

**PUBLIC TRIAL VERSION:
SAP MASTER DATA GOVERNANCE, CLOUD EDITION 2108**

Table of Contents

PUBLIC TRIAL VERSION: SAP MASTER DATA GOVERNANCE, CLOUD EDITION 2108	1
IMPORTANT NOTE:	1
Basic information for participants in the trial, SAP's expectations, and log-on information	1
<i>General Product Information</i>	2
<i>Trial Scope</i>	2
Log-on information (Initial Log-on)	2
Information about the processes	12
<i>Manage Business Partners</i>	13
<i>Manage Governance Processes</i>	13
<i>Track Changes</i>	13
<i>Workflow Inbox</i>	13
<i>Display Data Quality Rules</i>	13
<i>Evaluation Results</i>	13
<i>Manage Consolidation Processes</i>	14
<i>Manage Imports</i>	14
<i>Manage Source Data</i>	14
Subsequent log-on to your trial account	14
Trouble-Shooting	15
Reporting Issues	18
Feedback Survey	19

IMPORTANT NOTE:

This getting started paper contains important information for your initial log-on to the SAP Master Data Governance, cloud edition – trial version on SAP Business Technology Platform Trial. Make sure to read the instructions prior to your initial log on.

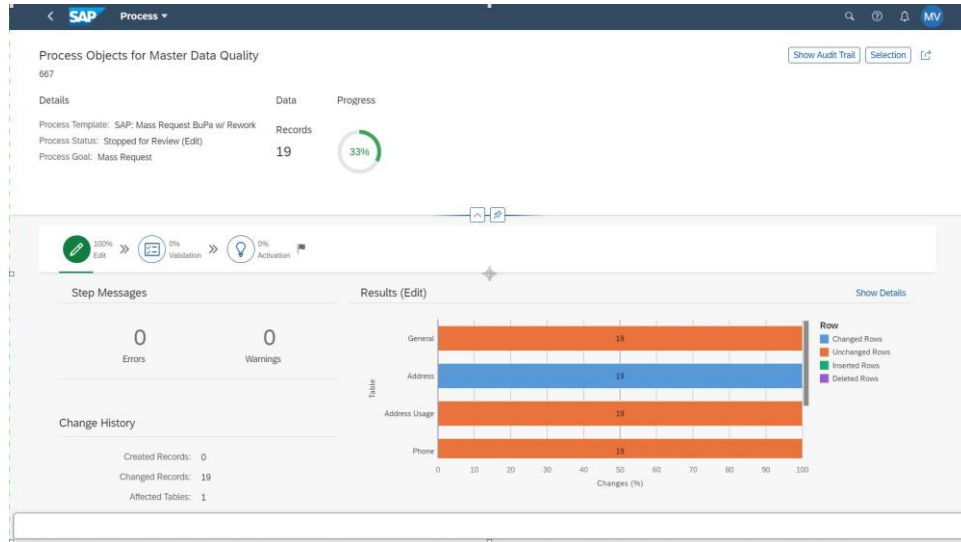
Basic information for participants in the trial, SAP's expectations, and log-on information

Business processes and enterprise analytics depend on consistent and reliable data. This holds true for all economies, even more so in times of change and instability like we are facing right now. SAP Master Data Governance on S/4HANA is our proven master data management solution that helps our customers run their business based on high-quality data. It is available as an on-premise and private-cloud offering. Now we are extending SAP Master Data Governance (MDG) with an additional deployment option: SAP Master Data Governance, cloud edition. This complementary solution governs core (that is, application-agnostic) master data attributes based on SAP One Domain Model and is planned to use SAP Master Data Integration for sharing master data across hybrid landscapes. Application-specific master data attributes are in the realm of de-central

applications. This allows for a modular master data management approach which ensures that master data is governed where it is best understood.

Initially, SAP Master Data Governance, cloud edition focuses on Business Partner data.

SAP Master Data Governance, cloud edition provides fast time to value and is planned as a low entry point for new SAP MDG customers while offering existing SAP MDG implementations a non-disruptive deployment option to build to a more granular system network for master data management.



With this 30 days' trial version, we'd like to invite you to get a first glance and hands-on experience. Please note that this trial focuses on selected basic features and does not provide the complete functional scope of SAP Master Data Governance, cloud edition.

General Product Information

Find User Assistance documentation about [SAP Master Data Governance, cloud edition 2108 on SAP Help Portal](#).

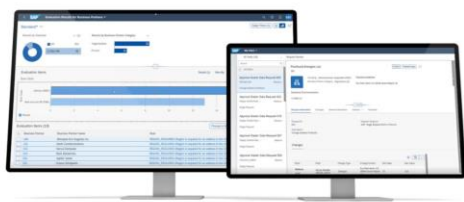
Trial Scope

The functional scope of the 30 days' trial version of SAP Master Data Governance, cloud edition has deliberately been limited to basic features in governing core attributes of Business Partner data. It is intended to give testers the look & feel and first hands-on experience.

Log-on information (Initial Log-on)

From the [SAP Master Data Governance, cloud edition Free Trial welcome page](#), you can start the trial.

Sign up for the free trial now!



Our SAP Master Data Governance, cloud edition trial is waiting for you!

Experience for yourself how you can easily get started with or expand your current master data management initiative in the cloud:

- Consolidate master data into a single view for accurate analytics and operational insights
- Centrally govern master data following the processes, rules and validations to help you achieve desired business outcomes and efficiency
- Manage master data quality by defining, enforcing and monitoring quality to ultimately improve data to meet your business needs

[Start the Trial](#)

Click on *Start the Trial*.

Complete the registration form.

Create a new trial account

You need a trial account in order to use the trial SAP Cloud Platform cockpit. To create a trial account, continue to the trial homepage and choose **Enter Your Trial Account**.

[Continue to Trial Home](#)

Logged in as Fiona Morgan (FIONA.MORGAN@GMAIL.COM)

[Log in with a different user](#)

Click on *Continue to Trial Home*.

