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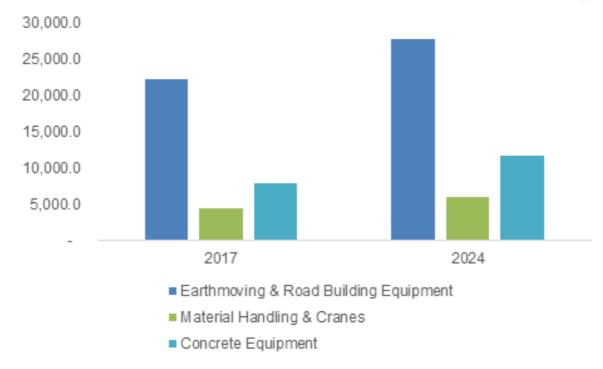
Examination Report Version 2.0 Sunstate Equipment

June 26, 2018

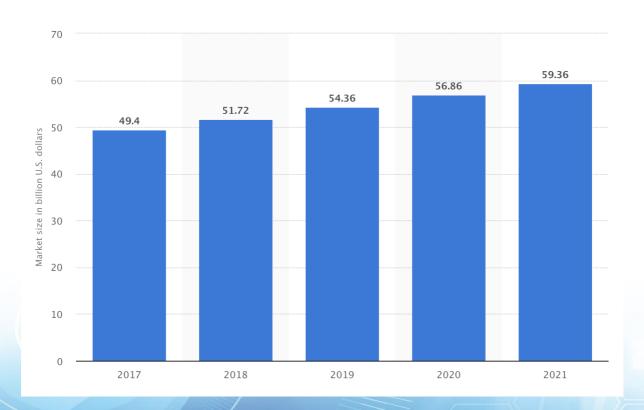
# 1. Objectives of the Project

## A. Development objectives

Increasing number of construction activities coupled with the rising infrastructure investments will drive the construction equipment rental market growth over the forecast timeline.



U.S. Construction Equipment Rental Market, By Product, 2017 & 2024 (USD Million), Global Market Insights



U.S. equipment rental market size from 2017 to 2021 (in billion U.S. dollars), Statista

The completion of the web-based system will greatly help enlarge equipment rental market in the US and make it better. Moreover, it will modernize the operations of renting equipment and improve the efficiency, thus make life easily and the nation prosperous.

## B. Immediate objectives

The project aims to adapt new technology, including real time information system, to replace the traditional manual operations with a web-based system with a database. This will make it easier and more effective to create customer information, update equipment inventory data assign jobs to trucks/drivers and update job statuses. It will help the company make more profit and customers rent equipment more easily.

Now, the company has four depots in the market area, and each truck will start and return to the depot where it belongs to. In future, the company will extend its business to the whole USA or to some foreign countries.

For the experience, it can be applied to the resembling sectors such as taxi dispatching, in-town delivery, etc. to realize a real-time and highly available web system.

## II. Expected results of the Project

## Overall results

- A complete web-based dispatching system which meets the requirement of conducting the dispatching operations more effectively.
- Successful transition from manual operations to the new software and database.
- Robustness and fault tolerance of the system and timely arrangement of maintenance.

## Unintended effects

- Experimental technology may cause unexpected errors and failures.
- If there exists asymmetric information between the actual need and the project, the company may spend a lot for reconstruction of the software.
- Accidents due to the errors of the system and some legal issues.

## Market analysis

In 2006, Sunstate ranked at No.14 in the US equipment rental market while in 2016 it ranked at No.7, with rental volume of \$500 million, according to The RER 100: Top Rental Equipment Companies of 2016.

The complete digital transformation will produce approximately 67% increase of the annual income through the planned activities and budget, according to the average statistics conducted by McKinsey..

# $III.\ Project Implementation \& Management Plan$

## Project activities and work plan

## Sunstate\_schedule

1							前署任 ▼	资源名称    ▼
2		-5	4 Initiating	-		2018年6月29日		D
	<b>III</b>	-3	Identify Stakehold		2018年6月18日		0	Programme Manager
3	<u></u>	-5	Prepare Project Ch		2018年6月21日		2	Programme Manager
4	<b>#</b>	-5,	Hold Project Kick-		2018年6月26日		3	Programme Manager
5		-5	Initiating Milesto		2018年6月29日		4	Programme Manager
6		-5	△ Planning			2018年7月26日	1	
7	<b>III</b>	-5	Create Team Contra		2018年6月29日			Programme Manager
8	<b>III</b>	-5	Create Scope State	4 days	2018年6月29日	2018年7月5日	7SS	Project Manager
9	III 🏺	-4	Create WBS Stateme	1.5 days	2018年7月5日	2018年7月9日	8	Project Manager, Project Analyst
10			Prepare schedule and cost baseline	6.94 days	2018年7月9日	2018年7月17日	9	
11	<b>III</b>	-3	Determine Task Resources	2.5 days	2018年7月9日	2018年7月16日		Project Manager, Project Analyst
12	<b>=</b>	-3	Determine Task Durations	2.5 days	2018年7月9日	2018年7月11日	11SS	Project Manager, Project Analyst
13	<b>==</b> •	-3	Determine Task Dependencies	2.5 days	2018年7月9日	2018年7月11日	12SS	Project Manager, Project Analyst
14	<b>=</b>	-5	Create Draft Gantt Chart	2.25 days		2018年7月13日	13	Project Manager
15	<b>#</b>	-3	Review and Finalize Gantt	2 days	2018年7月13日		14	Project Manager
16	<b>=</b>		Develop and Refine Other Plans	7 days	2018年7月17日		10	Project Manager
17	===	-5	Planning Milestone	0 days	2018年7月26日		16	Project Manager
18	-	-5	<sup>4</sup> Executing	81.88 days	2018年6月29日	2018年10月23日	1	
19	III 🍦	4	Survey	8 days	2018年6月29日	2018年7月11日		Project Manager
20	III 🛉	-4	User Inputs	8 days	2018年7月11日	2018年7月23日	19	Front End Engineer, Reasearch And Developm
21	<b></b>	-5	△ Site Content	5.31 days	2018年7月23日	2018年7月30日	20	
22	<b>III</b>	<u>_</u>	Log in	5 days	2018年7月23日	2018年7月30日		Front End Engineer, Reasearch And Developm
23	<b>III</b>	-3	Contract creation	5 days	2018年7月23日	2018年7月30日	22SS, 22SS	Front End Engineer, Reasearch And Development Engineer, Databa
24	<b>=</b>	-5	Inventory management	5 days	2018年7月23日		23SS	Front End Engineer, Reasearch And Development Engineer, Databa
25	<b>•</b>	-3	Business data inquiry	5 days	2018年7月23日		24SS	Front End Engineer, Reasearch And Development Engineer, Databa
26	<b>III</b>	-5	Job assignment	5 days	2018年7月24日	2018年7月30日	25SS	Front End Engineer, Reasearch And Developm
27	<b>=</b>	-5	Financial statistics	5 days	2018年7月24日	2018年7月30日	26SS	Front End Engineer, Reasearch And Development Engineer, Databa
28	<b>IIII</b>	-5	Report	5 days	2018年7月24日	2018年7月30日	27SS	Front End Engineer, Reasearch And Developm
29	<b>III</b>	-5,	Site Design	5 days	2018年7月31日	2018年8月6日	21	Architect Designer, Project Analyst, Qualit
30	<b>III</b>	<u>_</u>	Site Construction	40 days	2018年8月7日	2018年10月1日	29	Front End Engineer, Reasearch And Developm
31	<b>III</b>		Site Testing	40 days	2018年8月7日	2018年10月1日	30SS	Front End Engineer, Reasearch And Developm
32	<b>III</b>	<u>_</u>	Site Promotion	5.06 days	2018年10月2日	2018年10月9日	31	System Administrator, Project Analyst, Arch
33	<b>III</b>	-5	Roll-out	2.5 days		2018年10月11日	32	Project Manager, Programme Manager
34		-5	△ Support	5 days		2018年10月18日	33	
35	<b>III</b>	-3	Training	5 days		2018年10月18日		Project Manager
36	- i	=5	Documentation	2.63 days		2018年10月16日	35SS	Project Analyst, Quality Assurance Enginee
37	<b>—</b>	-3	User Support	2.5 days		2018年10月16日	36SS	Project Manager
38	<b>—</b>	-3	Enhancement	2.5 days		2018年10月16日	37SS	System Administrator, Project Analyst, Arch
39	i	-3	Project Benefits M			2018年10月23日	34	Project Manager
40	<b>III</b>	=3	Executing Mileston			2018年10月23日	39	Project Manager
41			4 Monitoring and cor					
42		-3			2018年6月18日		2SS	Programme Manager, Project Manager, System
43		-3	4 Closing	5 days		2018年10月9日	18	.1051 canno managor, 110 Jeet manager, System
44		-5 -5	Prepare Final Proj			2018年10月30日	10	
45							1100	Duningt Managan Dungger V
	<b>III</b>	-5,	Prepare Final Proj			2018年10月26日	44SS	Project Manager, Programme Manager
46	<b>•</b>	-5	Lesson Learned	2.5 days		2018年10月30日	45	Project Manager, Programme Manager
47	<b>III</b>	-4	Saling	959 days	2018年10月30日		46	Saler
48		-5	Operations	959 days	2018年10月30日	::::::::::::::::::::::::::::::::::::::	46	Operator

