

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

EDUC 302 - Preparatory Program for the GED Tests

0 Unit(s)

Prerequisite(s): NONE

Recommended Prep: NONE

Transfer Status: NT

51 hours Lecture

This course is designed to focus on the development of basic skills needed in preparing for the General Educational Development Tests [GED] for high school equivalency standards. The course includes background on the GED Testing Program, describes the five tests in the battery and the broad areas of study covered by each, and helps the student determine readiness and prepare for taking the tests. Emphasis will be placed on development of reading, writing, math and calculator skills. Since skills/proficiencies are enhanced by supervised repetition and practice, this course may be repeated three times. Satisfactory/Unsatisfactory Only.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Determine her/his readiness for taking the GED Tests.
- B. Demonstrate improvement in his/her areas of weakness in the basic skills needed to pass the GED Tests.
- C. Apply skills on sample test questions and reading passages from each GED Test.
- D. Explain and interpret the meaning of GED Test scores.

III. COURSE CONTENT

A. General Goals

1. To increase the student's confidence in his/her ability to successfully complete the GED Tests.

B. Unit Titles/Suggested Time Schedule

1. Orientation to GED Testing Program
 - a. Description of the five tests
 - b. Preparation needed to pass the tests
2. Pre-evaluation of Basic Skills Level
 - a. Sample GED Tests administered
 - b. Areas of strength and weakness determined
3. Using Correct and Effective English
4. Developing, Organizing and Writing Essays
5. Readings in Social Studies
6. Readings in Natural Sciences
7. Interpretation of Literary Materials
8. Mathematical Fundamentals and Reasoning
9. Basic Algebra and Geometry Concepts
10. Calculator skills

11. General Test-taking Skills
12. Post Evaluation of Skills

Lecture	
<u>Topics</u>	<u>Hours</u>
1. Orientation, discussion of GED Testing Program and amount of preparation needed	2.00
2. Explanation of Scantron answer sheets and form	1.00
3. Administration of official GED practice tests	7.00
4. Interpretation of pre-test results to determine GED readiness level	1.00
5. Developing and Writing Essays	3.00
6. Improving Reading Comprehension	3.00
7. Basic Math Concepts	4.00
8. Basic Algebra	2.00
9. Basic Geometry	2.00
10. Calculator Skills	3.00
11. Developing Individual Proficiencies	12.00
12. Administering sample GED post tests and/or Completion of official GED Test	10.00
13. Interpretation and application of post-test results	1.00
Total Hours	51.00

IV. **METHODS OF INSTRUCTION**

- A. Lecture
- B. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- C. Discussion
- D. Individualized prescribed programs
- E. Workbooks
- F. Individual instruction

V. **METHODS OF EVALUATION**

- A. Pre-and post-tests
- B. Documented completion of units dealing with each GED subject area
- C. Instructor evaluation

VI. **EXAMPLES OF ASSIGNMENTS**

- A. Reading Assignments
- B. Writing Assignments
- C. Out-of-Class Assignments

VII. **RECOMMENDED MATERIALS OF INSTRUCTION**

Materials Other Than Textbooks:

- A. Streck Vaughn book series covering each of the GED subject areas.
- B. Casio fx-260 Solar Calculator
- C. Various instructor developed worksheets
- D. Official GED Practice Tests by Streck Vaughn Co.

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