

Monthly Status Report

caBIG Q5 Project

June 2005

1. Statement of Progress

During June, Dartmouth/NCCC members of the Q5 Team communicated with OHSU, as well as held internal meetings to discuss project updates. During the teleconferences it became clear that unclarity regarding the context and purpose of Q5 was impeding progress being made in defining the central documents for the project (e.g., Use Cases, Requirements and Specifications). Three teleconferences at the end of the month helped to clarify many issues and milestone dates were reset in order to get the project back on track. It was also decided that a Vision and Scope document would be useful as a reference document although it was not on the task list.

2. Progress Description

Task 1: Project Management

Major Accomplishments:

- Internal meetings/communications for project updates
- Communications with OHSU
- May Monthly Status Report compiled and submitted

Activities Planned for next month

- Internal meetings and meetings with OHSU to continue Q5 progress

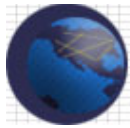
Task 2: Project Activities

Major Accomplishments:

- Reviewed milestones and reset deadlines for major documents (6/29)
- Paul agreed to create a Vision and Scope document for this project.

Activities Planned for next month

- Compile and submit July Project Monthly Status Report.



- Review Vision and Scope document; get Use Case and Requirements and Specifications documents in draft form for review.

3. Issues and Risks

Risk/Issue	Mitigation	Status
Slippage in meeting milestones.	Clarify and resolve any reasons for such slippage; reschedule deadlines.	Ongoing
There is a lack of data for OHSU and Dartmouth to use to validate Q5.	Pursue other sources; Vanderbilt (David Carbone) is one suggested by Dave Jewell. OHSU will be producing their own prostate data that will be available in the Fall.	Open

Submitted by:

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Signature

December 8, 2005

Date

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Title/Organization