

CASH REQUISITION FORM

DEPARTMENT: De / Admin

DATE: 29-03-2023

S/N	QTY	Description	Unit Price (₦)	Total
<u>THURSDAY 30/3/23 SEMINAR</u>				
1.		Chicken pie for 50 persons = ₦500 x 50	25,000	
2.		2 Carton of Beta malt = ₦5000 x 2	10,000	
3.		50 chairs @ 100 each	5000	
<u>FRIDAY 31/3/23 WORKOUT</u>				
1.		Chicken pie for 50 persons = ₦500 x 50	25,000	
2.		5 pack of bottle water = ₦1000 x 5	5000	
3.		External trainer allowance	5000	
TOTAL (₦)			<u>₦75,000</u>	

	NAME	SIGNATURE	DATE
REQUESTED BY:	<u>Felix Iamunsem</u>	<u>[Signature]</u>	<u>29/3/2023</u>
AUTHORIZED BY:			
APPROVED BY:			