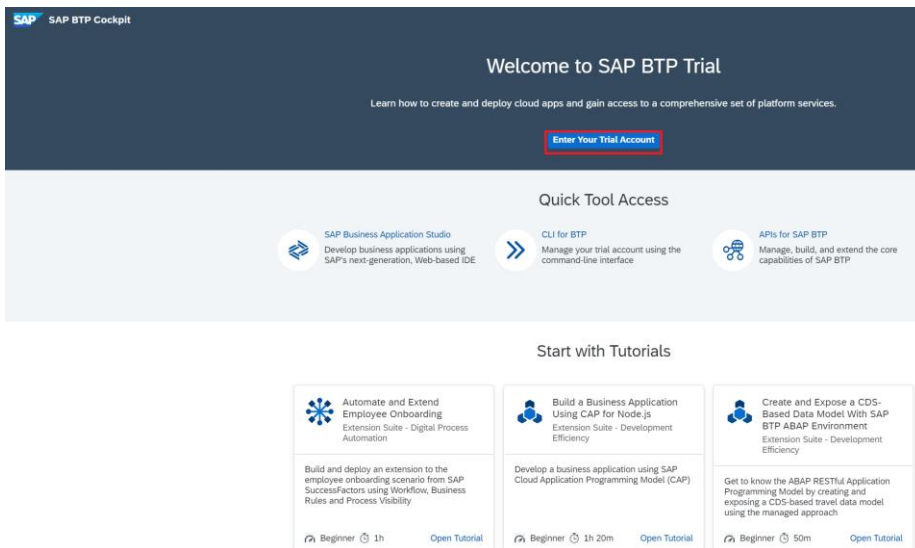
Before the creation of your trial account can be finalized, you must select the region that operates the trial account for SAP Master Data Governance, cloud edition.

Important: As of today, the trial of SAP Master Data Governance, cloud edition is not available yet for Singapore (Azure) – cf-ap2.

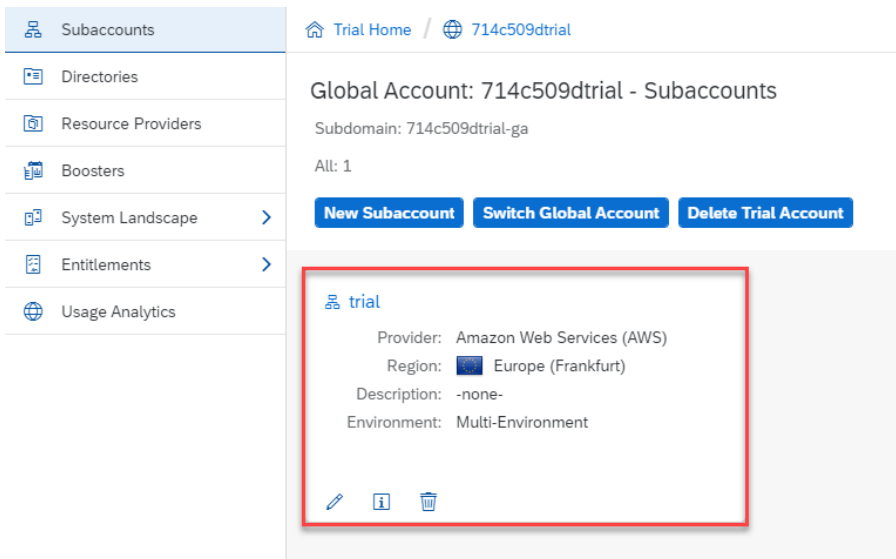
Select the region that operates the trial account for SAP Master Data Governance, cloud edition and click on *Create Account*.

Now, you have been granted access to your personal trial sub-account. In the following, you need to make initial settings for your account which are a one-time activity. Subsequent log-ons are straightforward.

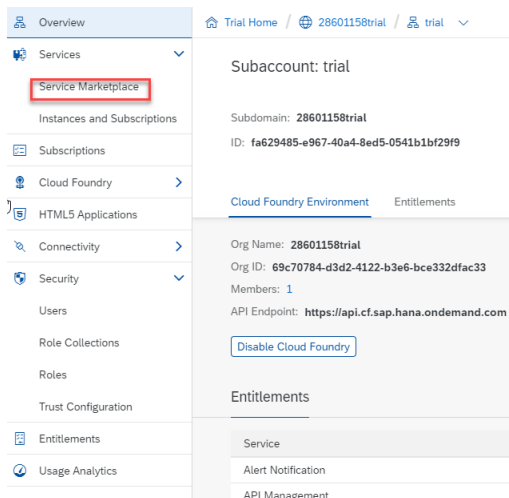
The *Welcome to SAP Business Technology Platform Trial* page is displayed:



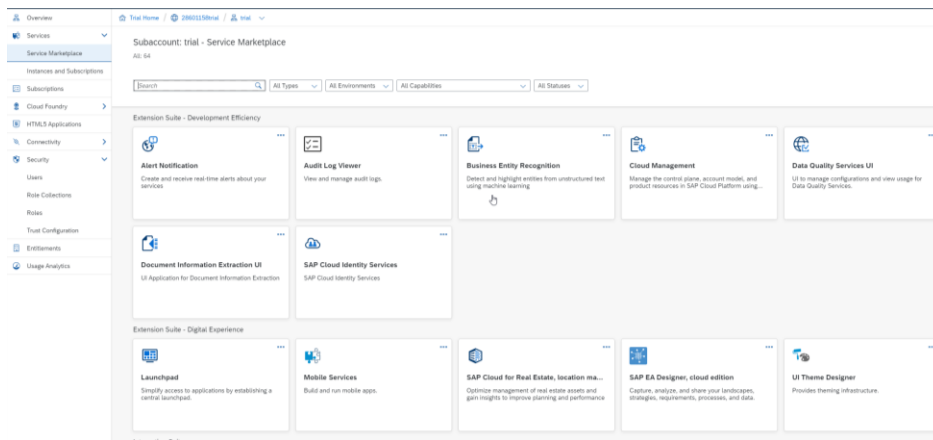
Select *Enter Your Trial Account*.



