

**Academic Guidelines
for
Undergraduate (UG) and Postgraduate (PG)
Programmes**

1. The admission process

1.1 Undergraduate Programmes (B.Tech./B.Des.):

1.1.1 The Institute shall offer four year

- i) Bachelors Technology (B.Tech.) programme in
Computer Science & Engineering (CSE),

- ii) Doctoral of Philosophy (Ph.D.)programm in
Computer Science & Engineering (CSE)

working on sponsored projects undertaken by the Institute and admitted to the

1.2.4 Eligibility for Admissions

ii) PGPC will give its recommendation to Dean Academic for the conversion after evaluating and weighting the research proposal. The recommendation will go to the Chairperson or Senate for final approval.

iii)

additionalconditions:

- i) Project staff

recommended by Dc8

1.2.15

and a Summer Term. The summer term is defined only for undergraduate programme. For the PG programmes, there is no summer term.

3.2 Each of the two semesters consists of about Seventeen (17) weeks inclusive of two weeks of examinations, one week of mid

6. The courses of study and credit schemes

- 6.1 A list of courses to be offered during the semester shall be provided by the discipline to the Academic office.
- 6.2 Each course carries a weight in terms of credits depending upon the number of contact hours including lectures and tutorials and/or laboratory hours attached with the course. The academic load and the credit for a given course are decided by the following calculation:

Academic Load: **AL**

6.5 Credit System

6.5.1 Undergraduate (BTech/BDes)

to propose, the lecture-wise schedule of the course. Course contents of the EMFs

7.3 Condition for Degree/ Diploma

7.3.1 A student is deemed to have completed the requirements for award of degree/diploma if she/he

- i) has completed successfully minimum academic requirements for the award of degree
- ii) completed the minimum requirement of residence
- iii) paid all dues to the Institute and the Halls of Residence, and
- iv) no case of indiscipline is pending against her/him.

7.3.2 A student who completes all the graduation/ post-graduation requirements specified in Section 1

by the Senate, if any,
AND

v) satisfied all the requirements specified in Institute Ordinances and by the Senate.

7.4.3 Doctoral students

A student enrolled in the Doctoral program shall formally become eligible for the Doctoral degree after he/she has

i) completed the minimum credit requirements of each of the following

discipline. DUGC will be constituted by the Head of the concerned discipline.

7.8.2 DUGC will be guiding undergraduate students in deciding the courses and project

iii) The weightage assigned to different components of assessment will be

iii) The Comprehensive Examination shall be conducted ai written and oral.

iv) The ExaminatiExamination Board of a Doctora(mil)-101(student)-100(shall)-100(be)4

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7.10.13 Defense

7.11.3 The grade S implies

performance of a student in all the courses taken including those taken in the last semester.

7.12 Inadequate Academic Performance (12(e)) TBT 1 0 0 1 53.714 669.94 Tm()TBT

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7.12.6

9.3 Duty Leave

A student shall be permitted to proceed outside the Institute on Duty Leave for maximum of 15 days in a year to carry out field work, library work, experimental work, laboratory work and for other research/academic work permitted by the Dean academic on the recommendation of Supervisor and Discipline Head. In exceptional cases if the period of Duty Leave is required to exceed 15 days, permission would require a prior approval from the Chairperson Senate. Duty leave cannot be combined with vacation leave.

9.4 Maternity/Paternity Leave

10. Discipline

10.1 Academic Dishonesty

A student is assessed in various ways for the award of degree. It is fundamentally important that students are assessed fairly. Any attempt to gain unfair means to gain advantage over another student in the completion of an assessment, or to assist

semester examination or any other examination), either inside the examination hall or outside the examination hall. Bringing a source (such as mobile phone or duplicate, etc.) will also be considered under unfair means.

10.1.5 Facilitating the use of unfair means

It is a kind of unfair means that a student assists a fellow student in using any of the forms of unfair means defined above, for example in submitting bought or commissioned work or showing answer to other fellow student during examination, etc.

10.1.6 Possible Actions (for 10.1.2 to 10.1.5)

The Instructor-in-Charge/ Invigilator of a course shall have the power to debar a student from the examination in which the student is detected to have committed any of the above-mentioned unfair means.