

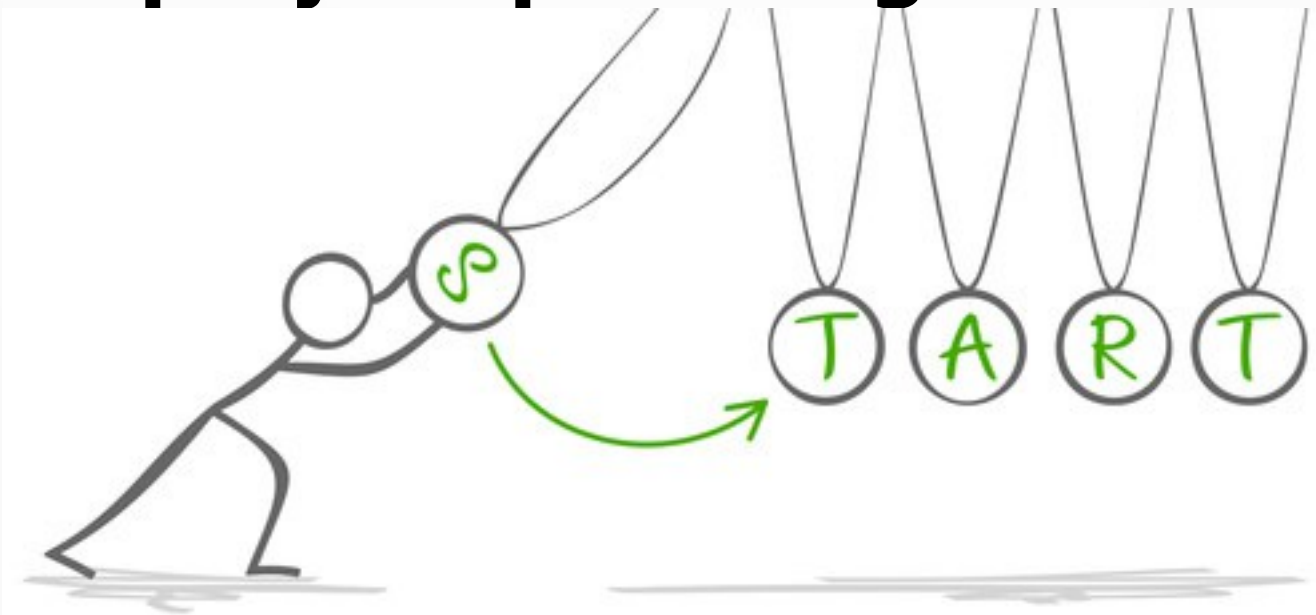
Управление на процесите в разработването на софтуера

Упражнения

Любомир Филипов

Project Kick-Off meeting

- The **first** meeting with the **project team** and the **client** of the project. This meeting would follow definition of the **base elements** for the project and other **project planning activities**.



Project Kick-Off meeting

- **SCOPE** (features)
- **Schedule** and Deliverables
- Assumptions and **Risks** (Open Source Software)
- **Receivables** – coming from the client!

Project Kick-Off meeting

- Presentation
- Team Introduction
- Communication plan (frequency and format)
- Open House – 10 min max (questions or points)

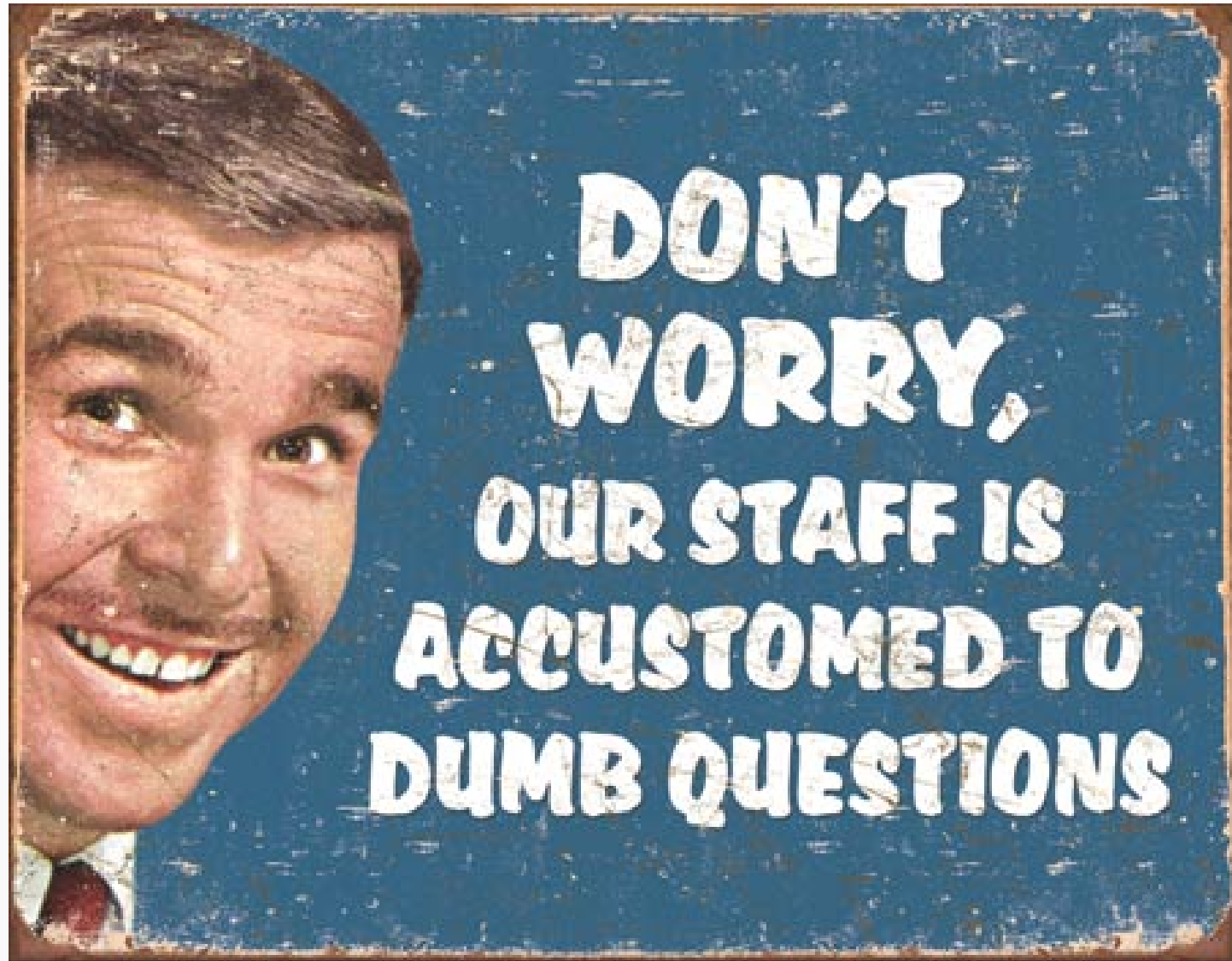
Project Kick-Off meeting



Project Kick-Off meeting

- **After the meeting we should send the slides, correct if any errors (notes)!**

Project Kick-Off meeting



Expectations

- Baseline the entire project
- Form a great first impression!
- Get everyone on the same page
- Remind your counterparts for your receivables
- Galvanize your team and your clients