PANDIT DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING JABALPUR

Minutes of 30th Meeting of the Finance Committee held on November 18, 2017 from 1100 Hrs. in the Conference Hall, PDPM IIITDM Jabalpur

Members Present:

1: Dr. Kota Harinarayana Chairman

2. Prof. P.K. Jain Member Director, PDPM IIITDM Jabalpur

3. Shri D M Gupta Member IOFS, Former DGOF

4. Mr. Praveer Saxena Member
Under Secretary, IIITs
(Representative of Ms. Tripti Gurha,
Director, IIITs) MHRD, New Delhi

5. Shri Munish Malik Member Finance Officer IIT Kanpur

6. Shri Naresh Joshi Secretary
Assistant Registrar (F&A),
PDPM-IIITDM Jabalpur

Shri Anil Kumar, Director (Finance), MHRD Government of India was granted leave of absence.

FC/30/1	Opening remarks by the Chairman

Dr. Kota Harinarayana, the Chairperson of FC, welcomed all the members of the FC. He showed his concerns about lack of funding in recurring as well non-recurring heads. He requested MHRD representative to take up the matter of releasing of Grants-in-Aid to the Institute at appropriate level. In response MHRD representative answered in affirmative and assured to look into the matter.



FC/30/2	Overview Report by the Director

The Director presented following facts and figures:

OVERVIEW REPORT

(i) **Budget and Expenditure Progress** – For the FY 2017-18 budget estimates (BE) of Rs. 215.36 Crore was forwarded by the Institute to the MHRD to meet out the requirement of Capital, Salary and General Expenses. MHRD has released Rs. 10.50 Crore till date and head-wise distribution of the same is as follows:

Rs. 0.00 Crore - Creation of Capital Assets (OH-35)
Rs. 6.00 Crore - General Expenses (OH-31)

Rs. 4.50 Crore - Salary (OH-36)

Unspent balance of FY 2016-17 was Rs. 3.21 Crore, major portion of which was under salary head of SC & ST.

(ii) **Expenditure Progress under General Head** – Out of the total General Expenditure of Rs. 9.46 Crore, the Institute has incurred expenditures under major heads as follows:-

a. New Pension Scheme - Rs. 0.60 Crore
 b. Manpower Outsourcing - Rs. 3.24 Crore
 c. Assistantship and Scholarship - Rs. 2.96 Crore
 d. Students Support - Rs. 0.09 Crore

e. Electricity Charges - Rs. 1.28 Crore f. Honorarium - Rs. 0.33 Crore g. Repair & Maintenance - Rs. 0.09 Crore

(iii) **Expenditure Progress under Salary head –** Total expenditure of Rs. 7.44 Crore have been incurred towards payment of salary.

a. Teaching Salary - Rs. 5.28 Crore
b. Non-teaching Salary - Rs. 1.69 Crore

c. Other components of Salary - Rs. 0.47 Crore

FC/30/3	Confirmation of the Minutes of 29 th Meeting of Finance Committee held on May 28, 2017.

The Secretary informed the members that the minutes of the 29th meeting of Finance Committee held on May 28, 2017 were circulated to all the members and no comments were received. The minutes were confirmed.



FC/30/4	To Consider Proposal for Revised Budget Estimates (Plan) for FY 2017-18 and Budget Estimate (Plan) for FY 2018-19.
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The Finance Committee after going through the details of revised estimates for FY 2017-18 (Plan) and budget estimates FY 2018-19 (Plan) proposed following changes:

To increase demand under sub-heads Repairs & Maintenance, Advertisement & Publicity and Workshop & Seminar expenses.

With above amendments revised estimates for FY 2017-18 of Rs. 16497.00 lakh and budget estimates for FY 2018-19 of Rs. 18272.00 lakh attached as **Annexure A** has been recommended to the Board for approval.

FC/30/5	To Consider Separate Audit Report (SAR) on Accounts of the Institute for FY 2016-17.

The Separate Audit Report (SAR) on the Annual Accounts of the FY 2016-17 was received from the Office of the Director General of Audit (Central Receipt), Gwalior. Finance Committee discussed over various points of the report and recommended following:

- i) Constitution of committee for looking into the matter of pending paras of expenditure audit. Committee comprises of following members:
 - a) Registrar
 - b) Head (ECE)
 - c) Assistant Registrar (F&A)
- ii) To draw a mechanism for minimum order quantity, minimum and maximum stock levels for inventories.
- iii) To conduct physical verification of assets and inventories.

