

ESA 89th Annual Meeting Registration Form PDF Version

*** = Required Information**

VegBank Workshop modified
version to allow 2 one-day
registrations (per PC) and the
VegBank Workshop (WK-1)

--Michael Lee
mikelee@unc.edu

Section A. Contact Information

*** Full Name:** _____
First Name Middle Name Last Name

*** Mailing Address for Meeting Information:** _____

Address 2: _____

*** City:** _____ *** State/Province:** _____

Zip/Postal Code: _____ *** Country:** _____

*** Phone (Daytime):** _____ **Fax:** _____
(Include area code for US & Canada, city and country codes for all others.)

*** E-mail Address:** _____ (username@domain. .com .org .edu .gov .net.)

Institution or Affiliation: _____

*** Name as you want it to appear on your name badge:** _____

*** Institution/Affiliation as you want it to appear on your name badge:** _____

If you will have different contact information during any period between May 15, 2004 and October 15, 2004, please indicate that information below (for ESA internal purposes only). If you are applying to serve as a Student Volunteer (see Section D) or registering for a Scientific Field Trip, Tour, and/or Workshop (see Sections F and Sections G), you MUST provide at least a daytime phone number or email address to ensure that you receive important follow-up information.

Dates at Alternate

Address: (Format: DD/MM/YR) From: _____ To: _____

Mailing Address : _____

Address 2: _____

City: _____ State/Province: _____

Zip/Postal Code: _____ Country: _____

Phone (Daytime): _____ Fax: _____
(Include area code for US & Canada, city and country codes for all others.)

E-mail Address: _____ (username@domain. .com .org .edu .gov .net.)

Section B. Adult Guest Registration

To request Adult Guest Registration, please indicate the name of each adult (age 17 or older) accompanying you at the ESA Annual Meeting. You **MUST** register adult guests who will participate in a Scientific Field Trip, Tour, and/or Ticketed Event and pay the \$25.00 Guest Fee for each. Registered adult guests are entitled to **LIMITED** access to meeting programs and amenities as described in the Preliminary Program, but are **NOT** eligible to attend the full scientific program. Each adult guest who plans to attend the full scientific program **MUST** complete a separate Meeting Registration Form to register independently.

Guest's Name	Assess Guest Fee
<hr/>	\$25.00 US Dollars
<hr/>	\$25.00 US Dollars
<hr/>	\$25.00 US Dollars

Section C. Child/Youth Registration

To request Child/Youth Registration, please indicate the name and age of each child or youth (infant through 16 years of age) accompanying you at the ESA Annual Meeting. You must register each child or youth guest who will participate in FT-14, Tour 3, and/or Ticketed Event(s). There is no \$25 Guest Fee to register a child or youth guest. Registered child and youth guests are entitled to the same **LIMITED** access to meeting programs and amenities as registered adult guests, except where otherwise noted.

Child's Name	Age
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Section D. Special Requests

Child Care Services:

Two types of optional Child Care Services will be offered at the ESA Annual Meeting: Infant, Toddler, and Preschooler Care for children 3 months to 6 years of age, and Youth Summer Camp for children 6 to 14 years of age. ESA requests pre-enrollment of children no later than Friday, July 2, 2004, and requires pre-payment of fees for all child care services. Higher fees will apply after this date and enrollments will be accepted on a space available basis.

To register one or more children for Infant, Toddler, and Preschooler Care and/or for Youth Summer Camp, please complete a Child Care Services Enrollment Form and a *separate* Child Care Profile and Accident Waiver and Release of Liability Form for each child enrolled. You will find a link to these and other meeting related forms posted on the ESA website at www.esa.org/portland/registrationForms.html.

Student Volunteer Opportunity

If you are an undergraduate or graduate student, you may apply to serve as a Student Volunteer at the ESA Annual Meeting. Each Student Volunteer will be expected to provide a minimum of 14 hours of service at the meeting in exchange for a refund of his/her meeting registration fee **AFTER** the meeting. Only a limited number of Student Volunteers will be accepted and these slots will be filled on a first-applied, first-notified basis. Please do **NOT** apply unless you will be available to provide 14 hours of service during the meeting. (Applicants who are selected will be notified in early July.)