## **Initiating**

It is the preparatory work before the project starts, mainly by the programme manager.

## **Planning**

Prepare the project implementation plan and alternative plan, the main person in charge are project manager and project analysis

## **Executing**

According to the plan, the project and coding are mainly completed by front end engineer, research and development, database engineer and system administrator

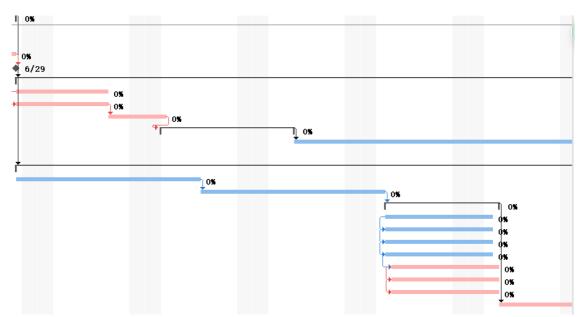
## Monitoring and controlling

Test and monitor project quality throughout project development, the main person in charge is quality assurance engineer

## Closing

Finish project. the main person in charge are project manager and programme manager

#### **Gantt chart**



This is a part of Gantt Chart, which shows the order and duration of a particular project by means of activity lists and timescale.

To see the detail, please check the attached file sunstate\_schedule.mpp.

## **Project Beneficiaries**

## counter person

For end user, the project should ensure the usability of the client/browser side. The system should be convenient enough for their daily work.

## registered customer

The system should allow registered customers to quiry about the contract information in recent years.

## financial manager/general manager

The system should allow financial managers to obtain financial data from the new system, including rent income and related costs, especially labor costs, traffic costs, warehousing costs, and at the departmental level or contract level.

At the same time, the general manager can obtain reports on transactions, revenues, costs and net income from different warehouses every week.

#### administrator

The system should be equiped with comprehensive operating and backstage management interfaces for administrator.

## Implementing team management of project

Roles	Responsibilities and Authorities
Program Leader	Project planning and scheduling Design
	Customer interaction
	Reviews
	Testing
	Reporting
	Task assignment and tracking
	Interact with software quality adviser from SEPG
	Ensure delivery as per contract
	Interface with other departments as per need Ensure open issues/customer complaints are closed properly
	Ensure project members are adequately trained
Project manager	Project planning and scheduling Design
	Customer interaction
	Reviews
	Testing
	Reporting
	Task assignment and tracking
	Interact with software quality adviser from

	SEPG
	Ensure delivery as per contract
	Interface with other departments as per need
	Ensure open issues/customer complaints are closed properly
	Ensure project members are adequately trained
Architect designer	Design and maintain computer networks
	Prepare architecture design based on design requirements
	Manage, support and guide designers involved in preparing drawings
	Review design requirements and determine
	best design options for project.
Quality Assurance Engineer	Process consultancy
	Quality assurance (audits)
	Install measurement tools and train project personnel
	Participate in reviews of project plan and
	processes as necessary
Reasearch And Development Engineer	Detail design for use cases
	Development
	Unit testing and integration testing
Configuration	Spread awareness in the team on defects and their prevention
Controller	Analyze defect data
	Identify methods to reduce defect injection
Operator	User research
	User data analysis
	The late promotion of the system
Front End Engineer	Detail design for use cases
	Develop front end
	Unit testing and integration testing
Database Analysis	Detail design for use cases
	Building and maintaining a database
	Unit testing and integration testing

## Project monitoring

## **Routine Meeting**

The team would have a routine meeting weekly, where each department report their works and process during the week. The project manager should review and confirm whether each department is processing as scheduled.

## **SQA plan & management**

The quality manager is responsible for the project's Software Quality Assurance(SQA), according to the quality management plan. Considering that the testing part is subcontracted to the third-party team, the SQA manager should be specifically concerned about the testing.

