

Goods Receipt Note

0201

Vendor's Name

Date

Vendor's Address

Waybill no

P.O No

GRN No

Delivery Point

Purpose

S/N	Material Code	Description of Materials	Qty	Remarks
1		7mm x 28mm plate	100	Good
2		11x9 x 12mm m/s plate	100	Good
3				
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PERSONNEL NAME	DESIGNATION	SIGNATURE	DATE
Andrew	QAQC REP.		11/10/10
Wambui	SECURITY REP.		11/10/10
Wambui	STORE/WAREHOUSE REP.		11/10/10
West	USER DEPARTMENT REP.		11/10/10