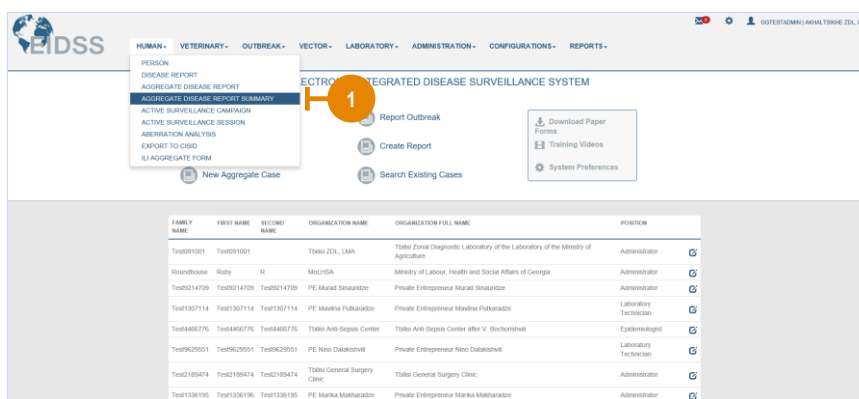


# Enter a Human Aggregate Disease Report Summary

Pg. 1 of 2

An EIDSS user with the appropriate permissions can create aggregate disease report summaries in the database. This quick guide presents the steps to enter a human aggregate disease report summary.

- From the **EIDSS Dashboard**, choose **AGGREGATE DISEASE REPORT SUMMARY** from the **HUMAN** drop-down menu. The **Human Aggregate Disease Summary** screen appears. **Note:** The human aggregate disease matrix settings must be configured prior to creating a summary.



- Enter as much information as possible about the aggregate disease reports for which you are searching. **Note:** Fields marked with a red asterisk are mandatory. **Note:** Partial entry is acceptable for the **Case ID**.

**Tip 1:** To navigate to the desired date, click a **Calendar** icon and then the **Select Month > Select Year > Select Decade** bars at the top of the calendar.

**Tip 2:** To delete entered information, click **Clear**.

**Human Aggregate Disease Summary**

Case ID:

Time Interval Unit:  Administrative Level:

Start Date:  End Date:

Region:  Rayon:

Settlement:

Organization:

**T2**

**3**

- Click **Search**. The **Search Results** appear.

## Enter a Human Aggregate Disease Report Summary

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- Check the box of each desired report.

**Tip 3:** To return to the previous screen without saving entered information, click **Cancel**.

**Tip 4:** To revise the search criteria, click the **Show/Hide** icon, make the necessary changes, and click **Search**.

**Tip 5:** To view additional information, click the **Show/Hide** icon next to the desired report.

Human Aggregate Disease Summary

T4

Search Results

Select Summary	Case ID	Start Date	Time Interval Unit	Region	Rayon	Settlement		
<input checked="" type="checkbox"/>	HAD190021	07/01/2019	Month	Kakheti	Telavi (rayon)			T5
<input checked="" type="checkbox"/>	HAD190022	07/01/2019	Month	Kakheti	Gurjaani			
<input checked="" type="checkbox"/>	HAD190023	07/01/2019	Month	Kakheti	Akhmeta			
<input type="checkbox"/>	HAD190024	08/01/2019	Month					

4

Number of records: 4

Page: 1

1

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Show Summary Data

Cancel

T3

- Click **Show Summary Data**. The **Summary Data** section appears displaying data for the **Administrative Level** and associated **Time Interval Unit** for the selected reports.