

## Lower Camp

### Team Stations

- ☐ Laptops and Chargers put in **Laptop Shelf** and moved to **Computer Room**
- ☐ Desktop Computer Towers and Monitors moved to **Computer Room**
- ☐ Keyboards, Mice, Cables, put in box and moved to **Computer Room**
- ☐ VEX Robotics Kits are cleaned up, put in **Lower Room Cart** (blue) and moved to **Supply Room**
- ☐ Pencils put in box and moved to **Supply Room**
- ☐ Chairs put on **Chair Cart** (black) and moved to **Proscenium Theatre**

### Front of Room

- ☐ Dry Erase Markers put in box and moved to **Supply Room**
- ☐ Scoreboard moved to **Supply Room**
- ☐ Scoreboard tiles put in box and moved to **Supply Room**
- ☐ Home depot buckets are moved to **Supply Room**
- ☐ Room whiteboards are wiped off

### General Room

- ☐ VEX Fields put in box and moved to **Supply Room**
- ☐ VEX Game Elements put in box and moved to **Supply Room**
- ☐ Tables wiped/cleaned off and moved as designated
  - ☐ Wood Tables (9)
    - ☐ (2) **Robotics Workshop**
    - ☐ (4) **Cage**
    - ☐ (1) **Outside Nest**
    - ☐ (1) **Proscenium Theater**
    - ☐ (1) **Music Room**
  - ☐ White Folding Table (1) moved to **Supply Room**
- ☐ Wooden Workbenches moved to **Robotics Workshop Patio**

## Upper Camp

### Team Stations

- ☐ VEX EDR Kit Sets are cleaned up, put into boxes, and moved to **Supply Room**
- ☐ Desktop Computer Towers are moved to **Computer Room**
- ☐ Keyboard/Mouse/Cables are put into box and moved to **Computer Room**
- ☐ Tables are wiped/cleaned off.
- ☐ Chairs are stacked against back wall.

### Front of Room

- ☐ Dry Erase Markers are boxed and moved to **Supply Room**
- ☐ Meter sticks are moved to **Supply Room**
- ☐ Room whiteboards are wiped off.
- ☐ Home depot buckets are moved to **Supply Room**

### General Room

- ☐ Field Game Elements are put into boxes and moved to **Supply Room**.
- ☐ Field Tiles + Field Border are cleaned off, boxed and moved to **Supply Room**.
- ☐ Field Controller + Wires are boxed and moved to **Supply Room**.

## Elementary Room

### General Room

- ☐ Move two gray tables to **Proscenium Theater**
- ☐ Move two wooden tables to **Proscenium Theater**
- ☐ Unstack risers.
- ☐ Move chairs on to risers.

## Workshop Room/Admin Building

- ☐ Patio area is completely clear/cleaned.
- ☐ Workshop building area clear/cleaned.
- ☐ All kitchen equipment is boxed and moved to **Supply Room**.
- ☐ All food is cleaned out of the administration refrigerator.
- ☐ Cleaning supplies are boxed and moved to **Supply Room**.
- ☐ Window area is completely clear/cleaned inside and outside.
- ☐ Green trash buckets are emptied and brought to **Supply Room**.
- ☐ Dodgeballs are boxed and brought to **Supply Room**.