, click the **Edit** icon in the appropriate section, make the necessary changes, and return to the **Review.**

9. Click **Submit.** A window appears confirming successful entry of the session.
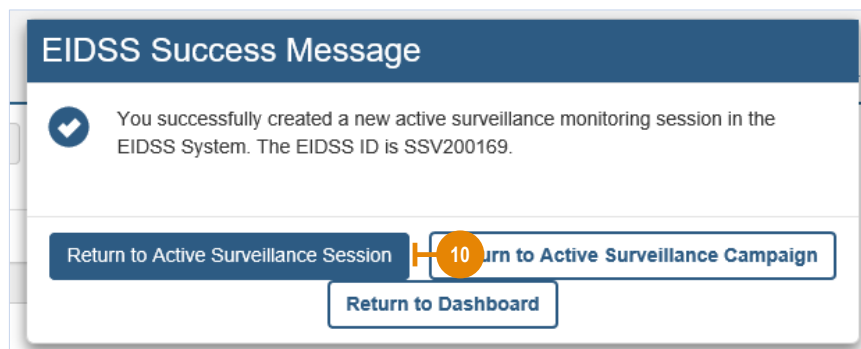
Enter a Human Active Surveillance Session

10. Click **Return to Active Surveillance Session.** The **Human Active Surveillance Session** screen appears displaying all sections of the session.
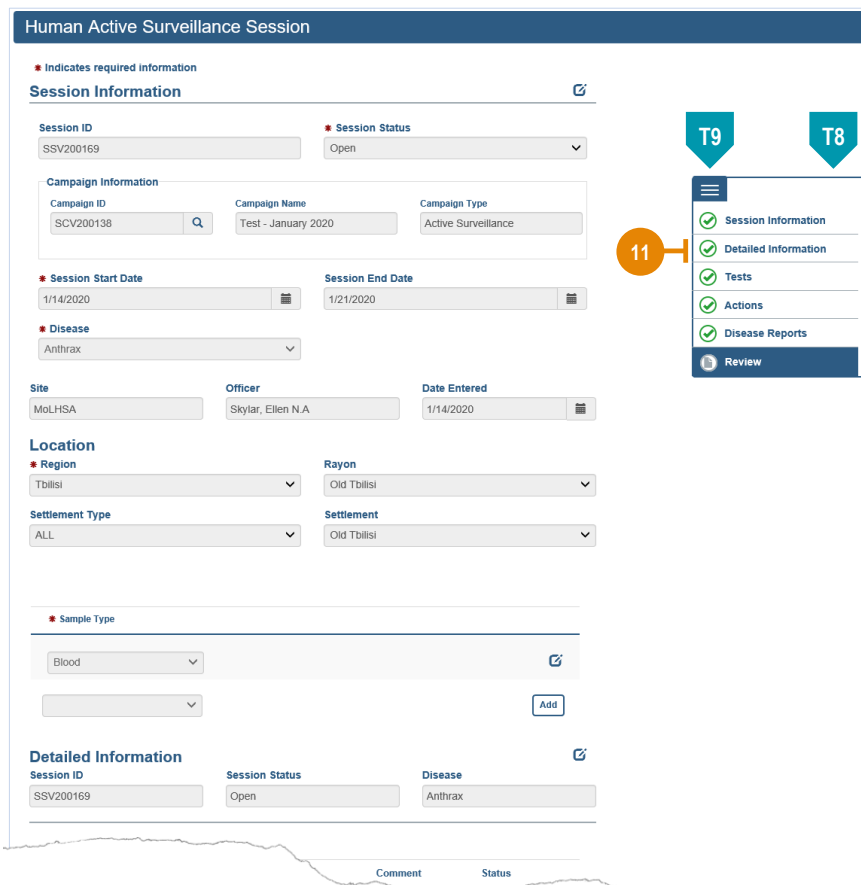
EIDSS Success Message

✓ You successfully created a new active surveillance monitoring session in the EIDSS System. The EIDSS ID is SSV200169.

Return to Active Surveillance Session   **10** urn to Active Surveillance Campaign

Return to Dashboard

Tip 8: The navigation menu allows you to access any section and displays a green checkmark next to each completed section.

Tip 9: To collapse the navigation menu, click the three lines at the top.

