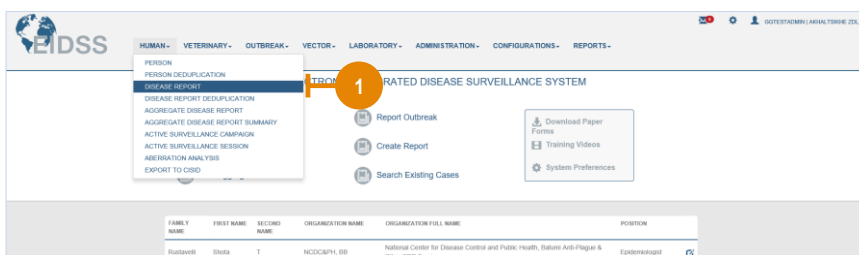


Close a Human Disease Report

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An EIDSS user with the appropriate permissions can change the status of reports in the database. This quick guide presents the steps to close a human disease report.

1. From the **EIDSS Dashboard**, choose **DISEASE REPORT** from the **HUMAN** drop-down menu. The **Human Disease Report** screen appears.



2. Enter as much information as possible about the disease report you wish to close. **Note:** Partial entry is acceptable for the **Report ID** and **Legacy ID**.

Tip 1: To navigate to the desired date, click a **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

Tip 2: To return to the previous screen without saving entered information, click **Cancel**.

Tip 3: To delete entered information, click **Clear**.

Tip 4: To further filter a search, click the **Show/Hide** icon next to **Advanced Search**, enter as much information as possible, and click **Search**.

3. Click **Search**. The **Search Results** appear.

Close a Human Disease Report

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Tip 5: To revise the **Search Criteria**, click the **Show/Hide** icon, make the necessary changes, and click **Search**.

Tip 6: To view additional information, click the **Show/Hide** icon next to the desired report.

- Click the **Edit** icon corresponding to the desired report. The **Human Disease Report** screen appears displaying the **Disease Notification** section.

Human Disease Report

Search Criteria

Advance Search

Search Results

T5

Please select a disease report below to view and edit a record.

Report ID	Legacy ID	Persons Name	Date Entered	Disease	Report Status	Location	Classification
HUM190110		Cliff, Daniel R	7/22/2019	Brucellosis - Abortus	In process	Kakheti, Gurjaani	
HUM190114		Jones, Melanie	7/22/2019	SARD	In process	Kakheti, Telavi (rayon)	
HUM190116		Taylor, Andrew	7/22/2019	Brucellosis - Other	In process	Kakheti, Telavi (rayon)	
HUM190117		Jones, Melanie	7/23/2019	Tularemia - General	In process	Kakheti, Telavi (rayon)	
HUM190118		Adams, Abigail	7/23/2019	Measles	In process	Kakheti, Kvareli	
HUM190119		Adams, Abigail	7/23/2019	Amebiasis	In process	Kakheti, Kvareli	
HUM190120		Talbot, Edward	7/24/2019	Anthrax - Gastrointestinal	In process	Kakheti, Kvareli	
HUM190121		GrummA, NorthA	7/24/2019	Infection following a surgical procedure	In process	Tbilisi, Didube-Chughureti	
HUM190122		GrummB, NorthB	7/24/2019	Infection following a surgical procedure	In process	Tbilisi, Didube-Chughureti	
HUM190123		GrummC, NorthC	7/24/2019	Infection following a surgical procedure	In process	Tbilisi, Didube-Chughureti	

1 2 3 4 5 6 7

Clear

Cancel

Search

Print

- Choose **Closed** from the **Report Status** drop-down menu.
- Click **Review**. The **Human Disease Report** screen appears displaying all sections of the report.

Human Disease Report

Report ID

Disease

Report Status

Person

Disease Report Summary

Disease Notification

Indicates required information

Disease

Date of Disease

Date of Notification

Status of Patient at Time of Notification

Notification Sent by Facility

Notification Sent By Name

Notification Received by Facility

Notification Received By Name

Current Location of Patient

Person Information

Disease Notification

Symptoms

Facility Details

Antibiotic/Vaccine History

Samples

Tests

Case Investigation

Risk Factors

Contact List

Final Outcome

Review

Cancel

Previous

Next

Delete

Close a Human Disease Report

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- Click **Submit**. A window appears confirming successful modification of the report.

Human Disease Report

Report ID

HUM190110

Disease

Brucellosis - Abortus

Report Status

Closed

Person ID

PER19000000291

Disease Report Summary

Person Information

Person ID

PER19000000291

Personal ID Type

Personal ID

007111999

Last Name

Bond

Middle Name

007

First Name

James

Date of Birth

1/1/1999

Age

52

Years

Gender

Male

Citizenship

Passport Number

Current Address

Region

Tbilisi

Rayon

Didgori

Settlement Type

ALL

Settlement

Street

House

Building

Apt

Postal Code

Latitude (#.####o)

Longitude (#.####o)

Is there another address where this person can reside?

☐ Yes
☒ No

Person's Phone Number

Country Code and Number

Phone Type

Home

Person Information

Disease Notification

Symptoms

Facility Details

Antibiotic/Vaccine History

Samples

Tests

Case Investigation

Risk Factors

Contact List

Final Outcome

Review

No data available

Final Outcome

Final Case Classification

Date of Final Case Classification

Outcome

Comments

Epidemiologist Name

Basis of Diagnosis

☐ Clinical
☐ Epidemiological Links
☐ Laboratory Tests

Cancel

Submit