

<DATE>

Dear Mr./Ms.

We thank you for your interest in becoming an internship partner to AWARE-AI. It is my pleasure to confirm your company as a member of our AWARE-AI NRT internship partners program. The internship partnership program is one of the essential components of this graduate traineeship program, in which our trainees conduct internships at national research laboratories or in industrial organizations.

We are extremely happy and excited about including your company as an internship partner of AWARE-AI. Through this partnership, your company will have the chance to recruit highly qualified graduate students trained in AI-related STEM fields for summer internship openings, enabling your organization to establish relationships with future graduates.

We look forward to working with you and your company. When you have one or more internship descriptions that we can share with our trainees, please forward them to me and awareainrt@rit.edu. We will distribute the descriptions among our cohorts who can then submit applications to your organization.

Sincerely yours,

<NAME>

<SIGNATURE>

<AFFILIATION>

