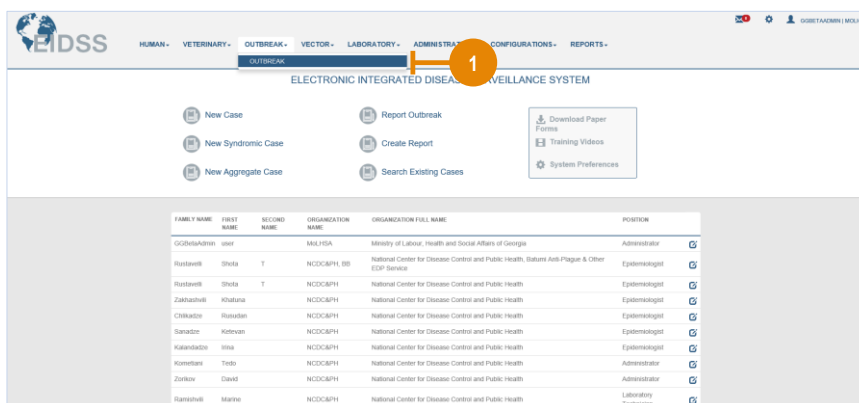


Change an Outbreak Session Status

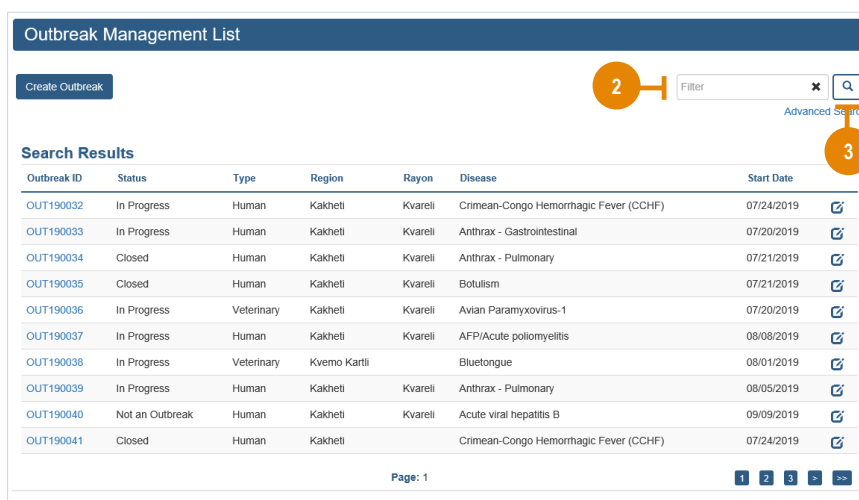
Pg. 1 of 2

An EIDSS user with the appropriate permissions can change the status of sessions in the database. This quick guide presents the steps to change an outbreak session status.

1. From the **EIDSS Dashboard**, choose **OUTBREAK** from the **OUTBREAK** drop-down menu. The **Outbreak Management List** screen appears.

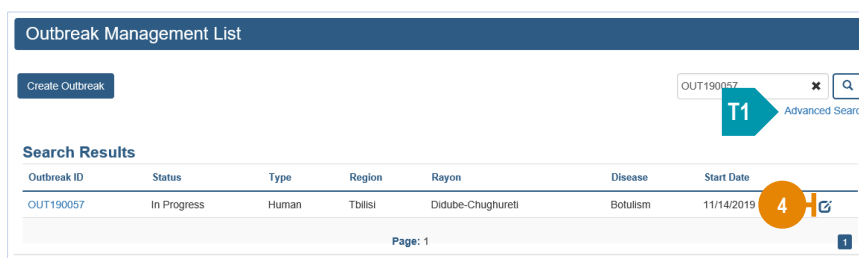


2. Enter the **Outbreak ID** of the session for which you wish to change the status. **Note:** Information matching any of the column headings in the list of outbreak sessions can be used to search. **Note:** Searching may not be necessary if the desired session appears on the **Outbreak Management List** screen.



Tip 1: If the desired session does not appear, click **Advanced Search**, enter as much information as possible in the **Search Outbreak** screen that appears, and click **Search**.

4. Click the **Edit** icon corresponding to the desired session. The **Create Outbreak** screen appears.



Change an Outbreak Session Status

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- Choose **Closed** or **Not an Outbreak** from the **Status** drop-down menu. A confirmation dialog box appears. **Note:** If **Closed** is chosen, the **End Date** is set to the current date.

Tip 2: To reopen a closed session, choose **In Progress** from the **Status** drop-down menu.

Tip 3: To return to the previous screen without saving entered information, click **Cancel**.

- Click **Submit**. The session status is modified in the database.

Create Outbreak

Outbreak Management

Outbreak Information

Outbreak ID: (New) Start Date: 11/14/2019 End Date:

Type: Human Status: In Progress **T2** **5**

Outbreak Location: Region: Tbilisi Rayon: Didube-Chughureti

Settlement Type: ALL Settlement: Chukhureti

☒ Human ☐ Avian ☐ Livestock ☐ Vector Species Affected

Outbreak Parameters

Human

Case Monitoring Duration: 2

Case Monitoring Frequency: 1

Contact Tracing Duration: 1

Contact Tracing Frequency: 1

6 **Submit** **Cancel** **T3**