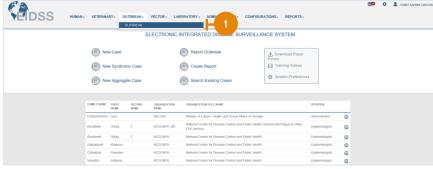


## Edit a Veterinary Case

Pg. 1 of 3

An EIDSS user with the appropriate permissions can revise outbreak session cases in the database. This quick guide presents the steps to edit a veterinary case.

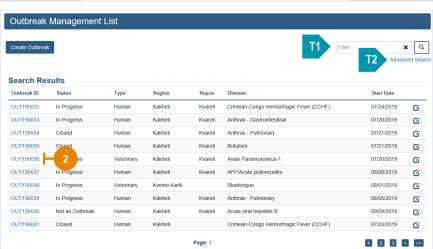
 From the EIDSS Dashboard, choose OUTBREAK from the OUTBREAK drop-down menu. The Outbreak Management List screen appears.

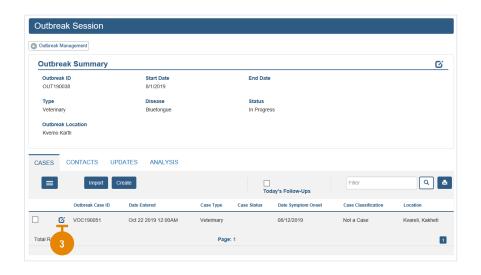


**Tip 1**: To locate the desired session, enter a search parameter in the text box and click the **Search** icon.

**Tip 2:** To search using multiple parameters, click **Advanced Search**, enter as much information as possible in the **Search Outbreak** screen that appears, and click **Search**.

- Click the Outbreak ID corresponding to the desired session. The Outbreak Session screen appears with the CASES tab open.
- Click the Edit icon corresponding to the desired case. The Outbreak Management List screen appears displaying the Notification section.





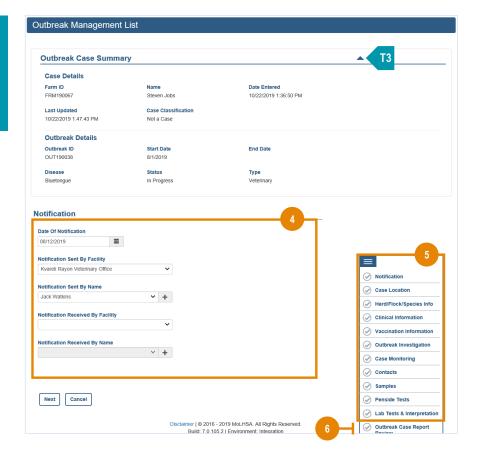


## Edit a Veterinary Case

Pg. 2 of 3

Tip 3: The Outbreak Case Summary appears on all sections of the Outbreak Management List screen; to collapse and expand the Outbreak Case Summary, click the Show/Hide icon.

- 4. Make any necessary revisions.
- 5. Use the navigation menu to access and revise other sections as needed.
- Click Outbreak Case Report Review.
   The Outbreak Management List screen appears displaying all sections of the case.





## Edit a Veterinary Case

Pg. 3 of 3

- 7. Review the revised information for accuracy.
- Click Submit. A window appears confirming successful modification of the case.

