# MINH CHAU VAN NGUYEN

Statistical Data Analyst

## 🎓 EDUCATION

03/2019
|
06/2020

**Master of Applied Statistics**
Victoria University of Wellington  📍 Wellington, NZ

03/2015
|
06/2019

**Bachelor of Science in Statistics**
Otago University  📍 Dunedin, NZ

## 🕴 WORK EXPERIENCE

11/2022
|
Current

**Lead Analyst - Strategic Insights Team**
Open Polytechnic | Te Pūkenga  📍 Wellington, NZ

- Provide strategic analytical support to executives and internal stakeholders
- Work under different teams and take lead in delivering projects
- Collaborate with external organisations to fulfill compliance reporting requirements
- Communicate and delegate tasks to team members effectively to ensure deadlines are met
- Provide guidance and support to Strategic Insights Team analysts

01/2021
|
11/2022

**Analyst - Strategic Insights Team**
Open Polytechnic | Te Pūkenga  📍 Wellington, NZ

- Generate data and reports using SQL to inform decision-making
- Work closely with business users and developers to analyse and gather requirements
- Build Power BI dashboards to report on EPIs and KPIs
- Support team and staff members in delivering analytics and insights to the business

08/2020
|
12/2020

**Research Assistant**
Massey University Wellington  📍 Wellington, NZ

- Communicate with the client clearly to fulfil requirements
- Transform and analyse survey data
- Create informative graphs and interpret results

## CONTACT

- ✉ *minh.chau@outlook.co.nz*
- 📞 +64-22-036-1978
- ⭘ *Github profile*
- 🏠 *Personal website*
- in *Linkedin*

## PACKAGES

**Statistical Programming:**
R Studio, SPSS & SAS
**Database Server:** SSMS
**Web Development:** HTML, CSS
**Machine Learning:** Python
**Reporting:** R Markdown, Shiny, Latex, Power BI, Excel, Jupyter Notebook
**Workflow:** Github, Gitlab
**Project Management Tool:** Azure DevOps

## KEY SKILLS

Experience in data analysis and statistical programming

Experience in handling varied data types and tackling data quality issues

Proficient in Business Intelligence (BI) and SQL database systems

Ability to build and maintain strategic and productive relationships both internally and externally

Strong problem-solving skills, attention-to-details and ability to learn skills quickly to adapt to changing requirements

**03/2020**
|
**06/2020**

### Shiny Developer Intern

Harmonic Analytics        📍 Wellington, NZ

- Co-operate with supervisors to deliver based on the client's requirements
- Use different forecasting techniques to analyse and model time series data and identify trends
- Develop interactive dashboard to present the results