PLEASE NOTE: Preference will be given to those who served as Student Volunteers at the 2001, 2002, or 2003 ESA Annual Meeting and/or those who are accepted as student field trip coordinators, van drivers, or session projectionists by Local Host Co-Chairs Paul Ringold or Al Solomon.

If you want to be considered to serve as a Student Volunteer, please check here.

Personal Considerations

If you prefer vegetarian meals, please check here.

If you are physically challenged and/or you require special assistance or services, please check here.

Please provide a brief description of special services required or any special circumstances.

Section E: Registration Category and Fees => (You MUST complete this section)

I am attending the ESA 89th Annual Meeting as (select only ONE):

ESA Member Non-Member

PLEASE NOTE: Your Meeting Registration Form must be received **NO LATER THAN 5 PM EASTERN DAYLIGHT TIME** on the date specified. All forms are automatically stamped with the day, date, and time of receipt.

Select only **ONE** to indicate the Fee most appropriate to your registration category. Each includes one adult ticket for the All Society Welcome Mixer - A Taste of the Pacific Northwest. Full-week and One-Day Meeting Registration options will be offered after the close of the Standard Registration period, but requests for these will be processed onsite **ONLY**.



SELECT ONE	EARLY BIRD by 5 PM EDT Thursday, June 17	STANDARD by 5 PM EDT Thursday, July 22	Daily Rates (July 31-Aug 1) per PC VegBank Workshop Only
Regular Member (*)	\$225 US Dollars	\$260 US Dollars	() \$50 US Dollars (2 days)
Student Member (**)	\$115 US Dollars	\$125 US Dollars	() \$30 US Dollars (2 days)
Regular Non-Member	\$310 US Dollars	\$335 US Dollars	() \$100 US Dollars (2 days)
Student Non-Member (***)	\$145 US Dollars	\$170 US Dollars	() \$40 US Dollars (2 days)
K-12/Pre-College Educator	\$145 US Dollars	\$170 US Dollars	() \$40 US Dollars (2 days)

*To qualify for the Regular or Student Member Rate, you MUST be a current Member of the Ecological Society of America.

**To qualify for the Student Member Rate, you do NOT need to provide a copy of your valid student identification card.

*** To qualify for the Student Non-Member Rate, you MUST submit a copy of your valid student identification card to ESA Headquarters by fax at 202-833-8775 or by mail to 1707 H Street, NW, Washington, DC 20006 Those who register onsite will be required to show a valid student identification card in order to receive ☐ Student rates. To apply for ESA Membership, please visit the ESA website at www.esa.org.☐

Section F. Scientific Field Trips

PLEASE NOTE: We strongly urge you to read the Important Notes on enrollment, cancellation, and logistics that accompany the detailed descriptions of Scientific Field Trips and Tours in the Preliminary Program. **ESA reserves the right to cancel any trip or tour for which the minimum enrollment is not reached.** Updates on filled or cancelled activities will be posted on the Annual Meeting page of the ESA website under Annual Meeting Alerts. (See www.esa.org/portland/.) Except where otherwise noted, trips depart from and return to the Oregon Convention Center.

