

# MINH CHAU VAN NGUYEN

Statistical Data Analyst



## EDUCATION

03/2019

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06/2020

### Master of Applied Statistics

Victoria University of Wellington

Wellington, NZ

03/2015

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06/2019

### Bachelor of Science in Statistics

Otago University

Dunedin, NZ



## WORK EXPERIENCE

11/2022

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Current

### Lead Analyst - Strategic Insights Team

Open Polytechnic of New Zealand

Wellington, NZ

- Provide statistics to executives and internal stakeholders
- Communicate and delegate tasks to team members effectively to ensure deadlines are met
- Work under different teams and take lead in delivering projects
- Communicate with external organisations (TEC and Ministry of Education) for compliance reporting
- Provide guidance and support to Strategic Insights Team analysts

01/2021

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11/2022

### Analyst - Strategic Insights Team

Open Polytechnic of New Zealand

Wellington, NZ

- Generate data and reports using SQL to inform decision-making
- Work closely with business users and developers to analyse and gather requirements
- Build Power BI reports to support reporting of EPIs and KPIs
- Support team and staff members in delivering analytics and insights to the business

08/2020

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12/2020

### Research Assistant

Massey University Wellington

Wellington, NZ

- Communicate with the client clearly to fulfil requirements
- Transform and analyse survey data using appropriate statistical methods
- Create informative graphs and interpret results

## CONTACT

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[Github profile](#)

[Personal website](#)

[LinkedIn](#)

## PACKAGES

### Statistical Programming:

R Studio, SPSS & SAS

### Database Server: SSMS

Web Development: HTML, CSS

### Machine Learning: Python

Reporting: R Markdown, Shiny, Latex, Power BI, Excel, Jupyter Notebook

Workflow: Github, Gitlab

Project Management Tool: Azure DevOps

## KEY SKILLS

Knowledge of advanced statistical analysing and programming

Build and maintain professional work relationships

Skilled in Business Intelligence (BI) and Data Visualisation

Experienced in handling varied data types and validating data issues

Test Planning, Execution, Regression testing and UAT

## CERTIFICATE

03/2020  
|  
06/2020

### **Shiny Developer Intern**

Harmonic Analytics

 Wellington, NZ

- Co-operate with supervisors to deliver based on the client's requirements
- Use different forecasting techniques to analyse and model time series data and identify trends
- Develop interactive dashboard to present the results