# IV. Budget

Ref	Project Expenditures	Rate	Quantity	RMB
itei	Troject Experiantics	RMB per Unit/Day	Units/Days	MIVID
1	Labour costs			
1.1	Project team			
1.1.1	Project manager	1000	21	21000
1.1.2	Front End Engineer	1800	61	109800
1.1.3	Research And Development Engineer	1800	61	109800
1.1.4	Quality Assurance Engineer	800	13	10400
1.1.5	Operations Engineer	700	120	84000
1.1.6	Database Analyst	800	61	48800
1.1.7	Architect Designer	1000	13	13000
1.1.8	Project Analyst	800	17	13600
	Sub total			410400
1.2	Subcontracting			
1.2.1	Subcontracting team	600	120	72000
	Sub total			72000
1.3	Support costs			
1.3.1	Program support	400	120	48000
1.3.2	Database Administrator	300	100	30000
1.3.3	Networking support	300	80	24000
1.3.4	User support	200	100	20000
	Sub total			122000
1.4	Project team and office costs			
1.4.1	Temporary office accommodation	300	120	36000
1.4.2	Furniture, stationery and supplies	150	120	18000
1.4.3	Additional telephones and lines	200	120	24000
1.4.4	Printing	100	120	12000
1.4.5	Project team or user awards	250	120	30000
	Sub total			120000
2	Training costs			
2.1	Training teachers	500	20	10000
2.2	Training materials	100	20	2000
2.3	Temporary internal training facilities	150	20	3000
	Sub total			15000

_	0.6			
3	Software costs			
3.1	Application software user licenses	150	120	18000
3.2	Website permission purchase	50	120	6000
3.3	Domain name	50	120	6000
3.4	Server monitoring licenses	100	120	12000
3.5	Database user licenses	150	120	18000
	Sub total			60000
4	Hardware costs			
4.1	PC's (new or upgrades)	1000	120	120000
4.2	Servers(new or upgrades)	300	120	36000
4.3	Additional processing services	150	120	18000
	Sub total			174000
5	Network costs			
5.1	Cabling or wireless LAN, WAN	150	120	18000
5.2	Switching devices	100	80	8000
5.3	Modems	100	80	8000
5.4	Internet access eg. broadband/satellite	100	80	8000
	Sub total	100		42000
6	Other costs			
			120	
6.1	Quality assurance	200	120	24000
6.2	Internal audit review(s)	600	80	48000
6.3	Repair of equipment	100	120	12000
	Sub total			84000
7	Overheads			
7.1	Extra transportation cost	200	80	16000
7.2	Additional subsidized meals	100	50	5000
7.3	Overtime allowance	500	20	10000
7.4	Other allocated business costs	100	50	5000
	Sub total			36000
8	Project cost calculations			
	Total project cost			1135400

We have made the budget plan for the project in detail. We estimate it mainly based the working days of each team member, which are given in our WBS and Gantt Diagram. Expert judgement is the main model we use to design such schedule. The reason why we choose

such model is that as expert, they usually have the experience and the knowledge of a similar project to which they have participated. They can factor in differences between past project experiences and requirements of the proposed project and in impacts caused by new technologies, applications and languages. Moreover, estimation by analogy have been used to help expert judgement. We have done some research about the staffing requirements for large web sites and market prices for hardware, try to investigate some similar projects like ours, and then design ours according to the real needs.

Our budget is divided into seven parts: Labour costs, Training costs, Software costs, Hardware costs, Network costs, Other costs, Overheads. We can see the whole budget in the development phase is 1,135,400 RMB.

## V. Financial Plan

The following section reports sales projections for Sunstate

## Major Assumptions

The financial plan is based on important assumptions. The key underlying assumptions are:

- We assume around 20% increasing in our revenue according to the average of IT.
- We assume the increase in sales will not bring about changes in human cost.
- We assume the fixed assets depreciation period is 4 years.
- We assume the bank loan is 500,000. The loan interest rate of 4.90%, 24 months to pay off the loan, which is matching principal and interest loans.
  - Management salaries rose by 15% per year.

## ❖ 12-month Profit And Loss Projection

The following table is the first year projected profit and loss of Sunstate .As the table shows , the system expects to have profit after April .

			Tw€	lve-month	profit	and loss	project	ion					
							-						Unit: RMB
Nonth	Jan	Feb	Har	Apr	May	Jun	Ju1	Aug :	Sep	0ct	Nov	Dec	Tota1
Revenues (gross sales)	0	0	0	0	350234	350234	350234	350234	350234	350234	350234	350234	2801872
Less: costs of goods&service sold:	154350	154350	154350	154350	111000	111000	131000	111000	111000	131000	111000	111000	1545400
Gross Profit	-154350	-154350	-154350	-154350	239234	239234	219234	239234	239234	219234	239234	239234	1256472
Operating expense and Administrative expense:													
Salary	60000	60000	60000	60000	60000	60000	60000	60000	60000	60000	60000	60000	720000
Five insurance and housing fund	61085.84	61085.84	61085.84	61085.84	61085.84	61085.84	61085.84	61085.84	61085.84	61085.84	61085.84	61085.84	733030.08
Selling expense (marketing promotion 10%)	0	0	0	0	35023.4	35023.4	35023.4	35023.4	35023.4	35023.4	35023.4	35023.4	280187.2
Depreciation(soft+hard+net 4year 5%)	5462.5	5462.5	5462.5	5462.5	5462.5	5462.5	5462.5	5462.5	5462.5	5462.5	5462.5	5462.5	65550
Interest	2, 041. 67	1, 960. 52	1, 879. 05	1, 797. 24	1, 715. 10	1, 632. 63	1, 549. 81	1, 466. 66	1, 383. 17	1, 299. 34	1, 215. 17	1, 130. 65	19, 071, 01
Other expense	21000	21000	21000	21000	21000	21000	21000	21000	21000	21000	21000	21000	252000
Total expenses	149590.01	149508.86	149427.39	149345.58	184286.84	184204.4	184121.55	184038. 4	183954. 91	183871.08	183786.91	183702.39	2069838. 29
Operating Income (income before taxes)	-303940.01	-303858.86	-303777.39	-303695.58	54947.16	55029.63	35112.45	55195.6	55279.09	35362.92	55447.09	55531.61	-813366. 29
Income taxes	0	0	0	0	0	0	0	0	0	0	0	0	0
Net income	-303940.01	-303858.86	-303777.39	-303695.58	54947. 16	55029.63	35112.45	55195.6	55279.09	35362.92	55447.09	55531.61	-813366. 29

#### Note:

- The development cycle is four months
- · Revenues include reduced human costs and increased sales and phone costs
- costs of goods sold: Labour costs + Subcontracting + Project team and office costs + training
- costs of service sold:operating and maintenance people counter people dispatcher salary + water and electric + extra transportation cost + modify costs

- · salary:customer service + manager + sellers
- Five insurance and housing fund:operating and maintenance people + counter people + dispatcher + customer service + manager + sellers
  - Selling expense: 10% Revenues
  - Depreciation =  $276000 \times (1-5\%) / 4/12 = 5462.5$
- Other expense :Additional subsidized meals + Overtime allowance + Other allocated business costs

## ❖ 4-year Profit And Loss Projected

The first year was in state of loss, so Income tax is not needed.