Code	Description	Fee Per Person	Total Cost
OVERNIGHT SCIENTIFIC TRIPS			
FT-1	Klamath Basin Departs 6 AM Saturday, July 31; Returns 6 PM Sunday, August 1	\$200 US Dollars per person Number of Participants _____	\$ _____
FT-2	Semi-arid Oregon Departs 7 AM Saturday, July 31; Returns 5 PM Sunday, August 1	\$195 US Dollars per person Number of Participants _____	\$ _____
FT-3	Olympic National Park Research in Forest Ecology and Dam Removal Departs 8 AM Saturday, July 31; Returns 7 PM Sunday, August 1	\$200 US Dollars per person Number of Participants _____	\$ _____
FT-4	Oregon Coastal Science and Education Departs 3 PM Saturday, July 31; Returns 5 PM Sunday, August 1	\$180 US Dollars per person Number of Participants _____	\$ _____
FT-5	Oregon Dunes and Invasive Species Management Departs 3 PM Saturday, July 31; Returns 7 PM Sunday, August 1	\$180 US Dollars per person Number of Participants _____	\$ _____
WEEKEND ONE-DAY SCIENTIFIC FIELD TRIPS			
FT-6	H.J. Andrews LTER Departs 6 AM Sunday, August 1; Returns 5 PM Sunday, August 1	\$50 US Dollars per person Number of Participants _____	\$ _____
FT-7	Forest Management in the Western Cascades Departs 6 AM Sunday, August 1; Returns 6 PM Sunday, August 1	\$60 US Dollars per person Number of Participants _____	\$ _____
FT-8	Mount St. Helens East Side Departs 6 AM Sunday, August 1; Returns 7 PM Sunday, August 1	\$95 US Dollars per person Number of Participants _____	\$ _____
FT-9	Spotted Owl Habitat in the Oregon Coast Range Departs 6 AM Sunday, August 1; Returns 5 PM Sunday, August 1	\$80 US Dollars per person Number of Participants _____	\$ _____
FT-10	Tillamook Estuary Departs 6 AM Sunday, August 1; Returns 6 PM Sunday, August 1	\$65 US Dollars per person Number of Participants _____	\$ _____
FT-11	Columbia River Gorge - Fish and Bonneville Dam Departs 7 AM Sunday, August 1; Returns 6 PM Sunday, August 1	\$80 US Dollars per person Number of Participants _____	\$ _____
FT-12	Old-growth Ecology and Policy Departs 7 AM Sunday, August 1; Returns 7 PM Sunday, August 1	\$60 US Dollars per person Number of Participants _____	\$ _____
FT-13	Lichen Responses to Air Pollution in the Columbia River Gorge Departs 8 AM Sunday, August 1; Returns 5 PM Sunday, August 1	\$85 US Dollars per person Number of Participants _____	\$ _____
FT-14	Willamette River and Sternwheeler Historical Changes Departs 7 AM Sunday, August 1; Returns 2 PM Sunday, August 1	\$90 US Dollars per person Number of Participants _____	\$ _____
FT-15	Portland Urban Ecosystems Departs 9 AM Sunday, August 1; Returns 6 PM Sunday, August 1	\$50 US Dollars per person Number of Participants _____	\$ _____

Code	Description	Fee Per Person	Total Cost
WEEKDAY ONE-DAY SCIENTIFIC FIELD TRIP			
FT-16	Wind River, Washington Canopy Crane		
FT-16A	Departs 6 AM Monday, August 2; Returns 10 AM Monday, August 2	\$50 US Dollars per person Number of Participants _____	\$ _____
FT-16B	Departs 6 AM Tuesday, August 3; Returns 10 AM Tuesday, August 3	\$50 US Dollars per person Number of Participants _____	\$ _____
FT-16C	Departs 6 AM Thursday, August 5; Returns 10 AM Thursday, August 5	\$50 US Dollars per person Number of Participants _____	\$ _____
FT-17	Columbia River Gorge: Then and Now Departs 8 AM Wednesday, August 4; Returns 6 PM Wednesday, August 4	\$80 US Dollars per person Number of Participants _____	\$ _____
POST-MEETING SCIENTIFIC FIELD TRIPS			
FT-18	Fire Ecology from Oak Savannah to Alpine Forests <i>This trip is a follow up to Symposium 24 on Friday morning.</i> Departs 1 PM Friday, August 6; Returns 5 PM Saturday, August 7	\$130 US Dollars per person Number of Participants _____	\$ _____
FT-19	Mount St. Helens West Side <i>This trip is a follow up to Symposium 24 on Friday morning.</i> Departs 6 AM Saturday, August 7; Returns 7 PM Saturday, August 7	\$80 US Dollars per person Number of Participants _____	\$ _____
FT-20	Columbia River Estuary Piscivorous Birds Departs 6 AM Saturday, August 7; Returns 6 PM Saturday, August 7	\$95 US Dollars per person Number of Participants _____	\$ _____
ORGANIZED TOURS			
Tour-1	McMenamin's Edgefield - Wine Tasting and Dinner Departs 5:30 PM Saturday, July 31; Returns 9:30 PM Saturday, July 31	\$36 US Dollars per person Number of Participants _____	\$ _____
Tour-2	Portland Brew Pubs Departs 8 PM Monday, August 2; Returns 10:30 PM Monday, August 2	\$26 US Dollars per person Number of Participants _____	\$ _____
Tour-3	Docent-led Tour of Classical Chinese Gardens with Dutch Treat at the Tea House Departs 10:30 AM Wednesday, August 4; Returns 1 PM Wednesday, August 4	\$6 US Dollars per person Number of Participants _____	\$ _____

Section G. Workshops

PLEASE NOTE: We strongly urge you to read the Important Notes on enrollment, cancellation, and logistics that accompany the detailed descriptions of Workshops in the Preliminary Program. **ESA reserves the right to cancel any workshop for which the minimum enrollment is not reached.** Updates on filled or cancelled activities will be posted on the Annual Meeting page of the ESA website under Annual Meeting Alerts. (See www.esa.org/portland/.) Except where otherwise noted, workshops take place at the Oregon Convention Center.