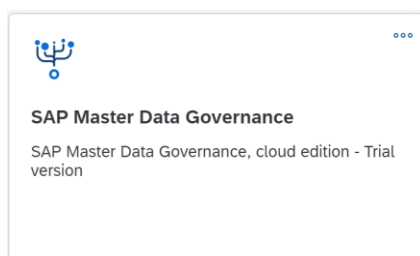
Select *trial*.



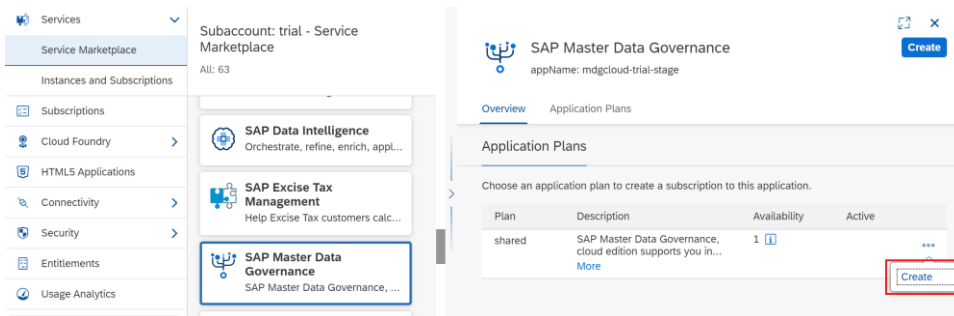
Select *Service Marketplace*.



Scroll down to *Integration Suite*.



Select the tile *Master Data Governance, cloud edition - Trial Version*.



Select *Master Data Governance, cloud edition - Trial Version* and click on *Create*.

The screenshot shows the 'New Instance or Subscription' form. The 'Basic info' tab is active. The 'Service' dropdown is set to 'SAP Master Data Governance'. The 'Plan' dropdown is set to 'shared'. The 'Create' button is highlighted with a red box.

Select *Create*.

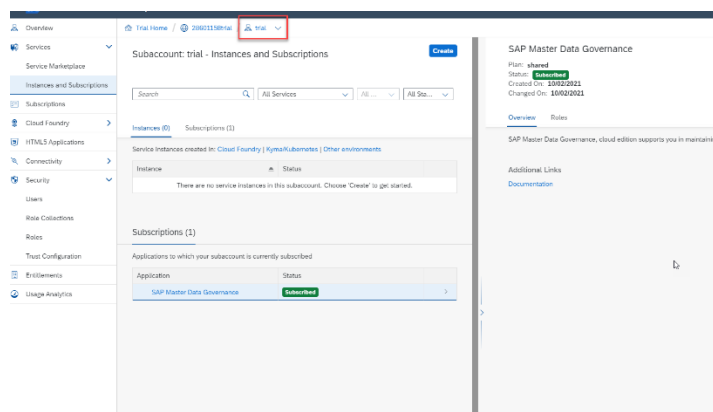
The screenshot shows a 'Creation in Progress' dialog box. It contains the text: 'Your request to create a new subscription has been submitted. You can check the current status of submission on the Service Instances page.' There are two buttons: 'View Subscription' and 'Close'.

Select *View Subscription*.

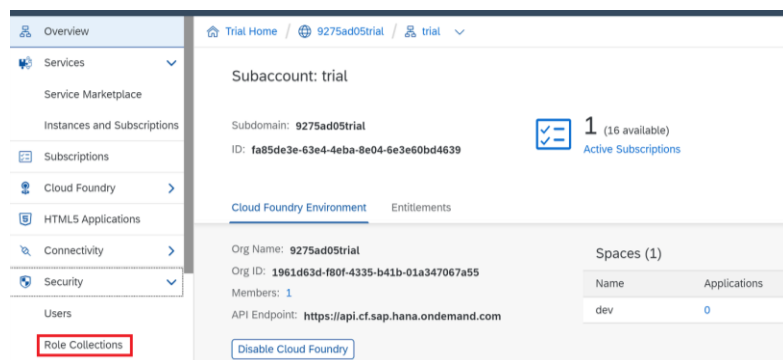
The processing screens are displayed subsequently.

The screenshot shows the details of a SAP Master Data Governance service instance. The status is 'Processing'. The 'Go to Application' button is highlighted with a red box. Below this, another instance is shown with a status of 'Subscribed'.

Important: Once the processing is complete, do **not** click on *Go to Application*. This would disrupt the process. Instead, return to your subaccount page as follows:

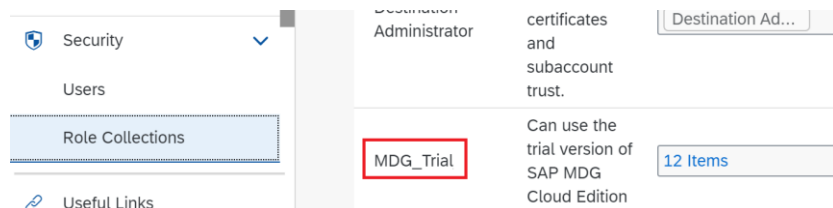


Select *trial*.



Assign subsequently the appropriate role collections “MDG_Trial” and “MDG_Workflow_User”. Start with “MDG_Trial” and proceed as follows:

Select *Security* -> *Role Collection*.



Select *MDG_Trial*.

Overview

[Trial Home](#) / [9275ad05trial](#) / [trial](#) / [MDG_Trial](#)

Role Collection: MDG_Trial - Overview

Edit

Delete

Description: Can use the trial version of SAP MDG Cloud Edition

Roles (12)

Users (0)

Search

Q

Role Name	Role Template	Application Identifier
MDG Trial User	MDG_Trial_Stage	mdgcloud-trial-stage114097
WorkflowAdmin	WorkflowAdmin	workflowib2746

Select *Edit*.

