NFC ORANGE

Sanders College of
Business and Technology
University of NORTH ALABAMA

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1. After you get your card, to register an account, tap it on the back of any NFC-enabled mobile device and hold it for 2 seconds.
   - *Remember it might not work if you have a thick back cover.*
   - *Be sure NFC is turned to "on" in your device.*
   - *On iPhone, you can also tap the top front on the earpiece.*

2. After tapping, you will see a Registration page. Click on that and sign up by filling in the details (please *use your @una.edu email*). Once you sign up, your account will be created.
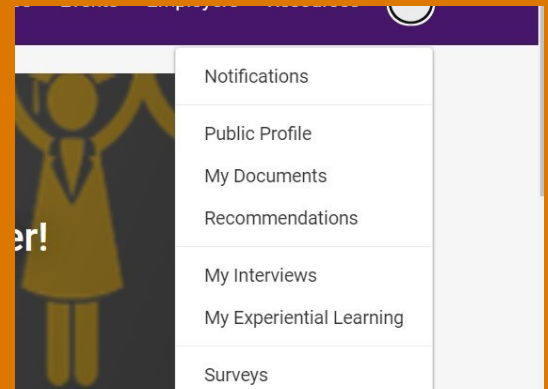
3. Now log in to your account by going to Student Login.

4. To upload a resume, we suggest using a laptop/PC, go to www.nfcorange.com then go to Student Login. When you log in, you will be asked to upload a profile picture and you will see a box to paste a link of your resume from Symplicity.
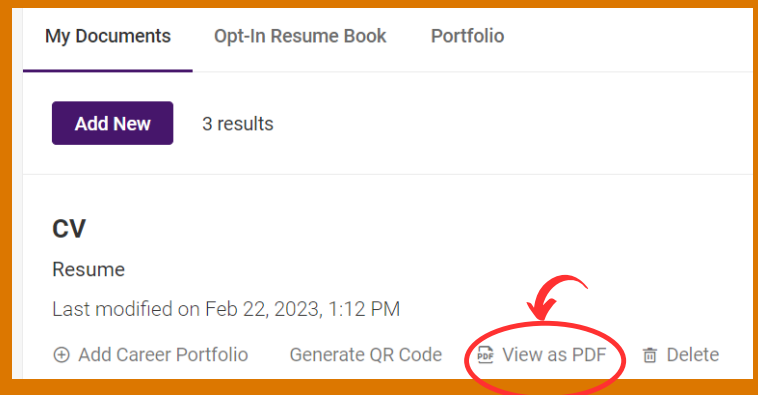*As UNA only allows approved resume on Symplicity to be used in the career fair, you can only upload an approved resume.*

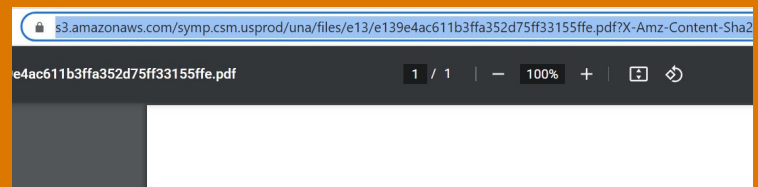5. To upload your resume in Symplicity, follow these steps:

STEP 1: Login to Symplicity and go to My Documents.

STEP 2: Click View as PDF for the approved resume you wish to upload.

STEP 3: Copy the link of the PDF, then paste the link back to your NFC Orange link box.
Click Save.

Your resume is now uploaded!

You can use this card whenever required in career fair, and you can tap the card on your mobile phone after uploading and your resume will pop up making it easy to access anywhere.