Income tax: Tax=Income \* 25%(Some information on the Internet)

	4-Year Profit	and Loss pro	oject	
	Year1	Year2	Year3	Year4
Revenues (gross sales)	2801872	4682808	5258808	5950008
Less: costs of goods&service sold	1545400	1541600	1690640	1862036
Gross Profit	1256472	3141208	3568168	4087972
Operating expense and Administrative ex	xpense:			
Salary	720000	756000	797400	845010
Five insurance and housing fund	733030. 08	787763. 88	844697. 16	910171.08
Selling expense	280187. 2	468280.8	525880.8	595000.8
Depreciation	65550	65550	65550	65550
Interest	19071. 01	6848. 42	0	0
Other expense	252000	252000	252000	252000
Total expenses	2069838. 29	2336443. 1	2485527.96	2667731.88
Operating Income (income before tax	-813366. 29	804764. 9	1082640.04	1420240.12
Income taxes	0	166900.38	270660	355060. 03
Net income	-813366. 29	637864. 52	811980. 04	1065180.09

## ❖ 12-month Balance Sheet

The following table is the first year projected balance sheet of Sunstate.

				Twe1	ve-month B	alance	sheet						
													Unit, RMS
Honth	Jan	Feb	<b>I</b> ar	Apr	<b>I</b> ay	Jun	Jul	Aug	Sep	0ct	Nov	Dec	Final
Assets													
Cash and cash equivalents	1324000	1005650.85	687301.7	368952.55	50603.4	90814.8	131026.3	151237.75	191449.2	231660.65	251872.1	292083.55	332295
Hardware and supporting software to	276000	270537.5	265075	259612.5	254150	248688	243225	237762.5	232300	226837.5	221375	215912.5	210450
Total assets	1600000	1276188.35	952376.7	628565.05	304753.4	339502	374251.3	389000.25	423749.2	458498.15	473247.1	507996.05	542745
Liabilities													
Loan	500000	480128.35		440141.3	420025.23	399827.02	379546.33		338736.18	318206.04		276893.92	
Total liabilities	500000	480128.35	460175.56	440141.3	420025.23	399827.02	379546.33	359182.83	338736.18	318206.04	297592.07	276893.92	256111.26
Owner's Equity													
Retained earning	1100000	796060	492201.14	188423.75	-115271.83	-60325	-5295.03	29817.42	85013.02	140292.11	175655.03	231102.13	286633.74
Total owner's equity	1100000	796060	492201.14	188423.75	-115271.83	-60325	-5295.03	29817.42	85013.02	140292.11	175655.03	231102.13	286633.74
Total liabilities and owner's equity	1600000	1276188.35	952376.7	628565.05	304753.4	339502	374251.3	389000, 25	423749.2	458498.15	473247.1	507996.05	542745

#### Note:

- 1. the project is a project developed by sunstate's software department. The initial capital is approved by the company's finance department based on the project cost estimate, which amounts to 1100000 yuan.
- 2. Balance sheet represents the status of the software department at the beginning of each month. An additional form will be added at the end of each year to indicate the final state of the project team.
- 3. the monthly salary, including staff salaries and the cost of goods sold, is deducted from the cash owned by the Department.
- 4. Loan in the begining is 500000.

• 5. Software Product's value depend on it's developing cost. It will be appended in cash after four years.

## ❖ 4-year Balance Sheet

Balance sheet represents the status of the software department at the beginning of each year. An additional form will be added at the end of forth year to indicate the final state of the project team.

4-Year Balance sheet

	Year1	Year2	Year3	Year4	Final
Assets					
Cash and cash equivalents	1324000	332295	1035709. 52	1913239. 56	3661369.65
Hardware and supporting softw	276000	210450	144900	79350	13800
Total assets	1600000	542745	1180609. 52	1992589. 56	3675169. 65
Liabilities					
Loan	500000	256111. 31	0	0	0
Total liabilities	500000	256111. 31	0	0	0
Owner's Equity					
Retained earning	1100000	286633.69	1180609. 52	1992589. 56	3675169. 65
Total owner's equity	1100000	286633.69	1180609. 52	1992589. 56	3675169.65
Total liabilities and owner's equit	1600000	542745	1180609. 52	1992589. 56	3675169. 65

## Projected Cash Flow

#### Notes:

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- We assume we get a project-start cash of 824000.
- We assume that all materials and inventory are bought COD, this will make expenses are paid in the month it happened instead of adding it into next month's cash out.
  - We assume that all fixed cost and cost of service/goods are paid in month.
- Tax payments are irregular expenses, it depends on operating income. While we assume maintenance and repair fee is regular and is considered in profit projection.
- Depreciation is already shown in profit and loss statements, so it of course is considered in cash flow. Loan interests is showed in profit projection, Loan payments(contains principal) is showed in cash flow work sheet.
- We assume that 4 years later this project will be sold immediately and its salvage value is added to last year's cash in.

## 12-month projected cash flow sheet

# How to use it: Type your cash balance at the beginning in cell B10. Then type in your monthly figures for cash in and cash out, month by month. If you are using the worksheet as part of a business plan, fill out as much as you can with your cash flow projections and replace these with real figures when you have them. You can also use this cash flow worksheet to test what will happen if something changes e.g. expenses go up by 5%, using the cash flow scenario planner and report. Ca sh

o pl an ne r														
Ch an ge s in sal es inc o m	-													
Ch an ge s in ex pe ns es	-													
M on th	Janu ary	Febr uary	Marc h	April	Мау	June	July	Aug ust	Sept emb er	Octo ber	Nov emb er	Dece mbe r	Total	
Ca sh bal an ce at the sta rt of ea ch mo nth #	-	1,000, 188.3 5	676,3 76.70	352,5 65.05	28,75 3.40	63,50 2.35	98,25 1.30	113,0 00.25	147,7 49.20	182,4 98.15	197,2 47.10	231,9 96.05		
С				when	actu	ally r	eciev	ed)						
Са	erating	revenu	ie											
sh rec iep ts fro m cus to	-(1)	-			-		-			-		-	-	