Role Collection: MDG_Trial_Stage - Overview

EDIT MODE

Description: Can use the trial version of SAP MDG Cloud Edition

Roles (12)

Users (0)

Description

Users (0)

ID	Identity Provider	E-Mail	First Name
<div>Enter user e-mail</div>	<div>Default identity provider</div>	<div></div>	

In edit mode, go to the *Users* section and enter the e-mail address that you used to register as user ID.

Note: You can retrieve this information by clicking on your first name that is displayed at the top of the screen.

Do not use the user information displayed in the window on the right. This is just sample data.

Your user data is displayed like the sample data:

ID	Identity Provider	E-Mail	First Name	Last Name
fiona.morgan@gmail.com	Default identity provider	fiona.morgan@gmail.com	Fiona	Morgan

30

Fiona

?

User Information

Name: Fiona Morgan (FIONA.MORGAN@GMAIL.COM)

ID: fiona.morgan@gmail.com

E-Mail: fiona.morgan@gmail.com

Close

Role Collection: MDG_Trial_Stage - Overview Save Cancel

EDIT MODE

Description: Can use the trial version of SAP MDG Cloud Edition

Roles (12) **Users (0)** Description

Users (0)

Search +

ID	Identity Provider	E-Mail	First Name	Last Name	Actions
fiona.morgan@g.	Default identity provider	fiona.morgan@g.	Markus	Ganser	

Once you've entered your user information, click on **Save**.



Repeat the steps above for role collection „MDG_Workflow_User“:

SAP SAP BTP Cockpit

Overview Trial Home / Trial / MDG_Workflow_User

Role Collection: MDG_Workflow_User - Overview Edit Delete

Description: MDG Workflow User

Roles (3) **Users (0)**

Role Name	Role Template	Application Identifier
WorkflowInitiator	WorkflowInitiator	workflow/2746
WorkflowParticipant	WorkflowParticipant	workflow/2746
WorkflowViewer	WorkflowViewer	workflow/2746

Users (0)

ID	Identity Provider	E-Mail	First Name	Last Name
No Users				

Select **Edit**.

Enter your **ID** and **Save**.

Overview Trial Home / Trial / MDG_Trial_Stage

Role Collection: MDG_Trial_Stage - Overview

Description: Can use the trial version of SAP MDG Cloud Edition

Roles (12) **Users (1)**

Role Name
MDG Trial User
WorkflowInitiator

Select **trial**.

Overview

Services

Service Marketplace

Instances and Subscriptions

Subscriptions

Cloud Foundry

HTML5 Applications

Connectivity

Security

Users

Role Collections

Roles

Trust Configuration

Entitlements

Usage Analytics

Trial Home / 28601158trial / trial

Subaccount: trial

Subdomain: 28601158trial

ID: fa629485-e967-40a4-8ed5-0541b1bf29f9

Cloud Foundry Environment Entitlements

Org Name: 28601158trial

Org ID: 69c70784-d3d2-4122-b3e6-bce332dfac33

Members: 1

API Endpoint: https://api.cf.sap.hana.ondemand.com

Disable Cloud Foundry

Entitlements

Service

Alert Notification

API Management

Select *Instances and Subscriptions*.

Overview

Service Marketplace

Instances and Subscriptions

Subscriptions

Cloud Foundry

HTML5 Applications

Connectivity

Security

Users

Role Collections

Roles

Trust Configuration

Entitlements

Usage Analytics

Subaccount: trial - Instances and Subscriptions

Cloud Foundry user-provided service instances do not appear on this page. To view and manage user-provided service instances, first, navigate to Cloud Foundry - Spaces, select your space, and then from Services, select Service Instances.

Search All Services All Plans All Statuses

Instances (0) Subscriptions (1)

Service instances created in: Cloud Foundry | Kyma/Kubernetes | Other environments

Instance	Service	Plan	Runtime Environment	Scope	Credentials	Status
There are no service instances in this subaccount. Choose 'Create' to get started.						

Subscriptions (1)

Applications to which your subaccount is currently subscribed

Application	Plan	Created On	Changed On	Status
SAP Master Data Governance	shared	10/02/2021	10/02/2021	Subscribed

Go to Application

Manage Roles

Delete

Select *Go to Application*.

As a final step, create your trial user:

SAP Master Data Governance, cloud edition - Trial

Request access to SAP Master Data Governance, cloud edition

Requesting user	Summary
<p>E-Mail: mdgtrialuser@my-sap.com</p> <p>Global Account: 00000000000000000000000000000000</p> <p>Subaccount ID: 00000000000000000000000000000000</p> <p>Subdomain: mdgtrialuser</p> <p>Consumer Tenant ID (Zone): 00000000000000000000000000000000</p>	<p>Application URL: Press Get User to create an application user.</p> <p>Days Remaining: 30 days after requesting your user account</p> <p>SAP MASTER DATA GOVERNANCE, CLOUD EDITION TRIAL TERMS OF USE</p> <p>Please read the following additional Terms of Use ("Agreement") carefully. Where not stated otherwise, this Agreement is supplemental and not replacing the SAP Business Technology Platform Trial Terms of Use ("BTP Terms"). All relevant terms and conditions defined in the BTP Terms remain unaffected.</p> <p>By clicking "Get User" or by attempting to access the services made available by SAP for this trial (short "Services") or other materials that accompany the Services ("SAP Materials"), You agree that this Agreement forms a legally binding agreement between You and SAP ("You" and "SAP" as defined in the BTP Terms.)</p> <p>SAP may modify this Agreement at any time. SAP will notify you of any changes to the Agreement. By proceeding with the use of the Service you agree to accept the revised Agreement.</p> <p>1. CHANGES TO TERM AND TERMINATION. The term of this Agreement shall begin on the date you first access the Service by requesting a user and shall continue for 30 days, unless terminated earlier by either party (the "Trial Period"). You as well as SAP may terminate this Agreement at any time during the Trial Period, as defined in the BTP Terms. SAP may also suspend Your access to the Service or remove all or part of Your Content from the Service at any time, as defined in the BTP Terms. Upon termination of the Agreement, You will no longer have access to Your Content ("Your Content" as defined in the BTP Terms) and it will not be retained by SAP unless SAP is required to retain it under applicable law or legal process.</p> <p>Get User</p>

On this screen, read the terms of use for this 30 days' trial.

