

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

ENGL 215 - Foundations of Writing

4 Unit(s)

Prerequisite(s): Qualifying English, Reading, or ESL assessment score

Recommended Prep: NONE

Transfer Status: NT

68 hours Lecture

This course prepares students for ENGL 217. Students will develop reading, writing and critical thinking at an introductory level. The focus will be on producing a variety of vocational and academic written texts, including paragraphs, short papers, business letters, summaries, and outlines. Students will also develop an understanding of the choices writers make in different writing situations. Pass/No Pass Only.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Use the writing process to generate and organize ideas, draft, revise, edit, and proofread.
- B. Write unified texts developing a central point.
- C. Recognize audience and purpose and make choices appropriate for different writing situations.
- D. Use strategies to develop vocabulary and improve spelling.
- E. Recognize and use a variety of sentence structures.
- F. Paraphrase and summarize texts.
- G. Use reading strategies to comprehend, discuss and respond to course reading.
- H. Assess own work and give feedback on the work of others.
- I. Use resources, including information technologies, to support writing.
- J. Acknowledge and use ideas from course readings and other sources.
- K. Use strategies to develop vocabulary and improve spelling.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

Lecture	
<u>Topics</u>	<u>Hours</u>
1. Writing process	8.00
2. Understanding audience and purpose	4.00
3. Organizing and developing ideas	10.00
4. Recognizing and using a variety of sentence structures sentences	10.00
5. Using technologies to support writing	4.00
6. Reading for specific purposes (comprehension, discussion, response)	5.00
7. Paraphrasing and summarizing a variety of texts	4.00
8. Employing strategies for developing vocabulary and spelling	5.00
9. Assessing own work	6.00
10. Giving feedback on the work of others	4.00
11. Using ideas from course readings and other sources	4.00
12. Using technologies to locate information	4.00
Total Hours	68.00

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Collaborative Group Work
- C. Class Activities
- D. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- E. Discussion
- F. Reading Assignments

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Quizzes
- C. Group Participation
- D. Class participation
- E. Short papers
- F. Reading and writing assignments
- G. Journals, quick writes and/or other metacognitive writings

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 - 1. Read “Black Cats and Broken Mirrors.” Take notes and compare your own superstitions with those of people in other cultures.
 - 2. Read and analyze the structure of the short story “Snowboarding.” Then map and summarize the story.
- B. Writing Assignments
 - 1. After reading and discussing the structure and components of a model employment cover letter, write and type a cover letter targeting a specific position you found in the want ads.
 - 2. After reading and analyzing the structure of “The Buried City,” map the details and then write a summary of the story.
- C. Out-of-Class Assignments
 - 1. Write about a time you had good luck or bad luck. Consider your notes and class discussion as you explain whether doing something different (like crossing your fingers) could have enhanced your luck or prevented bad luck.
 - 2. Find a job advertisement in the want ads (in a newspaper or online). The job you choose should be something you have done or want to do in the future. Create a map organizing your skills for that specific job.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Langan/Goldstein. English Brushup. 5th edition Edition. McGraw-Hill, 2010.
- B. Sebranke/Kemper/Meyer. Write Source 2000, A Guide to Writing, Thinking, and Learning. Houghton-Mifflin, 2000.

Materials Other Than Textbooks:

- A. A college-level dictionary