Code	Description	Fee Per Person	Total Cost
TWO-DAY WORKSHOP			
WK-1	Introduction to VegBank: An Online Public Archive for Vegetation Plots <i>All participants must be approved in advance.</i> Saturday, July 31, 8 AM to 5:30 PM and Sunday, August 1, 8 AM to 4:30 PM, Portland State University, Computer Lab (Times reflect scheduled shuttle departure and return rather than workshop start and end times.)	\$130 US Dollars per person Number of Participants _____	\$ _____
FULL-DAY WORKSHOPS			
WK-2	Teaching No Holds Barred Ecology to Elementary Students Saturday, July 31, 8:30 AM to 4:30 PM, OCC, Meeting Room B-110	\$40 US Dollars per person Number of Participants _____	\$ _____
WK-3	Soil Moisture Measurement Methods Saturday, July 31, 8:30 AM to 4:45 PM, OCC, Meeting Room B-111	\$40 US Dollars per person Number of Participants _____	\$ _____
WK-4	Exploring Urban Ecology through Community Gardens Sunday, August 1, 8 AM to 4:30 PM, OCC, Meeting Room B-113	\$50 US Dollars per person Number of Participants _____	\$ _____
WK-5	Innovative Teaching and Active Learning in Ecology Classrooms and Laboratories Sunday, August 1, 8:30 AM to 4:30 PM, OCC, Meeting Room B-116	\$47 US Dollars per person Number of Participants _____	\$ _____
WK-6	Using and Contributing to EcoEd Net: ESA's Digital Library for Ecology Education Sunday, August 1, 8:30 AM to 4:30 PM, OCC, Meeting Room B-117	\$45 US Dollars per person Number of Participants _____	\$ _____

Code	Description	Fee Per Person	Total Cost
TWO-DAY WORKSHOPS			
WK-7	TIEE Author Workshop Sunday, August 1, 8:30 AM to 4:30 PM, OCC, Meeting Room B-118	\$30 US Dollars per person Number of Participants _____	\$ _____
WK-8	Ecological Informatics: Managing Data and Information for Projects, Laboratories, and Observatories Sunday, August 1, 8 AM to 4:30 PM, OCC, Meeting Room B-119	\$50 US Dollars per person Number of Participants _____	\$ _____
WK-9	An Overview of Structural Equation Modeling and Path Analysis Sunday, August 1, 8 AM to 4:30 PM, OCC, Meeting Room C-120	\$40 US Dollars per person Number of Participants _____	\$ _____
HALF-DAY WORKSHOPS			
WK-10	Toward a Unified Ecology Curriculum Sunday, August 1, 8 AM to NOON, OCC, Meeting Room B-114	\$15 US Dollars per person Number of Participants _____	\$ _____
WK-11	Ecological Risk Assessment for Skeptical Ecologists Sunday, August 1, 8 AM to NOON, OCC, Meeting Room B-115	\$15 US Dollars per person Number of Participants _____	\$ _____
WK-12	Making Decisions at Relevant Scales: Landscape and Regional Ecological Risk Assessment Sunday, August 1, 1 PM to 5 PM, OCC, Meeting Room B-115	\$15 US Dollars per person Number of Participants _____	\$ _____
WK-13	Moving Science Beyond the Ivory Tower: Communicating with the Media Sunday, August 1, 12:30 PM to 4:30 PM, OCC, Meeting Room A-107	\$15 US Dollars per person Number of Participants _____	\$ _____
WK-14	Individual Based Modeling with Swarm Sunday, August 1, 12:30 PM to 4:30 PM, OCC, Meeting Room C-121	\$15 US Dollars per person Number of Participants _____	\$ _____
WK-15	Building Networked Ecological Sensor Arrays Using Spread-spectrum Radios Sunday, August 1, 12:30 PM to 4:30 PM, OCC, Meeting Room C-122	\$15 US Dollars per person Number of Participants _____	\$ _____
WK-16	Science vs. Application in Undergraduate Wetland Science Education: What is the Balance? Sunday, August 1, 12:30 PM to 4:30 PM, OCC, Meeting Room C-125	\$15 US Dollars per person Number of Participants _____	\$ _____
WEEKDAY LUNCH BREAK WORKSHOPS (Fees include Grab-and-Go Lunch Ticket)			
WK-17	Implementing the ESA Ecological Vision for Education Monday, August 2, 11:30 AM to 1:15 PM, OCC, Meeting Rooms A-105	\$12 US Dollars per person Number of Participants _____	\$ _____
WK-18	Introduction to SEEDS Tuesday, August 3, 11:30 AM to 1:15 PM, OCC Meeting Room A-105	\$12 US Dollars per person Number of Participants _____	\$ _____
WK-19	Opportunities for Funding in Environmental Biology at NSF Tuesday, August 3, 11:30 AM to 1:15 PM, OCC, Meeting Room A-106	\$12 US Dollars per person Number of Participants _____	\$ _____
WK-20	Technology Transfer of Science Information to Policy and Decision-makers in the Pacific Northwest Wednesday, August 4, NOON to 1:30 PM, OCC, Meeting Room C-126	\$12 US Dollars per person Number of Participants _____	\$ _____
WK-21	NEON Workshop Thursday, August 5, 11:30 AM to 1:15 PM, OCC, Meeting Room A-105	\$12 US Dollars per person Number of Participants _____	\$ _____