If you agree, click on *Get User*.

The system displays the following pop-up window with a link to the test application:

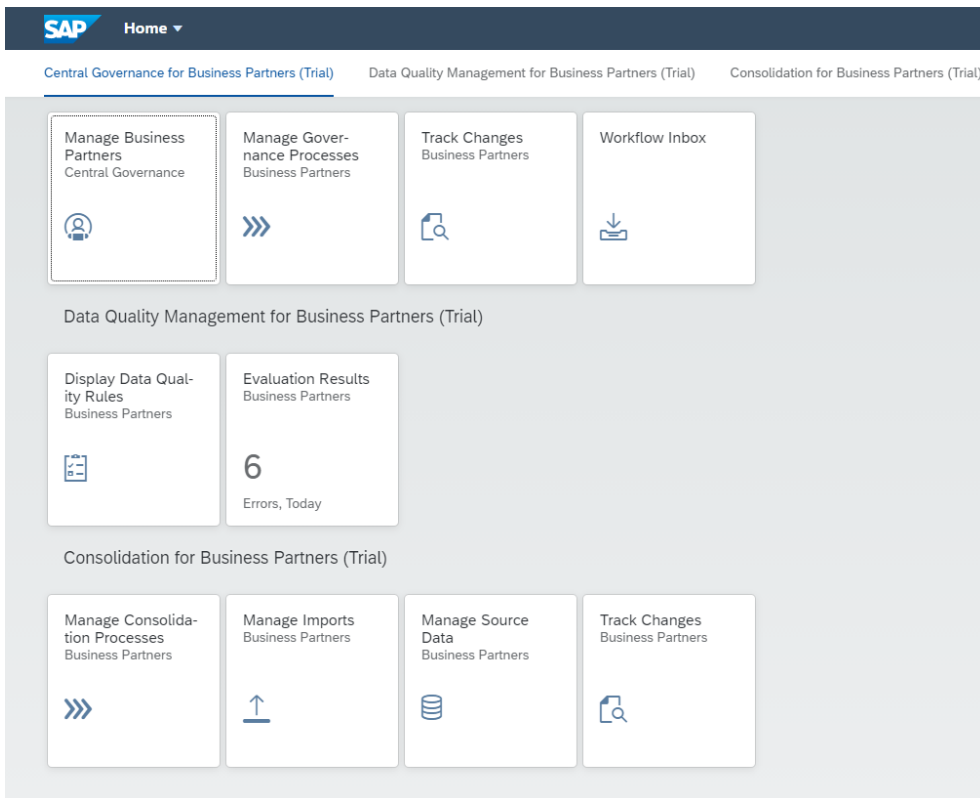
Get User for SAP Master Data Governance

Your user account is now enabled to access *SAP Master Data Governance, cloud edition*.
From now on, you can access the application directly with <https://28601158trial.stage.mdg-trial.cloud.sap/ui>.

[OK](#)

Important: Once the initial log-on procedure is complete, you can use this link to directly access your test application later. Bookmark this link and add it to your favorites.

Click on the *URL*.

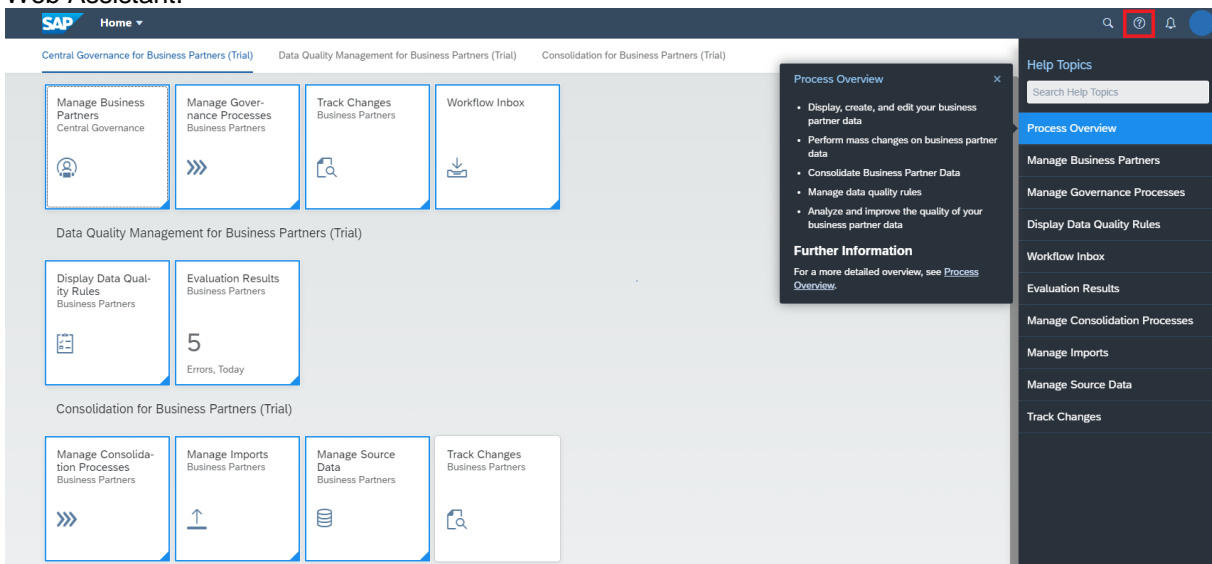


You have accessed the test application and can start trying it out.

Information about the processes

You can access the test application using the tiles displayed on the launchpad.

Note: To display additional information about the processes triggered by the individual tiles, you can call the Web Assistant.

