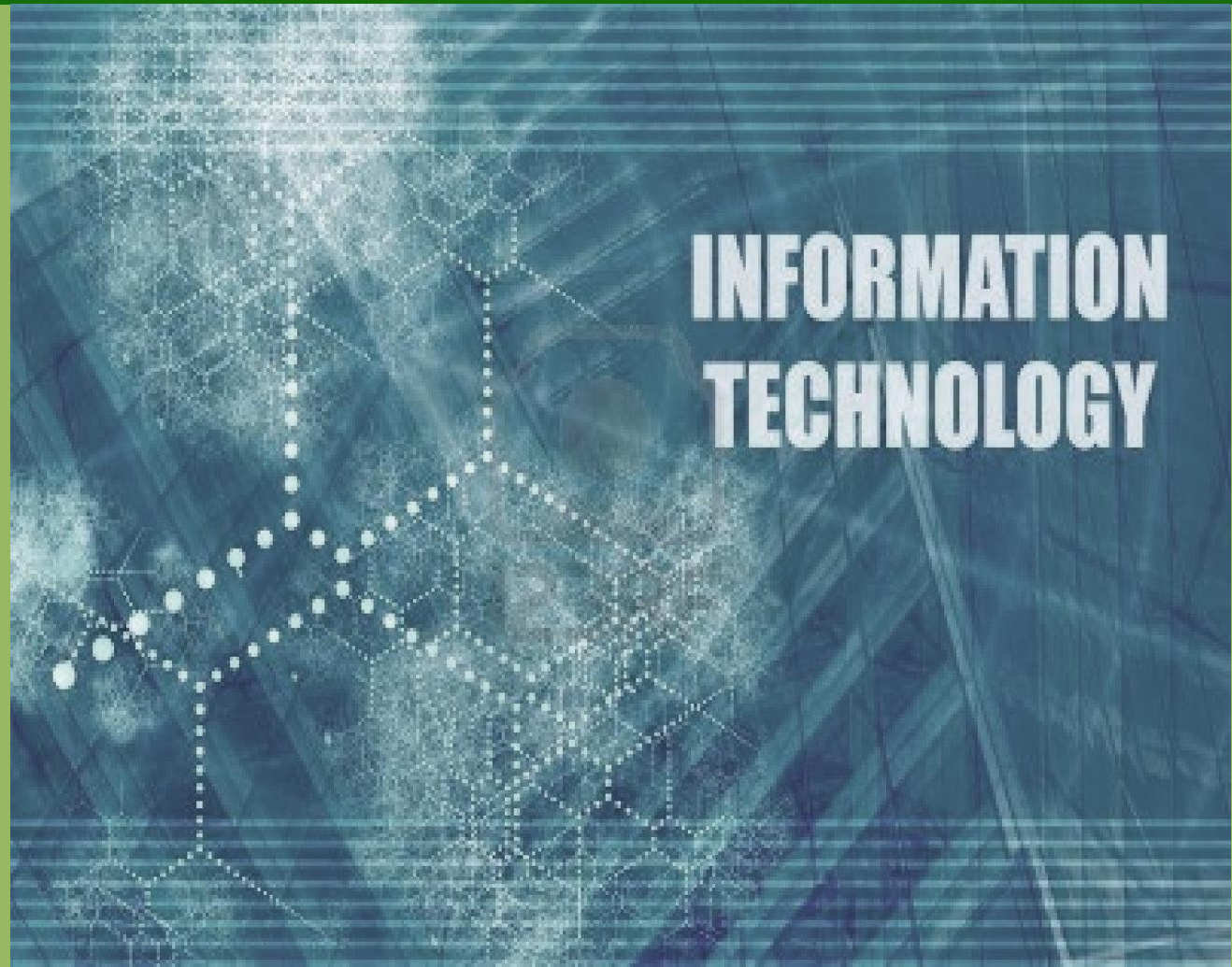




Decision Point 1 - Build

<Project Name>

<insert date>



Instructions for Phase Review Presentations

2

This PowerPoint template provides guidance for Decision Point 1 – Build Review presentation. Please consult the FNS Agile SDLC Guide and FNS Decision Point Practice guide for more information.

Add or modify slides with pertinent project specific information.

<Instructions or other helpful information is presented in blue text in angle brackets. Delete bracketed text upon completing the slide.>

Document Revision History

VERSION	DATE	AUTHOR	CHANGE DESCRIPTION
1.0	11/02/2020	Panum Group	Created new artifact; reflects FNS Agile SDLC processes and comply with Section 508 standards.

PLEASE DELETE THIS SLIDE

Presenters

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Presenter's Name	Role
Name 1	OIT Project Manager
Name 2	Project Manager

Agenda

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- Project Overview
- Product Roadmap
- Activity Diagram
- Challenges and Constraints
- User Community Overview
- Project Communication Matrix
- Software Components
- Application Server Inventory
- Project Risks
- Deliverable Status Update
- Planning the Next Product Phase - Build

Project Overview

Overview

- Project Overview Bullet 1
- Project Overview Bullet 2

Business Need

- Business Need Bullet 1
- Business Need Bullet 2

Scope / Milestones

- Scope or Milestone 1
- Scope or Milestone 2

Stakeholders

- Stakeholder Information 1
- Stakeholder Information 2

Project Overview (Continued)

6

Agile Methodology and Practice

- *<Describe the agile methodology used for this project (e.g. scrum, XP, Kanban, SAFe, etc.)*
- *Describe methods used to create product and sprint backlogs. Who is responsible for them?*
- *Describe tools being used. Is Jira being used for User Stories?*
- *Are daily standup meetings being conducted?*
- *Are retrospective meetings being conducted?>*

