



COMMONWEALTH of VIRGINIA

Douglas W. Domenech
Secretary of Natural Resources

Department of Game and Inland Fisheries

Robert W. Duncan
Executive Director

January 1, 2013

RE: New Permit and Reporting Requirements – Scientific Collection and Threatened & Endangered Species Permits

Dear Permit Holder:

Enclosed is your new permit and the standard conditions effective with the date of issue of your permit. Thank you for acquiring the proper permits to carry out your research and educational activities. We appreciate your cooperation. Please be sure **you AND all subpermittees** read your permit, especially any collections limitations and restrictions which are in addition to the standard conditions. Also read the standard conditions document and any other accompanying documentation thoroughly before commencing **any** field work. Remember that the permit, standard conditions, and other documentation (or a copy of them) **MUST** be with you at all times when you are in the field.

ALL requests for changes **MUST** be made using the Supplemental Amendment Form available for download at www.dgif.virginia.gov/forms and sent via email to collectionpermits@dgif.virginia.gov with as much lead time as possible. All changes must be approved by the permitting team (with the exception of requested deletions from the permit). If you are adding subpermittees, please remember that you **MUST** provide a resume for each person you wish to have added. **The standard conditions which accompany EVERY permit cannot be changed.**

As you know, we are continually trying to improve the permit process and better manage the wildlife resources of Virginia. This year, we are continuing to emphasize the need to coordinate with the Department prior to commencing any of your field work. **Please notify the Department via email at collectionpermits@dgif.virginia.gov, a minimum of 7 days prior to commencing field work and provide the following information: date(s) of field work, location(s) of field work, and species and numbers to be collected. You should also follow any additional contact instructions listed on your permit.**

Version 2013

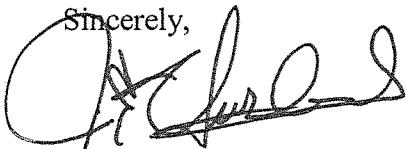
To facilitate the compilation of data provided by you in your annual collection or salvage reports, you **MUST** submit your data on the customized Excel database program for use on Windows 2000 and later systems. **This Excel reporting application available for download from www.dgif.virginia.gov/permits/guide.asp.**

Enclosure (1) provides information regarding permit renewal, reporting and fee schedules.

Thank you again your cooperation! Your data is very important to VDGIF. This data will be entered into the Virginia Fish and Wildlife Information Service (VAFWIS) system of databases, which is available online to visitors and by subscription at <http://vafwis.org/fwis/>.

Please do not hesitate to contact myself or Shirl Dressler if you have questions or need assistance: (804) 367-6913 or collectionpermits@dgif.virginia.gov

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Husband', written over the word 'Sincerely,'.

James E. Husband
Fish and Wildlife Information Service
Bureau of Wildlife Resources, Bureau Services

Enclosure

PERMIT RENEWAL, REPORTING, AND FEE SCHEDULE

The table below summarizes the permit period, renewal date, report date, and permit fee. I encourage you to send your renewal application and documentation by November 1 each year to ensure timely review and issuance by the Department permit team. Information and forms for permit renewal may be obtained from www.dgif.virginia.gov/forms.

Permit Type	Permit Period	Permit Duration	Permit Report Due Date	Permit Fee
Scientific Collection	Jan. 1-Dec. 31, or date approved through Dec. 31	2 years, or part thereof of first year, always expiring on Dec. 31	Annually by January 31	\$40, due with application
Wildlife Salvage	Jan. 1-Dec. 31, or date approved through Dec. 31	3 years, or part thereof of first year, always expiring on Dec. 31	Annually by January 31	\$60, due with application
Endangered & Threatened Species	Jan. 1-Dec. 31, or date approved through Dec. 31	1 year, or part thereof, always expiring on Dec. 31	Annually by January 31	\$20, due with application

REMINDER: Your report is due by January 31. You MUST use the Excel application available at www.dgif.virginia.gov/permits/guide.asp.



Virginia Department of Game and Inland Fisheries

4010 West Broad Street, P.O. Box 11104, Richmond, VA 23230-1104

(804) 367-1000 (V/TDD)

Under Authority of § 29.1-412, § 29.1-417, & § 29.1-418 of the Code of Virginia



Scientific Collection Permit

Permit Type: New

Fee Paid:

\$40.00

VADGIF Permit No.

047474

Permittee: **Kenneth Fortino**

Address: **Longwood University
Dept. of Biological & Environmental Sciences
201 High Street
Farmville, VA 23909**

Office: (434) 395-2223
City/County:

Stream Ecology Lab

Authorized Collection Methods: By Hand/Dip Nets/Aquatic Kick Samples/Seine Nets/Substrate Grab Sampler (Vacuums/Dredge)
Authorized Waterbodies: Buffalo Creek & Tribs/Appomattox River/Briery Creek Lake
Authorized Marking Techniques: N/A

Authorized Counties / Cities:
Prince Edward

Permittee MUST notify VDGIF a minimum of 7 days prior to each sampling event. Notification must be made via email to: collectionpermits@dgif.virginia.gov

Report Due: 31 January 2014, 31 January 2015

ALL PERMIT REPORTS MUST CONTAIN COORDINATES; PERMITTEE CAN USE THE VIRGINIA FISH AND WILDLIFE INFORMATION SERVICE (VAFWIS) TO OBTAIN COORDINATES BY VISITING: [HTTP://VAFWIS.ORG/FWIS](http://vafwis.org/fwis)

STANDARD CONDITIONS ATTACHED APPLY TO THIS PERMIT.