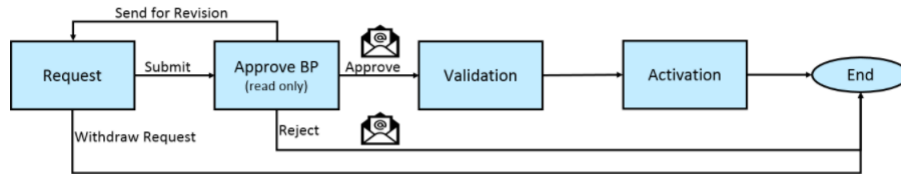


To do so, click on the “?” at the top of the screen.

Process Overview ☆

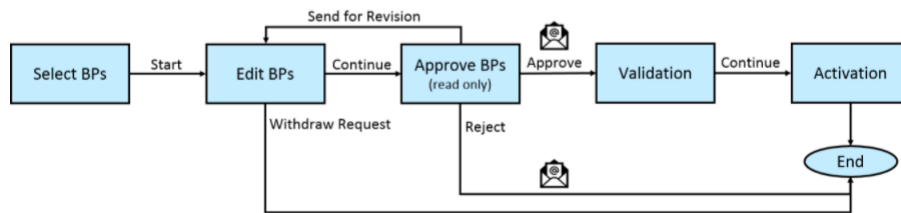


- Display, create, and edit your business partner data



- You can use the [Manage Business Partners](#) app as a single point of entry to display, create, and change business partners.
- When creating or editing business partners, you can make use of automatic data quality checks. See below for details.

- Perform mass changes on business partner data



- You can use the [Manage Governance Processes](#) app to perform mass changes on your business partner data.
- When performing mass changes, you can make use of automatic data quality checks. See below for details.
- You can also create a mass request from the result list of the [Manage Business Partners](#) app.

To display process overview diagrams, click on the link under *Further information*.

Manage Business Partners

With this app, you can display, create, and change business partners. You can use **Manage Business Partners** as a single point of entry to create, display, and edit your master data.

Manage Governance Processes

This app enables you to manage mass processes for business partner data.

Track Changes

The **Track Changes** app enables you to display and monitor the changes on field level that were made to a business object based on a consolidation, mass processing or mass maintenance process.

Workflow Inbox

With this app you can approve or reject the tasks that you have submitted in the Manage Business Partners and Manage Governance Processes apps.

Display Data Quality Rules

With this app you can access a central rule repository with predefined rules. You can select each rule to display its details. You can use these rules to check the quality of your master data.

Evaluation Results

With this app you can analyze your data quality rule evaluation results. The app displays the evaluation outcome for data quality rules applied to your business partner records. You can determine which business

partners have errors and which do not, to find areas of bad data or reasons for incorrect data. You can also start the correction of data from this app.

Manage Consolidation Processes

The **Manage Consolidation Processes** feature enables you to manage consolidation processes including creation, filtering, and deletion.

Manage Imports

With this app you can upload records for consolidation into the source data tables using an Office Open XML or CSV file.

Manage Source Data

With this app you can organize your source data for your consolidation process. You can view a list of your source data organized by source system and divided by data package,

See also the documentation on SAP Help Portal:

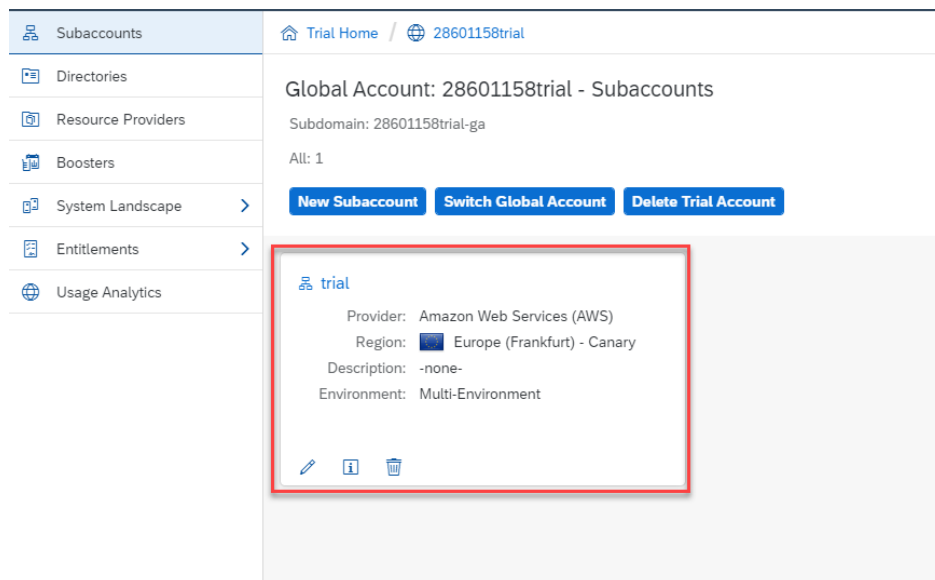
[SAP Master Data Governance, cloud edition 2105 \(trial\) on SAP Help Portal](#)

Subsequent log-on to your trial account

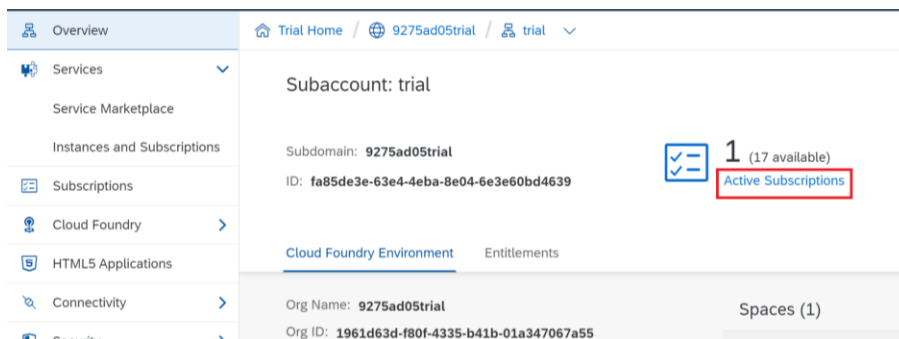
As pointed out before, subsequent log-ons to the trial account are straightforward. Once you have completed the initial log-on procedure, you can easily re-enter your trial account and access the test application by clicking the bookmarked link.