Product Roadmap



7

	2021 - Q1	2021 - Q2	2021 - Q3	2021 - Q4	2022 - Q1
	RELEASE 1	RELEASE 2	RELEASE 3	RELEASE 4	RELEASE 5
3rd Party Integration INTEGRATION	Develop User Stories	Develop Salesforce API	Product Prototype	Integrated Prototype	
	Develop Slack API	Test Salesfore API	Develop Teams API	Deploy to Production	
	Test Slack API		Test Teams API		
MOBILE INTEGRATION	Create Mobile Mock Up	Story Review	iOS Upgrade	Ticketing App	
	Develop Beta Mobile App	Demo	Mobile Service Service Interface		
	Tech Analysis	Integrated Prototype			
USER EXPERIENCE	Wireframe	Feature Design	Site Test	Style Guide Development	
	Surface Design	UX Audit	Regression Testing		
	UX Templates				
	Feature Design				

<The table above is an embedded Excel sheet object from the Agile Roadmap template. Double click to populate/edit table. If your project is using the Roadmap template, copy the table to this presentation rather than completing the embedded table.>

Activity Diagram

8

< Insert Activity diagram.

Activity Diagrams illustrate the flow of control in a system; used to model sequential and concurrent activities>

Challenges and Constraints

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Challenges

- List Challenge 1
- List challenge 2

Constraints

- List Constraint 1
- List Constraint 2

User Community Overview

10

<Provide an overview of the user community, leveraging the sample below.>

Type User	User Role	#User	Function
Investigative Analysis Branch (IAB) Team Lead	IAB_TL	7	FNS ROD Team Leads (TL) in the IAB are responsible for many of the same functions as IAB_SC but with some limited capabilities regarding CADs.
CR Case Investigators	CR_USER	5	Add-on role that allows users to view CR Case Information.
Retailer Investigative Branch (RIB) Investigator	RIB_STAFF	30	FNS Staff in the Retailer Investigation Branch (RIB) responsible for investigating retailers suspected of violating SNAP policy. The RIB Investigator conducts undercover investigations at the retailer stores to acquire evidence of SNAP benefit trafficking.

Project Communication Matrix

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Stakeholder	Vehicle	Frequency
Agile Project Team	<ul style="list-style-type: none"> • Scrum Meetings • Sprint Planning Events • Sprint Retrospectives 	<ul style="list-style-type: none"> • Daily • Prior to next sprint • At end of each sprint
Integrated Project Team (IPT)	<ul style="list-style-type: none"> • Product Demos • Decision Point Review Tasks • Decision Point Review Presentations 	<ul style="list-style-type: none"> • Based on project schedule
Office of Information Technology Management	<ul style="list-style-type: none"> • Weekly Activity Report (WAR) • Project Reference Sheets • OIT CIO Dashboard (if applicable) 	<ul style="list-style-type: none"> • Weekly • Monthly • Weekly
FNS Program Areas	Weekly Activity Report (WAR)	<ul style="list-style-type: none"> • Weekly

<In the table above, list Stakeholder, Vehicle and Frequency. In an Agile approach, the Scrum Master addresses team communications in real time via daily standup meetings (Scrum meetings), sprint planning, and sprint retrospective events.

The Project Manager drives Integrated Project Team (IPT) communications centered on preparing for and actively participating in Decision Point Reviews and product demonstrations.

High level project communications are prepared by the Project Manager and shared via Weekly Activity Reports (WAR Reports), the OIT CIO Dashboard (when applicable), and the Project Reference Sheet completed for each OIT project.>

Software Components

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Software Name	Version	Description
Apache Tomcat	9.0.37 (updated)	Java Application Server
MySQL	Enterprise Edition, Version 5.7.28	Database Management System

<Modify the content in the table above to provide relevant details about system software components.>

Application Server Inventory

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Status	DNS Name	Description	Application	Classification	Environment	Boundary	Location	DMZ
Active	afnazre3ap03.usda.net	Application Server	GIMS	Windows Server	Production	I-GSS	Cloud East	No
Decommissioned	afntxdal0ap106.usda.net	Application Server	MEMS	Linux	Integration	I-GSS	SWRO	Yes
Active	afntxdal0ap136.usda.net	Database Server	ALFRESCO	Linux	Development	I-GSS	SWRO	No

<Leveraging the example above, insert the Status, DNS name, Description, Application, Classification, Environment, System Boundary, Location and whether or not it is located in the DMZ.>

Project Risks

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Risk Category	Risk Name	Risk Probability of Occurrence	Risk Impact	Risk Response Approach
Technology	Need new servers	High	Medium	Transfer
Project Team	Need .NET Developer	Medium	Low	Mitigate

<For more detailed guidance consult the FNS Risk Management Plan template, and accompanying MS Excel Risk Register template. If your project is using the Risk Register template, copy and paste the Risk Register table to this slide.>

Deliverable Status Update

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Deliverable Name	Status	Comment
Product Roadmap	Completed	
MS Project Schedule	Completed	

<Deliverable Status Update

The approved PPA, completed in the Project Phase, identifies all required artifact deliverables. Update the table above to include all required artifacts and their status.>

<Projects SharePoint and Partner Web Sites

Update project repositories; SharePoint and Partner web sites.>

Planning the Next Product Phase - Build

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- **Objective 1 for Build Activities**
 - Describe how this objective will be accomplished

- **Objective 2 for Build Activities**
 - Describe how this objective will be accomplished

*<The next product phase is **Build**, followed by **Decision Point 2 – Test Review**.*

List the key objectives for the Build phase. Provide a brief description for accomplishing them.

Questions and Answers

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