



**Supplemental Amendment Form for: Virginia Scientific Collection, Research, Survey Permit/Salvage Permit/Threatened & Endangered Species Permit**

**Completed materials must be submitted electronically 3-4 weeks prior to the collection period to: [collectionpermits@dgif.virginia.gov](mailto:collectionpermits@dgif.virginia.gov).**

This form is to be used when applying to the Department of Game and Inland Fisheries for an amendment to your existing Virginia Scientific Collection, Research, Survey Permit, Salvage Permit, or Endangered Species Permit. There is no additional fee for processing this amendment. Please note that all fields must be filled in with as much detail as possible before submission. If the request is approved, you will be issued a revised permit which must be in your possession at all times while collecting in Virginia. This amendment form should be used only during the valid permit period. Upon the expiration of your permit, you are required to submit a new application for the next permit period.

Permit Number: \_\_\_\_\_

Full Name of Principal Applicant: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

Address2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Cell Phone or Alternate Contact Phone: \_\_\_\_\_

If Contracted/Cooperating, by/with whom: \_\_\_\_\_

**Reason for Amendment Request:**

AN UPDATED PROPOSAL/STUDY PLAN MUST BE SUBMITTED FOR ANY AMENDMENTS REGARDING SPECIES AND/OR LOCATIONS (INCLUDING WATERBODIES). RESUMES MUST BE PROVIDED FOR ANY NEW SUB-PERMITTEES.

**Purpose of Collection (Check all that apply then select Add/Delete):**

- |  |                              |                                 |
|--|------------------------------|---------------------------------|
| <input type="checkbox"/> Agency Species Management     | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Biomonitoring                 | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Contract Environmental Impact | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Contract Species Survey       | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Instructional                 | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Research                      | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Volunteer Species Survey      | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Exhibits                      | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Other (Specify):_____         | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |

**Projects for this permit (List all projects to be added / deleted then select Add/Delete):**

_____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
_____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
_____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE

**Species authorized for Collection: (check all that apply then circle Add/Delete)**

TO ADD SPECIES: YOU MUST CHECK ALL TAXA GROUPS WHICH APPLY. YOU MUST SPECIFY SPECIES AND NUMBERS TO BE COLLECTED FOR ANY ACTIVITY OTHER THAN CAPTURE AND IMMEDIATE RELEASE SUCH AS DNA SAMPLES, TAGGING, VOUCHER SPECIMENS OR ANIMALS RETAINED FOR CAPTIVE STUDIES.

<input type="checkbox"/> Amphibians: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Aquatic Crustaceans: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Aquatic Insects: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Aquatic Mollusks: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE

USFWS/DGIF Approved Surveyor Yes: ☐ No: ☐

<input type="checkbox"/> Birds: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Fish: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Freshwater Mussels: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE

USFWS/DGIF Approved Surveyor Yes: ☐ No: ☐

<input type="checkbox"/> Macroinvertebrate Water Quality Sample (NO ID for genus/species): _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Mammals:		
<input type="checkbox"/> Furbearer: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Small Mammals: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Game: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Marine: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Other Aquatic Invertebrates: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Other Terrestrial Invertebrates: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Reptiles: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE

**Collection Method(s): (Check all that apply then select Add/Delete)**

**Aquatic:**

<input type="checkbox"/> Collection by Hand	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Dip Net	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Electrofishing	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> (Gill Nets/Trawl Nets)	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Aquatic Kick Samples	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Nets-Trap (Fyke/Hoop/D-Frame)	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> Hook and Line	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
<input type="checkbox"/> HOOKA (Third Lung)	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE

- |  |                              |                                 |
|--|------------------------------|---------------------------------|
| <input type="checkbox"/> Scuba (proof of certification must be provided) | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Seine Nets                                      | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Snorkel   | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> View Scope                                      | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Traps (Minnow/Pot/Bell)                         | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> SubstrateGrab Sampler (Vacuums/Dredge)          | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Other (Specify): _____                          | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |

**Terrestrial:**

- |   |                              |                                 |
|---|------------------------------|---------------------------------|
| <input type="checkbox"/> Audio (Anurans/Birds)                            | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Launched Nets (i.e. rocket, cannon, whoosh)      | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Collection by Hand                               | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Foot-Hold Traps (Snare/Jawed/Tangle)             | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Hand Nets (Butterfly/Reptile)                    | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Live-Traps (Box/Pitfall/Funnel/Bell/Pot)         | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Lures (Baits/Light/Cover Boards/etc.)            | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Terrestrial Mist Nets (Bats/Birds)               | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Visual Encounter (turning over rocks/logs)       | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Nocturnal (i.e. shining w/high-power spot light) | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Kill Traps (Pitfall/Snap Traps)                  | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| <input type="checkbox"/> Other (Specify): _____                           |                              |                                 |

Disposition: (released or preserved or retained in lab; if preserved or retained, indicate museum or university or other location specimens will be housed): \_\_\_\_\_

**List County or Counties to be added / deleted then select Add/Delete:**

- |       |                              |                                 |
|-------|------------------------------|---------------------------------|
| _____ | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| _____ | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| _____ | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| _____ | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| _____ | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |

**List all Sites \ Location Descriptions to be added / deleted then select Add/Delete:**

**Terrestrial Sites:**

- |       |                              |                                 |
|-------|------------------------------|---------------------------------|
| _____ | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| _____ | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |
| _____ | <input type="checkbox"/> ADD | <input type="checkbox"/> DELETE |

**Aquatic Sites (list SPECIFIC sample/survey sites):**

_____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
_____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
_____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE

**Sub-Permittees:** (If you have more than eight (8) sub-permittees please provide a separate sheet)

Name: _____	Affiliation: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
Name: _____	Affiliation: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
Name: _____	Affiliation: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
Name: _____	Affiliation: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
Name: _____	Affiliation: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
Name: _____	Affiliation: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
Name: _____	Affiliation: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE
Name: _____	Affiliation: _____	<input type="checkbox"/> ADD	<input type="checkbox"/> DELETE

"I CERTIFY UNDER PENALTY OF LAW THAT THE INFORMATION SUBMITTED IN THIS AMENDMENT APPLICATION IS, TO THE BEST OF MY KNOWLEDGE, TRUE, ACCURATE, AND COMPLETE. I ALSO AGREE TO THE EXISTING STANDARD CONDITIONS AND SPECIAL CONDITIONS AND TO ANY NEW CONDITIONS PLACED ON MY PERMIT. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT."

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

TYPED SIGNATURE IS AUTHORIZED AND BINDING PER CODE OF VIRGINIA 1-13.32 AND 2.1-7.4

**\*\*\*FOR DEPARTMENT USE ONLY\*\*\***

- ☐ Approved, with standard conditions
- ☐ Approved, with standard & special conditions  
(see permit and/or separate sheet for special conditions)
- ☐ Denied (explanation): \_\_\_\_\_  
\_\_\_\_\_