If you have not bookmarked the link, you can still access your test application easily. Proceed as follows:

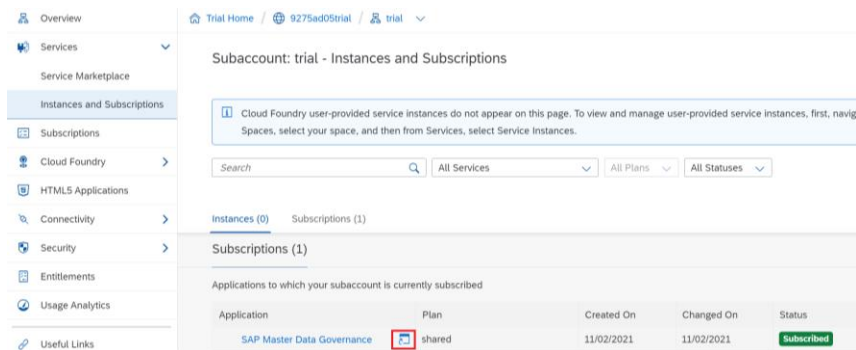
Enter <https://hanatrial.ondemand.com/> → *Enter Your Trial Account*.



Select *trial*.

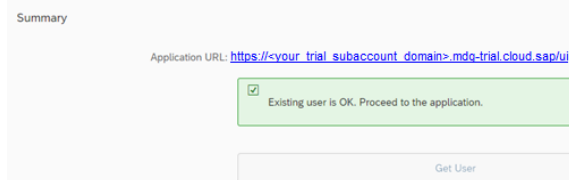


Select **Active Subscriptions**.



Click on the **Go to Application** icon.

Your specific application URL is displayed according to the scheme displayed below.



To access to the test application, click on the link.

Trouble-Shooting

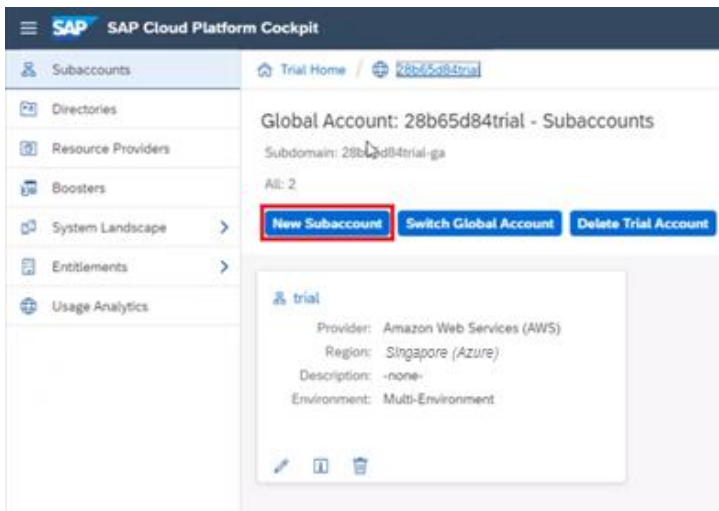
During the creation of my sub-account, I did not wait until the processing was complete, and selected "Go to Application" before assigning the appropriate role collections first.

Close the browser and renew the session.

I cannot find the SAP Master Data Governance, cloud edition trial version in the Service Marketplace.

If you have chosen a region that does not operate the trial account for SAP Master Data Governance, cloud edition, you won't find the SAP Master Data Governance, cloud edition trial version. In this case, you can create a new subaccount from the "Subaccounts" menu entry. After creation, you must entitle this subaccount for the SAP Master Data Governance, cloud edition trial version.

Example: You have chosen *Singapore (Azure) – cf-ap21* as subaccount region.



Click on *New Subaccount*.

New Subaccount

Display Name*
trial the 2nd

Description

Provider*
Amazon Web Services (AWS)

Region*
US East (VA)

Subdomain*
28b65d84trialnew@xxx

☐ Enable beta features ⓘ

> Custom Properties ⓘ

Create Cancel

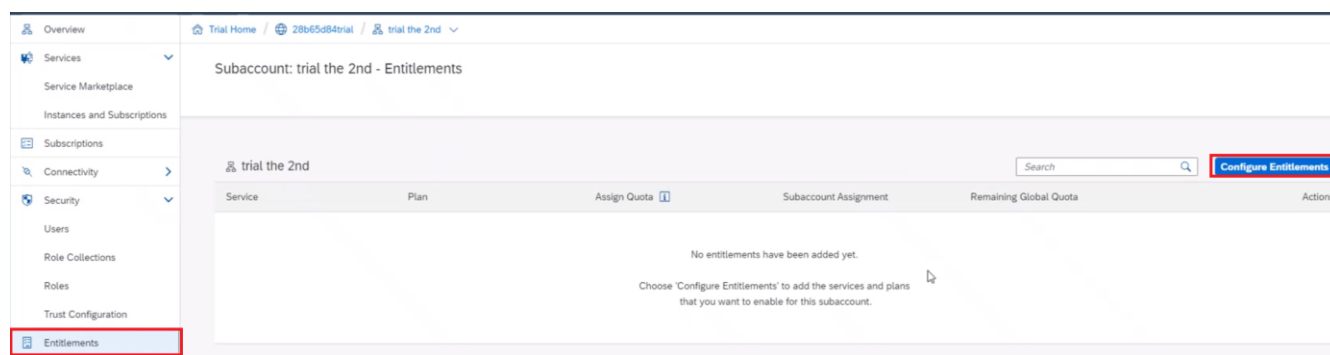
- Enter a *Display Name*.
- Select the provider *Amazon Web Services (AWS)*.
- Choose region *US East (VA)*.
- Enter subdomain (for example, you may start with the numbers of your global account).
- Click on *Create*.

