

# STEPHANIE CLARK

Phone: (705) 955-3331 | Email: [sc.aurora92@gmail.com](mailto:sc.aurora92@gmail.com) | Orillia, ON, L3V2P8

LinkedIn: <http://www.linkedin.com/in/stephanie-clark-b42140225> |

Portfolio: [https://wickette.github.io/Portfolio\\_V2\\_Revamp/](https://wickette.github.io/Portfolio_V2_Revamp/) | GitHub: <http://github.com/Wickette>

Front-end web developer leveraging financial background to build a more intuitive user experience on the web. Recently earned a certificate in full stack development from the University of Toronto Coding Bootcamp, with newly developed skills in JavaScript, MERN Stack, and responsive web design. Personable individual, with the ability to work with groups or individually while keeping strong self-motivation and self-discipline. With each project, the aim is to best engage my audience for an impactful user experience. I applied aspects of strong attention to detail, as well as excellent time management skills to assist team members and colleagues with a wide range of projects. Fast learner as it relates to new programming languages and dealing with data. I'm excited to leverage my skills as part of a fast-paced, quality-driven team to build better experiences on the web.

## TECHNICAL SKILLS

**Languages:** JavaScript ES6+, CSS3, HTML5, SQL, NoSQL

**Applications:** GitHub, MongoDB, MySQL

**Tools:** Express, React, Node, Handlebars, Query, Bootstrap

## PROJECTS

**TeachThruTalk** | <https://github.com/FilipAIH/TeachThruTalk.git> | <https://teach-through-talk.herokuapp.com/>

- Summary: Site for avid language learners looking to chat with people around the world
- Role: Team project, assisted in multiple areas
- Tools: JavaScript, API, Express, Node, ORM, HTML, CSS, Bootstrap, Handlebars

**Tech\_Blog** | [https://github.com/Wickette/Tech\\_Blog.git](https://github.com/Wickette/Tech_Blog.git) | <https://dry-fortress-24774.herokuapp.com/>

- Summary: A full stack blog site for posting of tech related content
- Role: Sole author
- Tools: Express, Node, MongoDB, ORM, Handlebars, HTML, JavaScript, Bootstrap

**HappeningWeather** | <https://github.com/Wickette/HappeningWeather.git> | <https://wickette.github.io/HappeningWeather/>

- Summary: Weather site to check the current 5-day forecast of selected areas
- Role: Sole author
- Tools: JavaScript, HTML, CSS, API, LocalStorage

## EXPERIENCE

**eCapital Freight Factoring Inc.**

**March 2019 – June 2021**

***Accounting Clerk***

**Orillia, Ontario**

- Responsible for monitoring and setting up new client profiles in company software in a timely fashion to facilitate quick onboarding per company standards
- Ran multiple reports through Cadence software, including month end reports for reconciliation and client activity statements
- Reviewed daily payment files and banking reports to ensure that there were no inaccuracies
- Supported teammates and management with month end tasks, by working with multiple financial statements and posting entries in QuickBooks software; such as performing exchange calculations
- Helped with compiling documents and information for the annual audit process
- Able to act as a reinforcement relating to daily accounting tasks when teammates were feeling overwhelmed or absent; including accounts payable processes, credit card reporting in QuickBooks, setting up and reporting weekly and monthly loans, daily client funding, compiling month end data

**Accutrac Capital Solutions**

**August 2017 – March 2019**

***Accounts Receivable Clerk***

**Orillia, Ontario**

- Responsible for monitoring and collecting on a collections queue of 900+ invoices
- Assessed risks and responded according to company specific protocols
- Contacted debtors for outstanding balances in a personable and professional manner
- Filed on bonds and took other precautions when debtors were deemed high risk
- Reported issues to seniors in regards to debtors and clients
- Managed inbound and outbound emails reaching 100+ per day
- Fulfilled phone call and email quotas on a weekly basis

## EDUCATION

**Certificate, Full Stack Web Development – University of Toronto**

**Toronto, Ontario**

**Diploma, Accounting – Georgian College**

**Barrie, Ontario**