11. Click **Detailed Information.** The **Detailed Information** section appears.

Human Active Surveillance Session

＊ Indicates required information

Session Information

Session ID		＊ Session Status
SSV200169		Open

Campaign Information

Campaign ID	Campaign Name	Campaign Type
SCV200138	Test - January 2020	Active Surveillance

＊ Session Start Date	Session End Date
1/14/2020	1/21/2020

＊ Disease

Anthrax

Site	Officer	Date Entered
MoLHSA	Skylar, Ellen N.A	1/14/2020

Location

＊ Region	Rayon
Tbilisi	Old Tbilisi

Settlement Type	Settlement
ALL	Old Tbilisi
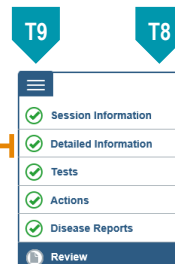
＊ Sample Type

Blood

Add

Detailed Information
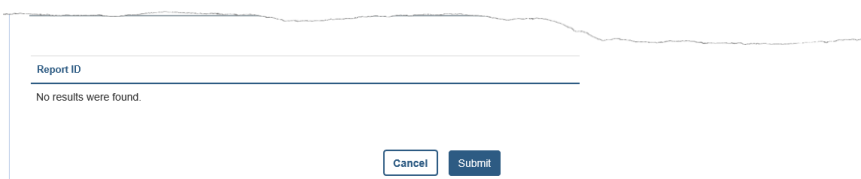
Session ID	Session Status	Disease
SSV200169	Open	Anthrax

Comment   Status

Report ID

No results were found.

Cancel   Submit

T9   **T8**

☰

✓ Session Information
✓ Detailed Information
✓ Tests
✓ Actions
✓ Disease Reports
📄 Review

Enter a Human Active Surveillance Session

12. Click **Add.** The **Detailed Persons and Samples** window appears. **Note:** If a test is associated with a sample record some fields will be disabled.

Human Active Surveillance Session

* Indicates required information

Detailed Information

Session ID	Session Status	Disease
SSV200169	Open	Anthrax

Detailed Persons and Samples   **12** Add

Person ID	Person Address	Field Sample ID	Sample Type	Collection Date	Sent To Organization

- ✓ Session Information
- ✓ Detailed Information
- ✓ Tests
- ✓ Actions
- ✓ Disease Reports
- Review

Cancel   Previous   Next

13. Click the **Search** icon. The **Search Person** window appears.

Detailed Persons and Samples   ✕

* Sample Type	Field Sample ID
Swab - Lesions	01

* Person ID	Person Address
13 🔍	

Collection Date
8/22/2019 📅

Comments

Sent To Organization
NCDC

Save   Cancel

14. Enter as much information as possible about the person for whom you are searching. **Note:** Partial entry is acceptable for the **Person ID, First Name, Middle Name,** and **Last Name.**

15. Click **Search.** The **Search Results** appear.

Search Person   ✕

Search Criteria   **14**

Person ID	-OR-	Personal ID Type	Personal ID

Last Name	First Name	Middle Name

Date of Birth Range

From	To
📅	📅

Gender
Female

Region	Rayon
Tbilisi	Old Tbilisi

Clear   Search   **15**

Enter a Human Active Surveillance Session

16. Click the **Person ID** corresponding to the desired person. The **Person ID** auto-populates in the **Detailed Persons and Samples** window.

Search Person

Search Criteria

Search Results

Person ID	Last Name	First Name	Personal ID	Personal ID Type	Date of Birth	Gender	Rayon
PER19000000296	Imanu			Unknown	06/03/1995	Female	Old Tbilisi
PER19000000297	Katze	Imunda	HIMS-23456	Unknown	02/25/1976	Female	Old Tbilisi

Number of records: 2   Page: 1   1

17. Complete the **Detailed Persons and Samples** window.

18. Click **Save.**

Detailed Persons and Samples

* Sample Type
Blood

Field Sample ID
001

* Person ID
PER19000000296

Person Address

Collection Date
1/14/2020

Comments

Sent To Organization

Save   Cancel

19. Click **Next.** The **Detailed Information: Tests** section appears

Human Active Surveillance Session

* Indicates required information

Detailed Information

Session ID
SSV200169

Session Status
Open

Disease
Anthrax

Detailed Persons and Samples   Add

	Person ID	Person Address	Field Sample ID	Sample Type	Collection Date	Sent To Organization	
☐	PER19000000296		001	Blood	1/14/2020		✎ 🗑 ▼

