

PATRICK M. DORAN

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Summary:	Six years experience in unique production environments, with extensive design software expertise. Responsible and able to work independently while prioritizing multiple projects tight schedules.
Technical Skills:	<p>Graphic and multimedia work, audio/video editing, HTML, XHTML and CSS for the web. Visual Basic for MS Office.</p> <p>Platforms: Windows 98, 2000, XP. Mac OS 9 and X. Hardware setup and maintenance.</p> <p>Software: Photoshop, Acrobat, Illustrator, InDesign, Dreamweaver, Flash, Maya 6, Quark, Microsoft Word, Excel (with VBA), Access and PowerPoint.</p>
Professional Experience:	<p>The Premier Insurance Company of Massachusetts 2003 – Present: <i>Associate Information Systems Specialist</i> Support of company website, creating and updating pages. Design of company documents, customer forms, and presentation materials. Security administration and audits of company systems.</p> <ul style="list-style-type: none">▪ Worked with vendors to implement initiatives; targeted mass-mailings, large scale PDF record storage.▪ Revised customer billing statements to reflect new focus of company. <p>Lionbridge Technologies 2000 – 2002: <i>Web and Multimedia Project Lead</i> Lead projects dealing with translation of web sites, graphics and multimedia. Responsible for graphic editing, file management, audio/video editing. Changing multimedia files from one language to another with Photoshop, Flash, HTML, Pro Tools, and Illustrator.</p> <ul style="list-style-type: none">▪ Researched and resolved audio and video solutions for large account by application of appropriate hardware and software.▪ Created actions in Photoshop to automate repetitive graphics tasks. <p>Datacorp 2001: <i>Web Site Designer</i> Contracted for the design, implementation, and upkeep of a company website, from concept stages onward. http://www.mjdatacorp.com</p>
Education:	<p><i>Rhode Island School of Design</i> 2005, Training at Digital Pre-Press Production and Design. Training in Maya 3D design program.</p> <p><i>Framingham State College</i> 2001, Graduate, <i>cum laude</i>, B.A Art and Visual Communications.</p> <p>Microsoft Office training, including advanced classes in VBA for Microsoft Excel.</p> <p>Eagle Scout.</p>