Pro-group team contract

Group members: Junheng Wang, Xiangyi Li, Zhitao Xu, Zijian Fan, Qi Li, Yuanhan Chen

Date: 18th May, 2022

• methods of communication: Discord

• communication response times: Should respond within 4 hours exclude bed time

meeting attendance: Every one must attend each meeting

• running meetings: meetings will be held online

meeting preparation:

Try to complete the work which is supposed to be done by that time. If you have some difficulty, ask your teammates for help in time.

version control: Git

Content of log messages: what have we done in this commit

- division of work: This will be decided during meetings
- when we submit: Submit on 2 days before the deadline.
- contingency planning (what if a team member drops out, what if a team member consistently misses meetings, what if a team member is academically dishonest, . . .):

This wouldn't happen. If happens, we would seek help from the instructor.