- ✓ Session Information
- ✓ Detailed Information
- ✓ Tests
- ✓ Actions
- ✓ Disease Reports
- Review

Cancel   Previous   Next

Enter a Human Active Surveillance Session

20. Click **Add.** The **Detailed Information: Tests** window appears.

Human Active Surveillance Session

* Indicates required information

Detailed Information: Tests   **20** Add

Session ID	Session Status	Disease
SSV200169	Open	Anthrax

Lab Sample ID	Person ID	Sample Type	Field Sample ID	Test Name	Result Date	Test Category	Test Status	Test Result

No results were found.

Cancel   Previous   Next

- ✓ Session Information
- ✓ Detailed Information
- ✓ Tests
- ✓ Actions
- ✓ Disease Reports
- Review

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Build: 7.0.111.0 | Environment: Integration

21. Complete the **Detailed Information: Tests** window.

22. Click **Save.**

Detailed Information: Tests   **21**

* Field Sample ID	Lab Sample ID	Sample Type
001		Blood

Person ID
PER19000000296

☑ Filter by Disease

Test Name
1% glucose and 2% glycerol agar

Test Disease
Anthrax

☑ Filter by Test Name

Test Status
Final

Test Category
Presumptive

Result Date
1/14/2020

Test Result
+

22 Save   Cancel

23. Click **Next.** The **Actions** section appears.

Human Active Surveillance Session

* Indicates required information

Detailed Information: Tests   Add

Session ID	Session Status	Disease
SSV200169	Open	Anthrax

Lab Sample ID	Person ID	Sample Type	Field Sample ID	Test Name	Result Date	Test Category	Test Status	Test Result
	PER19000000296	Blood	001	1% glucose and 2% glycerol agar	1/14/2020	Presumptive	Final	+	🔗 ✎ 🗑

- ✓ Session Information
- ✓ Detailed Information
- ✓ Tests
- ✓ Actions
- ✓ Disease Reports
- Review

Cancel   Previous   Next   **23**

Enter a Human Active Surveillance Session

24. Choose **Yes** from the drop-down menu.

25. Click **Add.** The **Actions** window appears.

Human Active Surveillance Session

❋ Indicates required information

Actions

Session ID	Session Status	Disease
SSV200169	Open	Anthrax

Action entries for this Session?
Yes

Action Required	Date	Entered By	Comment	Status
No results were found.				

Cancel   Previous   Next

- ✓ Session Information
- ✓ Detailed Information
- ✓ Tests
- ✓ Actions
- ✓ Disease Reports
- ▱ Review

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26. Complete the **Actions** window.

27. Click **Save.**

Actions   ✕

❋ **Action Required**
Quarantine

Date of Action	Entered By
1/14/2020	Skylar, Ellen N.A

Comment

❋ **Status**
Open

Save   Cancel

28. Click **Next.** The **Disease Reports** section appears.

Human Active Surveillance Session

❋ Indicates required information

Actions   Add

Session ID	Session Status	Disease
SSV200169	Open	Anthrax

Action entries for this Session?
Yes

Action Required	Date	Entered By	Comment	Status		
Quarantine	1/14/2020	Skylar, Ellen N.A		Open	✎	🗑

Cancel   Previous   Next

- ✓ Session Information
- ✓ Detailed Information
- ✓ Tests
- ✓ Actions
- ✓ Disease Reports
- ▱ Review

29. Click **Next.** The **Human Active Surveillance Session** screen appears displaying all sections of the session.

Human Active Surveillance Session

❋ Indicates required information

Disease Reports

Session ID	Session Status	Disease
SSV190131	Open	Anthrax - Cutaneous

Report ID	Case Classification	Disease	Report Status
HUM190124		Anthrax - Cutaneous	

Cancel   Previous   Next

- ✓ Session Information
- ✓ Detailed Information
- ✓ Tests
- ✓ Actions
- ✓ Disease Reports
- ▱ Review

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Enter a Human Active Surveillance Session

30. Review the information for accuracy.

31. Click **Submit.** A window appears confirming successful entry of the session.