me rs													
Col lect ion of rec eiv abl es		-	-	-	350,2 34.00	2,801, 872.0 0							
Ot her op era tin g rev en ue rec eiv ed	-	-	-	-	-	-		-	-		-	-	-
To tal O pe rat in g Re ve nu e		-	-	-	350, 234. 00	2,80 1,87 2.00							
Otl	her Sou	ırces of	f Cash I	nflows									
Pro ject sta rt- up fun ds	824,0 00.00												824, 000. 00
Fu nd s bor ro we d	500,0 00.00												500, 000. 00
Ta x ref un													-

d/r eb ate													
Ot her so urc es of cas h infl	-											b	-
To tal ot he r ca sh inf lo w s	1,324,0 00.00	-	-	-	-	-	-	-	-	-	-	-	1,32 4,00 0.00
To tal m on thl y ca sh in	1,32 4,00 0.00	-	-	-	350, 234. 00	4,12 5,87 2.00							
С	ash c	out (r	ecord	d wh	nen a	ctual	ly pai	d)					
Inv	entory		Τ										
Co st of ser vic e	154,3 50.00	154,3 50.00	154,3 50.00	154,3 50.00	111,0 00.00	111,0 00.00	131,0 00.00	111,0 00.00	111,0 00.00	131,0 00.00	111,0 00.00	111,0 00.00	1,545, 400.0 0
To tal C os	154, 350. 00	154, 350. 00	154, 350. 00	154, 350. 00	111, 000. 00	111, 000. 00	131, 000. 00	111, 000. 00	111, 000. 00	131, 000. 00	111, 000. 00	111, 000. 00	1,54 5,40 0.00

t of Se rvi ce												0	
Ор	erating	& Adm	ninistrat	ive exp	enses	<u> </u>	<u> </u>	l	<u> </u>	<u> </u>	l		
Tra inin g & Ov erh ea d ex pe ns e	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
Sal ary	60,00 0.00	720,0 00.00											
Fiv e ins ura nc e an d ho usi ng fun d	61,08 5.84	733,0 30.08											
To tal O pe rat in g & A d mi str ati ve ex pe	121, 085. 84	1,45 3,03 0.08											

ns es													
Se	lling ex	pense	T	T	Γ	Γ	T	Γ	T	T	T	0	
Ad ver tisi ng	-	-	-	-	35,02 3.40	280,1 87.20							
Su pp ort ex pe ns e					-	-	-	-	-	-	-	-	-
To tal Se Ili ng ex pe ns e	-	-	-	-	35,0 23.4 0	280, 187. 20							
De pre ciat ion	5,462. 50	5,462. 50	5,462. 50	5,462. 50	5,462. 50	5,462. 50	5,462. 50	5,462. 50	5,462. 50	5,462. 50	5,462. 50	5,462. 50	
To tal De pr ec iat io n	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	5,46 2.50	65,5 50.0 0
C													
Su ppli es ex pe ns es		-	-	-	-	_	-	_	-	-	-	-	
То	-	-	4	-	-/	ļ	-	-	-	-	-	_	-

tal Su pp lie s ex pe ns es													
Otl	ner exp	ense											4.
Ot her ex pe ns e	21000	21000	21000	21000	21000	21000	21000	21000	21000	21000	21000	21000	
Pri nci pal Lo an rep ay me nts	21,91 3.31												
Ta x ex pe ns e	0	0	0	0	0	0	0	0	0	0	0	0	
To tal Ot he r Ex pe ns es	42,9 13.3 1	514, 959. 72											
To tal m on thl y ca sh	323, 811. 65	323, 811. 65	323, 811. 65	323, 811. 65	315, 485. 05	315, 485. 05	335, 485. 05	315, 485. 05	315, 485. 05	335, 485. 05	315, 485. 05	315, 485. 05	3,85 9,12 7.00

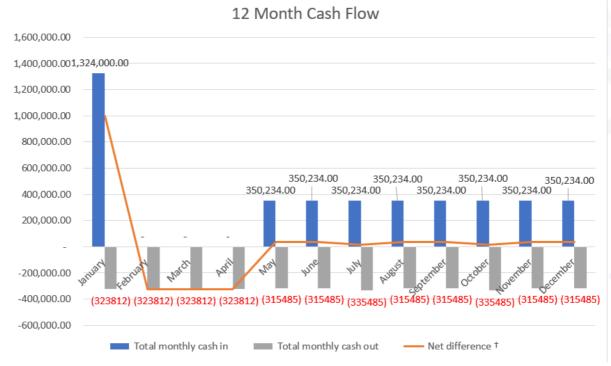
ou t													
Ne t diff ere nc e †	1,000, 188.3 5	- 323,8 11.65	- 323,8 11.65	- 323,8 11.65	34,74 8.95	34,74 8.95	14,74 8.95	34,74 8.95	34,74 8.95	14,74 8.95	34,74 8.95	34,74 8.95	
Ca sh ba la nc e at th e en d of each m on th	1,00 0,18 8.35	676, 376. 70	352, 565. 05	28,7 53.4 0	63,5 02.3 5	98,2 51.3 0	113, 000. 25	147, 749. 20	182, 498. 15	197, 247. 10	231, 996. 05	266, 745. 00	
Not es:													

 $_{\mbox{\scriptsize t}}$   $\,$  Net difference shows if more cash came in, than went out, or vice versa; and how much.

## > 12-month projected cash flow diagram

<sup>‡</sup> To get the cash balance (last row), add or subtract the **Net difference** from the **Cash balance at the start of the month** (top row). This figure becomes the next month's new cash balance.

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## 4-year projected cash flow work sheet

received

## 4-Year Cash flow worksheet

**How to use it:** Type your cash balance at the beginning in cell B10. Then type in your monthly figures for cash in and cash out, month by month. If you are using the worksheet as part of a business plan, fill out as much as you can with your cash flow projections and replace these with real figures when you have them. You can also use this cash flow worksheet to test what will happen if something changes e.g. expenses go up by 5%, using the cash flow scenario planner and report.

will happen if	something changes e.g. ex	penses go up by 5%, ι	using the cash flow sce	enario planner and re	eport.
Cash flow					
scenario					
planner					
Changes					
in sales	_				
income					
Changes					
in	-				
expenses Year	2017	2018	2019	2020	Total
Cash	2311	23.0	23.0		. Jtai
balance at	0.00	200745 00	0.40500.00	4400404.50	
the start of	0.00	266745.92	648500.66	1460481.50	
each year #					
Cash i	n (record whe	n actually re	ecieved)		
Operating	revenue				
Cash					
reciepts from	-	-	-		_
customers Collection					
of					
receivables	2,801,872.00	4,682,808.00	5,258,808.00	5,950,008.00	18,693,496.00
Other					
operating					
revenue	-	-	-		-