Section H. Ticketed Events

PLEASE NOTE: We strongly urge you to read the Important Notes on enrollment, cancellation, and logistics that accompany the detailed descriptions of Ticketed Events in the Preliminary Program. **ESA reserves the right to cancel any event for which the minimum enrollment is not reached.** Updates on filled or cancelled activities will be posted on the Annual Meeting page of the ESA website under Annual Meeting Alerts. (See www.esa.org/portland/.)

Code	Description	Fee Per Person	Total Cost
TICKETED SOCIAL EVENTS			
TK-1	All Society Welcome Mixer - A Taste of the Pacific Northwest <i>Registration fee includes one ticket; guest tickets may be purchased.</i> Sunday, August 1, 6:30 PM to 8:30 PM, OCC, First Floor, Exhibit Halls A A1, and B. Guest tickets are available for \$15 US Dollars per adult or \$6 US Dollars per child ages 6-12. Children under 6 admitted free.	Adult Guest \$15 US Dollars per person Number of Tickets _____ Child Guest \$6 US Dollars per person Number of Tickets _____	\$ _____ \$ _____
TK-2	Student Mixer Tuesday, August 3, 7 PM to 9 PM, Oregon Square Courtyard	\$10 US Dollars per person Number of Tickets _____	\$ _____

Code	Description	Fee Per Person	Total Cost
TICKETED SOCIAL EVENTS			
TK-3	Federal Ecologists' Reception Wednesday, August 4, 6:30 PM to 8 PM, OCC, Portland Ballroom 253	\$16 US Dollars per person Number of Tickets _____	\$ _____
TK-4	Education Mosaic Mixer "SEEDS Highlights" Reception and Program Wednesday, August 4, 6:30 PM to 8 PM, OCC, Portland Ballroom 254	\$3 US Dollars per person Number of Tickets _____	\$ _____
TK-5	Diversity in Ecology Luncheon - A talk by Dr. Carlos Robles, founder of the CEA-CREST Research Institute Thursday, August 5, 11:30 AM to 1:15 PM, OCC, Oregon Ballroom 201	\$14 US Dollars per person Number of Tickets _____	\$ _____
TK-6	ESA Social - Forests, Fusion, and Festivities Thursday, August 5, 6:30 PM to 10 PM, National Forest Institute Discovery Center. Tickets \$29 US Dollars per adult or \$14 US Dollars per child ages 6-12. Children under 6 admitted free.	Adult Ticket \$29 US Dollars per person Number of Tickets _____ Child Ticket \$14 US Dollars per person Number of Tickets _____	\$ _____ \$ _____
TK-7	Closing Plenary Panel: Annual Meeting Wrap-Up Breakfast Friday, August 6, 7 AM to 8:30 AM, OCC, Oregon Ballroom 201	\$6 US Dollars per person Number of Tickets _____	\$ _____
SPECIAL TICKET EVENTS			
ST-1	Christian Ecologists Mixer Monday, August 2, 6:30 PM to 8 PM, OCC, Portland Ballroom 256	\$5 US Dollars per person Number of Tickets _____	\$ _____
ST-2	Grad Student and Post Doc Bagels and Coffee Roundtables with Governing Board <i>(Exclusively for Graduate Students and Post Docs)</i> Tuesday, August 3, 7 AM to 8 AM, OCC, Oregon Ballroom 201	\$2 US Dollars per person Number of Tickets _____	\$ _____