The subaccount creation is processed.



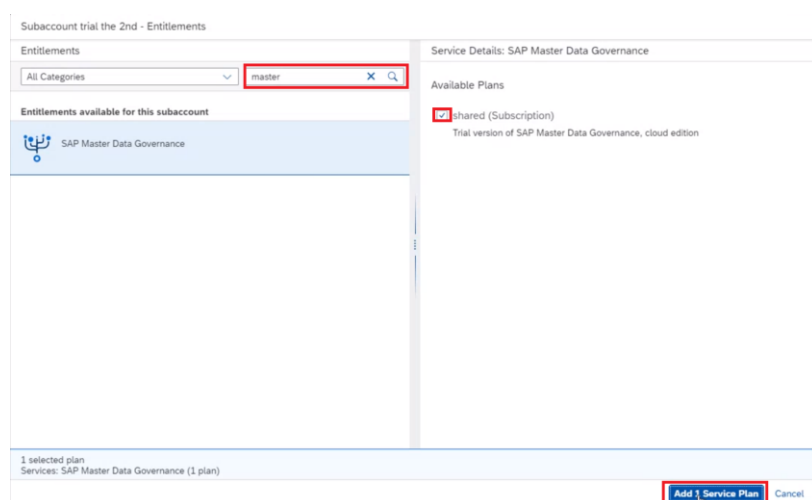
Once the process is complete, you must manually set the entitlements for this subaccount.

Click on the subaccount tile.

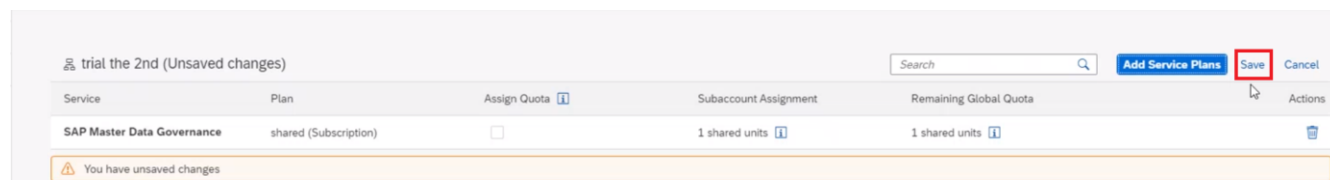


Select *Entitlements*.

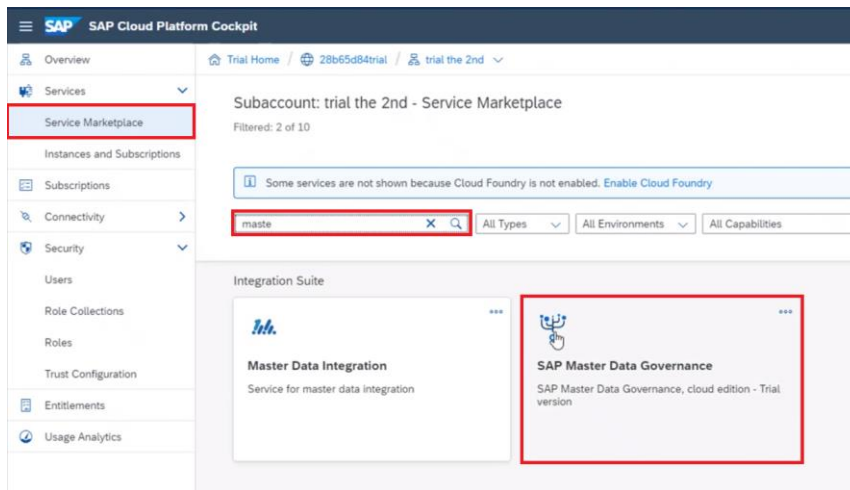
Click on *Configure Entitlements* and then on *Add Service Plans*.



- Enter search term *Master Data...* (The entitlement SAP Master Data Governance appears for this subaccount).
- Select *shared (Subscription)* for the Trial version of SAP Master Data Governance, cloud edition.
- Click on *Add 1 Service Plan*.



Click on *Save*.



- Select *Service Marketplace*.
- Enter search term *Master Data* and select *SAP Master Data Governance, cloud edition – Trial version*.

Continue as described in chapter **Log-on information (Initial Log-on)** from process step “Select Master Data Governance, cloud edition - Trial Version” onwards.

I have set up my trial account before February 23, 2021 and cannot find the SAP Master Data Governance, cloud edition trial version in my subaccount.

If you have created your subaccount before February 23, 2021, it is not automatically entitled. Go to *Entitlements* and assign an entitlement for SAP Master Data Governance, cloud edition to your sub-account as described in the issue above.

Reporting Issues

If you experience issues with the log-on, you can click the *Support* button.

You can then describe the issue by asking a question in the SAP Community.

Ask a Question

Question Title
Enter a Question Title

Question

Fill in the details...

Language
English

You must select at least one SAP managed tag. Note: A maximum of seven SAP managed tags and seven user tags are allowed.

SAP Managed Tags
SAP Master Data Governance X Type here to search tags

User Tags (Optional)
Enter 1 or more characters

Submit your question Cancel

Enter a Question title, the description, select the SAP-managed tag *SAP Master Data Governance* and add the user tag *cloudtrial*. Submit your question.

Feedback Survey

Once you have completed the trial, your feedback is valuable. Please let us know about your experience with the trial by completing the feedback survey incorporated in the public-trial e-mail communication.

www.sap.com/contactsap

© 2021 SAP SE or an SAP affiliate company. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

The information contained herein may be changed without prior notice. Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors. National product specifications may vary.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platform directions and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, and they should not be relied upon in making purchasing decisions.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. All other product and service names mentioned are the trademarks of their respective companies. See www.sap.com/trademark for additional trademark information and notices.

THE BEST RUN

