

MINH CHAU

As a recently graduated university student with excellent logical thinking and organisational skills, I am currently seeking a job opportunity in the information processing field to expand my experience within the workforce.



EDUCATION

03/2019 06/2020	Master of Applied Statistics Victoria University of Wellington	Wellington, NZ
03/2015 06/2019	Bachelor of Science in Statistics Otago University	Dunedin, NZ



WORK EXPERIENCE

08/2020 current	Research Assistant Massey University Wellington	Wellington, NZ	<ul style="list-style-type: none">Create informative graphs and interpret resultsExtract, process and analyse survey data using appropriate statistical methodsCommunicate with client clearly to fulfil requirements
04/2020 current	Sessional Assistant Victoria University of Wellington	Wellington, NZ	<ul style="list-style-type: none">Mark 100-level statistics assignmentsAttend to training and meetingsEnter assignment grades correctly and in accordance with the marking system's guidelines
03/2020 06/2020	Intern/Data Analyst Harmonic Analytics	Wellington, NZ	<ul style="list-style-type: none">Wrangle and analyse time series dataInvestigate different predictive modelling methodsProduce a dashboard with interactive plots to present the resultsCo-operate with supervisors to deliver according to the client's requirements
08/2018 12/2019	Sandwich Artist Subway	Wellington, NZ	<ul style="list-style-type: none">Work in a busy team under pressurePrepare orders neatly according to formulaAdhere to proper food handling, safety and sanitation standards

CONTACT

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KEY SKILLS

Communication and writing skills

Adapt quickly to new systems and computer competences

Experience with data entry and processing

Ability to type fast with high accuracy in a timely manner

Strong customer service skills

REFERENCES

Shirley Wu

Operation Manager
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