## **Common Utilities**

	Run Command	Description
Computer Management	compmgmt.msc	"One stop shop" for administrative tools
Device Manager	devmgmt.msc	Manages devices and drivers
Defragmenter	dfrg.msc	Defragments hard drives
Disk Management	diskmgmt.msc	Partition and format hard drives
Event Viewer	eventvwr.msc	View log information related to the system, applications, and security
Local Users and Groups	lusrmgr.msc	Manage local users and groups
Perfomance Monitor	perfmon.msc	View and record system resource utilization metrics
Registry Editor	regedit	View and edit registry entries
Services	services.msc	Change the behavior of background system services
System Configuration Utility	msconfig	Modify boot parameters including services and software loaded at boot
System Information	msinfo32	Provides extensive information about the system
Task Scheduler	taskschd.msc	Schedule tasks to run on a recurring basis (e.g., defragmenter)

## **Command Line Basics**

	Example	Description
dir	dir C:\Users\	Lists the contents of a directory (or the current directory, if none specified)
cd	cd	Change to another directory ("" will move you to the parent directory)
md	md CatPictures	Creates a directory
rd	rd CatPictures	Removes a directory

copy Cat1 Cat2 Copies a source file (Cat1) to a destination

file (Cat2)

**move** move Cat1 C:\Cats Move a file to another directory

del del Cat2 Deletes a file

[command] /? Copy /? Displays helpful information about a

command

## **Useful Windows Key Shortcuts**

copy

## **Explanation**

Windows Key Open the Start Menu
Windows Key + E Open File Explorer
Windows Key + L Locks the screen

Winodws Key + R Opens Run dialog box
Windows Key + Break Key Open System Properties
Windows Key + X Displays Quick Access Menu