Finance Committee recommended adoption of the Separate Audit Report (SAR) of the Institute for FY 2016-17 to the Board.



FC/30/6	Any other item with the permission of the Chair

i) Order of Hon'ble High Court of Madhya Pradesh for Payment of Rs. 37.00 Crore for construction works under CPWD.

It was intimated to the finance committee that M/s P.D. Agrawal has filed three writ petition i.e. WP 14731/2017, 14734/2017 and 14740/2017 for making payment for construction works of Narmada Residency-II, Lecture Hall and Tutorial Complex and Administrative Block respectively. On November 02, 2017 the Institute received order of Hon'ble High Court of Madhya Pradesh dated October 09, 2017 for making payment of Rs. 37.00 Crore.

Finance Committee recommended the matter to BOG for ratification of review petition filed and to look into possibilities of filing of Special leave petition.

No other agenda was placed and the meeting ended with vote of thanks to the Chairperson and members.

(Naresh Joshi)

Assistant Registrar (F&A)
Secretary Finance Committee

Director

Chairperson, Finance Committee

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(Naresh Joshi)
Assistant Registrar (F&A)
Secretary Finance Committee

Director

Chairperson, Finance Committee

PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING **JABALPUR**

			SUMMARY		
	Revised Estimate	s for the FY	Revised Estimates for the FY 2017-18 & Budget Estimates for the FY 2018-19	imates for the FY	2018-19
					Rs. in Lakh
2	Darticulare	Salary	General Expenses	Capital Assets	Ē
	, ar cicular 3	(0н-36)	(OH-31)	(OH-35)	lotal
1	BE 2017-18	2650	0009	12855	21505
2	2 RE 2017-18	2672	2140	11685	16497
3	3 BE 2018-19	3177	2575	12520	18272



PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING JABALPUR

Object Head-36- Salary

							Rs. In Lakhs
		Actual	Actual	Expenditure from	Budget	Revised	Budget
S.N.	Components	Expenditure FY	Expenditure FY 01.04.2017 to	01.04.2017 to	Estimates FY	Estimates	Estimates
A	SALARY	12013-10		31.10.201/	01-7102		ET-0707 1J
1	Faculty	627.19	664.05	528.33	1540	1700	2000
2	2 Non-Faculty	228.84	245.95	168.55	480	480	200
	Total A	856.03	910	88'969	2020	2180	2500
B	OTHER COMPONENTS	HC.					:
1	1 Leave Encashment	3.92	4.42	2.47	15	10	32
2	2 LTC	18.56	26.67	97'9	40	55	9
3	3 Children Education Allowance	9.37	10.75	0.08	35	35	40
4	4 Retirement Benefit	81.69	114.64	0	350	300	350
S	S Professional Development Allowance (PDA)	15.45	30.95	22.80	150	62	150
9	6 Medical Treatment	17.85	17.87	8.99	40	30	45
	Total B	146.84	205.3	40.80	089	492	229
	Total (A + B)	1002.87	1115.30	737.68	2650.00	2672.00	3177.00



PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING JABALPUR

OBJECT HEAD-31 "GRANT-IN-AID GENERAL" (Recurring Expenses)

get tes FY 1-19				0	G	_	C	0	2	15	3	30	30			5		15	5	20	40	110	700	70
Budget Estimates FY 2018-19	10	150	5	920	20	30	30	250	25	85	33	3	3	4	1		2	1		2	4	Ŧ	7(7
Revised Estimates FY 2017-18	10	140	S	009	20	15	10	240	25	75	15	10	10	3	1	25	1	10	2	15	35	70	650	20
Budget Estimates FY 2017-18	ហ	200	ß	029	30	30	30	300	25	75	30	30	320	0	0.5	2	2.5	25	2	40	20	3000	800	64
Expenditure from 01/04/2017 to 31/10/2017	3.06	59.73	2.99	324.24	2.86	7.56	2.21	127.45	7.69	35.43	1.50	3.71	0.53	1.09	1.05	0	0.28	1.86	0.91	4.87	10.03	8.35	295.78	7.44
Actual Expenditure FY 2016-17	0	76.46	5.44	369.63	686	9.2	4.78	201.09	13.74	29.66	7.82	7.8	1.55	1.03	0.56	0.5	0.63	5.45	1.46	9.3	27.5	29.62	554.81	32.61
Actual Actual Expenditure 2015-16 2016-17	0	69.84	1.4	322.58	15.81	14.38	7.81	237.97	14.75	42.9	11.13	12.5	3.06	1.78	0.12	0.49	0.35	10.55	1.7	13.07	21.17	23.42	505.03	27.14
PART-'C' -Others	Contribution to Pension fund	Contribution to New Pension Scheme	Staff Bonus	Manpower Deployment (Outsourcing)	Advertisement & Publicity	Consumable	Departmental Expenses	Electricity & Power	Student Health Facility	Honorarium	Horticulture Expenses	Hospitality Expenses	House Keeping Expenses	Rent and Maintenance	Bank Charges	Membership Charges	News Papers & Periodicals	Office & Misc. Expenses	Postage and Courier Charges	Printing & Stationary	Professional Charges	Repair & Maintenance	Scholarship and Assistantship	Telephones Expenses & Internet Leased Line
S.N.		2	33	4	2	9	7	8	6	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24