Operating					
Revenue	2,801,872.00	4,682,808.00	5,258,808.00	5,950,008.00	18,693,496.00
Other Sou	rces of Cash Inflo	ows			
Project					
start-up funds Funds	824,000.00				824,000.00
borrowed Tax	500,000.00				500,000.00
refund/rebat es					-
Other					
sources of cash inflow	-				-
Total other cash inflows	1,324,000.00	-	-		1,324,000.00
Tatal					
Total yearly cash in	4,125,872.00	4,682,808.00	5,258,808.00	5,950,008.00	20,017,496.00
			/ poid		
Cash Control	out (record	when actually	/ paid)		
Inventory Cost of Service	1,545,400.00	1,541,600.00	1,690,640.00	1,862,036.00	6,639,676.00
Inventory Cost of				1,862,036.00 1,862,036.00	6,639,676.00 6,639,676.00
Inventory Cost of Service Total Cost of	1,545,400.00	1,541,600.00	1,690,640.00		
Inventory Cost of Service Total Cost of Service	1,545,400.00	1,541,600.00 1,541,600.00	1,690,640.00		
Inventory  Cost of Service  Total Cost of Service  Operating Training & Overhead	1,545,400.00 1,545,400.00	1,541,600.00 1,541,600.00	1,690,640.00		
Inventory  Cost of Service  Total Cost of Service  Operating Training &	1,545,400.00 1,545,400.00 & Administrative	1,541,600.00 1,541,600.00 expenses	1,690,640.00 <b>1,690,640.00</b>		
Inventory Cost of Service Total Cost of Service  Operating Training & Overhead expense	1,545,400.00  1,545,400.00  & Administrative	1,541,600.00 1,541,600.00 expenses	1,690,640.00 1,690,640.00		
Inventory Cost of Service Total Cost of Service  Operating Training & Overhead expense	1,545,400.00  1,545,400.00  & Administrative -	1,541,600.00 1,541,600.00 expenses	1,690,640.00 1,690,640.00	1,862,036.00	6,639,676.00
Inventory  Cost of Service  Total Cost of Service  Operating Training & Overhead expense  Salary  Five insurance and housing fund  Total Operating &	1,545,400.00  1,545,400.00  & Administrative  -  -  720,000.00  733,030.08	1,541,600.00  1,541,600.00  expenses  756,000.00  787763.88	1,690,640.00  1,690,640.00  797,400.00  844,697.16	1,862,036.00 845,010.00 910,171.08	- - 3,118,410.00 3,275,662.20
Inventory  Cost of Service  Total Cost of Service  Operating Training & Overhead expense  Salary  Five insurance and housing fund Total Operating	1,545,400.00  1,545,400.00  & Administrative  720,000.00	1,541,600.00  1,541,600.00  expenses  756,000.00	1,690,640.00 1,690,640.00 - - - 797,400.00	1,862,036.00 845,010.00	- - 3,118,410.00
Inventory Cost of Service Total Cost of Service  Operating Training & Overhead expense  Salary Five insurance and housing fund Total Operating & Administr ative expenses	1,545,400.00  1,545,400.00  & Administrative  720,000.00  733,030.08  1,453,030.08	1,541,600.00  1,541,600.00  expenses  756,000.00  787763.88	1,690,640.00  1,690,640.00  797,400.00  844,697.16	1,862,036.00 845,010.00 910,171.08	- - 3,118,410.00 3,275,662.20
Inventory Cost of Service Total Cost of Service  Operating Training & Overhead expense  Salary  Five insurance and housing fund Total Operating & Administr ative	1,545,400.00  1,545,400.00  & Administrative  720,000.00  733,030.08  1,453,030.08	1,541,600.00  1,541,600.00  expenses  756,000.00  787763.88	1,690,640.00  1,690,640.00  797,400.00  844,697.16	1,862,036.00 845,010.00 910,171.08	- - 3,118,410.00 3,275,662.20

Support					
expense	-	-	-		-
Total					
Selling expense	280,187.00	468,280.00	525,880.00	595,000.00	1,869,347.00
Depreciation	65,550.00	65,550.00	65,550.00	65,550.00	
Total					
Depreciat ion	65,550.00	65,550.00	65,550.00	65,550.00	262,200.00
Supplies					
expenses	-	-	-		
Total					
Supplies	-	-	_		-
expenses					
Other exp	ense				
Other expense	252,000.00	252,000.00	252,000.00	252,000.00	
Principal Loan	262,959.00	262,959.00	_		
repayments Tax		166900.38	270660	355060.03	
expense	-	100900.30	270000	333000.03	
Total Other Expenses	514,959.00	681,859.38	522,660.00	607,060.03	2,326,538.41
Total yearly cash out	3,859,126.08	4,301,053.26	4,446,827.16	4,884,827.11	17,491,833.61
Net difference †	266745.92	381754.74	811980.84	1065180.89	
Cash balance at the end of each year ‡	266,745.92	648,500.66	1,460,481.50	2,525,662.39	
NPV			2342606		<u> </u>
IRR			33%		
Notes:					
	i .	l	I		l

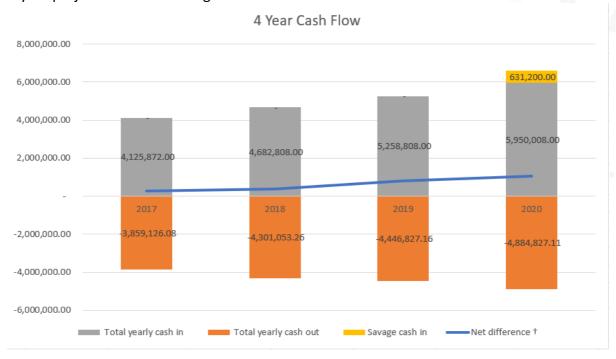
<sup>\*</sup> You may wish to write in the names of the months under the numbers to keep track. 'Month one' is the month you start the business.

<sup>&</sup>lt;sup>†</sup> Net difference shows if more cash came in, than went out, or vice versa; and how much.

<sup>‡</sup> To get the cash balance (last row), add or subtract the **Net difference** from the **Cash balance at the start of the month** (top row). This figure becomes the next month's new cash balance.

 $^{\ast}$  The discount rate of NPV is 2.5%, according to the latest federal discount rate in the U.S..

