



CASH REQUISITION FORM

ENL/ACCT/F01

LAGOS OFFICE			
DATE: 02/03/2023			
S/N	Description	N	K
1.	Imprest for the Month of March, 2023	1.5,000	00
TOTAL		15,000	00
REQUESTED BY:	NAME	SIGNATURE	DATE
	Florence Eneke		02/03/2023
AUTHORIZED BY:	Felix Tammie		02/03/2023
APPROVED BY:			

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EXPENDITURES FOR THE MONTH OF FEBRUARY, 2023

DATE	DESCRIPTION	AMOUNT	COMMENT
	Imprest Received for February, 2023		15,000.00
	Bal B/F from , 2023		
	{Additional Imprest Received for February, 2023		15,000.00
	Cash at Hand		
			Breakdown attach
	Cash at Hand		
	{Incured Expenses for January, 2023	7,200.00	
01-02-23	Purchase of Airtime	500.00	
02-02-23	Purchase of Cway water one bottle	850.00	
02-02-23	Purchase of Airtime for subscription	1,000.00	
06-02-23	Transport to Nipex to follow up with our bid	1,000.00	
07-02-23	Transport to Nimasa -Head of Office for the submission	2,000.00	
	our outstanding document at Cabotage and to follow		
	outstanding documents at ROS and Legal department		
08-02-23	Transport to ELCREST E&P Nigeria Ltd. thru & flo	1,500.00	
09-02-23	Transport to Nimasa -Head of Office for the collection	2,000.00	
	of our Original Certificate on Legal dept "Certificate As		
	A Shipping Company" and also collection of ROS Debit		
	Note		
10-02-23	Transport to Bwoffshore thru & flo	1,000.00	
15-02-23	Transport to Idowu Taylor {NIM}	700.00	
15-02-23	Transport from Idowu Taylor to Eko Hotel & Suites	1,100.00	
15-02-23	Transport from Eko Hotel & Suites to Office	1,000.00	
21-02-23	Transport to New Cross E & Pb thru & flo	2,000.00	
22-02-23	Transport to Nipex to follow up with our bid	1,200.00	
23-02-23	Transport to ELCREST E&P Nigeria Ltd. thru & flo	1,500.00	
23-02-23	Transport to Bwoffshore thru & flo	1,000.00	
	TOTAL		
		25,550.00	
	Cash at Hand as of		