Authorized Species:

Description

ID Number

Scientific Name

Amphibians

Aquatic Crustaceans

Aquatic Insects

Freshwater Fish

Other Aquatic Invertebrates

Annual Report Due End of Each Year

Authorized Sub-Permittees:

Leanna Tacik, Longwood University

Carly Martin, Longwood University

Ecology Students, Longwood University

Approved by:

Title: **James E. Husband - Permits Manager**

Applicants may appeal permit decisions within 60 days of issuance. The appeal must be in writing to the Director, Department of Game and Inland Fisheries.

Date: **2/8/2013**



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Scientific Collection Permit

Permit Type: **New**

Fee Paid:

\$40.00

VADGIF Permit No.

047474

20

Permit Effective

2/8/2013

through

12/31/2014

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Virginia Department of Game and Inland Fisheries
4010 West Broad Street, P.O. Box 11104, Richmond, VA 23230-1104
(804) 367-1000 (V/TDD) FAX (804) 367-9147



Under Authority of § 29.1-412, § 29.1-417, & § 29.1-418 of the Code of Virginia

Scientific Collection Permit -- Standard Conditions

- **This permit, or a copy, must be carried by the above named individuals during collection activities.**
- **The permittee is required to submit to this Department a report of all specimens collected under this permit by the report due date. Report form may be found at <http://www.dgif.virginia.gov/permits/guide.asp>. FAILURE TO RETURN THIS REPORT WILL RESULT IN NON-ISSUANCE OF FUTURE PERMITS. If no activity occurs under this permit, an email should be sent to collectionpermits@dgif.virginia.gov containing the following statement: No activity occurred under Permit #insert permitID during insert year (i.e. 2006). Permit reports are due by January 31.**
- Permittee MUST notify VDGIIF within the seven (7) day period prior to EACH sampling event. Notification must be made via email to: collectionpermits@dgif.virginia.gov.)
- This permit does not support any activities outside of those associated with the application and proposal submitted to and approved by DGIIF.
- No species currently listed by the U.S. Fish and Wildlife Service or the Virginia Department of Game and Inland Fisheries as threatened or endangered may be intentionally collected under this permit. If incidental *death or injury* of threatened or endangered species does occur, the permittee is required to notify this Department at collectionpermits@dgif.virginia.gov within twenty-four (24) hours of occurrence. The following information must be reported: collector, date, species, location (county, quad, waterbody, and latitude and longitude to nearest second), and number collected.
- If incidental *observation or collection and live release* of threatened or endangered species occurs, the permittee is required to notify this Department at collectionpermits@dgif.virginia.gov within seven (7) days, providing the same information as the above condition.
- If incidental *mortality or injury of specimens intended to be taken live* occurs, the permittee is required to notify this Department at collectionpermits@dgif.virginia.gov within 48 hours, providing the same information as the above conditions. In addition, the permittee must provide the cause of mortality or injury and steps that are being taken to address the problem.
- No species may be retained unless specifically authorized by this permit.
- Game birds/game mammals/game fish protected by State and/or Federal laws must be taken during authorized hunting and trapping seasons and under applicable daily and seasonal bag/number limits by properly licensed persons unless otherwise specifically authorized. A valid Virginia fishing license is required for each person collecting samples by hook-and-line.
- All traps must be marked with the name and address of the trapper or an identification number issued by the Department (Code of Virginia §29.1-521.7). Steel foothold traps, Conibear-style body gripping traps, and snares must be marked with a nonferrous metal tag bearing this information (Virginia Administrative Code 4 VAC 15-40-170).
- All traps must be checked at least once a day and all captured animals removed, except completely submerged body-gripping traps which must be checked at least once every 72 hours (Code of Virginia §29.1-521.9).
- The permittee is required to report any incidences of wildlife deaths or diseases observed during the course of collection activities. Reports should be made to: collectionpermits@dgif.virginia.gov within seven (7) days.
- This permit satisfies only the Department's requirement for collection permits and is issued with the understanding that no collections will be made on federal, state, or private property without the prior approval and necessary permits from the landowners involved. The permittee is responsible for obtaining any additional permits required for collection.
- Sampling gear, boats, or trailers which have been used in states harboring zebra mussels must be cleaned and prepared following accepted guidelines for removal of zebra mussels, prior to being used in Virginia.
- For safety reasons, it is recommended that all permittees display at least 100 square inches of solid blaze orange material at shoulder level within body reach and visible from 360 degrees, especially during hunting season.