## 4-year projected cash flow diagram



## Break-even Analysis

break-even cart (First year)	
Fixed cost	amont
Development Cost	617400
Operating expense and Administrative expense:	
Salary	720000
Five insurance and housing fund	733030.08
Selling expense	350234
Depreciation	65550
Loan interest	19071
Other expense	252000
Total fixed cost	2757285.08
Variable Costs per Unit of Production	1412000
Selling Price Per Unit of Production	4202808

note:

公式: BEP = TFC/(SUP - VCUP)

BEP = 收支平衡点 (Break-even Point)

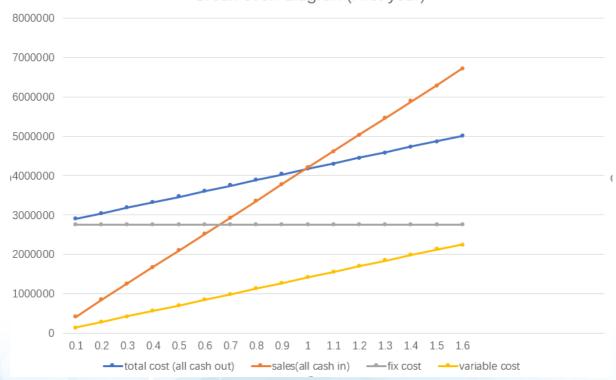
总备注: 计算的是软件开发完成后的 BEP,所以 VCUP,SUP,以及 TFC 中的一部分值和损益表中不同,因为损益表的第一年是包含 4 个月软件开发的,没有收入。选取的时间点是第五个月,比如一年的单位产品价格等于第五个月的单位产品价格乘以 12,TFC 中的一些项也是同理,TFC 的项大部分值都和损益表中一年的总和一致,不同的在下面有说明。有一些值会按规律变化,比如单位变动成本,比如利息,不是单纯乘以 12,但是一年的总值是可以计算的,然后以年为单位算出 BEP

TFC = 总固定成本(Total Fixed Costs) The selling expense is different form the value in profit projection because the 4 month selling expense(advertising expense)during development is 0,after development it's value won't be 0

VCUP = 单位变动成本 (Variable Costs per Unit of Production) The cost of service of a year after the software is developed,
SUP = 单位产品价格 (Selling Price Per Unit of Production) The revenues of a year after the software is developed

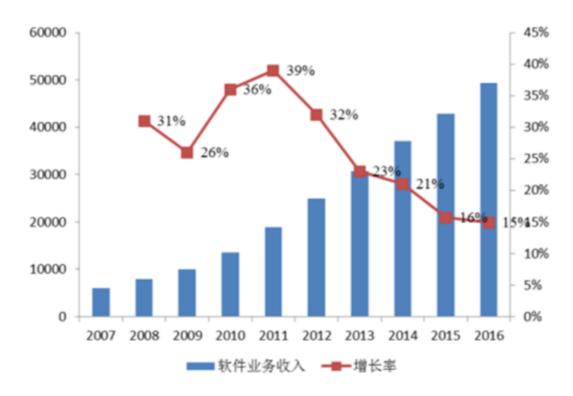
TFC=2757285.08 VCUP=111000\*8 + 131000\*4 = 1412000 SUP=350234\*12=4202808 BEP=TFC/ (SUP-VCUP) =2757285.08/ (4202808-1412000) =0.988 year

## Break even diagram(First year)



## VI. Supplement

❖ 2006-2017 China's software business income and growth 2007 年-2016 年我国软件业务收入及增长情况:



## ❖ Five insurance and housing fund

缴纳项目	个人缴费比例%	单位缴费比例%
养老保险	8%	20%
医疗保险	2%	6-10%
失业保险	0.5 - 1%	1.50%
工伤保险		0.5 - 1.2%
生育保险		0.80%
公积金	10-12%	10-12%

## Other Assumptions

```
1. Revenues :
   reduced human costs(8x6000+3x8000+3x5000+2292x8+3056x3+3x1910=120234)
   increasd sales(200000)
   phone costs(30000)
```

2. costs of goods sold:
 Labour costs + Subcontracting + Project team and office costs + training

3. costs of service sold:
 operating and maintenance people salary 6x12000 涨
 water + electric 5000/月
 counter people 2x6000
 dispatcher 2x8000/月
 extra transportation cost 6000/月
 modify 2w/3月