5-							
Budget Estimates F7 2018-19	20	45	30	30	40	30	2575.00
Budget Revised Budget Estimates FY Estimates FY 2017-18 2017-18 2018-19	22	23	15	15	10	52	2140.00
Budget Estimates FY 2017-18	05	59	33	30	04	09	00'0009
Expenditure from 01/04/2017 to 31/10/2017	6.43	13.39	4.15	7.79	1.23	9.20	952.81
Actual Actual Expenditure FY 2015-16 2016-17	13.32	26.55	8.12	9.94	2.71	15.88	1507.08
Actual Expenditure FY 2015-16	23.89	33.71	66'9	11.04	86'8	27.17	1470.73
PART-'C' -Others	Hiring of Transportation	Travelling & Conveyance (TA & DA)	Vehicles Running & Maintenance	Convocation Expenses	Workshop and Seminar Expenses	Student Support Services	Total -C
S.N.	25	97	27	58	56	30	



PDPM INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING JABALPUR Object Head-35- Creation of Capital Assets Construction Work (Major Projects)

Rs. In Jakhs

		i					Ks. In lakhs
				Other	Budget	Revised	Budget
S.N.	Account Head	A/A & E/S	Paid to CPWD	payments	Estimates FY	Estimates FY	Estimates FY
				Made	2017-18	2017-18	2018-19
А							
1	Hall of Residence-4	2278.04	2030	41.25	206.79	206.79	0
2	Hall of Residence-7(PG Hostel Phase -I)	1237.02	1204	39.28	0	0	0
3	Hall of Residence -7 (PG Hostel Phase II)	6987	1465	62.42	0	841.58	0
4	Hall of Residence -8 (Girls Hostel -1)	1512.05	082	36.67	0	695.38	0
5	Lecture Hall and Tutorial Complex	3731.94	3170	114.33	0	447.61	0
9	Library Cum Computer Centre	2289.7	1100	38.55	0	1151.15	0
7	Students Activity Centre-I	1816.3	200	23.58	0	1092.72	0
8	Narmada Residency-II	1598.14	1250	45.3	0	302.84	0
6	Narmada Residency-III	2203.58	1840	55.38	0 :	308.2	0
10	Rewa Residency - 2A & 2B	1440.25	1250	34.19	0	156.06	0
11	Administrative Block	1454.13	1000	38.05	0	416.08	0
12	Visitors Hostel	1185.22	026	26.64	208.58	208.58	0
13	Road and Service Network Phase -2	1926.71	1093	49.54	784.17	784.17	0
14	Technology Incubation Centre	1782.32	20	11.35	1720.97	0	1720.97
15	Multi utility Centre	1050	20	99.9	993.34	0	993.34
16	Professional Lab Complex	4641.1	0	29.53	4611.57	0	4611.44
	Total A	32515.50	17932.00	652.72	8525.42	6611.16	7325.75



