

Paper Services Steering Committee Meeting

Draft Meeting Minutes

Thursday, February 21, 2019
11:00 a.m. - 12:00 p.m.

PRESENT:

- Jack Arnal, *PsyArXiv*
- Megan Wacha, *LISSA*
- Vicky Steeves, *LISSA*
- Philip Cohen, *SocArXiv*
- Lucy Ofiesh, *COS*
- Nici Pfeiffer, *COS*
- Dawne Aycock, *COS (Scribe)*

ABSENT:

- Devin Berg, *engrXiv*
- Tom Narock, *EarthArXiv*
- Johanna Havemann, *AfricArXiv*

Lucy kicked off the meeting at 11:02 a.m. with a quick round of introductions.

The purpose of this meeting is to determine the baseline challenges we want to navigate as a group, and come to a collective understanding on those. If time allows, we'd like to rank those, so we have a good list to move forward with. COS is interested in getting feedback from the community on where we should lead, and where we should be more collaborative.

The theme of ensuring transparency, accountability and communication was noted several times throughout the meeting.

I. Logistics and structure for committee operations and resolutions on challenges

- How are we making sure that notes are captured, and then shared out to the wider community.
 - The recommendation is to set standards for communicating out to the other 21 Preprint Services, and also sharing out with the wider community.
 - Suggested mechanism for sharing would allow for commenting and feedback from other interested parties.
- Sharing out Bylaws and Meeting Minutes with the committee members
 - **ACTION ITEM** - Lucy will be sending these out to the committee
- Need to clean up the Paper Services listserv
 - Having distinction between the different groups within the PrePrint community, and identified roles (e.g., admin, user). COS is happy to manage communications, but need the community to provide lists, contacts they have with context on who/what they are.
 - **ACTION ITEM** - Nici will share out the list of the ones we communicate with to the Steering Committee for review/input

- Suggestion to create a public page where we can post information and documents, and allow groups to comment seems to be the most manageable from an administrative perspective, to start we will use a google doc.
- Frequency of Meetings - Bi-Weekly. In between meetings members should be updating with the general community.
 - Is bi-weekly enough time to get documents out to members for feedback in advance of the meetings.
 - Setting a Timeline for the group - 10-12 weeks of work for the group as a whole is the initial thought to work through the list of initial challenges we want to resolve.

II. List of Challenges

The group discussed the following challenges, and potential initial solutions:

- How to sort out the issue of collective vs. individual fundraising and Governance vs. Decision Making Structure. The only governance for COS is the Board of Directors.
 - What is the model for this
 - Suggestion for COS to draft some documents for the committee to review and provide feedback would be good.
 - What is the consensus on governance including the nature of the relationship between COS and each of the Preprint Services.
 - We discussed another preprints group that meets regularly but COS clarified that we participate on this group but don't lead it and it has no governing capacity over COS preprint services
- Transparency in terms of how decisions are made, and opportunities for community inclusion, and involving the preprint community as a whole.
- What are the expectations between COS and the communities who are using preprints

III. Prioritized List of Challenges

1. Resolve who we're talking to, and how we're talking to them
2. Model for governance and decision making
 - Who is eligible to vote
 - Roles/Responsibilities
 - COS governance information/structure
 - How COS and Services interact - what is the nature of the relationship (define roles)
 - Legal, Technical, Social Infrastructure
3. Where does the preprints work live within the broader COS portfolio; costs to run, maintain and grow; fit with other priorities, other revenue streams
4. Fundraising (Collective vs. Individual)
 - Strategy
 - Bigger conceptual idea of individual fundraising
 - Alternatives and how we get there
5. New Services
 - Getting a framework for new services who want to join the community
 - How do they get integrated into the community
 - What/how do we determine new services

Next steps; Dawne will put together a Doodle Poll to schedule recurring Bi-Weekly meetings over the next 10-12 weeks.

Adjourn: The meeting adjourned at 11:57 a.m.