4. salary: 2 customers service 5000/月 manager 2W/月 5 sellers 6000/月

5. Selling expense: 10% Revenues

6. Depreciation:
 soft+hard+net

7. other expense: 21000/月

## Interest

1     21913.31     19871.65     2041.67     48012       2     21913.31     19952.79     1960.52     46017       3     21913.31     20034.26     1879.05     44014       4     21913.31     20116.07     1797.24     42002       5     21913.31     20198.21     1715.10     39982       6     21913.31     20280.69     1632.63     37954       7     21913.31     20363.50     1549.81     35918       8     21913.31     20446.65     1466.66     33873       9     21913.31     20530.14     1383.17     31820       10     21913.31     20613.97     1299.34     29759       11     21913.31     20698.15     1215.17     27689       12     21913.31     20782.66     1130.65     25611       13     21913.31     20867.53     1045.79     23524       14     21913.31     20952.74     960.58     21429       15     21913.31     21038.29     875.02     19329       16     21913.31     2120.46     702.86     15091       18     21913.31     21297.07     616.25     12962       19     21913.31     21384.03     529.29     10823 <th>75.57 41.31</th>	75.57 41.31
3       21913.31       20034.26       1879.05       44014         4       21913.31       20116.07       1797.24       42002         5       21913.31       20198.21       1715.10       39982         6       21913.31       20280.69       1632.63       37954         7       21913.31       20363.50       1549.81       35918         8       21913.31       20446.65       1466.66       33873         9       21913.31       20530.14       1383.17       31820         10       21913.31       20613.97       1299.34       29759         11       21913.31       20698.15       1215.17       27689         12       21913.31       20782.66       1130.65       25611         13       21913.31       20867.53       1045.79       23524         14       21913.31       20952.74       960.58       21429         15       21913.31       21038.29       875.02       19329         16       21913.31       2120.46       702.86       15091         18       21913.31       21270.07       616.25       12962         19       21913.31       21384.03       529.29       1082	41.31
4       21913.31       20116.07       1797.24       42002         5       21913.31       20198.21       1715.10       39982         6       21913.31       20280.69       1632.63       37954         7       21913.31       20363.50       1549.81       35918         8       21913.31       20446.65       1466.66       33873         9       21913.31       20530.14       1383.17       31820         10       21913.31       20613.97       1299.34       29759         11       21913.31       20698.15       1215.17       27689         12       21913.31       20782.66       1130.65       25613         13       21913.31       20867.53       1045.79       23524         14       21913.31       20952.74       960.58       21429         15       21913.31       21038.29       875.02       19329         16       21913.31       21124.20       789.12       17212         17       21913.31       21270.46       702.86       15091         18       21913.31       21297.07       616.25       12962         19       21913.31       21384.03       529.29       108	
5         21913.31         20198.21         1715.10         39982           6         21913.31         20280.69         1632.63         37954           7         21913.31         20363.50         1549.81         35918           8         21913.31         20446.65         1466.66         33873           9         21913.31         20530.14         1383.17         31820           10         21913.31         20613.97         1299.34         29759           11         21913.31         20698.15         1215.17         27689           12         21913.31         20782.66         1130.65         25613           13         21913.31         20867.53         1045.79         23524           14         21913.31         20952.74         960.58         21429           15         21913.31         21038.29         875.02         19325           16         21913.31         21124.20         789.12         17212           17         21913.31         21297.07         616.25         12962           19         21913.31         21384.03         529.29         10823           20         21913.31         21471.35         441.97	25.25
6       21913.31       20280.69       1632.63       37954         7       21913.31       20363.50       1549.81       35918         8       21913.31       20446.65       1466.66       33873         9       21913.31       20530.14       1383.17       31820         10       21913.31       20613.97       1299.34       29759         11       21913.31       20698.15       1215.17       27689         12       21913.31       20782.66       1130.65       25611         13       21913.31       20867.53       1045.79       23524         14       21913.31       20952.74       960.58       21429         15       21913.31       21038.29       875.02       19329         16       21913.31       21124.20       789.12       17212         17       21913.31       21210.46       702.86       15091         18       21913.31       21297.07       616.25       12962         19       21913.31       21384.03       529.29       10823         20       21913.31       21471.35       441.97       8676	
7       21913.31       20363.50       1549.81       35918         8       21913.31       20446.65       1466.66       33873         9       21913.31       20530.14       1383.17       31820         10       21913.31       20613.97       1299.34       29759         11       21913.31       20698.15       1215.17       27689         12       21913.31       20782.66       1130.65       25613         13       21913.31       20867.53       1045.79       23524         14       21913.31       20952.74       960.58       21429         15       21913.31       21038.29       875.02       19329         16       21913.31       21124.20       789.12       17212         17       21913.31       21210.46       702.86       15091         18       21913.31       21297.07       616.25       12962         19       21913.31       21384.03       529.29       10823         20       21913.31       21471.35       441.97       8676	27.04
8       21913.31       20446.65       1466.66       33873         9       21913.31       20530.14       1383.17       31820         10       21913.31       20613.97       1299.34       29759         11       21913.31       20698.15       1215.17       27689         12       21913.31       20782.66       1130.65       25611         13       21913.31       20867.53       1045.79       23524         14       21913.31       20952.74       960.58       21429         15       21913.31       21038.29       875.02       19325         16       21913.31       21124.20       789.12       17212         17       21913.31       21210.46       702.86       15091         18       21913.31       21297.07       616.25       12962         19       21913.31       21384.03       529.29       10823         20       21913.31       21471.35       441.97       8676	16.36
9 21913.31 20530.14 1383.17 31820 10 21913.31 20613.97 1299.34 29759 11 21913.31 20698.15 1215.17 27689 12 21913.31 20782.66 1130.65 25613 13 21913.31 20867.53 1045.79 23524 14 21913.31 20952.74 960.58 21429 15 21913.31 21038.29 875.02 19329 16 21913.31 21124.20 789.12 17212 17 21913.31 21210.46 702.86 15093 18 21913.31 21297.07 616.25 12962 19 21913.31 21384.03 529.29 10823 20 21913.31 21471.35 441.97 8676	32.86
10       21913.31       20613.97       1299.34       29759         11       21913.31       20698.15       1215.17       27689         12       21913.31       20782.66       1130.65       25613         13       21913.31       20867.53       1045.79       23524         14       21913.31       20952.74       960.58       21429         15       21913.31       21038.29       875.02       19329         16       21913.31       21124.20       789.12       17212         17       21913.31       21210.46       702.86       15091         18       21913.31       21297.07       616.25       12962         19       21913.31       21384.03       529.29       10823         20       21913.31       21471.35       441.97       8676	36.22
11       21913.31       20698.15       1215.17       27689         12       21913.31       20782.66       1130.65       25613         13       21913.31       20867.53       1045.79       23524         14       21913.31       20952.74       960.58       21429         15       21913.31       21038.29       875.02       19329         16       21913.31       21124.20       789.12       17212         17       21913.31       21210.46       702.86       15091         18       21913.31       21297.07       616.25       12962         19       21913.31       21384.03       529.29       10823         20       21913.31       21471.35       441.97       8676	06.08
12     21913.31     20782.66     1130.65     25613       13     21913.31     20867.53     1045.79     23524       14     21913.31     20952.74     960.58     21429       15     21913.31     21038.29     875.02     19329       16     21913.31     21124.20     789.12     17212       17     21913.31     21210.46     702.86     15091       18     21913.31     21297.07     616.25     12962       19     21913.31     21384.03     529.29     10823       20     21913.31     21471.35     441.97     8676	92.11
13     21913.31     20867.53     1045.79     23524       14     21913.31     20952.74     960.58     21429       15     21913.31     21038.29     875.02     19329       16     21913.31     21124.20     789.12     17212       17     21913.31     21210.46     702.86     15091       18     21913.31     21297.07     616.25     12962       19     21913.31     21384.03     529.29     10823       20     21913.31     21471.35     441.97     8676	93.97
14     21913.31     20952.74     960.58     21429       15     21913.31     21038.29     875.02     19329       16     21913.31     21124.20     789.12     17212       17     21913.31     21210.46     702.86     15091       18     21913.31     21297.07     616.25     12962       19     21913.31     21384.03     529.29     10823       20     21913.31     21471.35     441.97     8676	11.31
15     21913.31     21038.29     875.02     19325       16     21913.31     21124.20     789.12     17212       17     21913.31     21210.46     702.86     15091       18     21913.31     21297.07     616.25     12962       19     21913.31     21384.03     529.29     10823       20     21913.31     21471.35     441.97     8676	13.79
16     21913.31     21124.20     789.12     17212       17     21913.31     21210.46     702.86     15091       18     21913.31     21297.07     616.25     12962       19     21913.31     21384.03     529.29     10823       20     21913.31     21471.35     441.97     8676	91.06
17     21913.31     21210.46     702.86     15091       18     21913.31     21297.07     616.25     12962       19     21913.31     21384.03     529.29     10823       20     21913.31     21471.35     441.97     8676	52.77
18     21913.31     21297.07     616.25     12962       19     21913.31     21384.03     529.29     10823       20     21913.31     21471.35     441.97     8676	28.58
19     21913.31     21384.03     529.29     10823       20     21913.31     21471.35     441.97     8676	18.13
20 21913.31 21471.35 441.97 8676	21.07
	37.04
21 21913.31 21559.02 354.29 6520	5.70
	6.68
22 21913.31 21647.05 266.26 4355	0.64
23 21913.31 21735.45 177.87 2182	9.64
24 21913.31 21824.20 89.12 00.	
总计 525919.43 500000.00 25919.43	4.19