	Construc	tion Work (O	Construction Work (Other Projects)				
S.N.	Account Head	A/A & E/S	Paid to CPWD	Other Payments	Budget Estimates FY	Revised Estimates FY	Budget Estimates FY
				Made	2017-18	2017-18	2018-19
В							
1	Mess and Dining Hall	628.4	482	18.09	0	128.31	0
2	Primary Health Centre	495.19	400	13.35	0	81.84	0
3	Type V Residential quarters	73.11	09	0	0	13.11	0
4	Security Barrack	74.91	86.69	2.11	2.82	2.82	0
5	External Sewerage System	118.79	100	1.43	0	17.36	0
9	CC Road from Security Barrack to Hall1	115.77	08	0	35.77	35.77	0
7	CC Road from Type V to Core Lab	29.66	94	0	29.67	2.67	0
8	Road Network Phase -1	255.08	240	0	15.08	15.08	0
6	Footpath, Sewerage Line, Water supply & Drains	319.89	200	8.45	0	111.44	0
10	Booster Pump set (Horizontal)	1.66	1.66	0	0	0	0
11	Electrical Networking system for Road & Service Network	728.67	100	69'6	0	618.98	0
12	Street Lighting Along Ring Road	122.6	100	1.64	0	20.96	0
13	Basket Ball Court (Indoor)	474.83	416	13.86	0	44.97	0
14	02 No. of Box Culvert Over Nallah (In Zone A & Zone B)	122.1	120	6.54	0	0	0
15	Over Head tank	41.17	40	0	1.17	1.17	0
16	RCC Sump well	28.57	13.5	0	15.07	15.07	0
17	Backside Boundary wall at Nallah	19.9	12	0	0	7.9	0
18	Institute Work department Office	66	0	0	66	0	66
19	Director's Residence	136.51	0	0.91	0	135.6	0
20	Site Development near LHTC	99.51	50	0	0	49.51	0
21	Institute Entrance Main Gate	65.98	0	0	0	65.98	0
22	Ideation Studio & 04 rooms for PG work space near LHTC	885.28	0	0	0	0	885.28
23	SITC of STP	77.32	0	0	0	77.32	0
24	Barbed Wire Fencing to raise height of existing boundary wall	46.06	0	0	0	46.06	0
25	Providing and Installation of Passenger cum Goods Lift	32.14	0	0	0	32.14	0
56	Submersible Pump at NR-II	3.3	3.3	0	0	0	0
	Total B	5165.41	2582.44	76.07	174.58	1527.06	984.28