ST-3	Sunrise 5K Fun Run/Fun Walk <i>(Rain or Shine. All participants must sign an Accident Waiver and Release of Liability Form. Pre-registration is encouraged.)</i> Wednesday, August 4, 6 AM to 7:30 AM, Starts and finishes at "The Host Analog" near the OCC Holladay Street Entrance	\$10 US Dollars per person Number of Tickets _____	\$ _____
TICKETED EVENING SESSIONS			
EV-1	Ethics and Ecologists Monday, August 2, 8 PM to 10 PM, OCC, Oregon Ballroom 201	\$3 US Dollars per person Number of Tickets _____	\$ _____
EV-2	The Inside Story - An Ecologist and Ecology on Capitol Hill Monday, August 2, 8 PM to 10 PM, OCC, Oregon Ballroom 201	\$6 US Dollars per person Number of Tickets _____	\$ _____
GRAB-AND-GO LUNCHESES			
GNG-A	Grab-and-Go Lunch Monday, August 2, 11:30 to 1 PM, OCC, Oregon Ballroom Lobby	\$10 US Dollars per person Number of Tickets _____	\$ _____
GNG-B	Grab-and-Go Lunch Tuesday, August 3, 11:30 to 1 PM, OCC, Oregon Ballroom Lobby	\$10 US Dollars per person Number of Tickets _____	\$ _____
GNG-C	Grab-and-Go Lunch Wednesday, August 4, 11:45 AM to 1:15 PM, OCC, Oregon Ballroom Lobby	\$10 US Dollars per person Number of Tickets _____	\$ _____
GNG-D	Grab-and-Go Lunch Thursday, August 5, 11:30 to 1 PM, OCC, Oregon Ballroom Lobby	\$10 US Dollars per person Number of Tickets _____	\$ _____

Section I. Payment Information *=> (You MUST complete this section)

PLEASE NOTE:

- Credit card payments CANNOT be processed unless the expiration date is provided.
- Meeting Registration Forms received AFTER 5 PM EASTERN DAYLIGHT TIME Thursday, July 22, 2004 will be processed as Onsite registrations.
- A \$25 Processing Fee will be assessed for returned checks OR invalid credit cards.
- Requests for refunds will be honored ONLY if received in writing by fax or postmarked no later than Thursday, July 1, 2004.
- All refunds will be issued AFTER the meeting by October 1, 2004, and are assessed a \$25 Processing Fee.

CHARGES

Section B: Adult Guest Registration	Subtotal \$ _____
Section E: Registration Fees	Subtotal \$ _____ ✓
Section F: Scientific Field Trips <input type="checkbox"/>	Subtotal \$ _____
Section G: Workshops	Subtotal \$ _____ ✓
Section H: Ticketed Events	Subtotal \$ _____

TOTAL PAYMENT AMOUNT \$ _____ ✓

PAYMENT TYPE:

Check: _____ Check No. _____

OR

Credit Card: MasterCard Visa

Name as it appears on Card: _____

Card Number: _____
(without spaces or hyphens)

Expiration Date: _____
Month/Year

VegBank Workshop Participants:
Completed print forms may be faxed to
ESA HQ at
(202) 833-8775

or mailed to:
ESA Annual Meeting 2004, 1707 H Street,
NW, Suite 400, Washington, D.C. 20006.

ESA is authorized to use the above for charges related to the ESA Annual Meeting.

Once received, your Meeting Registration Form and payment will be processed by ESA. This can take up to 30 days. Once processing is completed, a Confirmation Notice will be sent to you. If you do not receive a Confirmation Notice within 30 days, please contact Tricia Crocker at ESA (by phone at 202-833-8773 or by email at tricia@esa.org).

We appreciate your patience.