Actual A								
Actual A		Lonstra	uction Work U	nder Institute				
C Misc Electrical work 24.14 8.35 4.04 650 300 2 Misc Electrical work 0 0 0 250 200 3 Furniture and Fixture 24.14 8.35 4.04 650 20 4 Furniture & Fixture 0 0 0 0 2 20 5 Furniture & Fixture 88.81 2.01 7.94 700 650 20 6 Furniture & Fixture 88.81 2.01 7.94 700.00 650.00 6	S.N.	. Account Head	Actual Expenditur e FY 2015-	Actual Expenditure FY 2016-17	Expenditure from 01/04/2017 to	Budget Estimates F 2017-18	Revised FESTIMATES FY 2017-18	Est
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2 Mist. Electrical work de composition de la co	1	Other Civil Misc. work	24.14					
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Purniture and Fixture 24,14 8.35 4.04 900.00 520.000	3	DC Cat		0	0	250	200	250
Furniture and Fixture 24.14 8.35 4.04 900.00 520.00 Furniture and Fixture 88.81 2.01 7.94 700 650.00 Furniture and Fixture 88.81 2.01 7.94 700.00 650.00 Equipment 29.04 351 29.25 700 650.00 Gomputer Hardware, Software and peripherals 2.97 4.08 2.00 350 Gomputer Hardware, Software and peripherals 2.27 8.34 12.50 38.99 1250.00 1150.00 Library Books & Journals 2.027 8.34 0 300 300 Library Books & Journals 2.027 8.34 0 300.00 2.478 Patent Patent 0 0.39 0 0 0 2 Grand Total (C+D-E+F-GHI) 43.807 41.17 151.97 4155.00 346.78 Grand Total (C+D-E+F-GHI) 438.07 41.17 41.17 41.17 41.17 41.17 41.17 41.17 41.15.00 41.15.00 Library Books & Journals 2.027 4.08 2.00 2.478 Grand Total (C+D-E+F-GHI) 438.07 41.17 41.15 41.17 41.17 41.17 41.17 41.17 41.17 41.17 41.15.00 346.78 Grand Total (C+D-E+F-GHI) 438.07 41.17 41.17 41.17 41.17 41.17 41.18 41.17 41.18 Library Books 2.027			0	0	0	0	20	0
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E Electric Installation/Air Conditionert 29.04 3.51 7.94 700.0 650.00 Lab Equipment 29.04 3.51 79.2 700 650.00 Lab Equipment 29.04 3.51 29.25 700 650.00 Computer Hardware Conditioner 6.64 2.97 4.08 200 1150.00 Computer Hardware Conditioner 6.64 2.97 4.08 200 1150.00 Hardware And peripherals	4	Furniture & Fixture	88.91	200	P1			
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Lab Equipment	ъ	Equipment	06.61	2.01	7.94	700.00	650.00	700.00
2 Offfice Equipment 29.04 3.51 29.25 700 650 8 Electric Installation/Air Conditioner 6.64 2.97 4.08 200 35.0 7 Computer Hardware, Software and peripherals 48.34 12.50 38.99 125.00 1150.00 1 Hardware Software 20.27 8.34 0 30.0 1150.00 Library Books & Journals 105.66 13.75 13.33 705 650 Books 14.6 4.17 0.06 50 24.78 Patent Patent 0 87.61 25.0 24.78 Patent Patent 0 87.61 25.0 24.78 Patent Patent 0 0.39 0 0 2 Grand Total H 0 0.39 0 0 2 2 Total H 0 0.39 0 0 2 2 Total H 0 0.39 0 0	1	Lab Equipment						
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Computer Hardware, Software and peripherals 48.34 12.50 4.08 200 150 Hardware Advare Hardware Software and peripherals 48.34 12.50 38.99 1250.00 1150.00 Software Advance Software Books & Journals 105.66 13.33 705 650 300 Library Books & Journals 14.6 4.17 0.06 50 24.78 25.00 Patent Patent Patent 0 0.39 0 0 24.78 Patent Patent Patent 0 0.39 0 0 2.4.78 Carad Total (C-P+E+F+G-H) 438.07 41.17 151.97 41.55.00 2.4.78 Total Creation of Capital Assets 104.17 41.57 41.57 41.55.00 2.4.78	8	Floring Translation	12.66	6.02	5.66	350	350	250
Computer Hardware, Software and peripherals 48.34 12.50 38.99 1250.00 1150.00 Hardware Hardware 85.39 5.41 13.33 705 650 Software 20.27 8.34 0 300 300 Library Books & Journals 105.66 13.75 13.33 1005.00 950.00 Books 14.6 4.17 0.06 50 24.78 Patent Patent 171.12 4.17 87.67 300.00 274.78 Patent Patent 0 0.39 0 0 274.78 Total H 0 0.39 0 0 274.78 Total H 0 0.39 0 0 2 Grand Total (C+D+E+F+G+H) 438.07 41.17 151.97 4155.00 3546.78 Total H 104.137 151.97 4155.00 11685.00 11685.00		riecu ic installation/Air Conditioner	6.64	2.97	4.08	200	150	330
Software and peripherals 85.39 5.41 13.33 705 650 Software	12	Committee Hand	48.34	12.50	38.99	1250.00	1150.00	2007
Hardware B5.39 5.41 13.33 705 650 Software 20.27 8.34 0 300 300 Library Books & Journals 105.66 13.75 13.33 1005.00 950.00 Library Books & Journals 14.6 4.17 0.06 50 24.78 Patent Patent 0 0.39 0 0 2 Crand Total (C+D+E+F+G+H) 438.07 41.17 151.97 4155.00 11685.00 Crand Total Creation of Capital Assets 138.57 13.33 1005.00 1685.00 Software 13.75 13.75 13.33 1005.00 2 Software 156.52 0 87.61 250 274.78 Software 20.39 0 0 0 2 Software 20.39 20.39 20.39 20.39 20.39 Software 20.39 20.39 Software 20.39 20.39 Software 20.39 Software 20.39 Software 20.	٠ ٠	computer nationary, software and peripherals					00:00	1250.00
Software 20.27 8.34 0 705 650 Library Books & Journals 105.66 13.75 13.33 1005.00 300 300 Library Books & Journals 14.6 4.17 0.06 50 24.78 Patent Patent 17.12 4.17 87.67 300.00 274.78 Patent Patent 0 0.39 0 0 274.78 Crand Total (C+D+E+F+G+H) 438.07 41.17 151.97 4155.00 3546.78 Total Creation of Capital Assets	، ا	Hardware	85.39	5.41	13 33	100		
Library Books & Journals 105.66 13.75 13.33 1005.00 300 300 Library Books & Journals 14.6 4.17 0.06 50 24.78 Patent Total G 171.12 4.17 87.67 300.00 274.78 Patent Patent 0 0.39 0 0 2 Crand Total H 0 0.39 0 0 2 Grand Total (C+D+EFF+G+H) 438.07 41.17 151.97 4155.00 3546.78 Total Creation of Capital Assets	7	Software	20.27	834	13.33	705	650	705
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